



# MINUTES

## City of Sacramento

### Preservation Commission

#### COMMISSION MEMBERS:

Scott Blunk  
Andrew Hope  
Melissa Mourkas, ASLA

Tim Brandt, AIA, LEED AP, Chair  
Joe Stinson

Karen Jacques, Vice Chair  
Fred Turner, SE

#### CITY STAFF:

William Crouch, AIA, LEED AP, Urban Design Manager/Preservation Director  
Roberta Deering, Senior Planner for Historic Preservation  
Jeffrey Heeren, Senior Deputy City Attorney

**New City Hall**  
**915 I Street, 1<sup>st</sup> Floor – Council Chambers**

**July 1, 2009 – 5:30 P.M.**

*The City Preservation Commission was created by the City Council. Its powers and duties include: to develop and recommend to the City Council preservation policies appropriate for inclusion in the General Plan and other regulatory plans and programs of the City and to provide oversight relative to the maintenance and integrity of the Sacramento Register of Historic and Cultural Resources; to review, nominate, and make recommendations to the City Council on properties eligible for listing in the Sacramento Register as Landmarks, Historic Districts and Contributing Resources as set forth in the Historic Preservation Chapter, Title 17, Chapter 17.134, of the City Code; to review and approve preservation development projects of major significance and appeals of Preservation Director decisions per the Historic Preservation Chapter, Title 17, Chapter 17.134, of the City Code.*

#### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.*

The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Community Development Department at 300 Richards Boulevard, 3<sup>rd</sup> Floor (.25 cents per page) , during regular business hours or can be downloaded at [www.cityofsacramento.org/cdd](http://www.cityofsacramento.org/cdd).

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Community Development Department at (916) 808-5908 at least 48 hours prior to the meeting.



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916-264-5011

# MINUTES

**July 1, 2009**

*New City Hall  
915 I Street – 1<sup>st</sup> Floor, Council Chambers*

All items listed are heard and acted upon by the Preservation Commission unless otherwise noted.

## Call to Order – 5:30 pm

**Roll Call - All commissioners present.**

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

### 1. **Approval of Minutes for May 21, 2009**

**Location:** (Citywide)

**Recommendation:** Approve commission Minutes for May 21, 2009.

**Contact:** William Crouch, Urban Design Manager, 916-808-8013

**No public comment. Action: Moved, seconded, and carried (7:0:0) to approve minutes.**

## Public Hearings

Public hearings may be reordered by the Chair at the discretion of the Commission. If you challenge the decision of this Commission you may be limited to raising only those issues that are raised in this hearing or in written correspondence received by the Commission prior to the hearing.

**None.**

## Staff Reports

Staff reports include oral presentations including those recommending receive and file.

### 2. **M07-026 Preservation Development Standards: Traditional Residential Historic Properties and Districts**

**Location:** (Citywide)

**Recommendation: Review and Comment-** on the comments received to date on the Public Review Draft of the Preservation Development Standards document prior to preparing a final document for review.

**Contact:** Roberta Deering, Senior Planner, 916-808-8259

**No public comment. Action: Reviewed and commented. Comments provided by Commissioners Jacques, Mourkas, and Turner. Staff asked that Commissioners forward additional edits and comments to them.**

### 3. **M09-021 Implementation of Paperless Agenda Materials**

**Location:** (Citywide)

**Recommendation: Receive and File-** Implementation of a paperless agenda procedure with an effective date of August 1, 2009.

**Contact:** Emilie Schell, Program Analyst, 916-808-5908

**No public comment. Action: Received and filed. Courier service will be eliminated effective August 1<sup>st</sup>. When polled for attendance, Commissioners wishing to receive a hard copy of the packet materials will state their preference and pick up at Richards Boulevard. Staff will report back at a future meeting.**

**4. M09-023 Historic Resources Survey Committee New Regular Meeting Schedule (Oral)**

**Location:** (Citywide)

**Recommendation: Review and Comment-** Revise Schedule to meet every other 2nd Wednesday of the month, canceling July meeting, with next regular meeting to be August 12, 2009; meeting time and location to remain the same.

**Contact:** Roberta Deering, Senior Planner, 916-808-8259

**No public comment. Action: Moved, Seconded and carried to revise schedule as recommended.**

**5. M09-024 Minimum Maintenance Sub-Committee Update (Oral)**

**Location:** (Citywide)

**Recommendation: Review and Comment**

**Contact:** Roberta Deering, Senior Planner, 916-808-8259

**No public comment. Action: Reviewed and commented. Chair Brandt gave oral update.**

**6. M09-025 Preservation Office Staffing (Oral)**

**Location:** (Citywide)

**Recommendation: Review and Comment**

**Contact:** Roberta Deering, Senior Planner, 916-808-8259

**No public comment. Action: Reviewed and commented. Roberta Deering spoke on Preservation staffing and workload impacts.**

**Public Comments- Matters Not on the Agenda**

**7. None**

**Questions, Ideas and Announcements of Commission Members**

**8. Chair Brandt mentioned a federal historic rehabilitation tax credit available to projects.**

**9. Commissioner Turner mentioned that Commissioners should consider providing Kathleen Forrest, who is no longer with the city, with letters of recommendation.**

**Adjournment - 7:25 pm**