



CITY OF SACRAMENTO DESIGN REVIEW AND PRESERVATION BOARD

New City Hall, 915 I Street, 3rd Floor, Sacramento, CA 95814



Special Board Meeting *SYNOPSIS* **August 31, 2005**

Historic City Hall
915 I Street
Hearing Room, 2nd Floor

5:00 PM

Agenda

- I. **Review and Approval of Synopsis of July 13, 2005 Special Board Meeting** *Synopsis of July 13th, 2005 meeting reviewed with general agreement, with the following correction, to add, under enforcement sections, having an inspector with expertise in historic preservation standards and the State Historical Building Code, and to note suggestion to include some mention in the framework of the voluntary Early Notification Pilot Project option, and the need for Building Division to return to Preservation, or Design Review, if plan check or field inspections find corrections needed that could result in a deviation from the approved Preservation or Design Review plans.*

- II. **Determine Remainder of “Thresholds” for Design Commission – Discussion**
Discussion by Board, staff, and public on Board thresholds based on attached draft documents. A number of modifications were made to the draft at the hearing; staff will modify and provide amendments prior to the next scheduled meeting on the thresholds.
Specifically, comments were made on: modifying specific criteria related to street frontage versus length of building façade, defining terminology, adding clarifying language, revisiting the Non-Noticed thresholds for remodels to allow for Noticed Staff Review of larger remodel projects, as well as establishing the number of days the public has to comment on a project prior to staff action.
Consensus was reached by the Board to establish a radius of 300 feet for notification of DR projects. The Board requested to review any checklists developed by staff for Non-Noticed projects. The Board suggested that 1 and 2 family residences in substantial compliance with the adopted design guidelines, and 35 feet in height or lower, to be moved to Non-Noticed reviews, to allow faster reviews of these types of projects.
The public had comments on staff training, and ensuring the inclusion of voluntary early notification, in keeping with the Pilot Program. Comments were made relative to posting plans on the web, and the City will do so when that capability is achieved. A member of the public noted the need for deletion of 2.3 in the draft framework document to be consistent with the Preservation Framework. The Director will not request review and comment of the Commission, which would create a conflict if the item were appealed back to the Commission.
The Board will reconvene within the next few weeks, to complete the discussion on the proposed Design Review Thresholds, utilizing the amended framework document to be prepared by staff.

- III. **Discussion To Identify Implementation Steps Needed to Create Two Commissions:**
a. Draft Concept Paper and Proposed Language Amending City Code Chapters 15.124 and 17.132
b. Identify Public Outreach Needed and Schedule

