



Minutes City of Sacramento City Preservation Commission

COMMISSION MEMBERS:

Tim Brandt, AIA
Andrew Hope – Vice Chair

Bruce Booher – Chair
Joe Stinson

Karen Jacques

CITY STAFF:

William Crouch, Urban Design Manager/Preservation Director
Roberta Deering, Senior Planner for Historic Preservation
Jeffrey Heeren, Senior Deputy City Attorney
Andrea Gladden, Customer Service Trainee

Historic City Hall
915 I Street, 2nd Floor – Hearing Room

February 07, 2007 – 5:30 P.M.

The City Preservation Commission was created by the City Council. Its powers and duties include: to develop and recommend to the City Council preservation policies appropriate for inclusion in the General Plan and other regulatory plans and programs of the City and to provide oversight relative to the maintenance and integrity of the Sacramento Register of Historic and Cultural Resources; to review, nominate, and make recommendations to the City Council on properties eligible for listing in the Sacramento Register as Landmarks, Historic Districts and Contributing Resources as set forth in the Historic Preservation Chapter, Title 17, Chapter 17.134, of the City Code; to review and approve preservation development projects of major significance and appeals of Preservation Director decisions per the Historic Preservation Chapter, Title 17, Chapter 17.134, of the City Code.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Development Services Department at 915 I Street, New City Hall, 3rd Floor (.25 cents per page), during regular business hours or can be downloaded at www.cityofsacramento.org/dsd.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Development Services Department at (916) 808-8310 at least 48 hours prior to the meeting.

Minutes

February 07, 2007

*Historic City Hall
915 I Street – Second Floor, Hearing Room*

All items listed are heard and acted upon by the Preservation Commission unless otherwise noted.

Call to Order – 5:30 p.m.

Roll Call – All present, except vacancies

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

1. **None**

Public Hearings

Public hearings may be reordered by the Chair at the discretion of the Commission. If you challenge the decision of this Commission you may be limited to raising only those issues that are raised in this hearing or in written correspondence received by the Commission prior to the hearing.

2. **PB06-097 Two New Single Family Residences** (Noticed on 1/26/07)

Location: 428 S Street, D-4

Recommendation: Continue to March 7, 2007

Contact: Ellen A. Schmidt, Associate Planner, 916-808-5962

Action: Continued to March 7, 2007

Staff Reports

Staff reports include oral presentations including those recommending receive and file.

3. **LR06-0456 General Plan City Leadership Workshop (Oral Presentation)**

Location: City Wide

Recommendation: Receive

Contact: Tom Pace, Long Range Planning Manager, 916-808-6848

Action: Received

4. **M07-002 Commission Orientation (Oral Presentation)**

Location: City Wide

Recommendation: Receive

Contact: David Kwong, Planning Manager, 916-808-2691

Action: Received

5. **M07-003 Rules and Procedures; and Memoranda from City Attorney's office on Conflict of Interest and Brown Act**

Location: City Wide

Recommendation: Adopt – Item A: Commission Rules & Procedures; **Receive and File** – Item B: Memoranda on Conflict of Interest and Brown Act

Contact: Jeffrey Heeren, Senior Deputy City Attorney, 916-808-8360

Action: Adoption of Item A: Rules and Procedures continued to March 7, 2007; Received and Filed Item B: Memoranda on Conflict of Interest and Brown Act.

6. **M07-004 Elect Officers and Establish Standing Committees/Liaisons**

Location: N/A

Recommendation: Approve – Item A: Election Chair and Vice Chair; Item B: Dangerous Buildings Committee and Historic Resources Survey Committee; **Approve Recommendation to the Mayor** – Item C: A Commission Representative to the Board of Sacramento Heritage, Inc.

Contact: William Crouch, Urban Design Manager, 916-808-8013

Action: Item A: Bruce Booher nominated and appointed as Commission Chair (4:0:1 Booher abstained); Tim Brandt nominated and appointed as Commission Vice Chair (4:0:1 Brandt abstained). Item B: Commission appointed Bruce Booher, Tim Brandt, Joe Stinson to Dangerous Buildings Committee; Karen Jacques, Andrew Hope, Gloria Scott, Lee Simpson, and Janice Calpo to Historic Resources Committee (Jacques/Booher 5:0:0). Item C: Commission recommends to City Council that Karen Jacques be appointed to represent Preservation Commission at Sacramento Heritage Inc. (Booher, Brandt 5:0:1 Jacques abstained)

7. **M07-005 Meeting Calendar 2007**

Location: City Wide

Recommendation: Adopt –Meeting Calendar for 2007

Contact: William Crouch, Urban Design Manager, 916-808-8013

Action: Calendar adopted as recommended, commission will meet the first Wednesday of each month, excluding July 4, 2007. (Jacques/Stinson 5:0:0)

Public Comments- Matters Not on the Agenda

8. Dr. Jon Marshack, requested reinstatement of the Preservation Newsletter

Questions, Ideas and Announcements of Commission Members

9. None

Adjournment – 6:55 p.m.