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SECTION – 6
City Attorney

City Attorney

The mission of the Sacramento City Attorney's Office is to provide the highest quality legal services to the City of Sacramento.

The **City Attorney** serves as the legal advisor to the City Council, City Officers and Department staff, boards and commissions as well as the Sacramento Parking Authority, the Sacramento City Financing Authority, and Sacramento Regional Arts Facilities Financing Authority. The City Attorney's Office provides legal representation in criminal, civil and administrative litigation, renders advice and counsel, and prepares ordinances, resolutions, contracts, opinions and other legal documents for the City and the related entities. The City Attorney's Office is organized into three operational sections and administration.

- **Litigation:** The Litigation Section defends and prosecutes almost all cases on behalf of the City of Sacramento, and its officers and employees acting in the course and scope of employment.

- **Neighborhood Safety and Nuisance Abatement:** The Neighborhood Safety and Nuisance Abatement Section works collaboratively with the Code Enforcement division, Police and other departments regarding City Code enforcement, social nuisance abatement and public safety issues, including prosecuting code violations through administrative, civil or criminal proceedings, and social nuisances through civil litigation and training and advising staff on enforcement matters.

- **Transactional/Advisory:** The Transactional/Advisory Section provides strategic support to the City Council's policymaking function by providing legal advice to the City Council and Charter Officers, and works closely with City departments and divisions providing ordinance drafting, contract negotiations and legal advice and counsel regarding a wide range of City issues, including development, land use, finance, utilities, public works projects, and public safety matters.

- Administration: The Administration Section develops and implements office policies and procedures; monitors overall office performance; prepares and administers the office budget; handles all personnel hiring and other personnel matters; assembles and analyzes office productivity data, including production of an annual report; and engages in long-range planning. The administration function of the office is performed under the direction of the City Attorney.

PROPOSED BUDGET/STAFFING CHANGES

At this time, there are no specific reductions identified for the City Attorney’s Office. Options for reductions will be discussed during budget hearings.

Department Budget Summary

City Attorney Budget Summary	FY2009/10 Actual	FY2010/11		FY2011/12 Proposed	Change More/(Less) Proposed/Amended
		Approved	Amended		
Funded Positions (FTE)	49.00	48.00	48.00	48.00	-
Budgeted Expenditures					
Employee Services	6,071,308	6,292,851	6,292,851	6,351,393	58,542
Labor/Supply Offset	1,248	1,480	1,480	1,480	-
Property	893	8,500	8,500	8,934	434
Service And Supplies	367,136	527,307	527,307	491,411	(35,896)
Total:	6,440,585	6,830,138	6,830,138	6,853,218	23,080
Funding Summary by Fund/Special District					
General Fund	3,810,142	3,831,292	3,831,292	3,482,779	(348,513)
Interdepartmental Service Fund	1,972,246	2,339,471	2,339,471	2,711,064	371,593
Risk Management	471,112	471,112	471,112	471,112	-
Water Fund	187,085	188,263	188,263	188,263	-
Total	6,440,585	6,830,138	6,830,138	6,853,218	23,080

Division Budget Summary

City Attorney						Change
Division Budgets	FY2009/10	FY2010/11		FY2011/12	More/(Less)	
	Actual	Approved	Amended	Proposed	Proposed/Amended	
City Attorney	6,344,017	6,630,138	6,630,138	6,653,218	23,080	
Litigation	96,569	200,000	200,000	200,000	-	
Total:	6,440,585	6,830,138	6,830,138	6,853,218	(185,769)	

Staffing Levels

City Attorney						Change
Division FTEs	FY2009/10	FY2010/11		FY2011/12	More/(Less)	
	Actual	Approved	Amended	Proposed	Proposed/Amended	
City Attorney	49.00	48.00	48.00	48.00	-	
Total:	49.00	48.00	48.00	48.00	-	

