

10

SECTION – 10

CODE ENFORCEMENT

To maintain and improve the quality of life through fair and equitable enforcement of health, safety and nuisance codes.

DESCRIPTION

Code Enforcement is responsible for enforcing City codes to keep neighborhoods safe and healthy by reducing blight and nuisances. Enforcement activities within Code Enforcement include those related to junk and debris, abandoned vehicles, zoning, graffiti, dangerous and substandard structures, rental housing inspections, vectors, and environmental health. The Code Enforcement Department also provides incident response to catastrophic events on a 24-hour basis and enforcement for business related activities such as tobacco retailer licensing, entertainment permits, and taxi cabs.

MORE INFORMATION

Please see the following for more information about the Code Enforcement Department:

Web site - <http://www.cityofsacramento.org/code>

PROGRAMS/SERVICE HIGHLIGHTS

- Responds within 24 hours to reports of immediately dangerous structures, properties, and/or conditions with potential threat to life, health, and safety.
- Maintains the health and safety of neighborhoods by responding to complaints regarding nuisance properties, including junk and debris, abandoned vehicles, zoning, substandard buildings, and illegal outdoor vending. Responds to complaints within 14 to 21 days.
- Provides graffiti abatement services and promotes graffiti prevention through education programs and awareness.
- Monitors problem vacant buildings throughout the city in accordance with the vacant building ordinance.
- Conducts proactive inspections under the Rental Housing Inspection Program to ensure healthy and safe housing and prevent deterioration of rental housing stock.

OBJECTIVES FOR FY2009/10

- Continue development of a department master plan. Implement a customer service survey to help establish levels of service and develop appropriate performance measures including inspections, citations, and the number of properties brought into compliance.
- Continue proactive code enforcement activities under the Weed and Seed grant for the Oak Park neighborhood.
- Implement an enhanced graffiti abatement program by consolidating abatement of graffiti on public and private property and by working with the Police Department to address gang-related graffiti.
- Track trends for problem properties citywide through the use of geographic information systems (GIS).
- Enhance support for mobile technology for field staff by providing remote access to the City network and developing the department intranet site.
- Improve and strengthen the current code enforcement program through revisions to the City code and changes in enforcement strategies.

APPROVED BUDGET/STAFFING CHANGES

Organizational Changes

- For FY2009/10, 1.0 funded FTE was transferred from General Services to Code Enforcement for the Graffiti Abatement Program. An additional \$89,140 was transferred for the service and supply cost associated with the program.
- Increased the GIS Specialist III position by 0.5 FTE, which will be offset by a revenue increase.
- Restored the Program Manager position originally reflected as unfunded. Revenues generated from code enforcement cost recovery activities will offset the cost of the position.

Service Level Impacts

The Code Enforcement Department will be reduced by \$1,720,716, including the unfunding of 7.0 FTE positions. These reductions will result in the following service level impacts:

Neighborhood Code Compliance

- Unfunding of 4.0 FTE positions will result in an increased workload and increased time for case processing.
- Nuisance properties will take longer to clean up and abandoned vehicles will remain for longer periods of time. The backlog of case work will increase and may result in a delay in response time of up to 3 weeks for non-emergency complaints.

Housing and Dangerous Buildings

- Unfunding of 2.0 FTE positions will result in an increased workload and increased time for case processing.
- Nuisance properties will take longer to secure and substandard properties will remain in disrepair for longer periods. The backlog of case work will increase and may result in a delay in response time of up to 3 weeks for non-emergency complaints.

Administrative Services

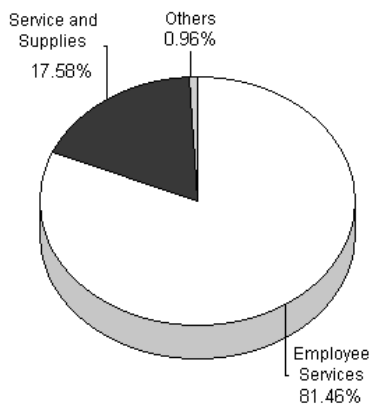
- Unfunding of 1.0 FTE position will reduce coordination and support for the department's procurement, contract management, project management, department communication and marketing, council report research, grant administration, and strategic planning.
- Reduction of management oversight and monitoring of administrative policies could increase the department's risk for non-compliance.

FY2009/10 Approved Budget

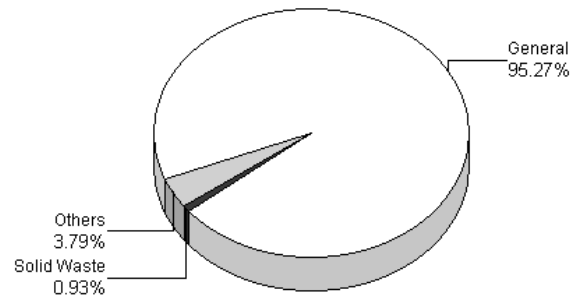
Department Budget Summary

Code Enforcement Budget Summary	FY 2007/08 Actual	FY 2008/09 Approved	FY 2008/09 Amended	FY 2009/10 Approved	Change More/(Less) Approved/Amended
Funded Positions (FTE)	106.50	94.50	94.50	90.00	(4.50)
Budgeted Expenditures					
Employee Services	7,700,798	8,586,059	8,639,311	8,713,831	74,520
Interdepartmental Transfers	22,726	24,226	24,226	34,741	10,515
Property	238,884	67,445	67,445	67,445	0
Service and Supplies	1,718,202	2,028,541	2,038,541	1,880,961	(157,580)
Total:	9,680,610	10,706,271	10,769,523	10,696,978	(72,545)
Funding Summary by Fund/Special District					
Block Grant/Housing & Redev	250,000	250,000	250,000	250,000	0
Citywide Lndscpng&Lghting Dist	0	0	0	155,681	155,681
General Fund	9,242,236	10,356,271	10,419,523	10,191,297	(228,226)
Solid Waste Fund	188,374	100,000	100,000	100,000	0
Total:	9,680,610	10,706,271	10,769,523	10,696,978	(72,545)

Budgeted Expenditures - FY2009/10



Funding Summary - FY2009/10



Division Budget Summary

Code Enforcement Division Budgets	FY 2007/08 Actual	FY 2008/09 Approved	FY 2008/09 Amended	FY 2009/10 Approved	Change More/(Less) Approved/Amended
Administration	1,969,657	1,806,400	1,859,652	1,836,353	(23,299)
Business Compliance	732,838	720,683	720,683	754,930	34,247
Housing & Dangerous Bldgs	3,473,640	3,361,937	3,361,937	3,162,090	(199,847)
Neighborhood Code Compliance	3,504,475	3,245,830	3,245,830	3,098,254	(147,576)
Rental Housing Inspection Prog	0	1,571,421	1,581,421	1,845,352	263,931
Total:	9,680,610	10,706,271	10,769,523	10,696,978	(72,545)

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Staffing Levels

Code Enforcement Division FTEs	FY	FY		FY	Change
	2007/08 Actual	Approved	Amended	2009/10 Approved	More/(Less) Approved/Amended
Administration	25.00	19.00	19.00	19.00	0.00
Business Compliance	7.00	7.00	7.00	7.00	0.00
Housing & Dangerous Bldgs	26.00	22.00	22.00	19.00	(3.00)
Neighborhood Code Compliance	34.00	29.00	29.00	27.00	(2.00)
Rental Housing Inspection Prog	14.50	17.50	17.50	18.00	0.50
Total:	106.50	94.50	94.50	90.00	(4.50)