

# APPLICATION FORM – ROUND FOUR



## WINTER 2008 HISTORIC PLACES GRANT PROGRAM

A program of the  
CITY OF SACRAMENTO  
&  
SACRAMENTO HERITAGE, INC.

*Address of Property* \_\_\_\_\_

The City of Sacramento and Sacramento Heritage, Inc. are pleased to announce a call for applications for Round Four (of Four Rounds) of the Historic Places Grant Program. The program is intended to facilitate the preservation of historic properties (residential and commercial structures and sites) throughout the City of Sacramento. Sacramento Heritage, Inc. will evaluate applications against program criteria (Attachment 1). **The deadline for Round Four applications is 4:00 PM, Friday, January 16, 2009 – SEE DETAILS BELOW, IN BOX.**

### IMPORTANT General Information:

The Historic Places Grant Program provides grants from \$1,000 to \$24,999. Grants require a 1:1 match and funds are disbursed on a reimbursement basis, after completion of work as approved. If property is sold within five years of receipt of grant funds, funds shall be returned to the City on a pro-rata basis. Projects undertaken with grant funds may require compliance with State Labor Code regarding prevailing wage. A waiver of the match requirement may be considered if the applicant can demonstrate their household annual income does not exceed 80% of the median in Sacramento County for the preceding year.

### Eligibility:

**Property** eligible for the grant program must be either:

- A. A designated City Landmark, or a Contributing Resource in a designated City Historic District; or,
- B. Determined eligible as a City Landmark or Contributing Resource and a nomination application has been submitted.

**Work** for which the grant is requested must meet all the conditions below:

- A. Comply with the Secretary of the Interior's Standards for Treatment of Historic Properties (Attachment 2)
- B. Be exterior work, or work that affects the exterior of the structure including foundation or structural work, or be work on significant publicly-accessible interiors;
- C. Be completed within approved scope, budget and schedule.

**ROUND 4 APPLICATION DEADLINE: 4:00 P.M., Friday, January 16, 2009**

**No E-Mails or Faxes. Must be received (not postmarked) in the office by deadline.**

*Please submit original of completed application by deadline to:*

Roberta Deering, Historic Preservation Office, Development Services Department  
300 Richards Boulevard, 3<sup>rd</sup> Floor, Sacramento, CA 95811

APPLICATION FORM – ROUND FOUR



**HISTORIC PLACES GRANT PROGRAM**

**APPLICANT/s (Property Owner/s) INFORMATION:**

Name/s: *(if corporation is owner, provide name of corporation and the President or CEO of the corporation)*

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Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Daytime Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date when applicant purchased the project property: \_\_\_\_\_

**PROPERTY INFORMATION:**

Address: \_\_\_\_\_

Type of Property:  Residential  Commercial  Other

Year Constructed: \_\_\_\_\_

Historic Status :  Landmark

Contributing Resource in Historic District -- *name of District* : \_\_\_\_\_

Determined Eligible and Nomination Application Submitted

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**PROJECT INFORMATION:**

Your Historic Places Grant application may include requests for grants for more than one project on the property, but note that no one property will be awarded a total grant amount over \$24,999. For instance, one project may be to replace the foundation, another project may be to restore the exterior trim, etc. Complete this page 3, Project Information sheet, for each project and include each sheet in your application submittal for the property.

**PROJECT Description** (*Attach additional sheets if necessary to provide detailed description of the proposed project for which grant funds are being sought. Be very specific as to the project’s scope of work*) :

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**PROJECT Budget:** (*Attach copies of bid from licensed contractor. If you are an owner-builder, provide specific details on how estimated costs were determined and attach copies of costs from product suppliers, brochures, websites, etc.*)

Item ( <i>labor, materials, etc.</i> ):	Estimated Cost
1.	\$
2.	\$
3.	\$
4.	\$
5.	\$
<b>Total Project Cost</b>	<b>\$</b>
<b>Grant Funds Requested for this Project</b> <i>(50% of total project cost, but no less than \$1,000 and no more than \$24,999)</i>	<b>\$</b>

Describe how the work complies with the Secretary of the Interior’s Rehabilitation Standards (Attachment 2)(*attach additional sheet/s if necessary*):

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**PROJECT Schedule:** Describe work schedule that would ensure a successful and timely completion of the project, should your application be approved(*attach additional sheet/s if necessary*):

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**GRANT OBJECTIVES & NEED:** Please describe how receiving a Historic Places Grant will meet one or more of the program goals listed below (*attach additional sheets, if needed*):

- preserves threatened or endangered structures:

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- stabilizes and make weather-tight the property/structure:

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- cures urgent eligible needs of a property determined Dangerous or Immediately Dangerous by Housing & Dangerous Buildings:

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- assists with projects where the cost for rehabilitation to the Historic Standards would exceed the cost for the work as would otherwise be allowed under the regular Building Code:

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- restores or reconstructs missing or altered significant features:

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### ADDITIONAL REQUIRED SUBMITTALS:

\_\_\_\_\_ **PHOTOGRAPHS:** Provide clear color photographs of the property including:

- \_\_\_\_\_ overview shots of all elevations
- \_\_\_\_\_ detailed shots of the project area/s where work is proposed

\_\_\_\_\_ **PLANS:** Except for repair projects, provide plans of proposed work, drawn to scale, including a site plan if applicable. On plans, include two drawings of project area where work is proposed, one showing existing condition/design and one showing proposed design, including sections and elevations.

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\_\_\_\_\_ CHECK HERE IF YOU WISH TO BE CONSIDERED FOR A WAIVER OF THE GRANT PROGRAM'S 1:1 MATCH REQUIREMENT if your household income is no more than 80% of the median for Sacramento County in 2006, and **attach a copy of your 2007 income tax form** (either state or federal).

**SIGNATURES:** *Please note that the following signature/s need to be original, no fax or scanned signatures will be accepted.*

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I, \_\_\_\_\_, certify to the best of my knowledge that the information provided in this application is complete and accurate. I acknowledge reading the information provided on page 1 of this application form and on the attachments and that the grant funds, if awarded, will be disbursed on a reimbursement basis to ensure conformity to the approved project work, budget and schedule. Signed,

Applicant/s (Property Owner/s) Name (*please print*):

\_\_\_\_\_  
Applicant/s (Property Owner/s) Signature:

\_\_\_\_\_  
Date: \_\_\_\_\_

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**For City Staff Use Only**  
Date application received: \_\_\_\_\_  
Intake Staff Initials: \_\_\_\_\_

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Roberta Deering, Historic Preservation Office, Development Services Department  
300 Richards Boulevard, 3<sup>rd</sup> Floor, Sacramento, CA 95811

Application form also available on-line at: [www.cityofsacramento.org/preservation](http://www.cityofsacramento.org/preservation)