

SPECIAL BOARD MEETING
SYNOPSIS
DESIGN REVIEW AND PRESERVATION BOARD
June 08, 2005
730 I St- 2nd Fl, Finance Conference Room
5:00pm

I. Board consensus reached, thus far, on creation of two new Commissions, as follows:

Name of Entities	Design Commission	Preservation Commission	Current Design Review & Preservation Board
NUMBERS OF MEMBERS	-7- enough for variety of expertise and quorum issues, but not too big	-7- enough for variety of expertise and quorum issues, but not too big	-9- having to serve two functions – Design Review and Preservation – so larger number of members
TERMS	Two three-year terms; envisions recruitment, orientation & training improvements	Two three-year terms; envisions recruitment, orientation & training improvements, including at least one California Preservation Conference, or equivalent, during their term of office.	Two four-year terms
POSITIONS OF MEMBERS	Demonstrated leadership & expertise in: <ol style="list-style-type: none"> 1. At large (Real Estate, Development emphasis) 2. Licensed Architect (major projects, including mid- & high-rise, urban, commercial, institutional and mixed uses) 3. Licensed Architect (LEED Accredited) 4. Urban Planning 5. Licensed Landscape Architect (major projects, including mid- & high-rise, urban, commercial, institutional and mixed uses) 	Demonstrated knowledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties, and State Historical Building Code, and demonstrated leadership & expertise in: <ol style="list-style-type: none"> 1. At Large (owners or occupants of historic structures, historic district neighborhood associations, or preservation – focused community organizations) 2. Licensed Historical Architect (Secretary of Interior's Qualifications) 3. Architectural Historian (Sacramento, or Regional; Secretary of Interior's Qualifications) 	<ol style="list-style-type: none"> 1. Landscape Architect 2. Architect 3. Structural Engineer 4. Real Estate, Development 5. History 6. Urban Design Planning 7. Architectural History 8. At Large 9. At Large (archaeology and business emphasis)

	<p>6. Licensed Contractor (major projects, including mid- & high-rise, urban, commercial, institutional and mixed uses)</p> <p>7. Licensed Structural Engineer (major projects, including mid- & high-rise, urban, commercial, institutional and mixed uses)</p>	<p>4. Historian (history of Sacramento, Northern California, CA, or the West; Secretary of Interior's Qualifications)</p> <p>5. Urban Planning (historic preservation)</p> <p>6. Licensed Contractor (restoration of historic properties)</p> <p>7. Landscape Architect, designer or historian (historic landscapes)</p> <p>CLG Requirements*</p>	
<p>ROLE OF COMMISSIONS</p>	<p>Major Leadership and Policy Role – advise City Council</p> <p>Provide annual oversight review of development projects decisions for consistency with adopted guidelines</p> <p>Participate on interview panel for staff appointments</p> <p>Appeals Body for Staff Decisions</p> <p>Limited Project Review above Staff Thresholds</p> <p>Determine thresholds, triggers for which types of projects require Commission review, in ordinance - and discuss ability to have Commissions able to review and mend annually</p>	<p>Major Leadership and Policy Role – advise City Council</p> <p>Provide annual oversight review of development projects decisions for consistency with adopted guidelines</p> <p>Participate on interview panel for staff appointments</p> <p>Appeals Body for Staff Decisions</p> <p>Limited Project Review above Staff Thresholds</p> <p>Determine thresholds, triggers for which types of projects require Commission review, in ordinance and discuss ability to have Commissions able to review and amend annually</p>	<p>Policy, Leadership Role poss, though limited use currently</p> <p>No Review by Board of Staff decisions</p> <p>Have on occasion participated in interview panels.</p> <p>Appeals Body for Staff Decisions; Board decisions regarding DR appealed to CPC then CC; Board decisions regarding Preservation appealed to CC.</p> <p>Differs between Preservation and Design Review somewhat, though emphasis on Project Review</p> <p>Board level project review thresholds in current DR and Pres chapters of the City Code (ordinances)</p>

OTHER	<p>Equal footing between all Commissions, incl. Planning Commission</p> <p>Certain members would coordinate between Comm's</p> <p>Possible joint meetings</p>	<p>Equal footing between all Commissions, incl. Planning Commission</p> <p>Certain members would coordinate between Comm's</p> <p>Possible joint meetings</p>	<p>Not necessarily current perception</p> <p>No coordination of members between DRPB and CPC now</p> <p>Few joint meetings</p>
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Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation. **In addition to completing the form below for any commission member or staff who meets the requirements for this profession, please attach a resume for this individual.**