



DEVELOPMENT SERVICES  
DEPARTMENT

**CITY OF SACRAMENTO**  
CALIFORNIA

**MEMORANDUM**

**Date:** December 23, 2008  
**To:** Development Oversight Commission  
**From:** Carl Hefner, Deputy Chief Building Official  
Rebecca Blair Senior Program Manager

**SUBJECT:** Web Site demonstration on how to retrieve Field Inspection and Plan Review information.

We recognized there is a need to know information as soon as possible, therefore DSD felt it would be helpful to demonstrate to the DOC how the customer can and are retrieving information via through our web site. Rebecca will provide a demonstration of the process, to retrieve building inspection correction notices and plan review status / comments.

I would like to thank and recognize Rebecca, Maureen, and Wendy Klock Johnson the Administration Manger and all her support staff of for all of their hard work. This team, despite reductions of staff members, continues to strive to maintain and improve on current service levels.

We look forward to your review, comments, suggestions and recommendations.

Thank you,  
Carl Hefner

