



CITY OF SACRAMENTO

FY2003/04 Proposed Budget

CITY OF SACRAMENTO, CALIFORNIA

Fiscal Year 2003/04 Proposed Budget

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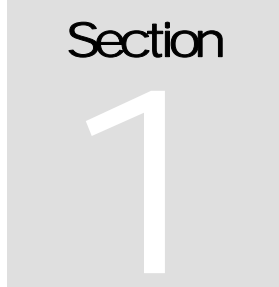
Prepared by

DEPARTMENT OF FINANCE
Budget, Policy & Strategic Planning Division

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BUDGET MESSAGE



OFFICE OF THE
CITY MANAGER

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May 1, 2003

Honorable Members in Session:

I respectfully submit the FY2003/04 Proposed Budget. The Proposed Budget is balanced and totals \$705 million from all funding sources. It includes 4,680 full time equivalent (FTE) positions. The General Fund portion of the Budget represents \$302 million and 3,372 FTE positions. The Proposed Budget includes a net increase of 21 FTE positions, including 15 in the Fire Department to staff the new North Natomas Fire Station.

Financial Picture

The City has successfully weathered a number of financial challenges over the past year including a weak economy, corresponding slow growth in revenues, and a ballot measure that would have reduced the City's Utility User Tax revenues by \$39 million annually. Thanks to the foresight and proactive planning of the Mayor and City Council, the City of Sacramento has been much more strongly positioned to deal with these challenges than many other California cities facing similar financial hurdles.

Unfortunately, the City's financial status and budget continue to be affected by factors whose impact and timing are out of our control. These factors are like rings surrounding the City, putting financial pressure on the budget. Specifically:

- The continued lag in the economy and the corresponding slow growth in revenues negatively affect the City's budget.
- The State is facing an unprecedented budget deficit. Final action on the State's FY2003/04 budget may not occur until this fall. At risk are Vehicle License Fee revenues, Booking Fee Reimbursement and other City revenues totaling \$18 to \$20 million annually.
- The County is facing large budget reductions and is considering closure of clinics, elimination of probation officers and reduced funding to our joint powers/partners activities. These actions will eliminate services to City residents and create additional demands on City fire and police services. The County's budget is adopted in September.
- Although the City continues to grow both in population and in service demands, General Fund staffing levels have remained relatively static. The modest staff increases over

the past few years have allowed us only to regain some of the staffing eliminated over the past decade, but not keep pace as the City's population has continued to grow.

- The City continues to experience a structural imbalance in the General Fund, with the cost for current service levels growing faster than revenues. Major factors in the imbalance are slow revenue growth and increased costs for services due in part to the higher-than-expected retirement costs resulting from poor investment returns experienced by the California Public Employees Retirement System (PERS).

Based on the five-year forecast, permanent annual reductions will likely be needed for the next three to five years before a balance between costs and revenues is achieved. This does not include any adjustments that may be needed as a result of the state or county budget actions.

Financial Strategies for FY2003/04

The potential impacts on the City's financial status, while anticipated, are difficult to project. As actions take place and the details become clearer, the City must be in a position to respond. In the interim, sound planning and financial decisions consistent with the sustainable budget concept, which have served the City well in the past, will be inherent in the financial strategies for the City over the coming year.

Due to the financial unknowns and their potential impact to the City, the budget process for FY2003/04 will be a year-long activity to respond to financial conditions as they occur. Staff will be reporting to Mayor and City Council regularly on the implementation of the financial strategies including the status of achieving department savings.

The FY2003/04 Proposed Budget incorporates the following multi-pronged strategy:

- Maintain the sustainable budget concept. The FY2003/04 Proposed Budget has been developed consistent with the Mayor and City Council's policy of a long-term sustainable budget.
- Balance the FY2003/04 Proposed Budget. In order to begin to address the structural imbalance in the General Fund for FY2003/04, the Proposed Budget is balanced and incorporates:
 - \$8 million in department savings. Hiring controls which restrict filling of vacant positions have been instituted and are expected to result in salary savings. Staff will report quarterly to the Mayor and City Council on the results of the hiring controls.
 - \$2.6 million in new revenues are proposed to help offset the cost of maintaining service levels. Specific reports on proposed fee/revenue increases will be presented during the course of the budget hearing process.
 - \$13 million in reserves and funding reallocations will be used to help close the gap.
 - Increased service demands resulting from growth are addressed through reallocation of resources within existing budgets. This will create significant pressure on departments as they cope with increased work without increased resources, resulting in some cases in reduced service levels.

- Identify specific reductions which could be implemented. Reductions in staff and services are never easy choices. General Fund reduction plans of 2 ½ to 5 percent for public safety and 5 to 10 percent for non-public safety activities have been developed by departments. These reductions will be submitted to the Mayor and City Council for their consideration as part of the budget hearing process.
- Plan for the future. After July 1st, the City will begin an organizational assessment to identify opportunities for savings through the evaluation of best practices, overlapping services, centralization vs. decentralization, span of control, etc. Savings realized as a result of this assessment effort will be used to offset the approximately five percent ongoing reduction requirement anticipated for FY2004/05. Staff will report back to the Mayor and City Council at the FY2003/04 Midyear Report with the results and recommendations from the organizational assessment.

The Proposed Budget also continues the Mayor and City Council policy of maintaining the Reserve for Economic Uncertainty at 6 percent of General Fund Resources for FY2003/04, for a total of \$22 million.

While the year ahead holds many unknowns, the City is in a position to respond decisively. I am confident that, with the leadership of the Mayor and City Council, the City of Sacramento will maintain its commitment to being the City of choice to live, learn, work and play.

Respectfully submitted,

Robert P. Thomas
City Manager

Section
2

PROPOSED BUDGET
OVERVIEW

PROPOSED BUDGET OVERVIEW

The FY2003/04 Proposed Budget is balanced and totals \$705 million from all funding sources. It includes 4,680 full time equivalent (FTE) positions. The General Fund portion of the Budget represents \$302 million and 3,372 FTE positions. The Proposed Budget includes a net increase of 21 FTE positions, including 15 in the Fire Department to staff the new North Natomas Fire Station.

OVERALL FINANCIAL OUTLOOK FOR THE CITY OF SACRAMENTO

The City has successfully weathered a number of financial challenges over the past year including a weak economy, corresponding slow growth in revenues, and a ballot measure that would have reduced the City's Utility User Tax revenues by \$39 million annually. Thanks to the foresight and proactive planning of the Mayor and City Council, the City of Sacramento has been much more strongly positioned to deal with these challenges than many other California cities facing similar financial hurdles.

Unfortunately, the City's financial status and budget continue to be affected by factors whose impact and timing are out of our control. These factors are like rings surrounding the City, putting financial pressure on the budget. Specifically:

- The continued lag in the economy and the corresponding slow growth in revenues negatively affect the City's budget.
- The State is facing an unprecedented budget deficit. Final action on the State's FY2003/04 budget may not occur until this fall. At risk are Vehicle License Fee revenues, Booking Fee Reimbursement and other City revenues totaling \$18 to \$20 million annually.
- The County is facing large budget reductions and is considering closure of clinics, elimination of probation officers and reduced funding to our joint powers/partners activities. These actions will eliminate services to City residents and create additional demands on City fire and police services. The County's budget is adopted in September.
- Although the City continues to grow both in population and in service demands, General Fund staffing levels have remained relatively static. The modest staff increases over the past few years have allowed us only to regain some of the staffing eliminated over the past decade, but not keep pace as the City's population has continued to grow.
- The City continues to experience a structural imbalance in the General Fund, with the cost for current service levels growing faster than revenues. Major factors in the imbalance are slow revenue growth and increased costs for services due in part to the higher-than-expected retirement costs resulting from poor investment returns experienced by the California Public Employees Retirement System (PERS).

Based on the five-year forecast, permanent annual reductions will likely be needed for the next three to five years before a balance between costs and revenues is achieved. This does not include any adjustments that may be needed as a result of the state or county budget actions.

GENERAL FUND REVENUES

After experiencing a mild recession in early 2001, the national, state, and local economies have remained virtually flat in 2002 and early 2003, with gross domestic product (GDP) increasing at a 2.4 percent and 2.3 percent (estimated) rate respectively. A mild recovery is anticipated later this year and in early 2004, with estimates for a 3.5 percent GDP rate of growth in 2004.

While the California statewide unemployment rate has gone from 5.4 percent in 2001 to 6.7 percent in 2002, it is estimated that the rate will stabilize this year and trend downward in 2004. The Sacramento regional unemployment rate, while growing from 4.0 percent in 2001 to 5.1 percent in 2002, has not increased as severely as the national and state rates. This region is also expected to stabilize and show slight improvement going forward with unemployment rates ranging from 4.7 percent to 4.9 percent through 2007.

FY2003/04 General Fund revenues are estimated to be \$285.2 million, which is \$5.8 million greater than the FY2002/03 Approved Budget. While taxes are projected to increase by \$4.0 million (2.8 percent) over the FY2002/03 budget, other General Fund revenues are expected to increase by \$1.8 million (1.3 percent).

The economic slowdown since early 2001 has had a direct negative impact on sales tax revenues the past two years. However, projected FY2003/04 sales tax revenues of \$59.0 million are anticipated to slightly exceed peak sales tax receipts in FY2000/01 of \$58.6 million (0.7 percent). Taxable sales in the Sacramento region have begun to stabilize and are anticipated to show a slight improvement going forward, absent additional negative impacts to the economy such as continued rising unemployment and reduced consumer confidence.

Property tax revenues are projected to be \$57.7 million in FY2003/04, a 5.6 percent increase over the FY2002/03 approved budget. The overall housing market has remained strong, with housing starts, home sales, average home price, and assessed valuations estimated to increase by 8.9 percent, 0.8 percent, 4.3 percent, and 7.6 percent respectively in the coming year. Non-residential development is also expected to remain solid, with a 5.8 percent increase in non-residential construction in 2004.

Utility User Tax (UUT) revenues continue to remain sluggish primarily due to the telecommunications and cable portion of UUT collections. While FY2002/03 telecommunications and cable UUT revenues are down 16 percent and 8 percent respectively so far this year, cellular and gas collections are up 10 percent each, with electric UUT revenues up a slight 2 percent. Overall, FY2003/04 estimated UUT revenues of \$48.9 million will remain flat from FY2001/02 actual revenues and down slightly from the FY2002/03 approved budget.

State motor vehicle license fee (VLF) revenues are budgeted at \$24.5 million for FY2003/04, which assumes that the State continues its current backfill of \$16 to \$18 million. This amount is down slightly from the current year budget. Any estimate of VLF revenues is subject to change, however, until it is determined whether the state will continue to backfill

these collections. Without further clarity, the outlook going forward is anticipated to be essentially flat.

GENERAL FUND EXPENDITURES

FY2003/04 Proposed Budget:

The FY2003/04 Proposed Budget includes modest adjustments centered on Mayor and City Council priorities and the City's Strategic Plan. The most significant ongoing funding increases are for further implementation of the Animal Care Blue Ribbon Committee recommendations and legal mandates as well as the staffing of the North Natomas Fire Station. Other specific highlights include:

Implementation of Mayor and City Council Priorities

- Addition of 3.0 FTE to Animal Care, including a veterinarian and volunteer/rescue coordinator, to further implement the Animal Care Blue Ribbon Committee recommendations and to meet legal mandates.
- Addition of 1.0 Citywide ADA (Americans with Disabilities Act) Coordinator to increase city responsiveness to ADA issues.
- Support to expand the City's legislative advocacy efforts (\$200,000).
- Direct funding to support the delivery of small capital projects, effectively reducing the indirect costs charged to these projects (\$300,000).

Maintain Service Levels and Respond to Growth

- Addition of 15.0 FTE to the Fire Department to provide for staffing of the new North Natomas fire station anticipated to open in the fall of 2004.
- Addition of 2.0 FTE to Utilities Field Services for maintenance of new conjunctive use areas related to detention basins.
- Addition of 3.0 FTE to Parks Maintenance to support increased service demands.
- Increased funding in Solid Waste to address the increased service demands in street cleaning, garbage, recycling and garden refuse.

Protect the Investment in Public Assets

- Additional funding to address sidewalk repair complaints (\$70,000).
- Addition of 2.0 FTE in Public Works and associated services and supplies costs to address maintenance at an increased number of public facilities (\$400,000).
- Support for Water Conservation Programs as required under the Water Forum Agreement (\$243,000).
- Continued funding to address the deferred maintenance backlog of City-owned facilities (\$1 million).
- One-time funding to retrofit parks to increase maintenance efficiency (\$1 million).

Detail on Proposed Position Increases is shown on Table 1.

The Proposed Budget also continues the Mayor and City Council policy of growing the Reserve for Economic Uncertainty. The proposed level for FY2003/04 is \$22 million (6 percent of General Fund revenues).

Table 1
Proposed Position Increases

Fund/Department	General Fund	Other Funds	Comments
GENERAL FUND			
Human Resources – ADA Coordinator	1.0		To increase City responsiveness on ADA-related issues
Public Works – Animal Care	3.0		Related to state mandates and Blue Ribbon Committee recommendations
Public Works – Maintenance Services	2.0		Related to growth in facilities
Fire	15.0		Staffing for new North Natomas Fire Station
Total, General Fund	21.0		
OTHER FUNDS			
Parks – Maintenance		3.0	Increased number of parks to maintain, funded by Citywide Community Facilities District
Utilities – Drainage		2.0	Maintenance of new drainage basins
Total, Other Funds		5.0	
Total Citywide	21.0	5.0	

FIVE-YEAR GENERAL FUND FORECAST

Table 2 provides a projection of General Fund revenues and expenditures over the next five years.

Highlights of the Five-Year Projection:

- The General Fund's financial condition faces significant challenges over the next several years.
- Proposed Budget revenue growth over the Midyear FY2002/03 estimate is approximately 2.8 percent across major taxes and 2.3 percent for total revenues. Revenue growth for the 5-year projection reflects a slow economic recovery.
- Ongoing operating expenditures are growing at an average rate of 3 to 4 percent per year and there will be significant pressure on operating costs as new development continues in the City requiring new infrastructure such as fire stations and libraries.
- General Fund labor costs in FY2003/04 are affected by not only the normal upward pressure on salaries due to CPI increases, but also by 1) poorer-than-expected investment returns by PERS (which increases the cost to the City of approved retirement benefits), and 2) increases in the costs for workers compensation.
- Consistent with Mayor and City Council Policy, the FY2003/04 Proposed Budget maintains the Reserve for Economic Uncertainty at 6 percent of revenues, or \$22 million.
- Given the additional costs described above, as well as the existing structural imbalance in the City's General Fund budget, the Proposed FY2003/04 Budget is balanced with:
 - \$8 million in department savings. Hiring controls which restrict filling of vacant positions have been instituted and are expected to result in salary savings;
 - \$2.6 million in new revenues are proposed to help offset the cost of maintaining service levels. Specific reports on proposed fee/revenue increases will be presented during the course of the budget hearing process.
 - \$13 million in reserves/other sources will be used to help close the gap. This includes releasing \$1.5 million in surplus franchise fee revenues that has been held for nearly one year for programs such as park maintenance, tree maintenance, community schools partnership and streetlight matching;
 - Increased service demands resulting from growth will be addressed through reallocation of resources within existing budgets. To the extent that departments have savings from FY2000/01 that the City has been reserving to help position the City to deal with potential reductions, the Proposed Budget recommends release of those savings to assist in meeting departmental and citywide unmet needs. Table 3 shows the available carryover amounts.

To Achieve a Long-Term Sustainable Budget

The five-year projection shows that in order to bring the General Fund budget back into balance, reductions of three to five percent will be needed annually for the next several years. Without those adjustments, current spending levels are not maintainable.

Part of achieving those reductions will come from conducting an organizational assessment beginning July 1, 2003. This assessment will identify opportunities for savings through the evaluation of best practices, overlapping services, centralization vs. decentralization, span of control, etc. Savings realized as a result of this assessment effort will be used to offset the approximately five percent ongoing reduction requirement anticipated for FY2004/05. Staff will report back to the Mayor and City Council at the FY2003/04 Midyear Report with the results and recommendations from the organizational assessment.

Table 2						
General Fund Five-Year Forecast (\$ in thousands)						
	FY2002/03 Midyear	FY2003/04 Proposed	FY2004/05 Estimated	FY2005/06 Estimated	FY2006/07 Estimated	FY2007/08 Estimated
Beginning Fund Balance	6,787	1,137	1,212	847	3,781	3,667
Revenues						
Taxes	180,114	186,651	191,980	198,283	204,814	211,579
Department Operating Revenues	45,203	46,690	47,670	48,672	49,694	50,737
All other (VLF, interest etc...)	51,280	51,892	52,125	52,733	53,320	53,939
Total Revenues	276,597	285,233	291,776	299,688	307,828	316,255
Expenditures						
Department Operating	283,274	301,558	312,755	318,651	330,116	338,252
Capital & Other Expenditures	5,764	7,140	6,683	9,965	8,963	9,146
Total Expenditures	289,038	308,698	319,438	328,616	339,079	347,397
Revenues - Expenditures	(12,440)	(23,465)	(27,662)	(28,929)	(31,250)	(31,142)
Balancing the Budget						
Department Savings/Reductions	0	(8,000)	(13,500)	(22,131)	(28,338)	(28,338)
New Revenues	0	2,561	2,638	2,717	2,798	2,882
Other Sources/Use of Reserves	6,789	12,979	11,160	7,014	0	0
ENDING BALANCE	1,137	1,212	847	3,781	3,667	3,746

Table 3
FY2000/01 Department General Fund Carryover

Department	FY2000/01 General Fund Carryover
Mayor/City Council	\$1,000
City Manager	\$300,000
City Attorney	\$892,000
City Clerk	\$81,000
City Treasurer	\$686,000
Finance	\$329,000
Information Technology	\$72,000
Human Resources	\$0
Labor Relations	\$0
Police	\$1,596,000
Fire	\$130,000
Public Works	\$321,000
Convention, Culture & Leisure	\$76,000
Economic Development	\$0
Parks and Recreation	\$0
Neighborhood Services	\$790,000
Planning & Building	\$532,000
Total	\$5,282,000

IMPACT OF STATE BUDGET

The budget imbalance for the State of California is currently estimated at \$26 to \$35 billion. Traditionally, the State has looked to local government to help balance their budget during difficult economic times. In fact, the Governor's Proposed FY2003/04 Budget proposed eliminating the current State backfill of vehicle license fee (VLF) revenues, as well as eliminating the State's subvention for jail booking fees. Together, these two proposals could cost the City up to \$20 million per year in revenue.

If the State does eliminate revenue totaling \$18 to \$20 million annually to the City, an additional 8-10 percent reduction in spending could be required. This would be in addition to the spending reductions of 3 to 5 percent anticipated to be needed over each of the next three to five years to balance the City's own budget.

ENTERPRISE FUND OVERVIEW

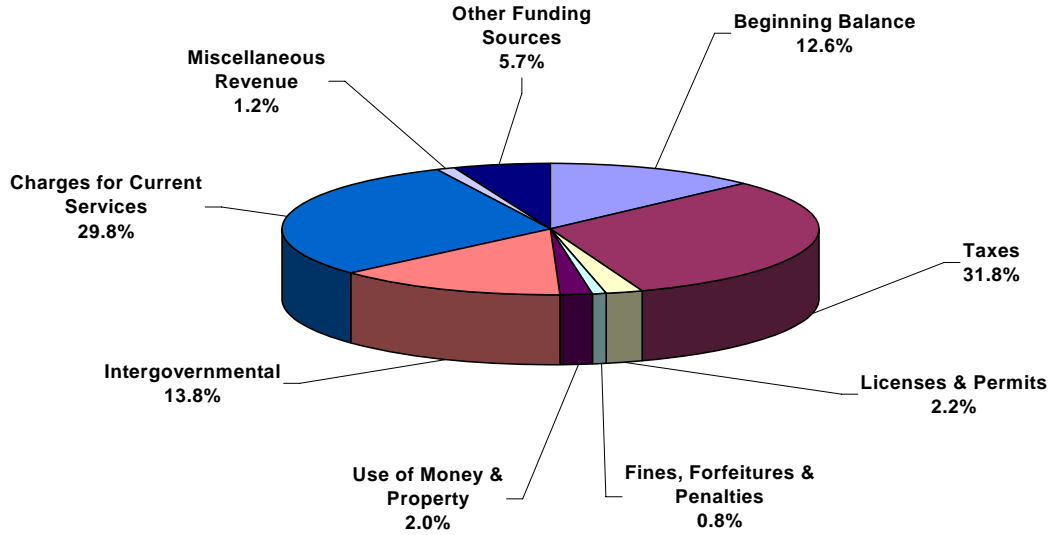
In order to meet the needs of utility customers, comply with mandated programs and account for capital improvement and operational costs, the City is proposing two-year increases to the City's water, sewer, garbage, and lawn and garden refuse rates. The proposed rate changes for FY2003/04 include the following: a 1 percent increase in the garbage collection rates, an 18 percent increase in the lawn and garden refuse/street sweeping rates, a 6 percent increase in the sewer collection rates, and a 6 percent increase in un-metered water rates. The overall rate increase as proposed is 5 percent and will result in a \$3.07 increase per month for the average household.

SUMMARY

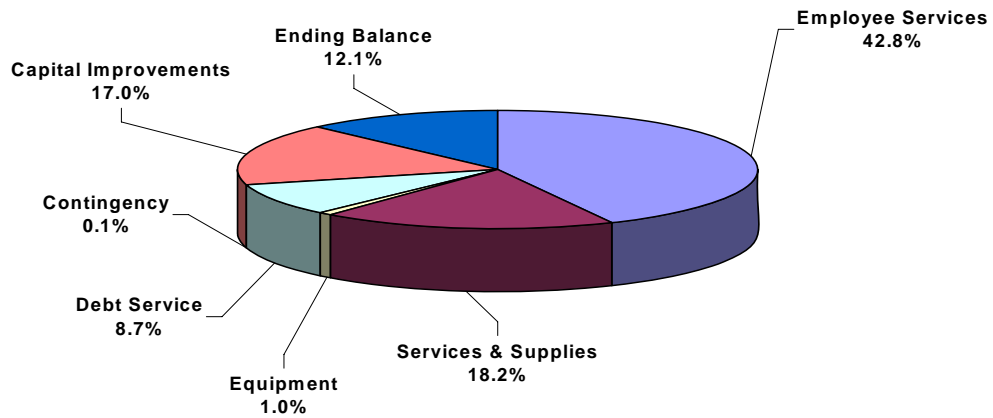
The next several years will be financially challenging for the City, likely requiring reductions and reallocations in spending. The Mayor and City Council's leadership will once again ensure that the City has a plan for prudently managing its resources in the coming year, as well as position the City of Sacramento for the future.

**Proposed
Total City Budget: \$705 Million**

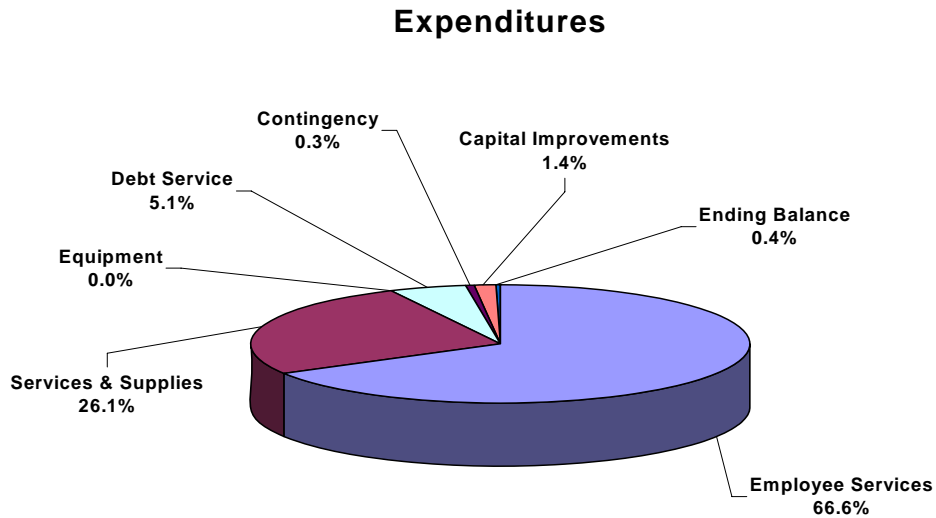
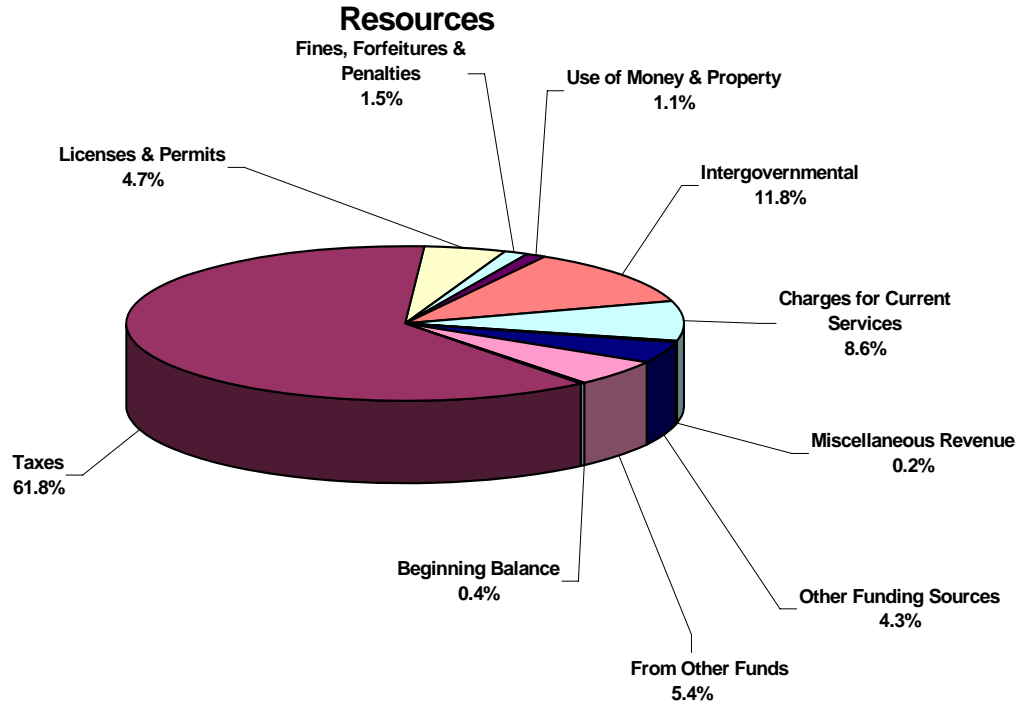
Resources



Expenditures



**Proposed
General Fund: \$302 Million**



HOW TO READ THIS DOCUMENT

The Proposed Budget for each Department is presented in a format that includes the following:

- A Department level Summary Table showing staffing and budget for:
 - FY2001/02 Actuals
 - FY2002/03 Adopted Budget
 - FY2002/03 Amended Budget (As of April, 2003)
 - FY2003/04 Proposed Budget
 - Variance
 - The summary table shows for each year,
 - Full Time Equivalent (FTE) positions
 - Budgeted expenditures by category
 - Funding sources and amounts
- Department Descriptions
- Proposed Recommendations
- Highlights of any changes for FY2003/04 in budget and/or staffing level
- Division Summary: Adopted, Amended and Proposed budget and staffing summaries by administrative division or department
- Authorized Positions: Lists Amended FY2002/03 and Proposed FY2003/04 staffing, with classification conversions, by program area

Summary Table of Proposed FY2003/04 Budget

The Proposed Budget for each Department is compared with prior year actuals; the final adopted current year budget and the current year amended budget (as of April) that includes proposed reorganizations. A sample is as follows:

Department Summary					Change
ECONOMIC DEVELOPMENT	2001/02	2002/03		2003/04	More/(Less)
DEPARTMENT	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	17.00	17.00	17.00	17.00	0.00
Budgeted Expenditures					
Employee Services	1,381,033	1,560,185	1,534,372	1,624,500	90,128
Other Services & Supplies	936,615	801,828	909,828	850,858	(58,970)
Equipment	12,930	35,000	35,000	11,000	(24,000)
Debt Service	0	0	0	0	0
Transfers	4,792	0	0	0	0
CIP & Grant Offsets	0	0	0	0	0
Total:	2,335,370	2,397,013	2,479,200	2,486,358	7,158
Funding Summary by Fund/Special District					
General	2,283,370	2,345,013	2,427,200	2,434,358	7,158
Community Center	52,000	52,000	52,000	52,000	0
Total:	2,335,370	2,397,013	2,479,200	2,486,358	7,158

Column 1 - Shows the Department's FY2001/02 Actual staffing level, budget by category, and funding amounts by source.

Column 2 - Shows the Department's FY2002/03 Adopted Budget staffing level, budget by category, and funding amounts by source.

Column 3 - Shows the FY2002/03 Amended Budget staffing levels including proposed reorganizations, budget by category, and funding amounts by source for the Department.

Column 4 - Shows the FY2003/04 Proposed staffing level, budget by category, and funding amounts by source for the Department.

Column 5 - Shows the variance between the FY2003/04 Proposed and the FY2002/03 Amended Budget amounts.

Division Activity Summary

The Division Summary table shows proposed expenditures and staffing levels for each administrative division or department. The table looks like the one below.

ECONOMIC DEVELOPMENT DEPARTMENT	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
DOWNTOWN REDEVELOPMENT				
Budget	1,267,573	1,362,320	1,299,324	(62,996)
FTE	8.0	8.0	8.0	0.0
ECONOMIC DEVELOPMENT				
Budget	888,958	878,007	924,385	46,378
FTE	7.0	7.0	7.0	0.0
ECONOMIC DEVL. ADMIN.				
Budget	240,482	238,873	262,649	23,776
FTE	2.0	2.0	2.0	0.0
Totals:				
Budget:	2,397,013	2,479,200	2,486,358	7,158
FTE:	17.0	17.0	17.0	0.0

Column 1 - Shows the name of the Division for large Departments. Each division shows the associated Budget and Full Time Equivalents (FTE).

Column 2 - Shows the budget and staffing levels by division as presented in the Adopted Budget for FY2002/03.

Column 3 - Shows the budget and staffing levels by division as the budget currently exists for FY2002/03.

Column 4 - Shows the budget and staffing levels by division as proposed for FY2003/04.

Column 5 - Shows the changes in budget and staffing levels by division as proposed for FY2003/04.

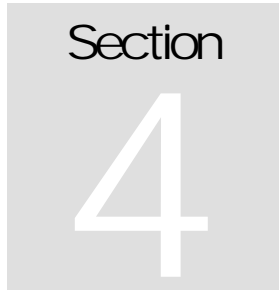
Position Listing

The position listing shows the number of authorized Full Time Equivalents by classification for the FY2002/03 Amended Budget (as of April 2003) including position moves and for the FY2003/04 Proposed Budget with the change shown between the two fiscal years. The listing is grouped and subtotaled by program area. The upper left corner of each grouping contains the administrative division to which the grouping summarizes.

440 DEPT: ECONOMIC DEVELOPMENT

4451 ORGANIZATION: DOWNTOWN ECONOMIC DEVELOPMENT

			FY02	FY03	CHANGE
430	4451	Downtown Department Manager	1.00	1.00	-
		Management Analyst I	1.00	1.00	-
		Secretary	1.00	1.00	-
		Sr. Mgmt Analyst	5.00	5.00	-
		ORG TOTAL: 4451	8.00	8.00	-
Citywide Economic Development					
	4453	Downtown Department Manager	1.00	1.00	-
		Management Analyst I	1.00	1.00	-
		Secretary	1.00	1.00	-
		Sr. Mgmt Analyst	4.00	4.00	-
		ORG TOTAL: 4453	7.00	7.00	-
Economic Development Administration					
	4455	Admin Services Officer	1.00	1.00	-
		Economic Dvlpmt Director	1.00	1.00	-
		ORG TOTAL: 4455	2.00	2.00	-
		DEPT TOTAL: 440	17.00	17.00	-



BUDGET SCHEDULES

Schedule 1

Appropriations by Fund (\$ in 000)

Fund	2002/03		Proposed 2003/04		
	Adopted	Amended	Operating	Undesignated Fund Balance	Totals
101 General	294,084	294,013	296,573	1,212	297,785
201 Transportation Sales Tax	836	0	0	110	110
Gas Tax	10,376	10,903	7,380	3,010	10,390
205 Block Grant/Housing Rehab.	525	525	250	0	250
207 Transportation Sales Tax - Maintenance	5,558	5,552	5,074	584	5,658
208 Traffic Safety	2,879	3,396	1,557	796	2,353
209 Major Street Construction Tax	6,892	0	0	10,191	10,191
210 Old Sac Market	100	100	100	0	100
211 Street Cuts	150	0	0	300	300
212 AB 2928	0	0	0	939	0
213 State Route 160	3,888	2,820	251	1,926	2,177
281 Landscape and Lighting	9,467	9,249	9,281	160	9,441
283 Neighborhood Park Maintenance	0	0	150	0	150
Other Assessment/Fee Funds/Others	15,437	12,382	6,140	7,988	14,128
245 START	5,406	5,502	4,835	200	5,035
249 Bridge Construction	0	0	0	100	100
255 Externally Funded Programs	840	840	840	0	840
258 Development Services	5,819	6,332	502	5,578	6,080
290 H St. Theater	577	1,604	(46)	1,762	1,716
Debt Service	14,189	16,351	7,000	4,016	11,016
412 Parking	16,269	16,248	14,164	2,034	16,198
413 Water	51,298	51,470	43,604	10,513	54,117
414 Sewer	15,679	15,938	11,817	3,720	15,537
415 Solid Waste	44,837	41,626	39,325	1,725	41,050
417 Marina	1,656	1,548	1,392	255	1,647
418 Golf	6,226	6,926	6,917	0	6,917
419 Community Center	20,256	19,921	20,392	0	20,392
420 Fleet	24,280	27,762	22,721	2,237	24,958
421 Risk Management	14,110	14,110	9,917	1,099	11,016
423 Worker's Compensation	10,152	10,152	15,267	0	15,267
425 Storm Drainage	33,790	33,210	24,529	5,751	30,280
434 Interdepartmental Service	14,113	14,113	11,979	0	11,979
474 4th R Program	4,367	4,225	4,614	63	4,677
571 Special Recreation	3,527	2,708	2,644	59	2,703
586 Zoo	972	998	975	73	1,048
588 Land Park	82	399	77	278	355
589 Fairytale Town	52	51	0	101	101
590 Art In Public Places Projects	298	130	0	130	130
710 Quimby Act	2,836	0	0	2,578	2,578
725 Cal EPA	6,313	8,048	7,864	0	7,864
737 1965 Flood & Drainage	0	0	0	5	5
780 N. Natomas Community Improvements	7,860	2,499	1,263	11,946	13,209
791 Park Development	4,897	771	70	4,068	4,138
Totals:	660,893	642,422	579,418	85,507	663,986

Schedule 1A

Appropriations by Department (\$ in 000)

Department	2001/02	2002/03		2003/04	Change
	Actual	Adopted	Amended	Proposed	More/(Less) Proposed/Amended
Mayor/Council and Charter Offices:					
Mayor/Council	2,092	2,167	2,139	2,562	423
City Manager	1,692	2,219	2,198	2,594	396
City Attorney	4,754	5,673	5,924	5,784	(139)
City Clerk	1,022	1,214	1,199	1,247	48
City Treasurer	1,661	1,892	1,864	2,065	201
Total Mayor/Council and Charter Offices	11,222	13,165	13,324	14,253	929
Operating Departments:					
Finance	11,905	9,587	9,501	10,285	784
Information Technology	8,497	8,721	8,748	9,309	562
Human Resources	28,318	26,059	25,991	27,427	1,436
Labor Relations	715	868	853	906	53
Police	85,783	95,450	92,562	99,123	6,561
Fire	59,492	62,676	60,869	64,685	3,815
Parks & Recreation	34,842	36,751	36,005	38,594	2,589
Planning & Building	12,317	13,647	13,438	14,644	1,206
Neighborhood Services	6,099	6,676	6,804	6,969	165
Public Works	93,115	93,241	99,118	100,073	955
Utilities	55,972	60,686	61,035	63,049	2,014
Economic Development	2,335	2,397	2,479	2,486	7
Convention, Culture & Leisure	31,327	31,557	32,022	33,496	1,473
Total Operating Departments	430,717	448,315	449,426	471,045	21,620
Other:					
Non-Departmental	32,053	44,761	51,684	34,191	(17,494)
Debt Service	46,364	61,778	61,443	59,429	(2,014)
Fund Reserve	0	92,874	66,546	85,068	18,522
Total Other	78,417	199,412	179,673	178,688	(985)
City Grand Total	520,356	660,892	642,423	663,986	21,563

Schedule 1B

Staffing by Department

<u>Department</u>	<u>2001/02</u>		<u>2002/03</u>		<u>2003/04</u>	<u>Change</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Amended</u>	<u>Proposed</u>	<u>Proposed/Amended</u>	<u>More/(Less)</u>
Mayor/Council and Charter Offices:						
Mayor/Council	26.50	26.50	27.00	27.00		0.00
City Manager	14.00	16.00	16.00	16.00		0.00
City Attorney	53.00	53.00	52.00	52.00		0.00
City Clerk	12.00	12.00	12.00	12.00		0.00
City Treasurer	20.00	20.00	20.00	20.00		0.00
Total Mayor/Council Charter Offices	125.50	127.50	127.00	127.00		0.00
Operating Departments:						
Finance	109.55	111.55	114.55	114.55		0.00
Information Technology	58.00	61.00	62.00	62.00		0.00
Human Resources	75.00	75.00	75.00	76.00		1.00
Labor Relations	8.00	8.00	8.00	8.00		0.00
Police	1,111.36	1,111.36	1,111.36	1,107.36		(4.00)
Fire	571.00	571.00	571.00	586.00		15.00
Parks & Recreation	814.70	818.20	828.05	831.05		3.00
Planning & Building	163.50	162.50	162.50	162.50		0.00
Neighborhood Services	79.25	79.25	80.25	80.25		0.00
Public Works	734.00	746.00	749.00	754.00		5.00
Utilities	479.50	486.50	489.50	491.50		2.00
Economic Development	17.00	17.00	17.00	17.00		0.00
Convention, Culture & Leisure	262.06	263.06	263.06	263.06		0.00
Non-Department	1.00	1.00	1.00	0.00		(1.00)
Total Operating Departments	4,483.92	4,511.42	4,532.27	4,553.27		21.00
City Grand Total	4,609.42	4,638.92	4,659.27	4,680.27		21.00

Schedule 1C

Staffing by Fund

Department	2001/02	2002/03		2003/04	Change
	Actual	Adopted	Amended	Proposed	More/(Less) Proposed/Amended
Mayor/Council	26.50	26.50	27.00	27.00	0.00
City Manager	14.00	16.00	16.00	16.00	0.00
City Attorney	53.00	53.00	52.00	52.00	0.00
City Clerk	12.00	12.00	12.00	12.00	0.00
City Treasurer	20.00	20.00	20.00	20.00	0.00
Finance	109.55	111.55	114.55	114.55	0.00
Information Technology	58.00	61.00	62.00	62.00	0.00
Human Resources	37.00	37.00	37.00	38.00	1.00
Labor Relations	8.00	8.00	8.00	8.00	0.00
Police	1,111.36	1,111.36	1,111.36	1,107.36	(4.00)
Fire	571.00	571.00	571.00	586.00	15.00
Public Works	433.00	445.00	446.00	452.00	6.00
Parks & Recreation	548.21	551.71	561.56	564.56	3.00
Planning & Building	163.50	162.50	162.50	162.50	0.00
Neighborhood Services	79.25	79.25	80.25	80.25	0.00
Economic Development	17.00	17.00	17.00	17.00	0.00
Convention, Culture & Leisure	52.00	53.00	53.00	53.00	0.00
Non-Department	1.00	1.00	1.00	0.00	(1.00)
Total General Fund	3,314.37	3,336.87	3,352.22	3,372.22	20.00
Human Resources					
Risk Management Fund	38.00	38.00	38.00	38.00	0.00
Parks & Recreation					
START	157.00	157.00	157.00	157.00	0.00
4th "R"	109.49	109.49	109.49	109.49	0.00
Subtotal	266.49	266.49	266.49	266.49	0.00
Public Works					
Solid Waste Fund	210.00	210.00	213.00	212.00	(1.00)
Fleet Management Fund	91.00	91.00	90.00	90.00	0.00
Subtotal	301.00	301.00	303.00	302.00	(1.00)
Utilities					
Water Fund	229.75	235.75	238.75	227.75	(11.00)
Sewer Fund	82.25	82.25	82.25	82.25	0.00
Storm Drainage Fund	167.50	168.50	168.50	181.50	13.00
Subtotal	479.50	486.50	489.50	491.50	2.00
Convention, Culture & Leisure					
Marina Fund	7.80	7.80	7.80	7.80	0.00
Community Center Fund	88.15	88.15	88.15	88.15	0.00
Parking Fund	52.75	52.75	52.75	52.75	0.00
Golf Fund	61.36	61.36	61.36	61.36	0.00
Subtotal	210.06	210.06	210.06	210.06	0.00
Other Funds Total	1,295.05	1,302.05	1,307.05	1,308.05	1.00
City Grand Total	4,609.42	4,638.92	4,659.27	4,680.27	21.00

Schedule 2

Detail of 2003/04 Revenues, Appropriations and Changes in Fund Balance (\$ in 000)

	<u>GENERAL</u>	<u>ENTERPRISE</u>	<u>OTHER GOVT FUNDS</u>	<u>INTERNAL SERVICE</u>	<u>GROSS TOTAL</u>	<u>NET TOTAL</u>
Beginning Undesignated Fund Balance	\$1,137	\$22,781	\$62,613	\$2,594	\$89,125	\$89,125
Current Resources:						
Revenues						
Taxes	186,651	14,003	23,473	0	224,127	224,127
Licenses & Permits	14,244	1,222	175	0	15,641	15,641
Fines, Forfeitures & Penalties	4,435	0	1,500	0	5,935	5,935
Use of Money & Property	3,201	7,974	2,692	1,625	15,492	13,867
Intergovernmental	35,659	2,151	59,837	0	97,647	97,647
Charges for Current Services	23,255	152,147	33,701	46,607	255,710	207,503
Contributions From Other Funds	17,105	0	0	0	17,105	0
Miscellaneous Revenue	683	1,933	5,662	608	8,886	8,278
Subtotal Revenues	<u>285,233</u>	<u>179,430</u>	<u>127,040</u>	<u>48,840</u>	<u>640,543</u>	<u>572,998</u>
Revenue Additions	<u>2,561</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,561</u>	<u>2,561</u>
Total Current Resources	<u>287,794</u>	<u>179,430</u>	<u>127,040</u>	<u>48,840</u>	<u>643,104</u>	<u>575,559</u>
Current Requirements						
Current Operations:						
Employee Services	250,680	58,647	8,702	7,967	325,996	325,996
Other Services & Supplies	92,465	71,290	14,917	31,721	210,393	130,870
Equipment	134	1,751	0	5,426	7,311	7,311
Debt Service	15,461	34,642	10,474	938	61,515	61,515
Labor/Supply Offset	(23,165)	(3,633)	0	0	(26,798)	(26,798)
Use of Contingency	1,000				1,000	1,000
Operating Transfers	<u>(40,002)</u>	<u>(557)</u>	<u>26,728</u>	<u>1,853</u>	<u>(11,978)</u>	<u>0</u>
Subtotal Current Operations	<u>296,573</u>	<u>162,140</u>	<u>60,821</u>	<u>47,905</u>	<u>567,439</u>	<u>499,894</u>
Capital Improvements	4,125	23,445	91,969	193	119,732	119,732
CIP Debt Proceeds or Defunding	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Current Requirements	<u>300,698</u>	<u>185,585</u>	<u>152,790</u>	<u>48,098</u>	<u>687,171</u>	<u>619,626</u>
Total Current Surplus (Deficit)	<u>(12,904)</u>	<u>(6,155)</u>	<u>(25,750)</u>	<u>742</u>	<u>(44,067)</u>	<u>(44,067)</u>
Other Fund Sources (Uses)	<u>12,979</u>	<u>7,372</u>	<u>20,098</u>	<u>0</u>	<u>40,449</u>	<u>40,449</u>
Ending Undesignated Fund Balance	<u>\$1,212</u>	<u>\$23,998</u>	<u>\$56,961</u>	<u>\$3,336</u>	<u>\$85,507</u>	<u>\$85,507</u>

SCHEDULE 2 CONTINUED

	ENTERPRISE FUNDS								
	101	412	413	414	415 / 416	417	418	419	425
	GENERAL	Parking	Water	Sewer	Solid Waste	Sacramento Marina	Golf	Community Center	Drainage
Beginning Undesignated Fund Balance	\$1,137	\$2,485	\$10,047	\$3,813	\$2,767	\$80	\$0	\$0	\$3,589
Current Resources:									
Revenues									
Taxes	186,651							14,003	
Licenses & Permits	14,244					1,222			
Fines, Forfeitures & Penalties	4,435								
Use of Money & Property	3,201	761	4,000	447	400	35	60	730	1,541
Intergovernmental	35,659		306	1,150	665				30
Charges for Current Services	23,255	16,904	42,791	14,052	36,838	60	6,448	5,934	29,120
Contributions From Other Funds	17,105								
Miscellaneous Revenue	683	1	370	50	542	275	115	580	
Subtotal Revenues	285,233	17,666	47,467	15,699	38,445	1,592	6,623	21,247	30,691
Revenue Additions	2,561								
Total Current Resources	287,794	17,666	47,467	15,699	38,445	1,592	6,623	21,247	30,691
Current Requirements									
Current Operations:									
Employee Services	250,680	2,901	14,929	5,632	13,289	351	2,898	4,758	13,889
Other Services & Supplies	92,465	6,625	15,758	4,740	23,026	681	2,858	6,642	10,960
Equipment	134	0	452	347	563		50	90	249
Debt Service	15,461	3,574	13,140	756	1,985	466	1,195	10,436	3,090
Labor Supply / Offset	(23,165)		(685)	(325)	(113)				(2,510)
Use of Contingency	1,000								
Operating Transfers	(40,002)	1,064	10	667	575	(106)	(84)	(1,534)	(1,149)
Subtotal Current Operations	296,573	14,164	43,604	11,817	39,325	1,392	6,917	20,392	24,529
Capital Improvements	4,125	3,953	10,140	4,000	262	25	60	1,005	4,000
CIP Debt Proceeds or Defunding	0		0						
Total Current Requirements	300,698	18,117	53,744	15,817	39,587	1,417	6,977	21,397	28,529
Total Current Surplus (Deficit)	(12,904)	(451)	(6,277)	(118)	(1,142)	175	(354)	(150)	2,162
Other Fund Sources (Uses)	12,979		6,743	25	100		354	150	
Ending Undesignated Fund Balance	1,212	2,034	10,513	3,720	1,725	255	0	0	5,751

SCHEDULE 2 CONTINUED

	OTHER GOVERNMENTAL FUNDS									
	201	202-204	205-206	207	208	209,219	213	230	232, 254	235
	Meas. A		SHRA	Meas. A	Traffic	Major St.	State		Assessment	
	Capital	Gas Tax	CDBG	Maint	Safety	Const	Rt 160	TSM	Reg/SDIRS	TDA
Beginning Undesignated Fund Balance	\$349	\$3,478	\$0	\$552	\$817	\$9,114	\$2,579	\$539	\$896	\$13
Current Resources:										
Revenues										
Taxes	10,263			8,210		5,000				
Licenses & Permits										
Fines, Forfeitures & Penalties					1,500					
Use of Money & Property		350		200	35	425	200	24	37	15
Intergovernmental		6,900	560							280
Charges for Current Services										
Contributions From Other Funds										
Miscellaneous Revenue					1					
Subtotal Revenues	10,263	7,250	560	8,410	1,536	5,425	200	24	37	295
Revenue Additions										
Total Current Resources	10,263	7,250	560	8,410	1,536	5,425	200	24	37	295
Current Requirements										
Current Operations:										
Employee Services										
Other Services & Supplies					20				73	
Equipment										
Debt Service		1,543								
Labor Supply / Offset										
Operating Transfers		5,837	250	5,074	1,537		251		204	
Subtotal Current Operations	0	7,380	250	5,074	1,557	0	251	0	277	0
Capital Improvements	10,502	338	310	3,304		4,348	602			308
CIP Debt Proceeds or Defunding					0					
Total Current Requirements	10,502	7,718	560	8,378	1,557	4,348	853	0	277	308
Total Current Surplus (Deficit)	(239)	(468)	0	32	(21)	1,077	(653)	24	(240)	(13)
Other Fund Sources (Uses)										
Ending Undesignated Fund Balance	\$110	\$3,010	\$0	\$584	\$796	\$10,191	\$1,926	\$563	\$656	\$0

SCHEDULE 2 CONTINUED

OTHER GOVERNMENTAL FUNDS - cont'd

	240 /260/640 Pocket Swr Sunset Mead	245 START	248 /250/255 Op/Capital Grants/Funding	249 Bridge Construct	258 Devlop. Svcs Fd	261 Dwnt Sac Mgmt Dist	281 / 282 Lighting & Landscape	474 4th R Latchkey	565 Citation I-5 Mnt
Beginning Undesignated Fund Balance	\$1,200	\$837	\$0	\$97	\$5,830	\$0	\$653	\$177	\$886
Current Resources:									
Revenues									
Taxes									
Licenses & Permits									
Fines, Forfeitures & Penalties									
Use of Money & Property	13			3	250				42
Intergovernmental		4,173	38,365					594	
Charges for Current Services						1,628	9,906	3,846	
Contributions From Other Funds									
Miscellaneous Revenue		25						60	
Subtotal Revenues	13	4,198	38,365	3	250	1,628	9,906	4,500	42
Revenue Additions									
Total Current Resources	13	4,198	38,365	3	250	1,628	9,906	4,500	42
Current Requirements									
Current Operations:									
Employee Services		4,823						3,879	
Other Services & Supplies		818	840			1,559		715	
Equipment									
Debt Service							590		
Labor Supply / Offset									
Operating Transfers	20	(806)			502	7	8,691	20	11
Subtotal Current Operations	20	4,835	840	0	502	1,566	9,281	4,614	11
Capital Improvements	75		37,525				1,118		
CIP Debt Proceeds or Defunding									
Total Current Requirements	95	4,835	38,365	0	502	1,566	10,399	4,614	11
Total Current Surplus (Deficit)	(82)	(637)	0	3	(252)	62	(493)	(114)	31
Other Fund Sources (Uses)									
Ending Undesignated Fund Balance	\$1,118	\$200	\$0	\$100	\$5,578	\$62	\$160	\$63	\$917

SCHEDULE 2 CONTINUED

	OTHER GOVERNMENTAL FUNDS - cont'd								
	571	586	588	589	590	236	710	725	737
	Special	Zoo	Land Park	Fairytale	Art In	Sac Tour-	Quimby	Cal	1965
	Rec			Town	Pub Pls	ism BID	Act	EPA	Drainage
Beginning Undesignated Fund Balance	\$54	\$76	\$339	\$51	\$130	\$12	\$3,103	\$0	\$5
Current Resources:									
Revenues									
Taxes									
Licenses & Permits	25								
Fines, Forfeitures & Penalties									
Use of Money & Property							230		
Intergovernmental	10	922		50				7,864	
Charges for Current Services	2,486	50	91	50		2,000			
Contributions From Other Funds									
Miscellaneous Revenue	128								
Subtotal Revenues	2,649	972	91	50	0	2,000	230	7,864	0
Revenue Additions									
Total Current Resources	2,649	972	91	50	0	2,000	230	7,864	0
Current Requirements									
Current Operations:									
Employee Services									
Other Services & Supplies						2,006		7,864	
Equipment									
Debt Service		278							
Labor Supply / Offset									
Operating Transfers	2,644	697	77						
Subtotal Current Operations	2,644	975	77	0	0	2,006	0	7,864	0
Capital Improvements									
CIP Debt Proceeds or Defunding			75				755		
Total Current Requirements	2,644	975	152	0	0	2,006	755	7,864	0
Total Current Surplus (Deficit)	5	(3)	(61)	50	0	(6)	(525)	0	0
Other Fund Sources (Uses)									
Ending Undesignated Fund Balance	\$59	\$73	\$278	\$101	\$130	\$6	\$2,578	\$0	\$5

SCHEDULE 2 CONTINUED

	OTHER GOVERNMENTAL FUNDS - cont'd						
	780	790	791	794	795	796	798
	N Natomas	Private	Park	Citation	S.Natomas	S. Natomas	S. Natomas
	Fin Plan	Devel.	Devel.	I-5 Impr	Cap Impr	FBA	I-5 Devlpr
Beginning Undesignated Fund Balance	\$17,769	\$0	\$739	\$93	\$1,360	\$1,686	\$427
Current Resources:							
Revenues							
Taxes							
Licenses & Permits							
Fines, Forfeitures & Penalties							
Use of Money & Property	350	200		15	150	125	18
Intergovernmental							
Charges for Current Services	6,000		5,000				
Contributions From Other Funds							
Miscellaneous Revenue							
Subtotal Revenues	6,350	200	5,000	15	150	125	18
Revenue Additions							
Total Current Resources	6,350	200	5,000	15	150	125	18
Current Requirements							
Current Operations:							
Employee Services							
Other Services & Supplies							
Equipment							
Debt Service	1,063						
Labor Supply / Offset							
Operating Transfers	200	200	70				
Subtotal Current Operations	1,263	200	70	0	0	0	0
Capital Improvements	26,775		5,834				
CIP Debt Proceeds or Defunding	0						
Total Current Requirements	28,038	200	5,904	0	0	0	0
Total Current Surplus (Deficit)	(21,688)	0	(904)	15	150	125	18
Other Fund Sources (Uses)	15,865		4,233				
Ending Undesignated Fund Balance	\$11,946	\$0	\$4,068	\$108	\$1,510	\$1,811	\$445

SCHEDULE 2 CONTINUED

	OTHER GOVERNMENTAL		INTERNAL SERVICE	
	3xx, 7xx		420	421 - 3
	Debt Svcs	Other	Fleet Mgmt	Risk Mgmt
Beginning Undesignated Fund Balance	\$5,455	\$3,297	\$2,594	\$0
Current Resources:				
Revenues				
Taxes				
Licenses & Permits		150		
Fines, Forfeitures & Penalties				
Use of Money & Property	10		425	1,200
Intergovernmental	103	66		
Charges for Current Services		2,644	21,642	24,965
Contributions From Other Funds				
Miscellaneous Revenue	5,448		490	118
Subtotal Revenues	5,561	2,860	22,557	26,283
Revenue Additions				
Total Current Resources	5,561	2,860	22,557	26,283
Current Requirements				
Current Operations:				
Employee Services			5,497	2,470
Other Services & Supplies		1,022	10,768	20,953
Equipment			5,414	12
Debt Service	7,000		938	
Labor Supply / Offset				
Operating Transfers		1,242	104	1,749
Subtotal Current Operations	7,000	2,264	22,721	25,184
Capital Improvements		100	193	
CIP Debt Proceeds or Defunding			0	
Total Current Requirements	7,000	2,364	22,914	25,184
Total Current Surplus (Deficit)	(1,439)	496	(357)	1,099
Other Fund Sources (Uses)	0		0	
Ending Undesignated Fund Balance	\$4,016	\$3,793	\$2,237	\$1,099

Schedule 3

Contributions to General Fund Support (\$ in 000's)

SOURCES	INDIRECT COST ALLOCATION		IN-LIEU PROPERTY TAX		IN-LIEU FRANCHISE TAX		VOTER APPROVED GENERAL TAX	
	FY2002-03	FY2003-04	FY2002-03	FY2003-04	FY2002-03	FY2003-04	FY2002-03	FY2003-04
ENTERPRISE FUNDS								
Water	2,527,257	2,680,237					4,021,000	4,463,000
Sewer	1,281,226	807,456					1,397,000	1,546,000
Storm Drainage	1,884,504	1,801,978					3,133,000	3,203,000
Solid Waste	3,569,341	2,928,396					3,809,000	4,051,000
Parking	586,006	343,083	168,000	228,600	1,545,400	1,586,300		
Community Center	547,154	743,856	445,201	442,200	890,700	931,500		
Golf	313,473	208,674	50,593	64,200	401,700	430,000		
Marina	175,268	70,058	37,206	37,200	122,200	122,200		
Subtotal	10,884,229	9,583,738	701,000	772,200	2,960,000	3,070,000	12,360,000	13,263,000
INTERNAL SERVICE FUNDS								
Fleet Management	1,124,512	1,669,250	0	0	0	0	0	0
Risk Management	1,641,635	263,183	0	0	0	0	0	0
Subtotal	2,766,147	1,932,433	0	0	0	0	0	0
TOTAL	\$13,650,376	\$11,516,171	\$701,000	\$772,200	\$2,960,000	\$3,070,000	\$12,360,000	\$13,263,000

Includes FY04 Proposed rate adjustments for Water and Sewer Funds

Schedule 4

Summary of Capital Funding by Funding Source

Fund #	Funding Source	Budget through	Proposed	Proposed			
		6/30/03	03/04	04/05	05/06	06/07	07/08
101	General Fund	\$84,614,621	\$4,125,415	\$2,418,859	\$2,280,184	\$2,291,780	\$2,303,655
201	Measure A Projects	\$56,599,041	\$10,502,237	\$11,912,896	\$11,912,896	\$11,912,896	\$11,912,896
202	Gas Tax 2106	\$9,407,887	\$338,076	\$320,000	\$320,000	\$320,000	\$320,000
* 205	Block Grant/SHRA	\$8,059,459	\$0	\$0	\$0	\$0	\$0
* 206	Tax Increment	\$30,816,720	\$309,690	\$0	\$0	\$0	\$0
207	Measure A Maintenance	\$12,651,224	\$3,303,766	\$2,663,766	\$2,663,766	\$2,663,766	\$2,663,766
208	Traffic Safety	\$705,000	\$0	\$0	\$0	\$0	\$0
209	Major Street Construction	\$16,078,718	\$4,347,583	\$7,860,935	\$7,868,563	\$7,868,563	\$7,868,563
211	Street Cut	\$963,000	\$0	\$0	\$0	\$0	\$0
212	AB2928 Street Maintenance	\$4,148,362	\$0	\$0	\$0	\$0	\$0
213	State Rte. 160	\$4,739,935	\$602,503	\$0	\$0	\$0	\$0
216	Truxel Interchange	\$37,377	\$0	\$0	\$0	\$0	\$0
235	Transportation Development	\$1,882,751	\$307,672	\$320,902	\$334,701	\$349,093	\$364,104
240	Pocket Area Trunk - Sewer	\$224,377	\$75,000	\$75,000	\$0	\$0	\$0
243	Bikeway	\$52,000	\$0	\$0	\$0	\$0	\$0
* 248	Capital Grants	\$29,246,199	\$309,690	\$0	\$0	\$0	\$0
258	N. Permit Center Telecom.	\$1,348,676	\$0	\$0	\$0	\$0	\$0
281	Citywide L&L District	\$6,318,418	\$1,118,099	\$1,151,642	\$1,186,191	\$1,221,778	\$1,244,333
282	Citywide L&L Bond Issue	\$998,105	\$0	\$0	\$0	\$0	\$0
290	H Street Theater	\$528,000	\$0	\$0	\$0	\$0	\$0
412	Parking	\$38,461,260	\$3,953,000	\$2,878,000	\$2,878,000	\$2,878,000	\$2,878,000
413	Water	\$259,959,196	\$10,140,000	\$10,296,000	\$8,166,000	\$10,361,000	\$11,531,000
414	Sewer	\$25,766,248	\$4,000,000	\$5,700,000	\$5,700,000	\$4,000,000	\$4,000,000
415	Solid Waste	\$35,923,253	\$262,000	\$367,000	\$372,000	\$377,000	\$382,000
416	Landfill Closure	\$5,222,476	\$0	\$0	\$0	\$0	\$0
417	Sacramento Marina	\$575,194	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
418	Golf	\$1,219,784	\$60,000	\$60,000	\$60,000	\$60,000	\$60,000
419	Community Center	\$2,171,133	\$1,005,000	\$810,000	\$910,000	\$1,000,000	\$1,000,000
420	Fleet Management	\$6,806,970	\$193,000	\$193,000	\$193,000	\$193,000	\$193,000
421	Risk Management	\$303,478	\$0	\$0	\$0	\$0	\$0
425	Storm Drainage	\$59,814,603	\$4,000,000	\$8,675,000	\$9,100,000	\$3,000,000	\$3,000,000
* 511	Federal Capital Grants	\$38,826,162	\$26,322,503	\$15,977,712	\$0	\$0	\$0
* 512	Other Capital Grants	\$23,349,656	\$10,892,899	\$2,221,000	\$3,235,000	\$6,753,000	\$0
517	95 Spring Storm FEMA	\$59,509	\$0	\$0	\$0	\$0	\$0
561	Ethel Macleod Hart Trust	\$696,860	\$0	\$0	\$0	\$0	\$0
585	Sutter Park Sites	\$67,630	\$0	\$0	\$0	\$0	\$0
586	Zoo	\$1,343	\$0	\$0	\$0	\$0	\$0
588	Park	\$100,060	\$75,000	\$0	\$0	\$0	\$0
590	Art in Public Places Project	\$761,592	\$0	\$0	\$0	\$0	\$0
677	N. Natomas CFD#4 Const.	\$192,892	\$0	\$0	\$0	\$0	\$0
704	1993 Series B COP	\$6,934,928	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
706	2000 CIP Bond Public Safety Bldg.	\$13,242,679	\$0	\$0	\$0	\$0	\$0
709	1995 A Gas Tax Bond St. Improv.	\$134,394	\$0	\$0	\$0	\$0	\$0
710	Quimby Act	\$2,753,556	\$755,000	\$0	\$0	\$0	\$0
711	2002 CIP Bond Capital Projects	\$89,765,000	\$0	\$0	\$0	\$0	\$0
725	CAL EPA	\$170,926,955	\$0	\$0	\$0	\$0	\$0
780	N. Natomas Community Improv.	\$26,664,758	\$26,774,799	\$3,768,940	\$121,000	\$10,000	\$10,000
781	City Capital Projects	\$10,774,949	\$0	\$0	\$0	\$0	\$0
782	Richards/Railyards Impact A	\$2,890,000	\$0	\$0	\$0	\$0	\$0
791	Park Development	\$14,297,586	\$5,834,046	\$3,284,800	\$1,000,000	\$1,000,000	\$2,800,000
794	Citation I-5 Improvement	\$198,970	\$0	\$0	\$0	\$0	\$0
795	S. Natomas Community Improv.	\$2,217,448	\$0	\$0	\$0	\$0	\$0
796	S. Natomas Facility Benefit (FBA)	\$340,950	\$0	\$0	\$0	\$0	\$0
~ 983	SHRA - CDBG	\$0	\$285,000	\$1,147,000	\$1,300,000	\$1,300,000	\$1,300,000
~ 984	SHRA - Misc	\$0	\$18,242	\$0	\$0	\$0	\$0
~ 986	Tax Inc. - Alkali Flat	\$0	\$95,918	\$0	\$0	\$0	\$0
~ 987	Tax Inc. - Franklin Blvd.	\$0	\$88,951	\$0	\$0	\$0	\$0
~ 988	Tax Inc. - North Sacramento	\$0	\$244,497	\$0	\$0	\$0	\$0
~ 989	Tax Inc. - Oak Park	\$0	\$570,846	\$0	\$0	\$0	\$0
~ 990	Tax Inc. - Stockton Blvd.	\$0	\$110,964	\$0	\$0	\$0	\$0
~ 991	Tax Inc. - Del Paso Hgts.	\$0	\$171,168	\$0	\$0	\$0	\$0
Total All Funds:		\$1,110,841,342	\$121,317,564	\$82,227,452	\$59,726,301	\$57,684,876	\$53,956,317

* These funds are entered into the City financial system when all agreements are signed.

~ These funds are administered as separate taxing districts or by separate jurisdictions and are therefore not included in the Budget of the City of Sacramento.

Schedule 5

Article XIII B Appropriation Limit Calculation (in \$000's)

APPROPRIATION LIMIT	1999/00	2000/01	2001/02	2002/03	2003/04
Prior year limit	\$338,613	\$358,022	\$377,479	\$414,446	\$420,844
Multiply by:					
Change in CPI or Per Capita Personal Income	1.0453	1.0491	1.0782	0.9873	1.0310
Change in Population	1.0115	1.0050	1.0183	1.0285	1.0280
Appropriation Limit	<u>\$358,022</u>	<u>\$377,479</u>	<u>\$414,446</u>	<u>\$420,844</u>	<u>\$446,040</u>
PROCEEDS OF TAXES					
Total governmental revenue	\$321,717	\$321,464	\$385,596	\$398,477	\$395,168
Add taxes in enterprise funds:					
Transient Occupancy Tax	\$10,739	\$11,982	\$13,053	\$13,490	\$14,003
Add user fees in excess of cost:	\$0	\$0	\$0	\$0	\$0
Deduct:					
Non-proceeds of tax revenue	(\$119,156)	(\$109,649)	(\$138,984)	(\$166,700)	(\$156,587)
General obligation debt svcs	(\$290)	(\$305)	\$0	\$0	\$0
Unfunded pension liability	\$0	\$0	\$0	\$0	\$0
Qualified capital outlay	(\$1,000)	(\$8,090)	(\$18,847)	(\$16,025)	(\$18,154)
Proceeds of Taxes	<u>\$212,010</u>	<u>\$215,402</u>	<u>\$240,818</u>	<u>\$229,242</u>	<u>\$234,430</u>
APPROPRIATIONS SUBJECT TO LIMIT					
Total Governmental Funds:					
Operating appropriations	\$256,809	\$278,809	\$329,123	\$352,050	\$358,490
CIP appropriations	\$67,423	\$69,683	\$115,138	\$61,576	\$96,094
Add:					
Enterprise fund tax approp.	\$10,739	\$11,982	\$13,053	\$13,490	\$14,003
User fees in excess of cost	\$0	\$0	\$0	\$0	\$0
Current proceeds of taxes appropriated to reserves	\$1,738	\$11,045	\$5,619	\$10,411	\$12,097
Deduct:					
Non-proceeds of tax revenue	(\$119,156)	(\$109,649)	(\$138,984)	(\$166,700)	(\$156,587)
General obligation debt svcs	(\$290)	(\$305)	\$0	\$0	\$0
Unfunded pension liability	\$0	\$0	\$0	\$0	\$0
Qualified capital outlay	(\$1,000)	(\$8,090)	(\$18,847)	(\$16,025)	(\$18,154)
Appropriations Subject to Limit	<u>\$216,263</u>	<u>\$253,474</u>	<u>\$305,102</u>	<u>\$254,801</u>	<u>\$305,943</u>

Schedule 6

2003/04 Revenue Budget

GENERAL FUND (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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TAXES

Property Taxes - Current Secured	\$44,120	\$47,467	\$50,330	\$53,010
Property Taxes - Current Unsecured	2,600	2,749	2,743	2,900
Property Taxes - Delinquent Secured	44	0	0	0
Property Taxes - Delinquent Unsecured	44	84	50	50
Property Taxes - Delinquent Pen & Interest	0	91	0	0
Property Taxes - Supplemental	1,789	2,343	1,500	1,700
Debt Service Tax Override	363	22	0	0
Subtotal: Property Taxes	48,960	52,756	54,623	57,660
Sales & Use Tax	58,589	55,677	58,300	59,000
Sales & Use Tax/.5% Public Safety	3,998	3,839	4,050	4,100
Business Operations Tax	5,743	5,931	5,980	6,160
Real Property Transfer Tax	6,660	7,965	6,185	6,430
Utility User Tax	49,969	48,609	50,000	48,960
Residential Dev Property Tax	1,276	1,268	850	1,540
Transient Occupancy Tax	2,638	2,633	2,698	2,801
Subtotal: TAXES	\$177,833	\$178,678	\$182,686	\$186,651

LICENSES AND PERMITS

Animal Licenses	\$78	\$145	\$142	\$144
Construction Permits	5,806	7,739	8,015	8,539
Home Occupation Permits	66	74	0	0
Emergency Permits	8	4	5	5
Taxi Permits	37	48	40	40
Driveway Permits	19	0	5	12
Special Event Permits	(5)	16	0	0
Dance Permits	0	5	3	6
Planning Review Permits	972	1,132	1,049	1,049
Street Vendor Permits	8	10	4	4
Sign & Billboard Permits	62	62	64	46
Oversize Vehicle Permit	0	0	10	15
Alley Parking Permits	8	5	5	5
Bingo License	0	0	0	0
Amusement Arcade Permit	2	2	3	1
Burglar Alarm Permits	405	526	410	410
Excavation Permits	122	45	55	125
Franchises	1,766	3,979	3,763	3,747
Adult Business Permit	0	0	0	0
Towing Vehicle Permits	11	9	12	15
Public Works Review	1	1	0	0
Miscellaneous Licenses/Permits	107	180	78	81
Subtotal: LICENSES AND PERMITS	\$9,473	\$13,982	\$13,663	\$14,244

SCHEDULE 6 CONTINUED

GENERAL FUND (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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FINE AND FORFEITS

Fines and Forfeits	\$4,907	\$4,507	\$4,688	\$4,435
Subtotal: FINES AND FORFEITS	\$4,907	\$4,507	\$4,688	\$4,435

USE OF MONEY

Interest on Investments	\$2,923	\$4,000	\$2,400	\$3,001
Net Appr/Depr Fair Value Investment	2,958	510	0	0
Interest - County Held Funds	500	247	450	200
Subtotal: USE OF MONEY	\$6,381	\$4,757	\$2,850	\$3,201

INTERGOVERNMENTAL REVENUES

State Homeowners Prop Tax Relief	\$1,166	\$1,138	\$1,175	\$1,150
State Motor Vehicle In-Lieu Tax	21,489	23,417	24,898	24,450
State Mandated Reimb SB 90	376	834	50	1
State Grants	379	9	0	0
Federal Grants	0	264	0	0
State Off Highway M V License	8	10	10	10
Co Support - Museum & History	644	735	451	402
P. O. S. T. Reimbursement	109	122	100	25
Other Agency Training Reimbursement	0	0	0	0
Redevelopment Agency Services (SHRA)	718	722	705	183
Co Support - Metropolitan Arts Comm	212	0	279	289
Fire District Reimbursement	3,215	3,377	3,309	3,309
Misc Other Federal	0	0	0	0
Misc Other State	4,000	2,307	2,280	2,237
Misc Other County	459	436	357	101
Misc Other Agencies	3,431	3,179	2,992	3,502
Subtotal: INTERGOV'L REVENUES	\$36,206	\$36,550	\$36,606	\$35,659

CHARGES, FEES AND SERVICES

Parking Fees	\$3	\$4	\$381	\$381
Subd Map Processing Planning	31	31	1,340	400
Appeal Fees	7	4	2	2
Map/Publication Sales	4	4	4	4
Transportation System Management	6	0	0	0
D.U.I. Fees	(137)	299	2	2
Fire Report Fees	4	6	4	1
Plan Check Fee	2,389	3,162	2,677	3,276
Animal Shelter	102	138	138	140
Street/Sidewalk/Curb Repairs	490	734	331	331
Weed Abatement	155	98	120	120
Swimming Pools	35	50	52	53
Community Service Fees	36	70	70	45
Jail Booking Fees	73	183	0	0

SCHEDULE 6 CONTINUED

GENERAL FUND (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
CHARGES, FEES AND SERVICES con't				
Admissions	\$0	\$0	\$0	\$0
Development - Trees	10	10	10	10
Demolition Charges	290	115	184	184
EIS Fees	0	0	0	0
Compliance Fees	15	8	8	6
Spec Asst Admin Charges	140	193	110	105
Indirect Charges	18	(4)	0	0
City Attorney Legal Fees	34	8	5	5
Treasurer Investment Fee	1,062	1,274	916	1,300
Engineering Fees/Private Contract	7	0	0	0
R-Plan Review	105	101	74	81
Special Districts Assessment	7	(8)	0	0
Parking Meter Removal Fees	185	221	164	191
Parking Meter Receipts	3,158	3,573	3,639	3,250
Fire Permit Fees	93	84	90	90
Advanced Life Support Transport	9,410	9,386	7,820	9,000
Utility Ext's & Frontage Imp	0	0	0	0
Interdepartmental Direct Charges	415	493	300	300
Bldg Trades Certification Fees	6	5	5	1
Rental - Real Property	547	285	351	510
Rental Equipment	0	6	0	0
Concessions	235	261	266	266
Abandoned Vehicle Abatement	370	387	300	300
Plnng & Dev/Technology Surcharge	408	400	400	461
Code Enforcement Fees	(51)	822	360	610
Complaint Surcharge	36	38	31	31
Other Departmental Services	1,883	1,568	1,664	1,453
Other Dept Fees & Charges	486	385	371	346
Subtotal: CHARGES, FEES AND SERVICES	\$22,067	\$24,394	\$22,189	\$23,255

OTHER REVENUES

Sale of Real or Personal Property	\$473	\$156	\$131	\$136
Salvage	0	0	0	0
Gifts and Donations	8	26	0	0
Miscellaneous	1,007	1,645	319	324
Interest on Receivables	0	0	0	0
Royalties	150	105	100	150
Abandoned Vehicles	28	(42)	8	8
3rd Party Recovery, Property Damage	14	38	0	0
Recovery of Item Previously Expensed	135	97	16	15
SCERS/PERS Transfer Recovery >9%	77	69	70	50
Service Fees	0	2	0	0
Interest Clearing Acct - Offset	0	0	0	0
Subtotal: OTHER REVENUES	\$1,892	\$2,096	\$644	\$683

SCHEDULE 6 CONTINUED

GENERAL FUND (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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CONTRIBUTIONS FROM OTHER FUNDS

Enterprise Funds/General Tax	\$11,320	\$12,059	\$12,360	\$13,263
In-Lieu Franchise Fee	2,592	2,885	2,960	3,070
In-Lieu Property Tax	693	692	701	772

Subtotal: CONT FROM OTHER FUNDS	<u>\$14,605</u>	<u>\$15,636</u>	<u>\$16,021</u>	<u>\$17,105</u>
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REVENUE ADDITIONS	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$2,561</u>
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TOTAL GENERAL FUND RESOURCES	<u>\$273,364</u>	<u>\$280,600</u>	<u>\$279,347</u>	<u>\$287,794</u>
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SCHEDULE 6 CONTINUED

ENTERPRISE FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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SOLID WASTE FUND - 415

Interest on Investments	\$1,512	\$594	\$1,000	\$400
State Grants	260	431	500	575
Miscellaneous Other State	36	0	0	60
Misc Other Agencies	0	0	0	30
Utility Services Charges	22,349	24,119	26,546	28,480
Lot & Weed Cleaning	0	0	0	0
Lawn and Garden Service	7,962	8,463	8,081	8,350
Rental-Real Property	334	161	150	0
Other Dept Fees & Charges	125	142	0	8
Salvage	797	498	450	70
Miscellaneous	0	0	0	0
Royalties	103	118	110	120
Recovery Bad Debts - Utilities	19	21	0	10
Compost Sales	32	16	0	0
Sales of Recyclables	215	12	394	342

Subtotal: SOLID WASTE FUND \$33,744 \$34,575 \$37,231 \$38,445

MARINA FUND - 417

Boat Slip License	\$1,102	\$1,121	\$1,222	\$1,222
Interest on Investments	47	30	38	35
Rental - Real Property	0	0	40	15
Miscellaneous	56	61	45	45
Gas & Oil Sales - Boat Harbor	268	255	250	275

Subtotal: MARINA FUND \$1,473 \$1,467 \$1,595 \$1,592

GOLF FUND - 418

Interest on Investments	\$85	\$44	\$75	\$60
Community Services Fees	3,695	3,916	4,017	4,300
Registrations	39	18	30	30
Rental - Real Property	0	0	0	7
Concessions	894	1,117	1,097	1,174
Green Fees	0	0	0	720
Other Department Fees & Charges	219	217	217	217
Miscellaneous	65	112	88	90
Royalties	25	25	25	25

Subtotal: GOLF FUND \$5,022 \$5,449 \$5,549 \$6,623

SCHEDULE 6 CONTINUED

ENTERPRISE FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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COMMUNITY CENTER FUND - 419

Transient Occupancy Tax	\$13,155	\$13,135	\$13,490	\$14,003
Interest on Investments	851	730	754	730
Rental - Real Property	2,277	2,807	2,993	3,443
Rental Equipment	346	424	477	515
Concessions	416	517	523	480
Box Office Fees	693	825	880	935
Catering Fees	596	528	640	550
Insurance Fees & Charges	9	8	10	11
Miscellaneous	241	122	179	90
Royalties	25	25	25	25
Community Center Service Fees	424	391	477	465

Subtotal: COMMUNITY CENTER FUND \$19,033 \$19,512 \$20,448 \$21,247

STORM DRAINAGE FUND - 425

Interest on Investments	\$1,878	\$1,249	\$1,400	\$1,541
Utility Services Charges	27,286	28,266	28,482	29,120
Miscellaneous	312	37	426	30

Subtotal: STORM DRAINAGE FUND \$29,476 \$29,552 \$30,308 \$30,691

TOTAL ENTERPRISE FUNDS \$157,812 \$170,555 \$172,233 \$179,430

SCHEDULE 6 CONTINUED

OTHER GOVERNMENTAL FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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SAC TRANS SALES TAX/CIP FUND - 201

Measure A - Sales Tax	\$5,476	\$6,469	\$9,944	\$10,263
Interest on Investments	48	(89)	0	0

Subtotal: SAC TRANS SALES TAX FUND	\$5,524	\$6,380	\$9,944	\$10,263
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2106 GAS TAX FUND - 202

Interest on Investments	\$390	\$251	\$325	\$275
2106 - State Gasoline Tax	4,123	3,778	4,202	3,644

Subtotal: 2106 GAS TAX FUND	\$4,513	\$4,029	\$4,527	\$3,919
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2107 GAS TAX FUND - 203

Interest on Investments	\$27	\$92	\$40	\$75
2107 - State Gasoline Tax	3,313	3,133	3,246	3,246

Subtotal: 2107 GAS TAX FUND	\$3,340	\$3,225	\$3,286	\$3,321
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2107.5 GAS TAX FUND - 204

2107.5 - State Gasoline Tax	\$10	\$0	\$10	\$10
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Subtotal: 2107.5 GAS TAX FUND	\$10	\$0	\$10	\$10
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CDBG FUND - 205

Federal Grants	\$221	\$0	\$1,309	\$0
Redevelopment Agency Services	0	250	0	560

Subtotal: CDBG FUND	\$221	\$250	\$1,309	\$560
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SHRA FUND - 206

Redevelopment Agency Services	\$264	\$0	\$1,780	\$0
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Subtotal: SHRA FUND	\$264	\$0	\$1,780	\$0
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SAC TRANS SALES TAX/MAINT FUND - 207

Measure A Sales Tax	\$8,378	\$8,023	\$7,955	\$8,210
Interest on Investments	345	183	325	200

Subtotal: SAC TRANS SALES TAX FUND	\$8,723	\$8,206	\$8,280	\$8,410
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SCHEDULE 6 CONTINUED

OTHER GOVERNMENTAL FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
TRAFFIC SAFETY FUND - 208				
Fines Forfeits & Penalties	\$2,827	\$2,207	\$2,550	\$1,500
Interest on Investments	106	66	70	35
Miscellaneous	1	1	1	1
Subtotal: TRAFFIC SAFETY FUND	\$2,934	\$2,274	\$2,621	\$1,536
MAJOR STREET CONSTRUCTION FUND - 209				
Major Street Construction Tax	\$2,112	\$1,924	\$2,575	\$5,000
Interest on Investments	424	398	425	425
Subtotal: MAJOR ST CONSTRUCTION FUND	\$2,536	\$2,322	\$3,000	\$5,425
STATE ROUTE #160 FUND - 213				
Interest on Investments	\$0	\$158	\$241	\$200
Subtotal: STATE ROUTE #160 FUND	\$0	\$158	\$241	\$200
VARIOUS MAINTENANCE AND BUSINESS DISTRICT FUNDS				
DISTRICT FUNDS - 210,211,221-223,225-227,229,231,233,234,237,238,262,263,264,276-280,283,290,326,330				
Maintenance Benefit Assessment	\$1,948	\$2,786	\$2,277	\$2,968
Subtotal: VARIOUS MAINT DISTRICTS FUNDS	\$1,948	\$2,786	\$2,277	\$2,968
TRANSP SYSTEMS MANAGEMENT FUND - 230				
TSM Permits	\$0	\$0	\$0	\$0
Interest on Investments	30	21	24	24
Subtotal: TRANSP SYS MGMT FUND	\$30	\$21	\$24	\$24
ASSESSMENT BOND REGISTRATION FUND - 232				
Interest on Investments	\$18	\$19	\$17	\$17
Special Assessment Admin Charges	398	0	0	0
Subtotal: ASSESSMENT BOND REG FUND	\$416	\$19	\$17	\$17
TRANSPORTATION DEVELOPMENT FUND - 235				
Interest on Investments	\$25	\$11	\$15	\$15
State Gasoline Tax	248	269	286	280
Subtotal: TRANS DEVELOP FUND	\$273	\$280	\$301	\$295

SCHEDULE 6 CONTINUED

OTHER GOVERNMENTAL FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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SACRAMENTO TOURISM BID FUND - 236

BID Fees	\$854	\$2,008	\$2,000	\$2,000
Subtotal: SACRAMENTO TOURISM FUND	\$854	\$2,008	\$2,000	\$2,000

POCKET AREA TRUNK - SEWER FUND - 240

Interest on Investments	\$15	\$6	\$10	\$5
State Grants	0	0	0	0
Subtotal: POCKET AREA TRUNK - SEWER	\$15	\$6	\$10	\$5

START FUND - 245

State Grants	\$1,907	\$2,306	\$3,119	\$2,780
Misc Other County	(37)	584	800	800
Miscellaneous Other Agencies	1,293	1,225	624	593
Gifts & Donations	25	39	25	23
Miscellaneous	0	0	2	2
Subtotal: START FUND	\$3,188	\$4,154	\$4,570	\$4,198

CAPITAL GRANTS FUND - 248

State Grants	\$0	\$0	\$0	\$0
Federal Grants	0	0	18,020	26,322
Miscellaneous Other Federal	0	0	0	0
Miscellaneous Other State	0	0	0	0
Miscellaneous Other County	0	0	0	0
Misc Other Agency	0	0	12,404	11,203
Subtotal: CAPITAL GRANTS FUND	\$0	\$0	\$30,424	\$37,525

BRIDGE CONSTRUCTION FUND - 249

Interest on Investments	\$4	\$3	\$3	\$3
Bridge Construction Fees	12	0	0	0
Subtotal: BRIDGE CONSTRUCTION FUND	\$16	\$3	\$3	\$3

OPERATING GRANTS FUND - 250

State Grants	\$0	\$0	\$0	\$0
Miscellaneous Other Agencies	0	0	0	0
Subtotal: OPERATING GRANTS FUND	\$0	\$0	\$0	\$0

SCHEDULE 6 CONTINUED

OTHER GOVERNMENTAL FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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SPECIAL DISTRICT INFO/RPT SYS FUND - 254

Interest on Investments	\$21	\$21	\$20	\$20
Special Assessment Admin Charges	146	0	0	0

Subtotal: SPECIAL DIST INFO/RPT SYS FUND \$167 \$21 \$20 \$20

POLICE GRANTS FUND - 255

State Grants	\$0	\$0	\$840	\$840
Operating Grants - Police Acad/Seizure	0	0	0	0
Miscellaneous Other Agencies	463	0	0	0

Subtotal: POLICE GRANTS FUND \$463 \$0 \$840 \$840

PLANNING DEVELOPMENT FUND - 258

Interest on Investments	\$258	\$311	\$225	\$250
Development Fees/Construction Permits	0	0	0	0

Subtotal: PLANNING DEVELOPMENT FUND \$258 \$311 \$225 \$250

SUNSET MEADOWS MAINTENANCE DIST FUND - 260

Interest on Investments	\$67	\$0	\$0	\$0
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Subtotal: SUNSET MEADOWS DIST FUND \$67 \$0 \$0 \$0

DOWNTOWN SAC MANAGEMENT DIST FUND - 261

Maintenance Benefit Assessment	\$1,470	\$1,355	\$1,536	\$1,628
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Subtotal: DOWNTOWN SAC MGMT DIST FUND \$1,470 \$1,355 \$1,536 \$1,628

LANDSCAPE/LIGHTING FUND - 281

Interest on Investments	\$207	\$113	\$0	\$0
Lighting/Landscaping	9,096	9,572	9,617	9,906

Subtotal: LANDSCAPE/LIGHTING FUND \$9,303 \$9,685 \$9,617 \$9,906

KINGS ARCO ARENA ACQ FUND - 338

Loan Repayment	\$4,239	\$5,214	\$5,290	\$5,448
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Subtotal: KINGS ARCO ARENA ACQ FUND \$4,239 \$5,214 \$5,290 \$5,448

SCHEDULE 6 CONTINUED

OTHER GOVERNMENTAL FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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4TH R LATCHKEY FUND - 474

State Grants	\$346	\$415	\$594	\$594
Federal Grants	0	0	0	0
Non-subsidized Parent Fees	3,439	3,939	3,534	3,806
Registration Fees	72	38	25	25
Subsidized Parent Fees	13	35	10	15
W.I.N. Parent Fees	0	0	0	0
Miscellaneous	35	41	50	60

Subtotal: 4TH R LATCHKEY FUND	\$3,905	\$4,468	\$4,213	\$4,500
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CITATION I-5 MAINT FUND - 565

Interest on Investments	\$50	\$36	\$42	\$42
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Subtotal: CITATION I-5 MAINT FUND	\$50	\$36	\$42	\$42
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SPECIAL RECREATION FUND - 571

Special Events	\$23	\$12	\$36	\$25
Misc Other Agencies	102	63	37	10
Swimming Pool Fees	0	0	0	25
Community Services Fees	1,418	1,841	2,454	2,192
Rental - Real Property	465	252	476	208
Concessions	73	82	56	61
Tour Receipts	38	43	35	35
Miscellaneous	59	192	35	93

Subtotal: SPECIAL RECREATION FUND	\$2,178	\$2,485	\$3,129	\$2,649
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ZOO FUND - 586

Misc Other Agencies	\$1,182	\$1,114	\$922	\$922
Admissions	0	0	0	0
Concessions	47	67	50	50
Donations	0	0	0	0
Miscellaneous	0	0	0	0

Subtotal: ZOO FUND	\$1,229	\$1,181	\$972	\$972
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SCHEDULE 6 CONTINUED

OTHER GOVERNMENTAL FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
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LAND PARK FUND - 588

Special Events	\$0	\$0	\$0	\$0
Community Service Fees	29	20	19	46
Concessions	47	59	45	45
Subtotal: LAND PARK FUND	\$76	\$79	\$64	\$91

FAIRYTALE TOWN FUND - 589

Admissions	\$0	\$0	\$0	\$0
Concessions	64	58	50	50
Miscellaneous	0	0	0	0
Subtotal: FAIRYTALE TOWN FUND	\$64	\$58	\$50	\$50

FLORIN RD STORM & SANITATION FUND - 640

Interest on Investments	\$20	\$7	\$8	\$8
Subtotal: FLORIN RD STORM & SAN FUND	\$20	\$7	\$8	\$8

QUIMBY ACT FUND - 710

Interest on Investments	\$302	\$206	\$250	\$230
Community Services Fees	544	136	0	0
Subtotal: QUIMBY ACT FUND	\$846	\$342	\$250	\$230

CAL EPA FUND - 725

Misc Other State	\$5,261	\$7,183	\$6,313	\$7,864
Service Fees	3,685	0	0	0
Subtotal: CAL EPA FUND	\$8,946	\$7,183	\$6,313	\$7,864

FLOOD & DRAINAGE FUND - 737

Interest on Investments	\$82	\$1	\$5	\$0
Subtotal: FLOOD & DRAINAGE FUND	\$82	\$1	\$5	\$0

NO NATOMAS COMM IMPROV FUND - 780

Interest on Investments	\$429	\$342	\$350	\$350
Public Facilities Impact Fee	8,455	8,522	5,800	6,000
Subtotal: NO NATOMAS COMM IMPRV FUND	\$8,884	\$8,864	\$6,150	\$6,350

SCHEDULE 6 CONTINUED

OTHER GOVERNMENTAL FUNDS (\$ in 000's)	2000/01 ACTUAL	2001/02 ACTUAL	2002/03 BUDGET	2003/04 BUDGET
PRIVATE DEVELOPMENT FUND - 790				
Interest on Investments	\$324	\$251	\$200	\$200
Other Dept Fees & Charges	0	0	0	0
Subtotal: PRIVATE DEVELOPMENT FUND	\$324	\$251	\$200	\$200
PARK IMPACT FEE FUND - 791				
Public Facilities Impact Fee	\$3,924	\$3,608	\$4,500	\$5,000
Subtotal: PARK IMPACT FEE FUND	\$3,924	\$3,608	\$4,500	\$5,000
CITATION I-5 IMPROVEMENT FUND - 794				
Interest on Investments	\$16	\$11	\$15	\$15
Other Dept Fees & Charges	0	0	0	0
Subtotal: CITATION I-5 IMPROV FUND	\$16	\$11	\$15	\$15
S NATOMAS COMM IMPROVEMENT FUND - 795				
Interest on Investments	\$219	\$149	\$150	\$150
Community Service Fees	426	0	0	0
Subtotal: S NATOMAS COMM IMP FUND	\$645	\$149	\$150	\$150
SO NATOMAS FACILITY BENEFIT FUND - 796				
Interest on Investments	\$151	\$113	\$140	\$125
Community Service Fees	673	352	0	0
Subtotal: SO NATOMAS FAC BENEFIT FUND	\$824	\$465	\$140	\$125
SAC MUSEUM OF HIST SCIENCE & TECH - 797				
Interest on Investments	\$20	\$13	\$0	\$5
Subtotal: SAC MUSEUM OF HIST SCI TECH FUND	\$20	\$13	\$0	\$5
S NATOMAS I-5 DEV IMPROV FUND - 798				
Interest on Investments	\$24	\$17	\$18	\$18
Other Dept Fees & Charges	0	0	0	0
Subtotal: S NATOMAS I-5 DEV IMPROV FUND	\$24	\$17	\$18	\$18
TOTAL OTHER GOVERNMENTAL FUNDS	\$82,829	\$81,925	\$118,371	\$127,040

SCHEDULE 6 CONTINUED

INTERNAL SERVICE FUNDS (\$ in 000's)	2000-01 ACTUAL	2001-02 ACTUAL	2002-03 BUDGET	2003-04 BUDGET
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FLEET MANAGEMENT FUND - 420

Interest on Investments	\$494	\$419	\$450	\$425
Miscellaneous Other Agencies	0	0	0	0
Interdepartmental Direct Charges	201	146	80	80
Internal Service Billings	19,107	20,344	19,500	910
Other Departmental Services	107	69	90	90
Other Dept Fees	563	356	28	28
Salvage	277	(224)	200	200
Miscellaneous	13	44	40	40
Interest on Receivables	0	0	27	0
3rd Party Recovery-Vehicular	192	245	100	100
Recovery of Item Previously Expensed	0	0	150	150
Capital Contributions - Non Cash	0	2,719	0	0
Fleet O & M Charges	0	0	0	13,631
Fleet Repl Contributions	0	0	0	6,903

Subtotal: FLEET MANAGEMENT FUND \$20,954 \$24,118 \$20,665 \$22,557

RISK MANAGEMENT FUND - 421

Interest on Investments	(\$103)	(\$244)	\$0	\$0
State Mandated Reimbursement SB 90	10	0	0	0
Internal Service Billings	6,490	11,028	10,712	10,618
3rd Party Recov Prop Damage	0	93	0	88
Service Fees	0	51	0	30

Subtotal: RISK MANAGEMENT FUND \$6,397 \$10,928 \$10,712 \$10,736

WORKERS COMPENSATION FUND - 423

Interest on Investments	\$2,483	\$1,981	\$1,500	\$1,200
Internal Service Billings	12,131	9,034	8,736	14,347

Subtotal: WORKERS COMPENSATION FUND \$14,614 \$11,015 \$10,236 \$15,547

TOTAL INTERNAL SERVICE FUNDS \$41,965 \$46,061 \$41,613 \$48,840

Schedule 7

OPERATING GRANTS

DESCRIPTION

This section provides overview information about significant grant activities City departments conduct with federal, state and local sponsorship to advance city objectives and supplement city programs. Grant payments for non-labor items are charged directly to the grant fund. Grant payments for labor are noted in the grant fund and also show as a grant recovery in the general fund or other fund the employees are assigned to. This information is not all inclusive and it is intended as a general summary of the City's success in receiving grants. Significant resources for capital programs are also described in the separately published 2003-2008 Capital Improvement Program Budget. Significant grant amounts which will benefit Fiscal Year 2003/04 are, by department:

Police Department – \$6,183,478

Universal Hiring Grant Supplemental Award **\$549,500**

This is a federal grant for a total of 30 officers financed by the Federal Crime Bill and it supplements the initial Universal Hiring Grant. It has been used to add officers for Community Policing activities.

Universal Hiring Grant Supplemental II Award **\$1,191,250**

This is a federal grant for a total of 51 officers financed by the Federal Crime Bill and it supplements the initial Universal Hiring Grant. It has been used to add officers for Community Policing activities.

Citizens Option for Public Safety Program **\$837,839**

This is an appropriation in the State budget used to fund police programs. The allocation to the Police Department for FY2002/03 was \$837,839 and was received in December 2002 for the period ending December 31, 2004. The most recent award will be used to fund a portion of the new "911 Center" as well as the Police Department's Metro Command Center on "H" Street.

Regional Transit Patrol Program **\$1,259,000**

This agreement provides 15 sworn officers to Regional Transit for police services for the Bus and Light Rail System. This program began in 1993 and continues until October 2005.

State of California Grants **\$534,851**

These are a variety of agreements including the Office of Traffic Safety, Alcohol Beverage Control and Office of Criminal Justice Planning. These programs provide officers for special enforcement activities.

Data Collection Grants **\$290,500**

The Department has three grants associated with the collection of information for the racial profiling project that will enter its third year.

SCHEDULE 7 - CONTINUED

Local Law Enforcement Block Grant **\$811,038**

This is a grant made available to local jurisdictions from the Department of Justice, Bureau of Justice Assistance (BJA) based on population and is in its seventh year. The allocation to the Police Department for FY2002/03 was \$811,038 and was received on October 21, 2002 for the period ending October 20, 2004. The most recent award will be used to fund the department's Helicopter and Mounted Programs.

Sacramento City Unified School District, School Resource Officers **\$709,500**

This is a program for the assignment of Sacramento Police Officers to provide security services at various City District school campuses. This contract began in 1998.

Parks and Recreation Department - \$7,857,950

START (Students Today Achieving Results for Tomorrow) **\$4,000,000**

Approximately \$3.2 million from the State of California, and \$800,000 from the County of Sacramento is anticipated in Fiscal Year 2003/04 to provide the majority of funding for this after-school literacy and enrichment program serving thousands of elementary school children in several school districts.

PASSage (After School Learning and Safe Neighborhoods Partnership Program) **\$310,000**

Grant funding from the State Department of Education provides after school academic support, enrichment activities, recreation and sports for middle school students at seven middle schools in the Sacramento City Unified School District. The school district is the "grantee", and contracts with the Department of Parks and Recreation in the delivery of the program.

Year Round Food Service Program/At Risk Youth Snack Program **\$875,000**

This is a federal grant based on number of children served. Nutritional lunches and snacks are provided to children from low-income families at over 130 sites.

Workforce Investment Act / Youth Employment Program **\$130,000**

The Department of Parks and Recreation receives funds from S.E.T.A. (Sacramento Employment and Training Agency) for 56 in-school youth (14-21 years) each year. Activities are individualized and may include paid work experience, tutoring, leadership development opportunities, adult mentoring, comprehensive guidance and counseling and a minimum of one year of follow-up services.

Community Development Block Grant for "Workreation" **\$250,000**

Workreation has provided summer youth employment, skill development and recreational opportunities for low income teens age 14 - 16 since 1981. Participants work in crews of 9, providing neighborhood beautification and tree maintenance in 11 neighborhoods throughout Sacramento. This is a federal program funded through Sacramento Housing and Redevelopment Agency.

SCHEDULE 7 - CONTINUED

Mayor’s Commission on our Children’s Health **\$120,000**

Grants from UC Davis, Mercy, Kaiser and Sutter Hospital groups fund outreach efforts and assistance necessary to enroll families in low-cost health insurance plans for their children.

50+ Wellness Program **\$45,000**

Funds from the California Wellness Foundation to start and sustain neighborhood walking programs for older adults and for the printing of the bi-monthly 50+ newsletter.

Alzheimer’s Daycare Resource Center **\$80,000**

Funds from the Area Agency on Aging provide scholarships to families who are caring for those with Alzheimer’s and other forms of dementia so they can participate in the Department’s “Triple R Caregiver Respite” Program.

School Crossing Guard Program **\$300,000**

This safety program, provided in partnership with school districts, provides over 60 school crossing guards at 30 school sites.

4th R Program (Before and After School Childcare) **\$619,000**

Annual renewable grant from the State of California Department of Education subsidizes enrollment fees for students in low-income families.

State Proposition 12 and 40 Roberti-Z’Berg-Harris Block Grant Program **\$1,128,950**

Up to 30 percent of the total Block Grant funds in these two bond programs, or \$1,128,950, may be used for “innovative recreation programs” or those specially designed, creative social and human services activities that, by their nature, are intended to respond to the unique and otherwise unmet recreation needs of special urban populations.

Neighborhood Services Department – \$250,000

Community Development Block Grant for Code Action Team **\$250,000**

This is a federal flow-through grant from SHRA which is used to support the activities of the Code Action Team.

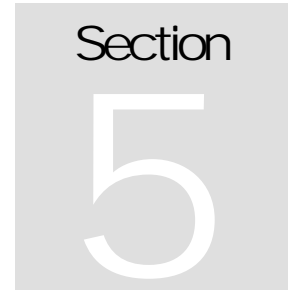
Public Works Department – \$2,819,211

Sacramento Emergency Clean Air and Transportation Grant **\$1,260,000**

Grant funding provided by the Sacramento Metropolitan Air Quality Management District to promote the advance purchase and use of low Nox on-road heavy-duty vehicle and engine technology.

SCHEDULE 7 - CONTINUED

Low NOx Fuel Grant	\$40,000
Grant funding provided by the Sacramento Metropolitan Air Quality Management District to provide a cost offset in the pilot program for the use of PuriNOx fuel, a low NOx fuel.	
Used Oil Recycling Block Grant	\$170,119
The City of Sacramento's Solid Waste Division is the lead agency for a regional Used Oil Recycling Block Grant. Local jurisdictions include the Cities of Sacramento, Citrus Heights, Galt and Isleton. Grant funds are budgeted to offset operational and promotional costs associated with the collection of used oil and filters. (9 th Cycle)	
Used Oil Recycling Block Grant	\$100,000
The City of Sacramento's Solid Waste Division is the lead agency for a regional Used Oil Recycling Block Grant. Local jurisdictions include the Cities of Sacramento, Citrus Heights, Galt and Isleton. Grant funds are budgeted to offset operational and promotional costs associated with the collection of used oil and filters. (8 th Cycle)	
Beverage Container Recycling	\$120,097
Funds are provided to local jurisdictions for beverage container recycling and litter clean-up activities. The City of Sacramento submits a request annually and the funds are budgeted to offset operational and promotional costs associated with beverage container recycling.	
North Natomas Landscape Guidelines Grant	\$6,000
Grant funding provided by the California Integrated Waste Management Board to develop landscape guidelines for North Natomas. The grant was originally for \$15,000. The City has received \$9,000 in grant funding for completion of two grant objectives. Grant has been extended to 2004.	
Intelligent Transportation System (ITS) Deployment Earmark	\$876,955
This is a congressional earmark grant to integrate intelligent technologies for improved transportation safety and efficiency along key multi-jurisdictional corridors. This funding will be used on the Arden Way corridor between Del Paso Boulevard and Watt Avenue to deploy ITS elements and link to the Sacramento County traffic management center.	
Hazard Elimination and Safety Program Grant	\$135,000
This is a federal grant administered through the California Department of Transportation for traffic safety projects. This grant will be used to modify the left turn signal phasing for Rio Linda Boulevard and Grand Avenue to improve safety and reduce collisions.	
State Farm Grant	\$100,000
This is a grant funded through State Farm Insurance Company to provide safety counter-measures at intersections. This grant will be used at the intersection at Howe Avenue and Fair Oaks Boulevard to improve safety.	
California Energy Commission Grant	\$11,040
This is a grant authorized by Senate Bill 84 to use renewable energy loan loss reserve funds to partially reimburse cities and counties that installed battery back-up systems (BBS) at traffic signals with light emitting diodes. The City installed 25 BBS in July 2001.	



MAYOR AND CITY COUNCIL

CHARTER OFFICES

City Manager

City Attorney

City Clerk

City Treasurer

MAYOR AND CITY COUNCIL

<u>Department Summary</u>	2001/02		2002/03		2003/04	Change
	Actual	Adopted	Amended	Proposed	Proposed/Amended	More/(Less)
MAYOR/COUNCIL						
Positions (FTE)	26.50	26.50	27.00	27.00		0.00
Budgeted Expenditures						
Employee Services	1,765,720	1,753,493	1,726,014	2,138,283		412,269
Other Services & Supplies	459,968	413,314	413,314	424,028		10,714
Equipment	(1,021)	0	0	0		0
Debt Service	0	0	0	0		0
Transfers	0	0	0	0		0
CIP & Grant Offsets	(132,313)	0	0	0		0
Total:	2,092,354	2,166,807	2,139,328	2,562,311		422,983
Funding Summary by Fund/Special District						
General	1,452,022	1,526,473	1,498,994	2,003,824		504,830
Interdepartmental Service	640,332	640,334	640,334	558,487		(81,847)
Total:	2,092,354	2,166,807	2,139,328	2,562,311		422,983

DESCRIPTION

MAYOR AND CITY COUNCIL – consists of a Mayor and eight Councilmembers and acts as the policy-making body for the City of Sacramento. The goal of the Council is to govern the City in a manner that is both responsive to the needs and concerns of the City residents and financially sound. To accomplish this, the Council passes City ordinances, establishes policy for administrative staff by resolution, approves new programs, and adopts the annual budget. The Councilmembers also serve as the Redevelopment Agency, Housing Authority, and Parking Authority.

PROPOSED RECOMMENDATIONS

- None.

DIVISION SUMMARY

MAYOR/COUNCIL	2002/03		2003/04	Change
	Adopted	Amended	Proposed	More/(Less)
MAYOR/COUNCIL				
Budget	2,166,807	2,139,328	2,562,311	422,983
FTE	26.5	27.0	27.0	0.0
Totals:				
Budget:	2,166,807	2,139,328	2,562,311	422,983
FTE:	26.5	27.0	27.0	0.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 133)

CHARTER OFFICES

<u>Department Summary</u>					Change
	2001/02	2002/03		2003/04	More/(Less)
CHARTER OFFICES	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	99.00	101.00	100.00	100.00	0.00
Budgeted Expenditures					
Employee Services	7,380,010	8,807,993	8,964,675	9,242,904	278,229
Other Services & Supplies	2,010,994	2,185,239	2,215,239	2,447,834	232,595
Equipment	395	5,000	5,000	0	(5,000)
Debt Service	0	0	0	0	0
Transfers	(1,663)	0	0	0	0
CIP & Grant Offsets	(30,253)	0	0	0	0
Total:	9,359,483	10,998,232	11,184,914	11,690,738	505,824
Funding Summary by Fund/Special District					
General	6,242,554	7,936,142	8,122,824	9,490,837	1,368,013
Assessment Bond Registration	18,623	0	0	0	0
Water	138,690	138,690	138,690	138,690	0
Risk Management	648,272	648,272	648,272	648,272	0
Interdepartmental Service	2,311,344	2,275,128	2,275,128	1,412,939	(862,189)
Total:	9,359,483	10,998,232	11,184,914	11,690,738	505,824

DESCRIPTION

CITY MANAGER – is one of four Charter Officers appointed by the City Council and is designated in the City Charter as the Chief Executive Officer of the municipal government and is responsible for the effective administration of the City Government. The City Manager ensures that the Council is fully advised at all times as to the financial condition and needs of the City, and is responsible for the implementation of City policy.

CITY ATTORNEY – serves as the legal advisor to the City Council, City Departments and Boards and Commissions as well as the Parking Authority, the Library Authority, and the Sacramento Public Facilities Financing Corporation. The Office conducts criminal, civil and administrative litigation on behalf of the City, and prepares ordinances, resolutions, contracts, opinions and other legal documents for the City.

CITY CLERK – serves as the Clerk of the City Council; responsible for the preparation of agendas; the recording and maintenance of all Council actions; and the preparation and filing of public notices. As the official Records Keeper of the City, is responsible for the coordination and administration of all City records, documents and public files. This official advertises and receives bids; conducts all bid openings; maintains the City's municipal code and charter; receives all claims filed against the City; researches issues relating to Council and Committee actions; maintains contract and agreement files; registers domestic partners; administers City board and commission files; administers oaths of office; and serves as the official custodian of the City seal. The City Clerk's

Office is a service agency and the office through which the Council, City departments and the public look for general information regarding the City organization. The City Clerk is the Elections Officer for the City, and the Filing Officer for all Fair Political Practices Commission requirements.

CITY TREASURER – is charged with three (3) functional areas of responsibility:

- *Investment Services:* This function is responsible for the management of all investments, which consists of short-term City of Sacramento and Sacramento Housing and Redevelopment Agency (SHRA) Investment Portfolios, City Trust Portfolios, Public Trust Memorial and Ethel Hart Operating & Endowment funds. In addition, the Investment Services function is responsible for all of the Sacramento City Employees' Retirement System (SCERS) portfolios.
- *Public Finance:* This area manages all bond financing related duties, such as bond structures, covenants, creation of financing authorities, financial analysis, management and the issuance of the most cost-effective financing mechanisms for the City and the Redevelopment Agency. Also included is the financing of significant private projects and various conduit financing for non-profit organizations such as KVIE, YMCA and the Music Circus. In addition, this division is responsible for maintaining and coordinating activities related to investor relations, rating agencies, trustees and bond holders, as well as complying with both State and Federal regulations. Finally, Public Finance also serves as trustee administrator on all outstanding City bond issues totaling approximately \$1.8 billion, the monitoring of bond construction proceeds for arbitrage and cash flow purposes, and has the responsibility of managing the City's investment banking team in both daily needs and through each bond issuance process.
- *Banking and Operations:* This function establishes banking arrangements and services for the receipt, disbursement and safekeeping of all City monies and investments, as well as provides banking services for other City departments. This includes review and authorization of banking services. Banking and Operations is also responsible for the accountability of City, SCERS, SHRA and City Trusts' investments between the bank and the City, and compliance with State investment reporting requirements.

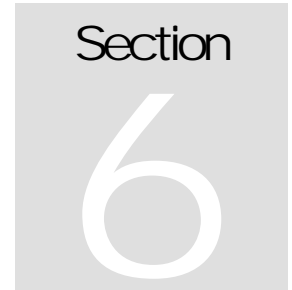
PROPOSED RECOMMENDATIONS

- A new initiative to expand outreach for federal and state funding is proposed in the amount of \$200,000 in the City Manager's Office.
-

DIVISION SUMMARY

CHARTER OFFICES	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
CITY MANAGER				
Budget	2,219,126	2,197,725	2,593,544	395,819
FTE	16.0	16.0	16.0	0.0
CITY ATTORNEY				
Budget	5,672,673	5,923,702	5,784,385	(139,317)
FTE	53.0	52.0	52.0	0.0
CITY CLERK				
Budget	1,214,050	1,199,464	1,247,341	47,877
FTE	12.0	12.0	12.0	0.0
CITY TREASURER				
Budget	1,892,383	1,864,023	2,065,468	201,445
FTE	20.0	20.0	20.0	0.0
Totals:				
Budget:	10,998,232	11,184,914	11,690,738	505,824
FTE:	101.0	100.0	100.0	0.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 134)



SUPPORT SERVICES

Finance

Information Technology

Human Resources

Labor Relations

FINANCE

Department Summary					Change
	2001/02	2002/03		2003/04	More/(Less)
FINANCE	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	109.55	111.55	114.55	114.55	0.00
Budgeted Expenditures					
Employee Services	6,018,728	6,715,281	6,598,222	7,305,907	707,685
Other Services & Supplies	6,829,514	3,900,587	3,932,127	4,007,714	75,587
Equipment	8,802	12,750	12,750	0	(12,750)
Debt Service	0	0	0	0	0
Transfers	106,788	0	349	0	(349)
CIP & Grant Offsets	(1,059,043)	(1,042,055)	(1,042,055)	(1,028,630)	13,425
Total:	11,904,789	9,586,563	9,501,393	10,284,991	783,598
Funding Summary by Fund/Special District					
General	3,670,728	4,451,404	4,334,345	5,926,019	1,591,674
Traffic Safety	782,478	0	0	0	0
Disaster Relief Act	6,082	0	0	0	0
Neighborhood Lighting	2,351	2,351	3,672	3,672	0
Northside Subdivision Maintenance	785	785	817	817	0
Subdivision Landscaping Maintenance	14,931	14,967	16,797	16,797	0
Laguna Creek Maintenance	5,496	5,496	5,496	5,496	0
12th St. Maintenance	831	831	839	839	0
Old Sacramento Maintenance	765	766	776	776	0
Downtown Plaza BID	118,711	0	0	0	0
Assessment Bond Registration	310,903	204,339	204,339	204,339	0
Old Sac BID	144,085	0	0	0	0
Franklin Blvd BID	41,853	0	0	0	0
Sac Tourism BID	2,007,981	0	0	0	0
Del Paso BID	40,748	0	0	0	0
Stockton Blvd BID	44,482	0	0	0	0
Special District Info. Rptng System	9,232	0	0	0	0
Downtown Management	2,401	1,000	2,440	2,440	0
Capital Station District PBID	2,588	2,588	2,593	2,593	0
N Natomas Trans Mgmt Assoc	11,484	5,305	11,484	11,484	0
Stockton Blvd. PBID	2,199	2,200	1,027	1,027	0
N Natomas Neigh Landscape Maintena	7,509	6,963	8,000	8,000	0
Willowcreek Maintenance	1,758	2,513	2,513	2,513	0
Willowcreek Landscaping	4,289	3,536	5,000	5,000	0
N Natomas CFD #3	14,300	13,431	14,300	14,300	0
Village Garden Maintenance	1,211	1,211	1,208	1,208	0
Landscape and Lighting	77,580	42,194	61,064	63,886	2,822
Water	0	15,000	15,000	15,000	0
Sewer	0	15,000	15,000	15,000	0
Risk Management	0	96,446	96,446	96,446	0
Storm Drainage	0	15,000	15,000	15,000	0
Interdepartmental Service	4,577,028	4,613,237	4,613,237	3,802,339	(810,898)
Park Development	0	70,000	70,000	70,000	0
Other*	0	0	0	0	0
Total:	11,904,789	9,586,563	9,501,393	10,284,991	783,598

DESCRIPTION

The Finance Department is responsible for overseeing the financial management of the City. Fiscal management by this department includes accounting, budgeting, billing, collection, utility customer service, parking citation and fee collection. Internal services include procurement, centralized copying, interoffice and outbound mail, central stores, strategic planning, policy analysis, law and legislation support and the Office of Small Business Development.

PROPOSED RECOMMENDATIONS

- None.

DIVISION SUMMARY

FINANCE	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
FINANCE ADMINISTRATION				
Budget	872,895	858,267	1,210,859	352,592
FTE	7.00	8.00	8.00	0.00
REVENUE & ECON ANALYSIS				
Budget	181,522	267,986	0	(267,986)
FTE	2.00	1.00	0.00	(1.00)
OSBD				
Budget	513,910	504,957	604,444	99,487
FTE	7.00	7.00	6.00	(1.00)
REVENUE DIVISION				
Budget	3,763,327	3,636,590	3,765,198	128,608
FTE	47.50	50.50	50.50	0.00
ACCOUNTING DIVISION				
Budget	2,285,598	2,291,000	2,435,495	144,495
FTE	25.00	25.00	25.00	0.00
BUDGET OFFICE				
Budget	1,048,052	1,037,043	1,339,323	302,280
FTE	7.00	7.00	9.00	2.00
PROCUREMENT SERVICES				
Budget	921,259	905,550	929,672	24,122
FTE	16.10	16.05	16.05	0.00
Totals:				
Budget:	9,586,563	9,501,393	10,284,991	783,598
FTE:	111.60	114.55	114.55	0.00

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 139)

INFORMATION TECHNOLOGY

Department Summary					Change
INFORMATION TECHNOLOGY	2001/02	2002/03		2003/04	More/(Less)
	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	58.00	61.00	62.00	62.00	0.00
Budgeted Expenditures					
Employee Services	4,520,277	5,361,918	5,263,531	5,928,290	664,759
Other Services & Supplies	4,043,262	3,431,512	3,556,512	3,561,830	5,318
Equipment	7,281	0	0	0	0
Debt Service	0	0	0	0	0
Transfers	(881)	0	0	0	0
CIP & Grant Offsets	(73,317)	(72,294)	(72,294)	(180,718)	(108,424)
Total:	8,496,622	8,721,136	8,747,749	9,309,402	561,653
Funding Summary by Fund/Special District					
General	5,703,599	5,905,030	5,931,643	6,681,749	750,106
Water	28,753	33,600	33,600	33,600	0
Sewer	28,753	33,600	33,600	33,600	0
Solid Waste	47,922	56,000	56,000	56,000	0
Risk Management	31,800	31,800	31,800	31,800	0
Storm Drainage	31,491	36,800	36,800	36,800	0
Interdepartmental Service	2,624,304	2,624,306	2,624,306	2,435,853	(188,453)
Other*	0	0	0	0	0
Total:	8,496,622	8,721,136	8,747,749	9,309,402	561,653

DESCRIPTION

The Information Technology Department is responsible for: providing leadership and vision for integrating City Council, City Manager and departmental goals into a Citywide Information Technology strategy; developing flexible, cost-effective Information Technology systems for the City; providing reliable and secure data center services and support for Citywide information systems; providing wide and local area network (WAN/LAN) design and support including network monitoring and security; providing support for Internet and Intranet services as well as desktop support services; and providing support for Citywide telecommunications, including City fiber optic network for voice and data.

PROPOSED RECOMMENDATIONS

- None.

DIVISION SUMMARY

INFORMATION TECHNOLOGY	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
ADMINISTRATION				
Budget	1,320,875	1,494,949	1,820,719	325,770
FTE	6.00	7.00	9.00	2.00
APPLICATIONS				
Budget	2,131,552	2,017,098	2,145,418	128,320
FTE	21.00	21.00	21.00	0.00
COMPUTER SERVICES				
Budget	3,313,200	2,987,670	2,708,451	(279,219)
FTE	16.00	16.00	11.00	(5.00)
NETWORK SERVICES				
Budget	1,955,509	2,248,032	2,634,814	386,782
FTE	18.00	18.00	21.00	3.00
Totals:				
Budget:	8,721,136	8,747,749	9,309,402	561,653
FTE:	61.00	62.00	62.00	0.00

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 143)

HUMAN RESOURCES

Department Summary					Change
HUMAN RESOURCES	2001/02	2002/03		2003/04	Change
	Actual	Adopted	Amended	Proposed	More/(Less) Proposed/Amended
Positions (FTE)	75.00	75.00	75.00	76.00	1.00
Budgeted Expenditures					
Employee Services	4,133,506	4,775,651	4,682,944	5,293,399	610,455
Other Services & Supplies	24,252,736	21,259,466	21,284,466	22,109,710	825,244
Equipment	14,686	23,470	23,470	23,470	0
Debt Service	0	0	0	0	0
Transfers	(83,205)	0	0	0	0
CIP & Grant Offsets	0	0	0	0	0
Total:	28,317,723	26,058,587	25,990,880	27,426,579	1,435,699
Funding Summary by Fund/Special District					
General	2,561,018	2,847,688	2,828,431	3,264,446	436,015
Water	25,171	25,523	25,523	25,523	0
Sewer	12,585	13,124	13,124	13,124	0
Solid Waste	0	77,527	77,527	77,527	0
Fleet	0	24,933	24,933	24,933	0
Risk Management	6,777,430	12,138,142	12,115,461	7,949,771	(4,165,690)
Worker's Compensation	18,162,148	10,151,927	10,126,158	15,267,318	5,141,160
Storm Drainage	25,171	25,523	25,523	25,523	0
Interdepartmental Service	754,200	754,200	754,200	778,414	24,214
Other*	0	0	0	0	0
Total:	28,317,723	26,058,587	25,990,880	27,426,579	1,435,699

DESCRIPTION

The Human Resources Department is responsible for attracting, retaining, and developing a highly qualified and diverse City workforce and implementing organizational improvements. It provides the following key services: Human Resources administration, staffing, testing and recruiting; classification, compensation and benefits; safety, risk management and workers' compensation; equal employment opportunity implementation and Americans with Disabilities administration, retirement services, volunteer coordination, organizational development, inclusion, career development, wellness and training.

PROPOSED RECOMMENDATIONS

- Staffing for an American with Disabilities Act Coordinator and associated service and supply costs are proposed in the FY2003/04 budget.

DIVISION SUMMARY

HUMAN RESOURCES	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
HR ADMINISTRATION				
Budget	574,142	564,624	845,219	280,595
FTE	6.00	6.00	8.00	2.00
EMPLOYEE SERVICES				
Budget	292,642	289,340	303,648	14,308
FTE	2.50	2.50	2.50	0.00
STAFFING & TESTING				
Budget	986,409	973,426	1,013,985	40,559
FTE	11.00	11.00	11.00	0.00
CLASSIFICATION & COMPENSATION				
Budget	630,194	621,248	717,427	96,179
FTE	9.50	9.50	9.50	0.00
RISK MANAGEMENT				
Budget	22,507,321	22,458,871	23,434,341	975,470
FTE	38.00	38.00	38.00	0.00
ORGANIZATIONAL DEVELOPMENT				
Budget	1,067,879	1,083,371	1,111,959	28,588
FTE	8.00	8.00	7.00	-1.00
Totals:				
Budget:	26,058,587	25,990,880	27,426,579	1,435,699
FTE:	75.00	75.00	76.00	1.00

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg.145)

LABOR RELATIONS

Department Summary					Change	
LABOR RELATIONS	2001/02		2002/03		2003/04	More/(Less)
	Actual	Adopted	Amended	Proposed	Proposed/Amended	
Positions (FTE)	8.00	8.00	8.00	8.00	0.00	
Budgeted Expenditures						
Employee Services	633,272	784,536	769,761	820,464	50,703	
Other Services & Supplies	80,745	83,076	83,076	83,653	577	
Equipment	1,431	0	0	1,500	1,500	
Debt Service	0	0	0	0	0	
Transfers	0	0	0	0	0	
CIP & Grant Offsets	0	0	0	0	0	
Total:	715,448	867,612	852,837	905,617	52,780	
Funding Summary by Fund/Special District						
General	445,784	597,947	583,172	642,156	58,984	
Interdepartmental Service	269,664	269,665	269,665	263,461	(6,204)	
Other*	0	0	0	0	0	
Total:	715,448	867,612	852,837	905,617	52,780	

DESCRIPTION

The Labor Relations Department is responsible for negotiating labor agreements with recognized employee organizations for the City, the Sacramento Housing and Redevelopment Agency (SHRA), and the Sacramento Employment and Training Agency (SETA); implementing and administering negotiated agreements; negotiating policies and procedures affecting employees and administering grievances and employee discipline.

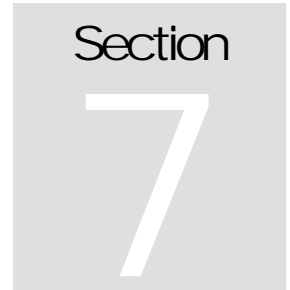
PROPOSED RECOMMENDATIONS

- None.

DIVISION SUMMARY

LABOR RELATIONS	2002/03		2003/04	Change
	Adopted	Amended	Proposed	More/(Less)
LABOR RELATIONS				Proposed/Amended
Budget	867,612	852,837	905,617	52,780
FTE	8.0	8.0	8.0	0.00

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 148)



DEVELOPMENT SERVICES

Economic Development

Public Works

Utilities

Planning and Building

ECONOMIC DEVELOPMENT DEPARTMENT

Department Summary					Change
ECONOMIC DEVELOPMENT	2001/02	2002/03		2003/04	More/(Less)
DEPARTMENT	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	17.00	17.00	17.00	17.00	0.00
Budgeted Expenditures					
Employee Services	1,381,033	1,560,185	1,534,372	1,624,500	90,128
Other Services & Supplies	936,615	801,828	909,828	850,858	(58,970)
Equipment	12,930	35,000	35,000	11,000	(24,000)
Debt Service	0	0	0	0	0
Transfers	4,792	0	0	0	0
CIP & Grant Offsets	0	0	0	0	0
Total:	2,335,370	2,397,013	2,479,200	2,486,358	7,158
Funding Summary by Fund/Special District					
General	2,283,370	2,345,013	2,427,200	2,434,358	7,158
Community Center	52,000	52,000	52,000	52,000	0
Total:	2,335,370	2,397,013	2,479,200	2,486,358	7,158

DESCRIPTION

The primary role of the Economic Development Department is to market, facilitate and financially assist targeted private investment and development within the City of Sacramento in accordance with established economic development priorities and adopted land use plans and policies. The Department also provides significant redevelopment financing within the Merged Downtown Redevelopment Project Area and manages the Richards Boulevard Redevelopment Project Area (which includes the downtown Union Pacific Railyards). Specifically, the Economic Development Department is directly responsible for and involved in:

- Promoting, marketing and facilitating identified key development opportunities within the City of Sacramento.
- Pursuing funding to leverage private investment and public funding for targeted projects and infrastructure improvements in coordination with the city's prioritized state and federal lobbying efforts.
- Coordinating with appropriate City of Sacramento departments to facilitate specific proposed development projects.
- Marketing the City of Sacramento to targeted industries, businesses and commercial retail users.
- Collaborating with the City of Sacramento's institutional partners in marketing the Sacramento region.
- Facilitating the retention, expansion, and/or relocation of existing businesses within the City of Sacramento.

- Recruiting developers and financially assisting private development within the Downtown and Richards Boulevard Redevelopment Areas consistent with the Implementation Strategies for these redevelopment project areas.

The Economic Development Department, under the direction of the City Manager's Office, is structured to specifically focus on three primary areas of economic development activity: 1) neighborhood commercial revitalization; 2) citywide economic development; which includes commercial corridors, and 3) downtown and Richards Boulevard area redevelopment.

PROPOSED RECOMMENDATIONS

- None.

DIVISION SUMMARY

ECONOMIC DEVELOPMENT DEPARTMENT	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
DOWNTOWN REDEVELOPMENT				
Budget	1,267,573	1,362,320	1,299,324	(62,996)
FTE	8.0	8.0	8.0	0.0
ECONOMIC DEVELOPMENT				
Budget	888,958	878,007	924,385	46,378
FTE	7.0	7.0	7.0	0.0
ECONOMIC DEVL. ADMIN.				
Budget	240,482	238,873	262,649	23,776
FTE	2.0	2.0	2.0	0.0
Totals:				
Budget:	2,397,013	2,479,200	2,486,358	7,158
FTE:	17.0	17.0	17.0	0.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 150)

PUBLIC WORKS DEPARTMENT

Department Summary					Change
PUBLIC WORKS	2001/02	2002/03		2003/04	More/(Less)
	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	734.00	746.00	749.00	754.00	5.00
Budgeted Expenditures					
Employee Services	41,389,982	46,530,179	45,831,011	49,417,495	3,586,484
Other Services & Supplies	61,364,040	52,381,371	54,985,394	57,923,703	2,938,309
Equipment	8,094,283	6,825,096	10,825,095	5,995,000	(4,830,095)
Debt Service	307,588	470,000	470,000	470,000	0
Transfers	763,341	0	7,264	0	(7,264)
CIP & Grant Offsets	(18,803,811)	(12,965,982)	(13,000,972)	(13,733,140)	(732,168)
Total:	93,115,423	93,240,664	99,117,792	100,073,058	955,266
Funding Summary by Fund/Special District					
General	12,117,418	12,283,480	12,408,951	14,742,216	2,333,265
2106 Gas Tax	2,812,759	3,249,071	3,925,850	3,984,057	58,207
2107 Gas Tax	1,823,575	1,913,596	1,913,596	1,812,692	(100,904)
2107.5 Gas Tax	10,000	10,000	10,000	10,000	0
Transportation Sales Tax - Maintenan	4,120,700	5,506,761	4,999,619	5,074,210	74,591
Traffic Safety	1,451,943	1,497,224	1,324,640	1,508,517	183,877
State Route 160	234,995	234,995	234,995	245,613	10,618
Neighborhood Lighting	27,820	27,820	32,192	32,192	0
Northside Subdivision Maintenance	4,739	6,590	5,218	5,218	0
Subdivision Landscaping Maintenanc	93,982	123,345	127,388	127,388	0
Laguna Creek Maintenance	21,769	23,040	34,923	34,923	0
12th St. Maintenance	7,343	8,430	7,900	7,900	0
Old Sacramento Maintenance	1,599	1,600	1,600	1,600	0
Assessment Bond Registration	22,600	0	0	0	0
Special District Info. Rptng System	2,285	0	73,000	73,000	0
Downtown Management	6,000	6,000	4,560	4,560	0
Capital Station District PBID	1,800	1,800	2,200	2,200	0
N Natomas Trans Mgmt Assoc	109,982	129,982	2,950	2,950	0
Stockton Blvd. PBID	2,799	2,800	2,500	2,500	0
N Natomas Neigh Landscape Mainte	21,530	18,000	36,100	36,100	0
Willowcreek Maintenance	5,000	9,156	9,156	10,000	844
Willowcreek Landscaping	22,000	4,065	22,000	22,000	0
N Natomas CFD #3	17,381	47,980	82,450	82,450	0
Village Garden Maintenance	14,119	15,140	14,400	14,400	0
Landscape and Lighting	3,070,641	3,208,458	3,419,697	3,561,329	141,632
Solid Waste	36,621,856	35,486,164	35,346,087	36,413,973	1,067,886
Fleet	21,079,412	20,909,066	24,824,592	22,103,949	(2,720,643)
Storm Drainage	168,000	214,679	214,679	217,679	3,000
Interdepartmental Service	2,161,872	2,161,872	2,161,872	2,064,765	(97,107)
Citation I-5 Maintenance	10,500	10,500	10,500	10,500	0
Cal EPA	7,049,004	6,129,050	7,864,177	7,864,177	0
Other*	0	0	0	0	0
Total:	93,115,423	93,240,664	99,117,792	100,073,058	955,266

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DESCRIPTION

As one of the largest and most diverse of all City Departments, Public Works constructs and maintains the City's transportation system and public facilities and delivers essential services such as garbage pick-up, animal control, and parking enforcement. These programs and services contribute positively to economic development, neighborhood livability and quality of life in our City.

The Department is comprised of over 700 employees and structured along seven primary business lines, including:

- **Development Services** provides professional and technical services relating to the delivery of public infrastructure with private development and administers the City's real property transactions.
- **Project Delivery** provides professional architectural, engineering, construction/building inspection, surveying and related support services in the delivery of facility and transportation projects.
- **Traffic Engineering Services** provides traffic-related services including operations, investigations and traffic safety programs.
- **Solid Waste** provides a full range of residential, commercial, and intra-city solid waste management services including garbage collection, recycling, garden refuse collection, street sweeping/cleaning, neighborhood clean-up and collection of illegally dumped materials.
- **On-Street Parking** manages the City's on-street parking system to effectively support business and community activities and help maintain the quality of neighborhoods, enforces parking ordinances and provides collection and repair of the City's parking meters.
- **Animal Care Services** enforces related ordinances and laws to protect animals and humans alike, cares for thousands of animals each year in its facility, works to return animals to their owners and match homeless animals with loving families and promotes humane education.
- **Maintenance Services** provides maintenance and repair services for all City buildings and facilities; the City's vehicle fleet and Sacramento's street infrastructure system.

PROPOSED RECOMMENDATIONS

- For Animal Care Services, addition of 1.0 FTE Veterinarian, 1.0 FTE Registered Veterinarian Technician, 1.0 FTE Volunteer/Rescue Coordinator and associated services and supplies. These positions do not require the purchase of new vehicles. These positions are recommended to support the increased workload demands created by the Hayden Bill (SB1785) and Blue Ribbon Committee recommendations. Funding will be provided by the General Fund.
 - For Maintenance Services, addition of 1.0 FTE Stationary Engineer, 1.0 FTE Building Maintenance Worker and associated costs for services and supplies. These positions do not require the purchase of new vehicles. These positions are recommended to support the growth in City facilities (Public Safety Administration Building, Freeport Square Retail Building and the Cole Building). Funding will be provided by the General Fund.
-

- For Maintenance Services, addition of \$300,000 to establish a small project delivery team as recommended in the Smith/Culp project delivery report. The proposed funding will establish a team to work on small projects and will be modeled after the deferred maintenance program. Funding will be provided by the General Fund.
- For Maintenance Services, addition of \$70,000 to be used for responding to sidewalk complaints. Funding will be provided from Gas Tax funds.

DIVISION SUMMARY

PUBLIC WORKS	2002/2003		2003/2004	Change
	Adopted	Amended	Proposed	More/(Less) Proposed/Amended
DIRECTOR'S OFFICE				
Budget	2,552,803	2,620,431	3,490,388	869,957
FTE	19.0	19.0	21.0	2.0
DEVELOPMENT SERVICES				
Budget	893,704	766,368	803,405	37,037
FTE	35.5	35.5	35.5	0.0
PROJECT DELIVERY				
Budget	6,683,636	8,287,298	8,376,591	89,293
FTE	97.5	97.5	97.5	0.0
TRAFFIC ENGINEERING				
Budget	1,675,837	1,646,325	1,731,099	84,774
FTE	21.0	21.0	21.0	0.0
SOLID WASTE				
Budget	35,598,083	35,458,006	36,425,374	967,368
FTE	210.0	213.0	212.0	(1.0)
ON STREET PARKING				
Budget	3,505,958	3,457,366	3,578,192	120,826
FTE	57.5	57.5	57.5	0.0
ANIMAL CARE SERVICES				
Budget	2,208,225	2,678,105	2,708,222	30,117
FTE	38.0	38.0	41.0	3.0
MAINTENANCE SERVICES				
Budget	40,122,418	44,203,893	42,959,787	(1,244,106)
FTE	267.5	267.5	268.5	1.0
Totals:				
Budget:	93,240,664	99,117,792	100,073,058	955,266
FTE:	746.0	749.0	754.0	5.0

FY 2003/04 PROPOSED BUDGET

PUBLIC WORKS	2002-2003		2003-2004	Change More/(Less)
	Adopted	Amended	Proposed	Proposed/Amended
DIRECTOR'S OFFICE				
Budget	2,552,803	2,620,431	3,490,388	869,957
FTE	19.0	19.0	21.0	2.0
DEVELOPMENT SERVICES				
Budget	893,704	766,368	803,405	37,037
FTE	35.5	35.5	35.5	0.0
PROJECT DELIVERY				
Budget	6,683,636	8,287,298	8,376,591	89,293
FTE	97.5	97.5	97.5	0.0
TRAFFIC ENGINEERING				
Budget	1,675,837	1,646,325	1,731,099	84,774
FTE	21.0	21.0	21.0	0.0
SOLID WASTE				
Budget	35,598,083	35,458,006	36,425,374	967,368
FTE	210.0	213.0	212.0	(1.0)
ON STREET PARKING				
Budget	3,505,958	3,457,366	3,578,192	120,826
FTE	57.5	57.5	57.5	0.0
ANIMAL CARE SERVICES				
Budget	2,208,225	2,678,105	2,708,222	30,117
FTE	38.0	38.0	41.0	3.0
MAINTENANCE SERVICES				
Budget	40,122,418	44,203,893	42,959,787	(1,244,106)
FTE	267.5	267.5	268.5	1.0
Totals:				
Budget:	93,240,664	99,117,792	100,073,058	955,266
FTE:	746.0	749.0	754.0	5.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 151)

UTILITIES DEPARTMENT

Department Summary					Change
	2001/02	2002/03		2003/04	More/(Less)
DEPARTMENT OF UTILITIES	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	479.50	486.50	489.50	491.50	2.00
Budgeted Expenditures					
Employee Services	29,073,643	31,981,605	31,491,267	34,142,611	2,651,344
Other Services & Supplies	31,446,809	30,948,277	31,787,845	31,378,849	(408,996)
Equipment	504,776	1,165,896	1,165,896	1,047,296	(118,600)
Debt Service	1,091	0	0	0	0
Transfers	(51,074)	0	0	0	0
CIP & Grant Offsets	(5,003,681)	(3,410,000)	(3,410,000)	(3,519,743)	(109,743)
Total:	55,971,564	60,685,778	61,035,008	63,049,013	2,014,005
Funding Summary by Fund/Special District					
General	274,209	274,210	274,210	274,210	0
2106 Gas Tax	23,313	30,000	30,000	30,000	0
Northside Subdivision Maintenananc	0	0	5,200	0	(5,200)
Pocket Area Trunk - Sewer	1,843	20,000	20,000	20,000	0
Willowcreek Maintenance	14,216	43,240	60,000	43,240	(16,760)
Willowcreek Landscaping	0	6,500	0	0	0
N Natomas CFD #3	45,541	132,708	56,000	499,158	443,158
Landscape and Lighting	134,097	134,097	136,913	134,097	(2,816)
Parking	1,359	1,359	1,359	1,359	0
Water	26,539,119	28,571,048	29,106,689	30,029,388	922,699
Sewer	10,603,783	10,974,499	11,047,721	10,872,528	(175,193)
Solid Waste	40,403	41,000	41,000	40,000	(1,000)
Golf	3,171	3,171	3,171	3,171	0
Community Center	4,983	4,983	4,983	4,983	0
Fleet	2,608	0	0	0	0
Storm Drainage	18,282,919	20,448,963	20,247,762	21,096,879	849,117
Total:	55,971,564	60,685,778	61,035,008	63,049,013	2,014,005

DESCRIPTION

The Department of Utilities provides and maintains water, sewer collection, storm drainage and flood control services and facilities. These services and facilities are provided for its customers, the ratepayers of the City, and are in place to safeguard the health of the public, contribute to economic development, and improve the quality of life in our City. The Department currently has an authorized work force of 489.5 employees and works in conjunction with other City Departments, Sacramento County, regional, state, and federal agencies in the development and rehabilitation of urban utility infrastructure.

The Department of Utilities is an enterprise operation primarily supported by user charges and is organized by function as follows:

- **Office of the Director** sets overall department policy, program, and planning goals.
- **Plant Services** operates and maintains facilities for water production, sewer and drainage pumping, and wet weather combined sewer treatment.

- **Engineering Services** provides engineering support for capital projects, plant services and field services units, and ensures compliance with State and federal regulations.
- **Field Services** operates and maintains the water distribution system and sewer and drainage collection systems as well as associated ditches and levees.
- **Business Services** provides fiscal support and customer service for the department and manages the City Operator Program.

PROPOSED RECOMMENDATION

- **North Natomas Conjunctive Use:** Addition of 1.0 FTE Utilities Field Services Lead Worker, 1.0 FTE Utilities Field Service Worker and associated costs for supplies, equipment and vehicles to implement the conjunctive use maintenance needs as required by an agreement between the Parks and Utilities Departments. Equipment needs for establishing this program include mowers, a service truck and trailer, blowers, power edgers, electric service vehicle and a sprinkler control system. Funding will be provided from the Storm Drainage fund.

DIVISION SUMMARY

DEPARTMENT OF UTILITIES	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
OFFICE OF THE DIRECTOR				
Budget	18,535,364	18,729,920	18,623,795	(106,125)
FTE	19.0	19.0	19.0	0.0
PLANT SERVICES				
Budget	19,530,806	19,757,979	20,408,602	650,623
FTE	160.1	160.0	160.0	0.0
ENGINEERING SERVICES				
Budget	3,312,629	3,218,934	3,720,353	501,419
FTE	63.5	63.5	63.5	0.0
FIELD SERVICES				
Budget	17,469,465	17,456,014	18,421,099	965,085
FTE	217.0	217.0	219.0	2.0
BUSINESS SERVICES				
Budget	1,837,514	1,872,161	1,875,164	3,003
FTE	27.0	30.0	30.0	0.0
Totals:				
Budget:	60,685,778	61,035,008	63,049,013	2,014,005
FTE:	486.6	489.5	491.5	2.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 166)

PLANNING & BUILDING DEPARTMENT

Department Summary					Change
	2001/02	2002/03		2003/04	More/(Less)
	Actual	Adopted	Amended	Proposed	Proposed/Amended
PLANNING & BUILDING					
Positions (FTE)	163.50	162.50	162.50	162.50	0.00
Budgeted Expenditures					
Employee Services	9,136,253	11,542,478	11,333,529	12,400,190	1,066,661
Other Services & Supplies	3,455,074	2,571,892	2,571,892	2,711,127	139,235
Equipment	76,135	0	0	0	0
Transfers	(14,709)	0	0	0	0
CIP & Grant Offsets	(335,477)	(466,938)	(466,938)	(466,938)	0
Total:	12,317,276	13,647,432	13,438,483	14,644,379	1,205,896
Funding Summary by Fund/Special District					
General Fund/Development Fees	12,203,337	13,120,232	12,936,483	14,142,379	1,205,896
Block Grant/Housing Rehab.	0	0	0	0	0
Northside Subdivision Maintenance	2,129	5,200	0	0	0
Laguna Creek Maintenance	0	20,000	0	0	0
Development Services	0	302,000	302,000	302,000	0
N. Natomas Community Improvements	111,810	200,000	200,000	200,000	0
Total:	12,317,276	13,647,432	13,438,483	14,644,379	1,205,896

DESCRIPTION

The mission of the Planning and Building Department is to plan and carry out the policies of the City Council for growth, development and enhancement of the City of Sacramento. This ensures the safety and quality of life in our neighborhoods and community that makes Sacramento a special place to live and work. The staff works to develop, promote and maintain programs, policies and attitudes that reflect a commitment to a high level of service to our customers.

The Planning Division consolidates citywide planning and community planning; environmental and toxics review; and planning, design review and preservation application processing. This section develops policy and provides technical support to all departments in the city.

The Building Division reviews commercial and residential construction plans for compliance with various codes and ordinances and conducts on-site inspections. Plan review and inspection services provided by the division are a focal point for the coordination of project requirements from a number of sources.

The North Natomas Unit coordinates the development of the North Natomas area and oversees the implementation of the North Natomas Community Plan.

PROPOSED RECOMMENDATION

- A report from the Mayor's Commission on Development Oversight will be presented under separate cover.

DIVISION SUMMARY

PLANNING & BUILDING	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
NATOMAS TEAM				
Budget	364,493	360,377	367,005	6,628
FTE	3.0	3.0	3.0	0.0
PLANNING ADMIN				
Budget	1,156,911	1,146,516	1,209,734	63,218
FTE	12.0	11.0	11.0	0.0
LONG RANGE PLANNING				
Budget	937,925	921,087	987,397	66,310
FTE	12.0	12.0	12.0	0.0
ENVIRONMENTAL SERVICES				
Budget	272,870	260,702	316,873	56,171
FTE	8.0	10.0	10.0	0.0
HISTORIC PRESERVATION				
Budget	249,815	245,053	245,549	496
FTE	3.0	3.0	3.0	0.0
BUILDING ADMIN				
Budget	1,790,204	1,772,930	2,008,718	235,788
FTE	15.0	14.5	14.5	0.0
PERMIT SERVICES				
Budget	1,642,908	1,616,522	1,859,718	243,196
FTE	23.5	21.0	21.0	0.0
PLAN REVIEW				
Budget	1,955,004	1,925,004	2,107,228	182,224
FTE	16.0	20.0	20.0	0.0
FIELD SERVICES				
Budget	3,252,172	3,201,604	3,432,672	231,068
FTE	42.0	40.0	40.0	0.0
ZONING ADMINISTRATION				
Budget	251,422	246,802	273,101	26,299
FTE	3.0	3.0	3.0	0.0
DESIGN REVIEW				
Budget	136,399	133,787	150,173	16,386
FTE	2.0	2.0	2.0	0.0
CURRENT PLANNING				
Budget	1,244,353	1,222,705	1,278,650	55,945
FTE	16.0	16.0	16.0	0.0
PLANNING COUNTER SERVICES				
Budget	392,956	385,394	407,561	22,167
FTE	7.0	7.0	7.0	0.0
Totals:				
Budget:	13,647,432	13,438,483	14,644,379	1,205,896
FTE:	162.5	162.5	162.5	0.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 174)

Section

8

COMMUNITY SERVICES

Convention, Culture & Leisure

Parks and Recreation

Neighborhood Services

Fire

Police

CONVENTION, CULTURE & LEISURE DEPARTMENT

Department Summary					Change
CONVENTION, CULTURE & LEISURE	2001/02	2002/03		2003/04	More/(Less)
	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	262.06	263.06	263.06	263.06	0.00
Budgeted Expenditures					
Employee Services	11,311,181	12,897,118	12,710,132	13,755,727	1,045,595
Other Services & Supplies	18,929,593	17,870,337	18,522,164	19,054,273	532,109
Equipment	259,258	140,000	140,000	140,000	0
Debt Service	972,808	920,158	920,158	815,821	(104,337)
Transfers	38,225	0	0	0	0
CIP & Grant Offsets	(184,273)	(270,221)	(270,221)	(270,221)	0
Total:	31,326,792	31,557,392	32,022,233	33,495,600	1,473,367
Funding Summary by Fund/Special District					
General	3,916,834	3,870,996	3,778,893	4,063,194	284,301
Old Sac Market	114,692	99,900	99,900	99,900	0
Old Sacramento Maintenance	64,953	64,954	63,999	63,999	0
Special Events	0	0	0	0	0
H St. Theater	80	20,000	20,000	20,000	0
Debt Service 1992 COP	0	2	2	0	(2)
Parking	8,723,609	8,967,968	8,926,299	9,474,493	548,194
Marina	1,500,624	1,466,934	1,462,254	1,390,686	(71,568)
Golf	5,490,741	5,013,790	5,674,390	5,703,439	29,049
Community Center	9,847,122	10,668,521	10,612,169	11,242,320	630,151
Interdepartmental Service	462,621	462,622	462,622	462,612	(10)
Zoo	1,147,348	921,705	921,705	974,957	53,252
Fairytale Town	58,168	0	0	0	0
Other*	0	0	0	0	0
Total:	31,326,792	31,557,392	32,022,233	33,495,600	1,473,367

DESCRIPTION

The **Convention, Culture and Leisure Department** is responsible for nine divisions and the administration of non-profit partnerships for the operation of four City-owned facilities. The Department includes the Sacramento Convention Center Complex, Parking Facility Services, Crocker Art Museum, Sacramento Archives and Museum Collection Center, Metropolitan Arts, Old City Cemetery, Capital City Golf, Sacramento Marina, Old Sacramento and Office of the Director. Non-profit boards with strong relationships with the City operate the Sacramento Zoo, Fairytale Town, Discovery Museum History Center and Science and Space Center.

Sacramento Convention Center Complex

The Convention Center is the venue for a variety of events including major conventions, trade shows, performing arts, concerts, sporting events, seminars, banquets and high school graduations. The Convention Center operates as an

enterprise fund and is primarily supported by the Transient Occupancy Tax and facility user fee revenues.

Parking Facility Services

Parking Facility Services operates eight structural garages and four surface lots throughout the City with a total of 8,580 parking spaces. Current programs include installation of a new revenue control system, improved public signage, lot resurfacing, management of retail leasing in City garages, and an assessment of the structural and maintenance needs of all parking facilities. The Parking Fund operates as an enterprise fund.

Capital City Golf

Capital City Golf operates five golf courses at three locations as an enterprise fund. This includes the Haggin Oaks Golf Complex, consisting of the Alister MacKenzie and Arcade Creek Courses totaling 36 holes; the Bing Maloney Complex consisting of a regulation 18-hole course and Executive 9-hole course; and the Bartley Cavanaugh 18-hole course. It also has a contractual arrangement with the non-profit Sacramento Area Youth (SAY) Golf to operate the William Land Golf Course. Approximately 370,000 rounds of golf are played annually on City courses. Its major revenue sources are greens fees and concessions income.

Crocker Art Museum

The Crocker Art Museum, the first art museum in the West, was established in 1885. The world-renowned collection includes European paintings, Old Master drawings, California art from statehood to present, Asian art and international ceramics.

The Museum is a public-private partnership with a total annual budget of \$3 million including a \$900,000 contribution from the General Fund. By written agreement, the City is responsible for funding operating costs, as well as maintenance and upkeep of the property and building. The non-profit Crocker Art Museum Association (CAMA) provides funding for programs. The Crocker Art Museum relies heavily on volunteers and community support.

Archives & Collections (SAMCC)

The Sacramento Archives and Museum Collection Center (SAMCC) is the repository and research center for City and County historic collections. These collections are organized into three main areas: domestic, commercial and government, and consist of the official records of City and County government, personal manuscript collections, business records, photographs and artifacts. The City and County of Sacramento share the operating costs equally.

Old City Cemetery

The Sacramento City Cemetery, consisting of 28 acres, was established in 1849 with a donation of 10 acres from Captain John A. Sutter. Cemetery staff conduct educational programs and interpretive tours throughout the year serving hundreds of visitors of all ages. Maintenance of the Cemetery is greatly enhanced by the Sheriff's Work Furlough Program and community volunteers.

Metropolitan Arts Commission

Founded in 1977, the Sacramento Metropolitan Arts Commission is a jointly funded City-County agency that is administered by the City of Sacramento. The Commission has 11 publicly appointed members and provides leadership in arts and economic revitalization; neighborhood and cultural enhancement; regional tourism and marketing; and organizational and financial arts stabilization.

The Art in Public Places program has placed over 250 works of art in public facilities and in land and streetscapes to enhance the built environment for the public. The Grants and Cultural programs annually provide awards to over 55 arts and cultural organizations and 45 artists. The Commission's Arts Stabilization and Marketing initiatives provide opportunities to develop and strengthen arts and cultural organizations and make them more accessible to the traditionally underserved. The Arts in Education and Outreach Program provides over 300 artists residencies in local schools and community centers for children and their families.

Old Sacramento

Old Sacramento, a 28-acre historic district on the banks of the Sacramento River, is the number one tourist destination in the City. It is a national registered landmark and one-third of the district is part of a State historic park. Old Sacramento depicts an 1870 riverside scene, complete with sailing vessels, paddle wheelers and many other historic elements. It hosts numerous special events throughout the year, including the world renowned Sacramento Jazz Jubilee which attracts more than 300,000 visitors annually. Old Sacramento has a 15-member advisory board and receives support from a Maintenance Assessment District (MAD) and Business Improvement District (BID) for maintenance and marketing.

Sacramento Marina

The Sacramento Marina is located in Miller Park near Downtown Sacramento. It was constructed in 1958 on 57 acres donated by the Frederick A. Miller family. The Marina currently has 553 berths and provides a full-service, 7-day-a-week operation. The Sacramento Marina operates as a self-supporting enterprise fund. Its main revenue sources are berth rental fees and boat fuel sales.

Office of the Director

The Office of the Director provides policy development and coordination, information technology and administrative support to the entire Department. Analytical support is provided for the Director, Division Managers and senior staff to identify, evaluate and recommend program, personnel and fiscal priorities.

NON-PROFIT PARTNERSHIPS

The City of Sacramento is committed to promoting public and private partnerships that offer cost-effective benefits and amenities to the public that the City is unable to provide alone. These non-profit partnerships receive City support. The entities generate community support for their fund-raising and fee-for-service activities. The partnerships include:

Sacramento Zoo

Established in 1927, the Sacramento Zoo is one of the region's top attractions with an annual attendance of 450,000. The Zoo's collection consists of over 400 animals, has a diverse botanical collection and several specialized gardens.

In July 1997, operating management of the Sacramento Zoo was transferred to the non-profit Sacramento Zoological Society (SZS). The Zoo property, buildings and animal collection remain assets of the City. A portion of the Zoo's staffing is comprised of City employees. As those positions are vacated, their replacements will be employees of the SZS. Under the current agreement, the Society assumes financial responsibility for operating the Zoo and receives annual support from the City.

Fairytale Town

Located in William Land Park, Fairytale Town's 2.5 acres are home to three-dimensional play sets based on favorite fairytales and nursery rhymes. Fairytale Town features year-round special events and arts programming, learning gardens, and a family of rare-breed and miniature animals. Built in 1959, Fairytale Town is the only literacy-based facility for children in the Sacramento region. A City-operated facility for almost 40 years, operational responsibility of Fairytale Town was transferred to the non-profit Friends of Fairytale Town (FFT) in 1997. The property, buildings and collection remain assets of the City. Fairytale Town receives annual operating support from the City.

Sacramento Museum of History, Science and Technology

The Discovery Museum operates two separate sites under a joint agreement with the City of Sacramento and Sacramento County. The Discovery Museum History Center in Old Sacramento retains a history focus and houses the main administrative offices. The Discovery Museum Science & Space Centers is located in northeast Sacramento and is home of the Challenger Learning Center space program and Sacramento's only public planetarium. Focus is on natural history, science and space exploration through hands-on interactive exhibits.

The Discovery Museum is governed by a non-profit Board of Directors and has an annual operating budget of \$1.6 million. Approximately one-third of the budget is provided between the City and County of Sacramento.

PROPOSED RECOMMENDATIONS

- No new program initiatives are included in the General Fund portion of the Convention, Culture and Leisure budget.
 - Enterprise funds have growth in services and supplies as needed to deliver services to customers, as reported in the department's 5-year forecast presented to Council March 11, 2003.
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DIVISION SUMMARY

CONVENTION, CULTURE & LEISURE	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
DOWNTOWN ADMINISTRATION				
Budget	1,317,917	1,308,766	1,536,271	227,505
FTE	9.0	9.0	10.0	1.0
CONVENTION CENTER				
Budget	9,665,648	9,618,447	10,093,109	474,662
FTE	79.2	79.2	78.2	(1.0)
PARKING				
Budget	8,979,673	8,938,004	9,486,198	548,194
FTE	52.8	52.8	52.8	0.0
OLD SACRAMENTO				
Budget	1,178,539	1,173,003	1,245,743	72,740
FTE	12.0	12.0	12.0	0.0
SACRAMENTO MARINA				
Budget	1,573,431	1,568,751	1,497,183	(71,568)
FTE	7.8	7.8	7.8	0.0
GOLF DIVISION				
Budget	5,101,210	5,761,810	5,790,859	29,049
FTE	61.4	61.4	61.4	0.0
SACRAMENTO ZOO				
Budget	952,017	937,763	981,173	43,410
FTE	15.5	15.5	15.5	0.0
FAIRYTALE TOWN				
Budget	25,000	25,000	25,000	0
FTE	0.0	0.0	0.0	0.0
CROCKER ART MUSEUM				
Budget	890,304	910,468	926,746	16,278
FTE	8.0	8.0	8.0	0.0
METRO ARTS				
Budget	758,476	752,412	824,725	72,313
FTE	11.5	11.5	11.5	0.0
ARCHIVES				
Budget	1,115,177	1,027,809	1,088,593	60,784
FTE	6.0	6.0	6.0	0.0
Totals:				
Budget:	31,557,392	32,022,233	33,495,600	1,473,367
FTE:	263.1	263.1	263.1	0.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 180)

PARKS AND RECREATION DEPARTMENT

<u>Department Summary</u>					Change
	2001/02	2002/03		2003/04	More/(Less)
PARKS & RECREATION	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	814.70	818.20	828.05	831.05	3.00
Budgeted Expenditures					
Employee Services	25,868,971	29,825,195	29,586,870	31,717,281	2,130,411
Other Services & Supplies	10,207,605	8,405,110	8,219,311	9,184,935	965,624
Equipment	483,651	76,000	76,000	76,000	0
Transfers	85,040	0	63,752	0	(63,752)
CIP & Grant Offsets	(1,802,887)	(1,555,744)	(1,941,357)	(2,384,707)	(443,350)
Total:	34,842,380	36,750,561	36,004,576	38,593,509	2,588,933
Funding Summary by Fund/Special District					
General	19,792,340	19,543,121	19,425,459	21,240,374	1,814,915
Block Grant/Housing Rehab.	0	275,000	275,000	0	(275,000)
State Route 160	5,721	5,721	5,721	5,721	0
Laguna Creek Maintenance	60,258	65,000	85,000	85,000	0
START	3,722,001	4,664,930	4,651,256	4,834,903	183,647
N Natomas CFD #3	10,500	0	10,500	10,500	0
Landscape and Lighting	4,494,451	4,840,229	4,834,480	4,931,684	97,204
Neighborhood Park Maintenance	0	0	0	150,000	150,000
Storm Drainage	5,000	0	0	0	0
4th R Program	4,009,788	4,240,844	4,133,855	4,614,403	480,548
Special Recreation	2,712,258	3,055,604	2,523,193	2,643,812	120,619
Sacramento Softball Complex	261	112	112	112	0
Park	29,802	60,000	60,000	77,000	17,000
Total:	34,842,380	36,750,561	36,004,576	38,593,509	2,588,933

DESCRIPTION

The Department was established in July 2000 to create operational focus in the planning and delivery of services, to place a stronger emphasis on the benefits of parks and recreation, to establish regional partnerships and to improve advocacy for the importance of parks and recreation to the quality of life in Sacramento.

The Department's mission is to provide programs and facilities and preserve open space and the urban forest to optimize the experience of living. The Department's vision is to be the catalyst for making Sacramento the #1 most livable city in California.

The Department of Parks and Recreation is divided into six service areas as follows:

- Parks and Tree Services
- Park Planning, Design and Development
- Recreation and Human Services
- Marketing and Public Affairs
- Department Administration
- START (Students Today Achieving Results for Tomorrow)

The Department of Parks and Recreation has over 1,600 positions. The majority of positions in the department are non-career and seasonal, providing comprehensive job training and career development opportunities for various ethnic and economic groups throughout the City.

The department maintains more than 2,000 acres of developed parkland. Another 350 acres of developed parkland are maintained on school property through joint use agreements, serving the community as parkland. As the community grows, over 40 parks will be developed over the next five to ten years. There are over 150 park, recreation and bikeway capital improvement projects in the planning, design or construction phase.

The Department operates over 20 aquatic facilities and 18 community centers with numerous programs, rental uses and leisure enrichment classes. Recreation and Human Services staff strives to involve the whole community in their programs and activities to enrich people's lives at all ages. With support from external funding partners, the Department's services for older adults, the disabled and low income families continue to grow. Sacramento START is a free after-school literacy and enrichment program operated on numerous elementary school campuses.

A continuing emphasis for the Department will be to maximize services by partnering with school districts, other government agencies, community-based organizations, neighborhood groups and volunteers.

Fiscal Year 2003/04 will see the opening of new park and recreation facilities, and the expansion and rehabilitation of existing facilities including Whitter Ranch Community Park, Sycamore Park, 2 Rivers School Park, three wading pools and a water feature.

Maintainable Park Design Standards will be implemented, and parks will be redesigned as appropriate, to make the most efficient use of resources for maintenance and operations.

A Parks and Recreation Master Plan will be completed with an emphasis on the benefits of parks and recreation.

The Department will deliver the Sacramento Riverfront Master study update and will be a primary partner in the American River Parkway Plan Update.

Staff will continue to work with the State of California to secure funds for the acquisition, development and rehabilitation of parks and recreation facilities through Propositions 12, 13, 40 and 50, and other sources.

Several school and community based construction projects will be completed with financial support from the City's Community/School Partnership program, which leverages City funds, promotes partnerships and maximizes use of public facilities.

PROPOSED RECOMMENDATION

- Funded by the Citywide Community Facilities District, 3.0 FTE are proposed in Park Maintenance. The addition includes 1.0 FTE Park Maintenance Worker II and 2.0 FTE Park Maintenance Worker I.
-

FY2003/04 PROPOSED BUDGET

DIVISION SUMMARY

PARKS & RECREATION	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
FISCAL AND MGMT SERVICES				
Budget	820,675	836,897	2,320,001	1,483,104
FTE	10.0	10.0	9.0	(1.0)
SYSTEM INFO CENTER				
Budget	365,147	359,151	393,051	33,900
FTE	4.0	4.0	4.0	0.0
TREE SERVICES				
Budget	3,976,936	3,917,635	4,158,894	241,259
FTE	53.7	53.7	53.7	0.0
CHILDRENS SERVICES				
Budget	1,254,927	1,276,324	1,343,709	67,385
FTE	32.7	32.7	32.9	0.3
RECREATION ADMINISTRATION				
Budget	340,271	338,754	779,789	441,035
FTE	2.0	2.0	10.0	8.0
COMMUNITY CENTERS				
Budget	2,762,630	2,736,407	2,783,943	47,536
FTE	78.1	78.1	65.7	(12.4)
SPECIAL EVENT SERVICES				
Budget	589,862	585,195	608,183	22,988
FTE	10.9	10.9	9.6	(1.3)
TEEN SERVICES				
Budget	488,743	483,729	630,733	147,004
FTE	20.1	30.0	28.0	(2.0)
SPECIAL PARK SERVICES				
Budget	725,549	728,492	236,594	(491,898)
FTE	27.4	27.4	37.3	9.9
HUMAN SERVICES				
Budget	3,126,886	2,534,628	2,569,773	35,145
FTE	77.1	77.1	80.1	3.0
PARK, PLANNING, DESIGN AND DEVELOPMENT ADMIN.				
Budget	1,335,148	1,325,778	384,379	(941,399)
FTE	2.5	2.5	5.5	3.0
SACRAMENTO "START" PROGRM				
Budget	5,470,632	5,456,958	5,640,605	183,647
FTE	157.0	157.0	157.0	0.0
PARK DEVELOPMENT SERVICES				
Budget	489,885	511,105	292,445	(218,660)
FTE	10.3	10.3	7.3	(3.0)
PARK MAINTENANCE SVCS				
Budget	7,433,608	7,465,439	8,305,817	840,378
FTE	142.0	142.0	146.5	4.5
4TH R				
Budget	4,220,844	4,113,855	4,594,403	480,548
FTE	109.5	109.5	109.5	0.0
AQUATICS				
Budget	1,772,034	1,764,470	1,901,517	137,047
FTE	52.6	52.6	52.6	0.0
COMMUNITY RECREATION SVCS				
Budget	665,323	659,915	927,093	267,178
FTE	9.5	9.5	8.5	(1.0)
CAMP SACRAMENTO				
Budget	339,300	344,051	377,554	33,503
FTE	10.4	10.4	10.4	0.0
MARKETING & PUBLIC AFFAIRS				
Budget	572,161	565,793	345,026	(220,767)
FTE	8.5	8.5	3.5	(5.0)
Totals:				
Budget:	36,750,561	36,004,576	38,593,509	2,588,933
FTE:	818.27	828.05	831.05	3.00

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 188)

NEIGHBORHOOD SERVICES DEPARTMENT

Department Summary					Change
	2001/02	2002/03		2003/04	More/(Less)
NEIGHBORHOOD SERVICES	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	79.25	79.25	80.25	80.25	0.00
Budgeted Expenditures					
Employee Services	4,541,602	5,073,019	4,990,319	5,313,701	323,382
Other Services & Supplies	1,586,098	1,688,037	1,738,037	1,740,191	2,154
Equipment	16,712	0	30,000	0	(30,000)
Transfers	0	0	130,348	0	(130,348)
CIP & Grant Offsets	(45,546)	(84,990)	(84,990)	(84,990)	0
Total:	6,098,866	6,676,066	6,803,714	6,968,902	165,188
Funding Summary by Fund/Special District					
General Fund/Development Fees	5,509,534	6,092,544	6,089,844	6,385,380	295,536
Block Grant/Housing Rehab.	250,000	250,000	250,000	250,000	0
Solid Waste	337,977	333,522	333,522	333,522	0
Special Recreation	1,355	0	130,348	0	(130,348)
Other*	0	0	0	0	0
Total:	6,098,866	6,676,066	6,803,714	6,968,902	165,188

DESCRIPTION

The Neighborhood Services Department's mission is to connect Sacramento's diverse communities and City government to facilitate effective public participation and to enhance the quality of life. The Department includes four Area Directors with responsibilities based on established geographic areas within the city. Neighborhood Services also serves as a consultant to other City departments and the City Council relative to strategic outreach, coordination of City services, internal and external communication, and problem solving strategies. In addition to its area responsibilities, Area 1 also includes the Code Enforcement Division, which is comprised of Neighborhood Code Enforcement, the Code Action Team, and the Housing & Dangerous Buildings Sections. The Code Enforcement Division strives to reduce blight and nuisances and to maintain a clean environment in our community while working in partnership with the people of Sacramento.

PROPOSED RECOMMENDATIONS

- None.

DIVISION SUMMARY

NEIGHBORHOOD SERVICES	2002/03		2003/04	Change
	Adopted	Amended	Proposed	More/(Less) Proposed/Amended
ADMINISTRATION - AREA 1				
Budget	376,059	418,344	385,391	(32,953)
FTE	4.0	4.0	4.0	0.0
ADMINISTRATION - AREA 2				
Budget	343,731	362,075	345,947	(16,128)
FTE	4.0	4.0	4.0	0.0
FRANKLIN VILLA PARTNERSHIP				
Budget	116,685	116,685	124,331	7,646
FTE	4.3	4.3	4.3	0.0
ADMINISTRATION - AREA 3				
Budget	342,362	416,467	342,614	(73,853)
FTE	4.0	4.0	4.0	0.0
ADMINISTRATION - AREA 4				
Budget	358,528	410,569	377,314	(33,255)
FTE	4.0	4.0	4.0	0.0
CODE ENFORCEMENT				
Budget	2,290,481	2,264,596	2,428,463	163,867
FTE	33.0	33.0	33.0	0.0
CODE ACTION TEAM				
Budget	759,726	749,285	910,201	160,916
FTE	8.0	9.0	10.0	1.0
HOUSING & DANGEROUS BLDGS				
Budget	2,088,494	2,065,693	2,054,641	(11,052)
FTE	18.0	18.0	17.0	(1.0)
Totals:				
Budget:	6,676,066	6,803,714	6,968,902	165,188
FTE:	79.3	80.3	80.3	0.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 197)

FIRE DEPARTMENT

Department Summary					Change
FIRE	2001/02	2002/03		2003/04	More/(Less)
Positions (FTE)	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	571.00	571.00	571.00	586.00	15.00
Budgeted Expenditures					
Employee Services	51,110,200	53,508,854	51,702,077	55,173,083	3,471,006
Other Services & Supplies	8,282,815	9,193,141	9,177,141	9,521,567	344,426
Equipment	193,903	0	16,000	16,000	0
Debt Service	162,223	0	0	0	0
Transfers	0	0	0	0	0
CIP & Grant Offsets	(257,531)	(25,750)	(25,750)	(25,750)	0
Total:	59,491,610	62,676,245	60,869,468	64,684,900	3,815,432
Funding Summary by Fund/Special District					
General	58,918,822	62,006,245	60,199,468	64,014,900	3,815,432
Risk Management	572,788	670,000	670,000	670,000	0
Total:	59,491,610	62,676,245	60,869,468	64,684,900	3,815,432

DESCRIPTION

The Fire Department first began serving the citizens of Sacramento in 1850 as a volunteer Fire Department. In 1872, the Department became the first paid professional Fire Department west of the Mississippi. Since then, the Department has evolved to “an all risk organization” responding to many different types of emergencies. Today, the Fire Department responds to fires, requests for emergency medical services, water rescues, technical rescues and hazardous materials incidents. Additionally, the department provides fire prevention education and is responsible for Citywide emergency management. Currently, the Department is staffed with 539 sworn and 47 civilian personnel for a total of 586 positions.

The Fire Department is headed by a Fire Chief appointed by the City Manager and is divided into five divisions:

- The Office of the Chief is responsible for Citywide emergency management, fiscal management, data management and public information.
- The Fire Prevention Division is responsible for working toward a safer environment throughout the City through permits & code enforcement, investigations, and weed abatement.
- The Operations Division is responsible for emergency responses including firefighting, rescue, emergency medical, and hazardous materials incidents.
- The Administrative Services Division is responsible for the Department’s communications, human resources, and facilities.
- The Support Services Division is responsible for providing support to suppression personnel through the management/implementation of programs

that include: emergency medical services, special operations, departmental training, and logistics.

PROPOSED RECOMMENDATION

- Staffing of 15 recruits and associated services and supplies are included to staff the North Natomas fire station opening in FY2004/05. An engine and truck for the fire station are funded through the North Natomas Public Facilities Fee.

DIVISION SUMMARY

FIRE	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
OFFICE OF THE FIRE CHIEF				
Budget	1,284,024	1,300,972	1,647,984	347,012
FTE	13.0	13.0	13.0	0.0
FIRE PREVENTION				
Budget	2,215,108	2,163,870	2,433,783	269,913
FTE	23.0	23.0	24.0	1.0
OPERATIONS				
Budget	44,610,168	43,126,211	45,891,576	2,765,365
FTE	434.0	434.0	449.0	15.0
ADMIN SERVICES				
Budget	3,398,960	3,372,673	3,312,081	(60,592)
FTE	9.0	9.0	7.0	(2.0)
SUPPORT SERVICES				
Budget	11,167,985	10,905,742	11,399,476	493,734
FTE	92.0	92.0	93.0	1.0
Totals:				
Budget:	62,676,245	60,869,468	64,684,900	3,815,432
FTE:	571.0	571.0	586.0	15.0

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 200)

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POLICE DEPARTMENT

Department Summary	2001/02		2002/03		2003/04	Change
	Actual	Adopted	Amended	Proposed	More/(Less)	
POLICE						
Positions (FTE)	1,111.36	1,111.36	1,111.36	1,107.36	(4.00)	
Budgeted Expenditures						
Employee Services	78,227,477	88,357,142	85,399,195	92,415,598	7,016,403	
Other Services & Supplies	12,044,618	12,432,630	12,442,630	11,809,555	(633,075)	
Equipment	458,489	0	0	0	0	
Debt Service	0	0	0	0	0	
Transfers	(13,492)	0	0	0	0	
CIP & Grant Offsets	(4,933,907)	(5,339,800)	(5,279,512)	(5,102,250)	177,262	
Total:	85,783,185	95,449,972	92,562,313	99,122,903	6,560,590	
Funding Summary by Fund/Special District						
General	85,051,203	92,744,872	89,857,213	97,644,903	7,787,690	
Traffic Safety	87,211	1,206,000	1,206,000	0	(1,206,000)	
Franklin Villa Neigh. Revitalization	0	0	0	0	0	
Externally Funded Programs	0	840,000	840,000	840,000	0	
Solid Waste	82,385	89,550	89,550	79,000	(10,550)	
Fleet	41,193	44,775	44,775	39,500	(5,275)	
Risk Management	521,193	524,775	524,775	519,500	(5,275)	
Total:	85,783,185	95,449,972	92,562,313	99,122,903	6,560,590	

DESCRIPTION

The Police Department is charged with maintaining public order, deterring law violations, protecting life and property and apprehending criminal offenders. The Department is headed by a Police Chief appointed by the City Manager, and is divided into four offices: Chief, Operations, Investigations and Technical Services, each of which is described briefly below:

The Office of the Chief is organized into seven functional units: Administration, Criminal Intelligence, Fiscal, Internal Affairs, Economic Development, Professional Standards and the Public Information Unit.

The Office of Operations encompasses Administration, Problem-Oriented Policing Teams, Patrol and Metro. The Metro Division, containing specialized units such as SWAT and K-9, is further broken down into Metro Operations, Special Operations and Traffic/Air Operations.

The Office of Investigations is responsible for developing information and gathering evidence leading to the arrest of criminal offenders, preparing prosecutable cases enabling conviction of arrested offenders, recovering stolen property, processing physical evidence, and locating missing persons. The investigative units are comprised of Administration, Major Crimes, Property Crimes, Forensic Identification, Narcotics/Special Investigations, and Family and Youth Services.

FY2003/04 PROPOSED BUDGET

The Office of Technical Services encompasses the Police Department's critical technical and support functions. The Office integrates the police functions of Fleet, Communications, Records, Property Management, Data Services, Personnel Services and Training. The Training Division also manages the Regional Community Policing Institute-Sacramento.

The Police Department is comprised of 706 sworn and 401.36 civilian personnel, for a total of 1,107.4 employees.

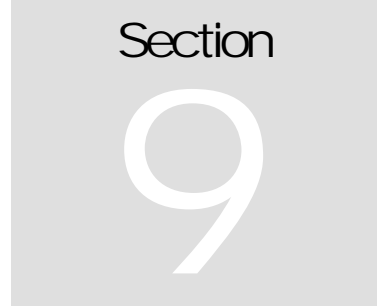
PROPOSED RECOMMENDATION

- The Red Light Camera Program has been assumed by the County. Contractual expenditures and four FTE associated with the Program have been eliminated. Affected personnel have been reassigned within the Department.

DIVISION SUMMARY

POLICE	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
OFFICE OF THE CHIEF OF POLICE				
Budget	11,116,632	11,044,872	7,861,622	(3,183,250)
FTE	40.5	40.5	40.5	0.0
OPERATIONS				
Budget	45,903,768	43,426,019	49,666,832	6,240,813
FTE	601.7	601.7	597.7	(4.0)
INVESTIGATIONS				
Budget	16,110,760	15,571,915	17,283,866	1,711,951
FTE	201.0	201.0	201.0	0.0
TECHNICAL SERVICES				
Budget	22,318,812	22,519,507	24,310,583	1,791,076
FTE	268.2	268.2	268.2	0.0
Totals:				
Budget:	95,449,972	92,562,313	99,122,903	6,560,590
FTE:	1,111.4	1,111.4	1,107.4	(4.0)

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 205)



NON-DEPARTMENTAL
DEPARTMENT

DEBT SERVICE

Department Summary					Change
	2001/02	2002/03		2003/04	More/(Less)
DEBT SERVICE	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	0.0	0.0	0.0	0.0	0.0
Budgeted Expenditures					
Employee Services	0	0	0	0	0
Other Services & Supplies	36,537	(987,442)	(987,442)	(799,167)	188,275
Equipment	0	0	0	0	0
Debt Service	46,327,641	62,765,285	62,430,356	60,228,214	(2,202,142)
Transfers	0	0	0	0	0
CIP & Grant Offsets	0	0	0	0	0
Total:	46,364,178	61,777,843	61,442,914	59,429,047	(2,013,867)
Funding Summary by Fund/Special District					
General	8,784,664	11,240,726	10,747,726	13,587,677	2,839,951
2106 Gas Tax	1,352,543	1,545,393	1,545,393	1,542,758	(2,635)
Landscape and Lighting	591,427	600,000	600,000	590,310	(9,690)
Debt Service 1992 COP	102,597	102,599	102,599	102,599	0
2000 Capital Imp Bonds	866,546	10,000	10,000	10,000	0
Debt Service 1991/87 COP	3,993	0	493,000	0	(493,000)
Debt Service 1991 Revenue Bonds	2,458,888	1,440,038	1,440,038	1,439,535	(503)
Debt Service 1991/85 COP	3,866	0	0	0	0
Debt Service 1993 Series A	(1)	0	0	0	0
Debt Service 1993 Series B	5,565	0	0	0	0
Debt Service Gas Tax Revenue Bc	183,612	0	0	0	0
Kings-Arco Arena Acquisition	5,213,696	5,290,185	5,290,185	5,447,885	157,700
2002 Capital Improvement Bonds	0	5,120,000	5,120,000	0	(5,120,000)
Parking	4,655,143	4,647,558	4,647,558	4,648,685	1,127
Water	4,780,755	13,628,515	13,628,515	13,139,615	(488,900)
Sewer	755,929	862,236	862,236	755,930	(106,306)
Solid Waste	1,530,887	1,990,013	1,990,013	1,985,071	(4,942)
Golf	1,182,076	1,151,337	1,151,337	1,152,647	1,310
Community Center	10,782,152	10,742,145	10,407,216	10,406,033	(1,183)
Fleet	0	0	0	467,769	467,769
Storm Drainage	3,091,691	3,407,098	3,407,098	3,090,008	(317,090)
1995 A Gas Tax Bond Street Imp.	18,149	0	0	0	0
N. Natomas Community Improverrn	0	0	0	1,062,525	1,062,525
Other*	0	0	0	0	0
Total:	46,364,178	61,777,843	61,442,914	59,429,047	(2,013,867)

DESCRIPTION

The Debt Service Program finances the cost of capital improvements through General Obligation Bonds, Revenue Bonds, Certificates of Participation, Notes Payable or Advances from Other Funds and is typically paid off in annual installments. This budget contains all major General Fund debt service payments, as well as enterprise fund debt service payments. Some other debt service payments appear in the Department budgets.

PROPOSED RECOMMENDATION

- Debt Service appropriations have decreased because of savings from refinancings and lower amounts for new borrowings which had their first and highest costs in FY2002/03.

DIVISION SUMMARY

DEBT SERVICE	2002/03		2003/04 Proposed	Change	
	Adopted	Amended		More/(Less) Proposed/Amended	
DEBT SERVICE-MISC					
Budget	2,008,960	2,008,960	2,465,486	456,526	
FTE	0.0	0.0	0.0	0.0	
DEBT SERVICE-1986 COP					
Budget	84,245	84,245	84,246	1	
FTE	0.0	0.0	0.0	0.0	
DEBT SERVICE-DBW (DOCKS)					
Budget	102,599	102,599	102,599	0	
FTE	0.0	0.0	0.0	0.0	
DEBT SVC-FINANCG LSE					
Budget	858,136	858,136	(33,897)	(892,033)	
FTE	0.0	0.0	0.0	0.0	
DEBT SERVICE-ST REV FUND					
Budget	3,448,943	3,448,943	3,023,721	(425,222)	
FTE	0.0	0.0	0.0	0.0	
DEBT SERV-91 REFUND COP/85					
Budget	2,790,338	2,790,338	2,427,574	(362,764)	
FTE	0.0	0.0	0.0	0.0	
02 REFUND OF 91 PF & 91 REFUND 87 COP					
Budget	3,836,626	3,501,697	3,356,308	(145,389)	
FTE	0.0	0.0	0.0	0.0	
DEBT SVC-1999 CAP IMP					
Budget	1,990,013	1,990,013	1,985,071	(4,942)	
FTE	0.0	0.0	0.0	0.0	
DEBT SVC-2000 CAP IMP					
Budget	2,662,325	2,662,325	2,823,274	160,949	
FTE	0.0	0.0	0.0	0.0	
DEBT SVC-2001 CIRB A					
Budget	13,302,295	13,302,295	13,308,395	6,100	
FTE	0.0	0.0	0.0	0.0	
DEBT SVC-2002 CIRB					
Budget	6,840,000	6,840,000	5,860,259	(979,741)	
FTE	0.0	0.0	0.0	0.0	
DEBT SERV-91 MARK ROOS RB					
Budget	1,440,038	1,440,038	1,439,535	(503)	
FTE	0.0	0.0	0.0	0.0	
DEBT SERV-93 SERIES A					
Budget	9,248,790	9,248,790	9,262,077	13,287	
FTE	0.0	0.0	0.0	0.0	
DEBT SERV-93 SERIES B					
Budget	6,328,957	6,328,957	6,333,756	4,799	
FTE	0.0	0.0	0.0	0.0	
DEBT SERV-95A GASTX BND					
Budget	1,545,393	1,545,393	1,542,758	(2,635)	
FTE	0.0	0.0	0.0	0.0	
KINGS/ARCO ARENA					
Budget	5,290,185	5,290,185	5,447,885	157,700	
FTE	0.0	0.0	0.0	0.0	
	Totals:				
	Budget:	61,777,843	61,442,914	59,429,047	(2,013,867)
	FTE:	0.0	0.0	0.0	0.0

OTHER PROGRAM SUPPORT

Department Summary					Change
	2001/02	2002/03		2003/04	More/(Less)
OTHER PROGRAM SUPPORT	Actual	Adopted	Amended	Proposed	Proposed/Amended
Positions (FTE)	1.0	1.0	1.0	0.0	(1.0)
Budgeted Expenditures					
Employee Services	4,430,040	7,338,924	14,339,614	(695,096)	(15,034,710)
Other Services & Supplies	27,749,532	37,555,786	37,652,818	34,885,605	(2,767,213)
Equipment	0	0	0	0	0
Debt Service	0	0	0	0	0
Transfers	4,992	0	(174,101)	0	174,101
CIP & Grant Offsets	(131,377)	(134,020)	(134,020)	0	134,020
Total:	32,053,187	44,760,690	51,684,311	34,190,509	(17,493,802)
Funding Summary by Fund/Special District					
General	29,568,373	40,266,438	45,723,211	29,534,019	(16,189,192)
Traffic Safety	54,520	48,000	48,000	48,000	0
Downtown Plaza BID	0	110,000	110,000	110,000	0
Old Sac BID	0	40,000	140,000	140,000	0
Franklin Blvd BID	0	36,000	36,000	36,000	0
Sac Tourism BID	0	2,006,000	2,006,000	2,006,000	0
Del Paso BID	0	37,000	37,000	37,000	0
Stockton Blvd BID	0	42,000	42,000	42,000	0
START	0	0	13,674	0	(13,674)
Development Services	310,667	200,000	200,000	200,000	0
Downtown Management	1,459,582	1,498,817	1,559,050	1,559,050	0
Capital Station District PBID	144,402	181,512	191,157	191,157	0
N Natomas Trans Mgmt Assoc	0	0	175,681	175,681	0
Stockton Blvd. PBID	154,814	169,000	170,473	170,473	0
H St. Theater	(66,000)	(66,000)	(66,000)	(66,000)	0
Parking	132,542	144,758	186,427	39,471	(146,956)
Water	130,893	63,447	428,520	222,161	(206,359)
Sewer	133,321	127,020	209,798	127,020	(82,778)
Solid Waste	412,714	339,807	479,884	339,807	(140,077)
Marina	1,582	1,008	5,688	1,008	(4,680)
Golf	52,875	57,613	97,013	57,613	(39,400)
Community Center	(1,230,985)	(1,261,470)	(1,205,118)	(1,312,970)	(107,852)
Fleet	112,317	84,759	169,232	84,759	(84,473)
Risk Management	4,927	859	23,540	859	(22,681)
Worker's Compensation	1,174	0	25,769	0	(25,769)
Storm Drainage	110,160	47,488	248,689	47,488	(201,201)
Interdepartmental Service	311,628	311,634	311,634	199,913	(111,721)
4th R Program	2,433	0	41,989	0	(41,989)
Cal EPA	0	75,000	75,000	0	(75,000)
Private Development Fund	251,248	200,000	200,000	200,000	0
Other*	0	0	0	0	0
Total:	32,053,187	44,760,690	51,684,311	34,190,509	(17,493,802)

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DESCRIPTION

This section contains several diverse programs that are not part of a Department's direct operating expenditures. Examples of programs included in this section are: transit support, Utility Users Tax rebates, General Fund insurance costs, payment of

sick leave and vacation benefits to departing employees, retiree health benefits, Sacramento County charges to the City and uncollectible bills owed to the City.

General Insurance/Employee Services - This program pays for the General Fund costs of both (1) Comprehensive Auto and General Liability, Property, Crime, insurance consultant fees, and related self-insurance administration services, and (2) employee vacation and sick leave termination expenses. The termination payoffs are budgeted at an estimated level for the entire General Fund. At regular intervals throughout the year, funds are transferred from this activity to reimburse the actual Departmental cost. It also is a placeholder for employee service costs that will be allocated to departments after further contract analysis.

Transit Support - The Transit Support Program includes support for Paratransit, Inc. (handicapped transportation).

Miscellaneous Contract Implementation - This budget covers the cost of retiree/beneficiary health and dental insurance premiums for approximately 1,590 retirees and retirement contributions for certain employees transferred to the County of Sacramento. This budget also includes the costs of paying 85 previous City of Sacramento employees retired under City Code Section 34.200 and/or retirees who began working for the City prior to April 1, 1935.

Utility Users Tax Rebate Program - The Utility Users Tax Rebate Program began in 1977-78. In the last fiscal year, the program provided qualified senior citizens and 100% disabled residents with rebates for City Utility Users Taxes paid on natural gas, electricity, Cable T. V. and intrastate telephone services. To qualify, citizens must be the head of a household, have a combined annual gross household income of no more than \$25,000. This program was expanded to include all households under \$25,000 in FY2002/03.

Other Program Support - The City's Transient Occupancy Tax rate is currently 12%. The General Fund receives 2% of 12% tax rate, the balance goes to the Community Center Fund. These proceeds and additional General Fund appropriations are used to support the Convention Bureau, Arts regrating, support for community groups, and City contribution for assessments for the downtown management district (property owners pay for the bulk of services of the Downtown Management District Fund). It also includes \$0.6 million to support the Sacramento Zoo, which is operated by the Sacramento Zoological Society.

Library Support – The City contributes \$7.4 million to the Sacramento Public Library Authority to provide library services throughout the City.

Savings from Hiring Controls – An \$8 million dollar savings will result from hiring controls put in place during Spring 2003 which are programmed to continue through the FY2003/04 budget.

Other Major Tax Revenues – The Major Tax Revenues Program includes Business Improvement District programs that business owners support through additional district fees.

Sacramento County Charges - State Senate Bill 2557 of 1990 provided authorization for counties to charge other local government entities for the cost of assessing the collecting property tax revenues, the cost of booking prisoners into county jails, and operating the Misdemeanor Jail.

PROPOSED RECOMMENDATIONS

- Miscellaneous Contract Provisions have decreased as budget has been moved into department budgets where they are paying the cost of increased retirement rates and costs.
 - Other Program Support has decreased as a result of reallocating some existing costs to departmental budgets as well as other program reductions.
 - Savings from Hiring Controls is the value of salary savings expected to occur in the General Fund due to hiring controls which will be in effect during the budget year.
-

DIVISION SUMMARY

OTHER PROGRAM SUPPORT	2002/03		2003/04 Proposed	Change
	Adopted	Amended		More/(Less) Proposed/Amended
GEN INSURANCE/EMPLOYEE SERVICES				
Budget	8,163,618	8,163,618	8,263,618	100,000
FTE	0.0	0.0	0.0	0.0
TRANSIT SUPPORT				
Budget	661,629	661,629	661,629	0
FTE	0.0	0.0	0.0	0.0
MISCELLANEOUS CONTRACT IMPLEMENTATION				
Budget	4,523,404	11,526,718	4,523,404	(7,003,314)
FTE	0.0	0.0	0.0	0.0
UTILITY USERS TAX REBATE				
Budget	3,194,850	3,194,850	3,194,850	0
FTE	0.0	0.0	0.0	0.0
OTHER PROGRAM SUPPORT				
Budget	10,516,389	10,336,696	7,944,318	(2,392,378)
FTE	1.0	1.0	0.0	(1.0)
BUILDING LEASES				
Budget	2,153,200	2,153,200	2,153,200	0
FTE	0.0	0.0	0.0	0.0
LIBRARY JPA				
Budget	7,635,600	7,635,600	7,437,490	(198,110)
FTE	0.0	0.0	0.0	0.0
SAVINGS FROM HIRING CONTROLS				
Budget	0	0	(8,000,000)	(8,000,000)
FTE	0.0	0.0	0.0	0.0
OTHER MAJOR TAX REVENUES				
Budget	2,271,000	2,371,000	2,371,000	0
FTE	0.0	0.0	0.0	0.0
SACRAMENTO COUNTY CHARGES				
Budget	5,641,000	5,641,000	5,641,000	0
FTE	0.0	0.0	0.0	0.0
Totals:				
Budget:	44,760,690	51,684,311	34,190,509	(17,493,802)
FTE:	1.0	1.0	0.0	(1.0)

POSITION LISTINGS – PLEASE REFER TO THE PROPOSED POSITIONS TAB (Pg. 217)

RESERVES

DESCRIPTION

General Fund Reserves:

Reserve for Economic Uncertainty. The Reserve for Economic Uncertainty was established in 1983-84 and revised during February 2001 to a level of 6% of General Fund current resources (revenues plus transfers). The purpose of the reserve is to absorb any unforeseen revenue shortfalls. The Reserve for Economic Uncertainty is set at \$22 million for FY2003/04.

Administrative Contingency. Administrative Contingency may be used during the course of the year to augment other budgets for new programs or unforeseen expenses. The Administrative Contingency is \$1.0 million that may be used throughout the year.

All Other Fund Balances:

Remaining balances of enterprise funds, special revenue funds, and internal service funds total nearly \$84 million and are listed individually in this document in Schedule 2 - Detail of Revenues, Appropriations, and changes in fund balances. The available balance of special revenue and enterprise funds may only be used for the specific purpose of the individual fund.

PROPOSED RECOMMENDATIONS

- None.

CITYWIDE HIGHLIGHTS

CURRENT YEAR HIGHLIGHTS TO DATE

The Approved Budget for FY2002/03 included a number of goals and objectives that have helped shape policy and address City Council priorities. Below is a summary of some of the major efforts achieved during FY2002/03, by department. Each year this section will be updated for new information and to reflect current activities.

CHARTER OFFICES

CITY CLERK

- Facilitated two upgrades to the *City's On Line Filing System* which provides website access to elected officials, candidates and special interest committees, campaign contribution and expenditure reporting. These upgrades are providing more user-friendly access and print capabilities. Staff has recorded a significant increase in public interest and use of the system.
- Completed first year of *Video Streaming*, a live and archival video broadcasting of City Council meetings available on the City's website. This system is widely used throughout the City by both employees and the general public. Recently upgraded the system to provide the capability of inclusion of associated documents prior to the meeting.
- Installed a digital audio recording and playback system in the Council Chamber to provide high quality recordings of Council meetings. This system uses digital technology to store recordings on either CD's or directly to the Clerk's server. The older (analog) technology stored the recordings on cassette tapes. The end result is a superior recording.
- In partnership with the Information Technology department, hired a consultant to facilitate a Citywide records management program. Since August 2002, the consultant and the Assistant City Clerk have conducted a series of informational and interactive records management workshops and have individually met with every department and division within the City to identify their records series and retention needs. A Citywide retention schedule is slated for City Attorney approval prior to the end of the fiscal year.

CITY ATTORNEY

In Fiscal Year 2002/03, the accomplishments of the Advisory, Litigation, Special Projects and Code Enforcement sections included the following:

Advisory

- Drafted and/or provided legal advice on City ordinances and legislation approved or to be considered in FY2002/03, including housing element update; dance permit regulations; predatory lending ordinance; multi-family streamlining and other ordinances implemented prior to housing element update; lobbyist registration and regulation ordinance; light rail station overlay zone ordinance; solid waste overlay zone ordinance and sewer system ordinance.
- Continued legal advice and support for development in North Natomas, including updating of North Natomas Financing Plan, establishing bonded and non-bonded community facility districts for infrastructure and maintenance activities and updating of Habitat Conservation Plan (HCP).
- Provided legal advice, prepared necessary documentation and drafted and negotiated agreements as needed for major City and private projects approved, constructed or implemented in FY2002/03, including the Utility Billing System; 7th Street expansion; City Hall project; the Music City project; the Crocker Museum expansion; the Public Safety Administration Building; various detention basin projects throughout the City; the two water intake projects; the two water treatment plant expansion projects; implementation of curb ramp transition plan requiring installation or modification of 1,500 curb ramps per year throughout the City and Arena Boulevard interchange.

Litigation

- Continued emphasis on handling litigation cases in-house rather than by referring to outside counsel resulted in substantial savings in attorney fees incurred by the City. Cases handled by the Litigation Section included virtually all litigation cases and administrative hearings regarding disciplinary actions, retirement determinations and labor grievances.
- The litigation attorneys strive to monitor expenditures of litigation costs, such as deposition and expert costs, resulting in more efficient and less expensive handling of lawsuits and hearings. Where appropriate, attempts are made to share costs with other parties.
- The litigation attorneys have continued their success in resolving cases early in the matter dispositive motions, settlement negotiations or mediations, when warranted. Shorter life of cases resulted in reduced expenses incurred during pre-trial procedures and discovery, and trial preparation. The number of cases resolved without the payment of funds to plaintiffs or resolved under favorable terms continued at a high rate regardless of the nature of the cases filed against the City and the experience of the claimants' counsel. Such favorable disposition of cases has occurred in the full range of cases, from simple trip and fall cases to more complex civil rights actions.

Special Projects

- Handled complex, high-profile litigation matters in-house, including employment discrimination cases, gun litigation, ADA litigation, Fair Labor Standards Act litigation, inverse condemnation and eminent domain matters involving North Natomas and HCP, construction defect actions and large personal injury and civil rights cases.
- Provided legal advice and analysis for various departments to avoid litigation or to prepare for potential litigation. Includes legal advice and analysis regarding pending and proposed City ordinances, such as the proposed living wage ordinance.
- Continued to provide legal advice and support for issues related to the annexation and development of the North Natomas area, as well as financing issues specifically related to the development of that area. Provided legal advice and analysis for matters involving significant environmental and toxics issues. Commenced providing legal advice and support for the development of the UP Railyard.

Code Enforcement

- Continued emphasis on code enforcement and administrative, civil and criminal prosecution actions to address nuisances and nuisance activity in the City of Sacramento. Included the successful criminal prosecution and conviction for a violation of the City's unlawful camping ordinance which resulted in jail time (stayed pending appeal); the successful prosecution and conviction of a property owner for conducting vehicle repair in a residential zone in violation of the zoning ordinance; and initiated abatement actions against residential properties including a request for injunction for drug abatement and preparation of a case for filing of an injunction for gang abatement.
- Continued to work with the various city departments to identify the highest priority nuisance cases and resolve them through a variety of remedies including civil litigation, criminal prosecution or administrative actions.
- Worked with the Superior Court to develop uniform procedures for processing and issuing administration inspection warrants.

CITY TREASURER

- The Treasury prudently managed all investments in-house with a market value of \$1.107 billion, generating investment income during fiscal year end June 2002 of \$53.98 million. The investment portfolios consists of City's Pool A cash account including bond issues, SCERS' Pension Fund, Sacramento Housing and Redevelopment Agency (SHRA) Pools, Capital Area Development Authority (CADA), and various endowment funds such as Public Trust Memorial Fund (to benefit indigents), Hart Trust Fund (to benefit seniors), George Clark Scholarship Fund and United Way Fund.
- As a result of prudent investment management, the Treasury earned 4.392% that exceeded the LAIF earnings by .962% and this produced \$6.5 million in superior earnings for the General Fund and other Pool A participants.
- The Treasury generated \$2.6 million in revenues from investment management fees, which resulted in a contributed net income of approximately \$1 million to the City's General Fund.

- Public Financing Division completed the sale of \$220 million in tax-exempt municipal bonds including a refunding issue that was completed for the benefit of the General Fund and Community Center Fund. In addition to the refunding bonds, other bond issues included the new City Hall facility, a freeway interchange across I-5 and a major arts facility.
- In addition, Public Finance successfully concluded efforts to resolve a \$6 million interim cash flow shortage needed to fund the final phase of improvements to complete the North Natomas Comprehensive Drainage System. The success of North Natomas has resulted in infrastructure being needed sooner than originally projected, thus impacting the original financing plan. The matter was resolved through the private placement of subordinate capital appreciation bonds. Resolution of the matter was a major breakthrough in order to avoid any slowdowns or stoppages in development of North Natomas. During the one year course of resolving the matter, all land-secured financings in North Natomas were placed on hold. There are currently four bond financings equating to an estimated \$60 million that are anticipated to be issued in late FY2002/03 and early FY2003/04.
- The Office focused on technology enhancements to improve staff efficiencies and productivity through the use of automated systems. These enhancements included upgrades to the automated affirmation and confirmation processes with DTCC associated with our investment transactions and the installation of a laser fiche system to automate the Office's records management system.

FINANCE

- Collection audit of Utility User Tax resulted in over \$800,000 in additional revenues for FY2002/03.
- Managed the Capital Improvement Program and Operating Budget process.
- Processed and collected payments on over 300,000 parking tickets.
- Completed FY2001/2002 Year End Comprehensive Annual Financial Report.
- Processed over 60,000 payments for purchases and services.
- Hosted the statewide California Society of Municipal Finance Officers Annual Conference with over 600 participants.
- Managed over 20,000 Business Operations Tax accounts.
- Obtained City Council approval on the expanded Utility User's Tax Rebate Program and implemented the first year of the program.
- Issued over 3,600 purchase orders with a total value of \$315 million.
- Conducted nine budget workshops throughout the City to provide information to the community on the City's financial situation.

- Solicited written bids for over 100 City purchases and products.
- Worked with the Small Business Development Alliance to improve business outreach to Chamber membership.
- Obtained City Council approval for the first 17 projects under the Community & Schools Partnership Program.
- Processed and distributed 11,900 individual paychecks each month.
- Obtained approval and implemented a new purchasing policy.
- Managed the Council District Neighborhood Capital Improvements process.
- Processed over 1.3 million pieces of outbound U.S. mail.
- Maintained and accounted for 238 individual funds.
- Managed billing and processing of over 120,000 utility services accounts.
- Processed over 5,000 copy jobs consisting of more than 15 million copy impressions.
- Played a key role in the bond financing process for the new City Hall.
- Processed over 3,600 orders for Central Stores.
- Increased use of paycheck direct deposit by 13% in two years.
- Obtained City Council approval on a revised policy for use of cell tower revenues.
- Issued over 17,400 pension checks.
- Obtained City Council approval on a policy for use of Cable Commission and Solid Waste Commission revenues.
- Revised cost plan process for greater accountability to operating departments.
- Staffed the implementation of Measure S and the Compensation Commission's activities.

INFORMATION TECHNOLOGY

- Continued roll-out of the City's new Voice over Internet Protocol (VoIP) phone system for the Interim City Hall, the Public Works Director's Office, the Traffic Engineering Division, the Belle Coolegge Center, the City Attorney's Office, the Human Resources Department and the Labor Relations Department.

- Successfully implemented a SPAM filter that removes unwanted, unsolicited mail from the City's e-mail system before it is delivered to employees' mailboxes. This is the equivalent of removing "junk mail" from a home mailbox. Since implementation, there has been a 20% reduction in the approximately 30,000 to 60,000 e-mails received by the City on a daily basis.
- Adopted a jointly-shared single base map for parcel and street center line information as a member of the Regional GIS Cooperative which includes the City, Sacramento County, SMUD, SACOG and Regional Fire.
- Implemented a new Citywide Voicemail System that integrates with SBC/Pac Bell's Centrex phones as well as the new VoIP phones saving the City approximately \$100,000 per year and enabling staff to transfer messages between the two systems.
- Developed and implemented an information technology security intranet site that provides information to City staff on activities of the City's security team, what the City is doing to secure private and confidential information and what can be done and who to contact if an instance of personal ID theft occurs.
- Developed and received approval from the Information Technology Governance Board for a new design of the City's main website in order to make it more "citizen-centric" and to provide "one look, one feel" for the City's website. Implementation of the new design over the next year will include improving templates, guidelines and training for all departmental staff involved with website responsibilities.
- Successfully completed the Information Technology portion of the Interim City Hall project, including relocation and remodel of the City Council's Chamber, design and implementation of inside cabling for the building, as well as installation of a data network and new phones for all staff.
- Developed and implemented a Citywide Information Technology Resource Policy with established policy and guidelines for the acceptable use and security of the City's information technology resources, such as computers, phones, pagers, radios, PDA's, the Internet and network access.
- Replaced the City's main GIS website with more current and stable software that includes added features like orthophotographs and specialized searches which makes it more informative and easier to use by City staff and the general public.
- Successfully completed the Information Technology portion of the project moving Police Department Headquarters and Fire Department to Freeport Square building under budget. This included design and implementation of outside/inside cabling and fiber, as well as the installation of the fire alarm system, radio systems, helicopter downlink, satellite dish antennae system and two new phone systems.
- Developed an Enterprise Technology Architecture (ETA) to guide the choices made regarding technology solutions, policies, standards and procedures that will be followed whenever new systems or capabilities are built.
- Implemented changes to the HR/Payroll to support the new unrepresented compensation package.

- In conjunction with the Interim City Hall project, implemented a new Call Center for the Revenue and Utilities Customer Services Division that will help to increase effectiveness.
- Implemented a foreign language translation service on the City's website that makes the website usable by the City's diverse citizens.
- Developed an Internet-based neighborhood associations database saving staff time in maintaining this information and making it more consistent on City web pages.
- Conducted a Mobile Communications Study that enabled the City to begin developing an Implementation Plan for Citywide Mobile Communications to create the right balance between the mobile communication needs of the City's approximately 5,000 employees and its fiscal constraints.

HUMAN RESOURCES

- Handled more than 150 recruitments.
- Established approximately 200 Eligible Lists.
- Received a highly successful State of California audit of Workers' Compensation practices.
- Installed a dedicated Workers' Compensation Fraud Hotline.
- Successfully pioneered testing transmitting electronic data of claims information to the State of California.
- Designed new Citywide Organizational Development initiatives: Performance Appraisal System (PAS) and the Employee Recognition Program.
- Implemented PAS Pilot Coaching and Assessment Phases.
- Defined and disseminated the Inclusion Commitment Philosophy and Practices, developed the workshop curriculum, trained City trainers and began delivering two-day workshops to approximately 10% of all City employees.
- Earned "Cappie" award for "City Tool Box" publication.
- Updated and revised the Illness and Injuries Prevention Program (IIPP).
- Gained approval and implemented a salary Administration Policy for unrepresented personnel approved and implemented.
- Implemented classification allocations resulting from Unrepresented Classification and Compensation Study.
- Hired a volunteer coordinator.

- Facilitated the establishment of two City Advisory Boards: The Emerging Small Business Development & Employment Advisory Board and the Sacramento Disabilities Advisory Commission.
- Facilitated the provision of EEO-related training for over 400 employees.

LABOR RELATIONS

- Initiated a database management tracking system for discipline and grievances.
- Surveyed operating departments to review and improve services.
- Attained full staffing and began work on departmental goals and performance measures.
- Held a department planning conference.
- Held departmental training for supervisors and managers on the subject of labor relations.
- Obtained an investigator to assist departments in complex or sensitive fact-finding processes.

ECONOMIC DEVELOPMENT

Notable Economic Development Department accomplishments and activities for FY2002/03, by functional activity area, include:

Neighborhood Commercial Corridor Revitalization

The adopted City of Sacramento Economic Development Strategy has designated 19 neighborhood commercial corridors as priority areas to facilitate economic development activities.

Notable accomplishments and activities to date for FY2002/03 include the following:

- Assistance in locating a grocery store in the Del Paso Blvd / El Camino Avenue area
- Implementation of a plan to unify the Florin Road Auto Dealers in a formal association.
- Assisted the Planning Department in the approval of the mixed-use project at the southwest corner of 65th and Folsom Boulevard.
- Participated in the Swanston Light Rail Station intermodal planning efforts.
- Assisted in the redevelopment of the Foods Co site on Northgate Blvd.
- Development of the Plaza Latina concept in coordination with the Sacramento Hispanic Chamber of Commerce.
- Assisted in the planning and implementation of the 65th Street Transportation Oriented Development (TOD) and the survey to determine the feasibility of a 65th Street Redevelopment Area.

Citywide Economic Development

Business Retention and Expansion

It is a proven concept that a community's greatest asset is its existing business community. More jobs are created by efforts put into the expansion of existing businesses within the community than in efforts to attract the larger corporate clients.

- Success in Retention & Expansion:
 - Java City – 50 employees
 - Waldo Bowers Flooring – 10 employees
 - B Street Theater (Children's Theater)/Sutter Health (not known)
 - Applied Cytometry – 2 employees
 - Tesco Engineering – 150 employees
 - Unger Construction – 40 employees
 - Blue Ribbon Stairs – 10 employees
 - Senator Motors – 200 employees
 - La Superior Mercado – 30 employees
 - Del Paso Pipe and Steel – 19 employees
 - A & A Concrete – not known

- In progress are the following firms:
 - Winter Volvo – 75 employees
 - New Home Building Supply – 20 employees
 - TPD Trailers – 15 employees
 - Lopez Carneceria – 50 employees
 - Health for All – 150 employees
 - Superior Auto Sales – 20 employees

- Implementation of an aggressive Business Visitation and Retention Program. Economic Development Specialists make an average of ten visits per month to establish strong relationships with the business community.

- Hosted an Industry Roundtable for the Telecom Industry in January.

Business Attraction

The business attraction efforts may be divided into two areas – focused efforts on the commercial corridors and facilitation of leads developed through the Sacramento Area Commerce and Trade Organization (SACTO) and by the efforts of the Citywide Economic Development Group.

Completions

- Postnet – 5 employees
- Intex Forms – 50 employees
- 99 Cent Store – 100 employees
- Strawberry Creek Target Store – 200 employees
- Seafood City Supermarket – 50 employees
- Trader Joes – 30 employees

Major Projects

- Depot Business Park
- Autoloop, North Natomas
- Center for Biophotonics Science and Technology

- Mercy Hospital/Spanos Heart Center
- Sutter General Hospital Master Plan

Policy Development

Part of the role of the Economic Development Department is to pursue policies to improve the business climate in the City of Sacramento. Policy items addressed this fiscal year to date are as follows:

- Establish Sacramento as the Western/Asian Pacific Center for Homeland Security
- Treatment Capacity Bank (Sewer Credit Program)
 - A total of 8 businesses received 52.35 sewer credits
- Port of Sacramento
- Northern California World Trade Center
- Sacramento Regional Marketing Council

Marketing Programs

Examples of marketing efforts for this fiscal year include:

- Producing marketing materials oriented for the neighborhood commercial corridors and citywide economic development
- Expansion of SacSites Website
- Expansion and maintenance of Economic Development Department Website

Downtown Development

Merged Downtown Redevelopment Project Area

The Merged Downtown Sacramento Redevelopment Project consists of four contiguous project areas that were adopted over 17 years ago and merged in 1986 pursuant to Article 16 of the California Community Redevelopment Law.

K Street District (J, K, L, 7th – 13th Streets)

- Council approval of the 9th and J Lofts Project (8th, 9th and J Streets) – 200 apartment units and 20,000 square feet of retail
- Acquisition of the parcel at 1010 K Street (former Rite Aid)
- Openings of two restaurants that were awarded façade grants: Chops Restaurant and “K” Bar
- Construction progress on Pyramid Restaurant (11th/K Streets)

Convention Center/Theater District

- Opening of Lucca Restaurant at 1615 J Street
- East End Lofts construction started (18 loft units, PF Chang’s and Mikuni’s Restaurant)
- Completion of the 14th Street Theater complex

Housing

- Approval of 18th/L – 176 apartment units
- Approval of CADA Warehouse Project (11th/R) – 110 condominium units
- Approval of Fremont Mews (14th/15th/O/P Streets) – 108 apartment units
- Approval of Ping Yuen redevelopment at 6th/I Streets – 82 senior apartments

Waterfront and Old Sacramento

- Progress on Embassy Suites Hotel construction
- Opening of Joe's Crab Shack
- Commencement of Waterfront Master Planning Process
- Demolition of Ebner's Hotel and release of RFQ for three Old Sacramento development sites: Ebners; Empire, Lords and Magnolia and New Orleans Hotel sites

"R" Street Corridor

- Commencement of an infrastructure study to support R Street Corridor Plan

Parking/Transportation/Pedestrian Linkages

- Completion of Wayfinding Signage Program design
- Approval of stakeholder agreements to continue DASH shuttle program

Richards Boulevard Redevelopment Project Area

The Richards Boulevard area is developing with a mix of commercial, industrial, transportation, utilities, residential and social services.

Notable accomplishments and activities to date for FY2002/03 include:

- Commencement of Historic Depot short-term improvements in conjunction with Public Works (clock tower/signage, sidewalks, paving, roofing and landscaping)
- Completion of Discovery Center office project
- Selection of a design team for the Intermodal Transportation complex
- Commencement of negotiations with Millennia Development for development of the UP Railyards
- Ongoing construction of 7th Street Extension
- Coordination with Regional Transit regarding the extension of light rail to Historic Depot
- Negotiation of agreements to resolve outstanding Blue Diamond Almond Growers issues

PUBLIC WORKS

Working to Save and Leverage Taxpayer Dollars

- Completed 90 deferred maintenance projects valued at \$4 million – on time and under budget.
- Applied for and awarded a State Farm grant of \$100,000 to make safety and signal improvements at the Howe Avenue and Fair Oaks Intersection.
- Purchased a fully loaded Spay/Neuter/Adoption Mobile Trailer (SNOMobile) with spay/neuter deposit money and hired a ¾ time contract veterinarian for on-site spay/neutering and veterinary care. The mobile unit and veterinarian are expected to result in a savings of several thousand dollars each year, while tripling the veterinary care currently available to shelter animals.

- Implemented a neighborhood clean-up appointment-based pickup pilot program for the removal of bulky items for 40,000 single-family homes. This pilot program allows residents to schedule their annual pickup any time throughout the year and will result in approximately \$100,000 in reduced disposal fees.
- Completed plan review and approval for 64 residential subdivisions with a public improvement value exceeding \$71 million, as well as 47 commercial plan checks with a value exceeding \$12.5 million. This activity largely reflects the tremendous growth occurring in the Natomas area.
- Applied for and awarded \$11,040 from the California Energy Commission for traffic signal battery back-up systems.
- Successfully began bar-coding parts and labor in one of the fleet maintenance shops. It is estimated that this will result in a cost savings of \$13,000 per year, per shop. This is a pilot project that will allow for evaluation of the technology and process for consideration for migration to other fleet shops.
- Partnered with SMUD to kick off E-Billing, an electronic billing pilot program. This program will lower electricity billing and payment costs; help eliminate paperwork, manual entry and billing errors; and reduce processing time. Other similar programs have reported savings of approximately \$11,000 per month.
- Applied for and awarded a \$15,000 grant from the Barrett Family Foundation for spaying/neutering and providing veterinary care for pets of the homeless.
- Developed and implemented a database that tracks requests for parking service and parking enforcement. This will allow staff to respond more quickly to customer requests and increases data reporting accuracy.

Making Changes for the Better

- Received the Outstanding Urban Renewal Project Award from the American Society of Civil Engineers for the Del Paso Nuevo Project.
- Participated in Spay Day USA, helping to set a national record for over 700 animals spayed or neutered in one day.
- Implemented numerous traffic calming devices and pedestrian safety enhancements in new residential subdivisions as part of an initiative to more proactively manage residential traffic issues.
- Completed a smooth and successful move of City Hall staff to the Interim City Hall building.
- Held a groundbreaking ceremony for the new City Hall Building that will eventually house consolidated City offices.
- Consolidated existing commercial garbage routes, which resulted in increased efficiencies and potential for new customers.

- Successfully established a construction right-of-way management computer graphical display system that has been nominated for a National APWA Management Innovation Award.
- Developed, managed public input and implemented (when feasible) 12 Neighborhood Management Traffic Programs (NTMP) and kicked off eight more NTMP programs.
- Updated the Public Works website to provide interactive forms for applying for parking permit applications, filing disable placard abuse complaints and filing parking complaints.
- Developed an informational parking brochure to explain how to obtain and use the parking meter debit card.
- Updated software for programming \$230 million in expenditures for transportation improvements in North Natomas. The software ensures more accurate accounting of improvements funded by the North Natomas Public Facility Fee.
- Reduced the average weight of pounds disposed per household by eight percent resulting in approximately \$100,000 in reduced disposal fees.
- Updated the Public Works website to include a web page with information regarding bidding on projects, request for proposals and request for qualifications. This gives contractors, engineers and architects online access to bid information on upcoming Public Works projects.

UTILITIES

- **Workplace Safety** – Purchased fall protection equipment and harnesses for use at the water treatment plants. Obtained \$115,000 grant from the Environmental Protection Agency to perform a water system vulnerability assessment in March 2003.
- **Customer Service** – Completed the selection process and obtained City Council approval for the acquisition of a new Customer Information System (CIS) for improved water, sewer, storm drainage and solid waste delivery utilizing the latest technology for utility customer service accounting, billing, collection and e-commerce; project implementation will commence in April 2003 and is expected to be completed within 14 to 16 months.
 - City Operator staff responded to over 52,000 calls for information or service.
- **Energy Management** – Closed various non-operational electric Utility accounts and transferred two Utility accounts to the Parks Department with an annual savings of over \$4,000. Developed summer mode programming for off peak motor operation at 16 drainage sumps, which has resulted in savings of \$4,051 annually. Implemented an alternate operations scheme for Sump 151 to offset peak demand charges in the amount of \$20,000 annually. Identified energy efficient motor replacement for Sump 137.
- **Water Supply** – The City is an active member in the Sacramento River Water Reliability Study that will develop a plan to implement the Water Forum Agreement objectives to pursue a Sacramento River diversion to meet the water supply needs of the Sacramento/Placer Region and to promote ecosystem restoration along the Lower American River.

- Construction of the E.A. Fairbairn Intake Modification project is complete and the intake is in full operation.
 - Construction of the Sacramento River WTP Replacement Intake, including the access bridge, is about 72% complete.
 - Construction continues on the Sacramento River WTP Expansion project, which is about 80% complete.
 - Construction continues on the E.A. Fairbairn WTP Expansion project, which is about 80% complete.
- **SCADA (Supervisory Control and Data Acquisition)** - SCADA Improvements were made at the Pioneer Reservoir and many wells, sewer pump stations and drainage pump stations throughout the City.
- **Infrastructure Rehabilitation and Improvements**
 - Upgraded electrical equipment of drainage pumping stations in Land Park (Sumps 27 and 104), Valley Hi (Sumps 67 and 69), Campus Commons (Sump 109) and Elder Creek (Sump 50) areas.
 - Installed new generator and upgraded electrical switchgear at Sump 158 in Strawberry Manor.
 - Installed new generator pump at Sump 132 in the Pocket area.
 - Installed new traffic signal at the intersection of EAFWTP Drive and College Town Drive to improve ingress / egress traffic flow for City personnel.
 - Completed the next phase of North Sacramento Water Main Replacement project.
 - Completed Fruitridge Manor Water Main Replacement Phase 2.
 - Completed 19th Street Water Transmission Main Replacement, D Street to Q Street.
 - Completed construction of new El Centro Reservoir in North Natomas.
 - Continued sewer and water main replacements in the Parker Homes subdivision.
 - Completed combined sewer replacement projects in O/P alley from 15th to 16th Streets, in U/V Alley from 5th to 6th Streets, and in R/S Alley from 12th to 13th Streets.
 - Completed Florin Road Relief Sewer Project, which installed a new 20-inch relief sewer from Florin Road and Golf Course Terrace across Bing Maloney Golf Course to Sump 21 to relieve surcharged sewers.
 - Completed construction of new Sump 119 to replace deteriorated facility.
 - Constructed new storm drainage pumping stations 11 and 14 in North Natomas.
 - Repaired and lined pump station outfall pipes at Sump 28 in the Freeport area and Sump 158 in Strawberry Manor.
 - Began construction of Sump 31 pump station north of Power Inn Road.
 - Completed new Basin 69 Detention, Soccer and Baseball facility at Consumnes River College.
 - Constructed new automatic trash rakes, electrical facilities, channel lining and emergency generator hook-up at Sump 155 in River Park.
 - Purchased land for detention and park at 24th Street and Meadowview Road.
 - Completed detention basin near Del Rio Road with inlets to eliminate flooding and some structure flooding in four areas.
 - Completed right-of-way acquisition and drainage improvements in rural areas including Mogan Avenue in North Sacramento and South Sacramento.
 - Completed shotcrete lining upstream of Sump 151 near Commerce Circle to facilitate maintenance and prevent flooding.
 - Relocated 42" drainage main in Sandburg Drive in River Park from under residences to facilitate maintenance and avoid residential flooding.

- Completed outfall structure at Richardson Village Park in North Sacramento to help eliminate flooding in that area.
- Completed another French drain project in the pocket area to eliminate the hazard of mossy sidewalks.
- **Regional Partnerships** – The City worked with the Regional Water Authority (RWA) and its members to obtain a \$21 million Proposition 13 grant to be used toward conjunctive use capital improvement projects. The City will receive \$3.7 million of the grant monies to be used on the Howe Avenue 54-inch Water Transmission Main Project.
- **Stormwater Quality** – Received the Pollution Prevention Award from CalEPA.
- **Water Conservation** – Completed the Urban Water Management Plan. Initiated three new programs: Water-Wise House Calls, Water-Wise Business Calls and the Water Conservation School Education Program.

PLANNING AND BUILDING

- North Permit Center staffed and operating at full service.
- Fax Back Permit Program implemented – allows contractors to pull simple permits without visiting the permit counter.
- Embassy Suites (District 1) project is finalized.
- Meridian Plaza (District 1) permit was issued.
- City Hall Expansion Project (District 1) permit was issued.
- City Hall Annex Project (District 1) permit was issued.
- Senior Gleaners Office/Warehouse (District 2) permit was issued.
- East End Lofts (District 3) permit was issued.
- St. Francis High School (District 3) submitted for permit.
- RT Metro Heavy Repair Facility (District 3) permit was issued.
- Music Circus (District 3) permit was issued.
- R Street Market Project (District 4) submitted for permit.
- SAC County Primary Care Facility (District 5) permit was issued.
- Master HALCO Office/Warehouse Shell (District 6) permit is finalized.
- Milgard Windows Manufacturing Plant (District 6) permit was issued.

- Greenhaven Tech Park Office Shells 'A' to 'E' (District 7) submitted for permit.
- Target Store (District 8) submitted for permit.
- Assignment of job captains for new projects.
- Implementation of the Development and Permit process Helpline as recommended by the DOC.
- Top 25 Brochure development as recommended by the Development Oversight Commission (DOC).
- Operated during 2002 with a record amount of workload: permits issued for 2002 were 16,150, while prior year was 14,623. Plan check cycle submittal for 2002 showed 2,484, while prior year showed 1,987.
- Developed RFP for the General Plan Update.
- Reached agreement on the Joint Vision for the greater Natomas area with Sacramento County.
- City Council adopted Smart Growth Principals and Civic Standards.
- Revised Housing Element for public review.
- Organized City Planning Academy, the second class is currently in place.
- Initiated the annexation of the Town of Freeport.
- Adopted the Infill Strategy and associated ordinance changes.
- Implemented the Sewer Credit Bank Program.
- Initiated the Airport-Meadowview/South Sacramento Community Plan Update.
- Prepared Gardenland Strategic Neighborhood Action Plan.
- Completed the Broadway/Stockton SPD Amendments.
- Approved the 65th Street Transit Village Plan and Transit Overlay Zone.
- Assisted with Regional Transit's Transit for Livable Communities Study.
- Adopted the Citywide Single Family Design Checklist.
- The Natomas Basin Habitat Conservation Plan (NBHCP) was revised and the Environmental Impact Report was completed. Currently progressing through the public review process.
- The NBHCP Settlement Agreement was fully implemented.

- Anticipate agreement to acquire the North Natomas Regional Park when it goes before Council in April 2003.
- The Arena/I-5 Interchange project is currently under construction and it is anticipated that it will be completed by the end of 2003.
- The Fire Station is in the design stage and construction is expected to begin in July 2003 with a completion date of December 2004.
- The Town Center Library site was acquired and graded. The Proposition 14 grant application was submitted in March 2003 and construction is expected to begin late 2003 with a completion date of mid 2005.
- Community and neighborhood parks – The first community and neighborhood parks were opened and other turn-key parks are under construction.
- The Natomas Basin Conservancy will own 2,500 acres of mitigation land, TNBC owns 2,800+/- acres of mitigation land.
- Three affordable housing apartment complexes are under construction and will be leasing in 2003.

CONVENTION, CULTURE AND LEISURE

Department Administration

- Competed inaugural CCL Annual Report.

Capital City Golf

- Haggin Oaks Golf Complex voted “Sacramento’s Best” by *Sacramento Magazine* and *Sacramento News and Review*.
- Added new customer amenities such as bag drop-off service at Haggin Oaks Golf Complex and new electric carts at Bartley Cavanaugh Golf Course.
- Rounds and revenue performance exceeding projections.

Crocker Art Museum

- Museum enjoys highest attendance in its 117-year history.
- Added over 500 items to its permanent collection.
- Continuing progress on \$60 million Museum expansion program.

Discovery Museum

- Served over 70,000 students with outreach and on-site programs in 2002.
- Hosted 120,000 visitors combined at both museums.
- Successful exhibits included “Space Toys” and “American Beauty Shop”.
- Special events included 6th annual Golden Tea and 1st annual Wine Tasting.

Fairytale Town

- Received Arts Excellence Award from the Arts and Business Council.
- Completed capital improvements including renovation of Sherwood Forest, improvements to Humpty Dumpty, Mother Goose and live-animal sets and repairs to public restrooms and drinking fountains.
- Increased attendance and revenue. New programming included Evening Concert Series and Folk and Fairytale Festival. Successful fundraising events included Walk-A-Thon and Midsummer Night’s Dream.
- Established new partnerships with community groups such as Boys and Girls Clubs of Sacramento, Natomas Charter High School (for the arts) and KVIE.

Archives

- Received bequest of over \$1 million for collection, acquisition, procession and protection.
- Partnered with State Library, Sacramento Public Library and State Railroad Museum to add local agriculture component to “Sacramento History On-line” website.
- Completed microfilming project of selected City and County records with the Genealogical Society of Utah.
- Established computerized cataloging system for 7,000 photos, 8,000 archival collections and 3,500 artifacts.

Old City Cemetery

- Conducted nearly 30 school tours and 28 public tours serving 4,500 attendees.
- Over 20,000 hours of service provided by Cemetery volunteers.

Metropolitan Arts Commission

- Programs served over 1.8 million people with nearly half children and youth.
- Successfully managed over 80 public arts projects, 300 artist’s residencies and provided grants to over 65 artists and art organizations.

- Launched new website and other “cultural tourism” initiatives to increase public awareness of the arts.

Old Sacramento

- Significant increase in attendance and popularity for signature events such as Gold Rush Days, Bridge to Bridge and New Year’s Eve.
- Strong partnership with Embassy Suites Hotel that opened in 2002.

Sacramento Marina

- Highest berth occupancy in history.
- Used over 700 goats to successfully complete City’s first organic weed control program.

Parking Facilities Services

- 5.2 million cars parked – most ever in City garages.
- Memorial Auditorium Garage nominated for the American Public Works Association’s “Project of the Year” award.
- Hired new Parking Facilities Manager.

Sacramento Zoo

- Zoo celebrated its 75th birthday with inaugural Swingin’ Safari Golf Tournament and the return of the popular King of Feasts.
- Significant acquisitions included a new pair of jaguars and new mates for the Snow leopards and Sumatran tigers.
- Opened a new aviary for Thick Bill parrots, one of the Zoo’s signature bird species.

Sacramento Convention Center

- Hosted 630 events including performances by Bill Cosby and Jerry Seinfeld.
- 1.1 million people attended events at the Convention Center Complex in 2002.
- Over 100,000 room nights in local hotels resulting from Convention Center Complex events.

PARKS AND RECREATION

- Planning, management and oversight of the Department was strengthened by the appointment of a permanent Department Director and a Park Planning, Design and Development Manager.

- With City Council approval, a new citywide Neighborhood Park Maintenance Community Facility District was implemented to address the growing park maintenance funding gap. The District will provide 65% to 70% of the total funding needed to maintain neighborhood parks in areas that annex into the district.
- Several new park and recreation facilities opened in North Natomas and other areas of Sacramento including Sutter's Landing Regional Park and Robla Community Park.
- The Department applied for \$3.2 million in competitive capital grants. Awards in FY2002/03 include:
 - **Proposition 12 Murray-Hayden Program** - \$1 million for the rehabilitation of the Mims Hagginwood Community Center.
 - **Proposition 12 Riparian and Riverine Program** - \$250,000 for Ueda Parkway Habitat enhancement.
 - **Habitat Conservation Fund** - \$63,000 for Phase 2 development of Robla Park.
- The Director was requested to represent the City of Sacramento to guide the development of an update of the Sacramento Riverfront Master Plan in partnership with the City of West Sacramento. This Master Plan will provide a policy framework to facilitate public access and use of the Sacramento Riverfront. This plan will also provide guidance for future development of the PG&E site and the Docks area, as well as help coordinate other development (i.e. Railroad site) and Public Works projects.
- The Regional Parkway Forum, a partnership between the City, County, Water Forum and Sacramento Area Flood Control Agency (SAFCA), was launched to collaboratively pursue public and private funding for selected projects within six open space / flood conveyance corridors in Sacramento County.
- To provide focus and consistency in planning for parks and recreation facilities, and to give the Department a stronger presence in cross-departmental planning, an Advance Planning Team was created within Park Planning, Design and Development.
- Staff presented the second Park and Recreation Programming Guide, which prioritizes dozens of unfunded park and recreation development projects. The Guide will help determine which projects will be recommended for Proposition 12 and 40 state bond funding, and other grant opportunities.
- A Memorandum of Understanding with Sacramento City Unified School District was approved by the Council for "Passages", a middle school after school program through June 2005.
- To support community volunteerism, neighborhood improvements and nutrition, a new Community Garden Program was launched after the acceptance of donated land for the Southside Community Garden at 5th & W Streets.
- The City's WIA (Workforce Investment Act) partnered with Asian Resources, Inc. and the Avondale/Glen Elder Weed & Seed Project to develop a youth driven community garden on Lemon Hill Avenue in the project area.

- Camp Sacramento was highlighted in Frommer's Travel Guide as a destination for budget travelers. Attendance and revenue increased at the Camp with the implementation of a new "mini-camp" program with daily rates. Cabins 1, 2 and 21 were reconstructed and the Friends of Camp Sacramento donated many kitchen appliances such as a 60" reach-in cold box and a commercial meat slicer.
- Teens and pre-teens from throughout the area were thrilled with the opening of SKATE SACRAMENTO, a summer skateboard program at Sutter's Landing Regional Park, which will provide a positive physical and social outlet for them.
- The Department further strengthened its working relationship with the Sacramento City Unified School District by housing its 4th R Licensed Childcare administrative offices within the District's new administrative headquarters, The Serna Education Center, at 5735 47th Avenue.
- The Community/School Partnership program continued to progress, with groundbreakings and/or dedications of new joint facilities, including Didion School Gymnasium, Woodlake School Community Complex, Goethe School Resource Center and McClatchy High School's Access Leisure Teen Center.
- GTECH Corporation selected the South Natomas Community Center to be their 75th After School Advantage Computer Center in the nation. GTECH fully equipped the computer room with hardware, software and access to the Internet. The Computer Center is open after school each day for children and teens to do homework and research.
- A new grant agreement was entered into with the Sacramento Area Flood Control Agency for planning and natural resource management services through March 2006 to assist in developing and implementing open space management plans for the floodways affected by SAFCA's regional flood control efforts.
- The City Council approved a new Park Development Process to better coordinate and expedite project delivery and keep pace with Sacramento's growing park, recreation and open space system.
- The Special Events division coordinated and/or helped manage significant citywide events including the New Year's Eve Sky Concert Fireworks, the Bridge to Bridge Water Festival, Gold Rush Days, Sutter's Landing Regional Park Grand Opening and community park openings in North Natomas and North Sacramento.
- Organizational improvements were implemented to increase the efficiency, services and cost recovery of the Special Events division.

Sacramento START

- Served an average of 3,800 students each day in after-school programs at 38 elementary school sites in six school districts.
- Verified by independent evaluation that the program supports school district efforts to improve reading and math scores for lowest performing students and increases school attendance for those who were previously absent the most frequently.

- Refocused the enrichment offerings at the request of school principals and brought in enrichment specialists to provide drama, music, arts, science and sports programs to students.
- A youth development component of the program was one of only five studied by the California Park and Recreation Society to document best practices.
- Enhanced the responsibilities of academic alignment coaches to provide additional resources to classroom staff and the students.
- Continued work as a California Department of Education (CDE) Regional Learning Center model by developing seven sites to become exemplary programs for others to visit.
- Initiated a new partnership with the Crocker Art Museum to bring high school students to our sites to deliver specialized art-related programs.
- Developed a new partnership with Sacramento CORAL to enhance the after-school program at two sites in two deserving neighborhoods.

NEIGHBORHOOD SERVICES

Neighborhood Services

- Established the Stockton Boulevard Resource Center for the Stockton Boulevard Partnership, United Lu-Mien Community, Inc., Hmong Development Corporation and Sacramento City Unified School District Multi-lingual Services Department.
- Consulted with City departments to design curriculum, conduct outreach and recruitment, and provide instruction for the City Management Academy. Advised on the development of the City Planning Academy.
- Conducted outreach and provided administrative support for the Sacramento Riverfront Master Plan Project.
- Worked with federally funded Weed and Seed Program and Sacramento Neighborhood Housing Services for “Harvesting the Homeownership Dream” for Southeast Asian immigrants.
- For the third consecutive year, worked closely with the City Council, Sacramento chapter of the national non-profit agency Rebuilding Together With Christmas In April and the Sacramento Housing and Redevelopment Agency to plan, coordinate and implement Our Dream Street 2003, a block wide home improvement event, making Sacramento the first city in the nation to pioneer this approach.
- Teamed with the Planning Department to initiate the development of Strategic Neighborhood Action Plans (SNAP) for targeted neighborhoods undergoing revitalization.

- Provided targeted outreach and logistical support for community meetings and workshops on major City initiatives including City Budget Workshops, Police Chief Characteristics and Utility User Tax Rebate Processing Centers.
- Coordinated a multi-lingual Translator Team for City Budget Workshops and to assist customers at Utility User Tax Rebate Processing Centers.
- Instrumental in supporting and facilitating the creation of three new Neighborhood Associations and providing information to additional neighborhoods that are interested in forming an association. Provided resources, training and support to 12 neighborhood associations in becoming non-profit corporations.
- Participated on citywide Inclusion Training Team, which provided diversity and inclusion training to hundreds of City employees.
- Produced the Neighborhood Services Department Business Plan.
- Coordinated with the Police Department, the County of Sacramento Department of Human Assistance and community based organizations on efforts to address homelessness in the City.
- Coordinated with Regional Transit and the Police Department to provide pre-pay zones as a method of deterring loitering at Light Rail stations.
- Coordinated and implemented Franklin Villa Community Partners for Safety Grant in partnership with SHRA, the Sacramento Police Department, the Parks and Recreation Department and other agencies.
- Coordinated a Neighborhood Assessment Workshop where more than 120 neighborhood leaders and business owners worked together to self-assess their own neighborhoods to begin the process of identifying issues, goals and short-term objectives and actions.
- Hosted "Council Watching Parties" (one specifically for youth and teens) to increase public access to and awareness of City government and the decision making process.
- Integrated youth and teen involvement in community capacity building such as the Youth WORKS Leadership Camp, Teens Reaching Out, Neighborhood Bus Tour, Budget Workshops and Neighborhood Assessment Workshop.

Code Enforcement Division

(Includes Neighborhood Code Enforcement, Code Action Team, and Housing and Dangerous Buildings)

- Implemented a new ordinance involving the monitoring and enforcement of shopping carts in the City.
- Supported the adoption of the new law involving use of etching cream in vandalism.
- Worked with the City Attorney's Office in enforcement of misdemeanor citations and criminal prosecutions.

- Participated in the Code Enforcement Ad Hoc Committee on current Code Enforcement issues and concerns.
- Continued successful enforcement efforts on the Illegal Dumping Program.
- Developed an accounting module for the Code Enforcement Case Management program.
- Continued Neighborhood Response Team (NRT) training program for staff and the community.
- Proactive inspection and enforcement efforts were conducted by the Housing and Dangerous Buildings section.

FIRE

- Moved five (5) Fire Prevention Officers to the North Area Permit Center to inspect new construction.
- Graduated 20 recruits (who originally started as paramedic student interns), in February 2002. These individuals were from the \$500,000 effort the City Council appropriated for recruiting due to the high number of retirements.
- Graduated first firefighters from Lateral Firefighting Academy. This program allowed the City to hire current firefighters from other agencies and send them through an abbreviated academy.
- Implemented a Community Recruiting Program.
- Moved to the new Public Safety Administration Building in September 2002.
- Hosted the Fire Department Instructors Conference (F.D.I.C. – West) in February 2003.
- Held “Prevention 2002” – an all day fire prevention and health fair, in Old Sacramento in October 2002.
- Hosted the Continuing Challenge, a hazardous materials workshop, with attendance from around the world.

POLICE

- **Personnel Services:**
Personnel Services began Phase I of the Department of Justice COPS “Hiring in the Spirit of Service” grant project. The project will evaluate recruiting, community outreach, occupational

testing and psychological screening processes for hiring police officer candidates. The goal is to identify and implement “best practices” to recruit and hire the best police officer candidates for community and service-oriented policing. To date, they have identified desired traits for peace officer candidates, revamped the recruiting campaign and website, and began work on a recruiting video and new brochures. In addition, the Chief of Police made a presentation at the Department of Justice Community Oriented Policing Conference in Washington, D.C. last June. The Sacramento Police Department began its own television series “City Beat” in the Fall of 2002.

- **Economic Development:**

Economic Development’s extensive work on the Data Collection Project on racial profiling was nationally recognized as one of the most comprehensive traffic stop analysis efforts during 2002. The Department received a grant of \$130,000 from the COPS Office to continue the project for the next two years.

- **Fiscal:**

The Fiscal Section administers over 70 different grants and programs that totaled over \$43 million for fiscal year 2002. During 2002, Fiscal purchased such items as the new EOD Robot, Mobile Data Computers (MDCs) for the entire fleet of marked police vehicles, and the new Video Down-Linking System for the helicopter using grant funds.

- **Data Services:**

During 2002, Data Services completed the rollout of Mobile Data Computers (MDCs) to all Patrol personnel. At mid-year, the long awaited access to the County California Justice Information System (CJIS) from all MDCs was added, a very popular upgrade with patrol officers. Through a joint pilot project with the California Department of Corrections (CDC), the Sacramento Police Department became the first department to have access to Parole Law Enforcement Automated Data System (LEADS) in all of its patrol cars with the new “Mobile LEADS”. The Department of Corrections and the Sacramento Police Department were recognized for this effort in the “Center for Digital Government’s Best of California 2002 Awards”.

- **Patrol Operations:**

During 2002, “Project Hope” continued to be recognized as one of the most innovative response methods in addressing the needs of the homeless suffering from mental illness. Problem Oriented Policing (POP) Officers, teamed with County Social Workers, have made approximately 3,185 contacts with the mentally ill. Of these, 833 cases have been referred to some type of treatment or housing program.

The Franklin Villa POP Team conducted an extensive narcotics investigation, with the assistance of the Drug Enforcement Administration (DEA) and SPD’s Special Investigation Division (SID), into the major suppliers and dealers of narcotics in the Franklin Villa Area. The six month long investigation resulted in the arrests of 32 mid to upper level suppliers/dealers for a variety of drug and gun charges and the seizure of a significant amount of cash. The U.S. Attorney General will be prosecuting those arrested in Federal Court because of the longer sentencing guidelines at the federal level.

- **Major Crimes:**

The Major Crimes Section established a partnership with the Sacramento County District Attorney’s Office to investigate “cold case” homicides based on DNA evidence. The DNA technology has made tremendous advances in the past few years and has allowed the

Department to re-open homicide cases from as far back as 30 years ago. In 2002, one arrest was made on a homicide from 1983 and plans are underway to make at least three more arrests on cold cases in early 2003.

- **Special Investigations Division:**

The Special Investigations Division (SID) worked with a number of undercover operations at various nightclubs with the intent to purchase Ecstasy and GHB. The operations were a great success and resulted in numerous arrests for the sale of narcotics (Ecstasy and GHB). SID detectives provided criminal investigation follow-up on an HBO documentary entitled "A Small Town Ecstasy". The investigation focused on an adult parent providing his teenage children with the drug, Ecstasy. This resulted in the video's main character being arrested on child endangerment charges.

LIBRARY

- The Library submitted a California Library Bond Act application for 65 percent matching funds from the State of California for a new North Natomas Library in collaboration with the Natomas Unified School District and the Los Rios Community College District. Planning is also underway for a Library Bond Act application for a Valley Hi Library.
- The Library has deployed self-checkout machines in most of its larger branches. The Library anticipates that 50 percent or more of checkout transactions will be done via these machines once the public becomes familiar with them. The Friends of the Library have continued their endowment to preserve materials in the Sacramento Room, and the Library received a second Library Services and Technology grant from the California State Library for its Sacramento History Online project to digitize unique historical material in collaboration with the California State Library, Railroad Museum and the Sacramento Archives and Museum. The Library has redesigned its website at www.saclibrary.org and offers a broad array of electronic information in branches and to Library users with computers at home, office or school.

GLOSSARY

Actual - Actual level of expenditures/FTEs approved for fiscal year noted.

Amended - Level of expenditures/FTEs reflecting adjustments made during the current fiscal year.

Appropriation - An authorization by the City Council to make expenditures and to incur obligations for a specific purpose.

Approved Budget - Approved level of expenditures/FTEs for fiscal year noted.

Assessment - Revenue collected for City services that benefit properties in specific areas or districts.

Balanced Budget - The amount of budgeted expenditures is equal to or less than the amount of budgeted revenues plus other available resources.

Beginning/Ending Fund Balance - Unencumbered resources available in a fund from the prior/current year after payment of the prior/current year's expenses. Not necessarily cash on hand. (See definition of "Fund Balance".)

Budget - An annual financial plan consisting of proposed expenditures for specified purposes and the proposed means of financing them.

Capital Improvement - A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings or facilities, or major renovations of the same. Includes installation or repair of new or existing traffic signals, roads, sewer lines and parks. To qualify as a capital improvement project, the cost of the project must exceed \$10,000.

Capital Improvement Program (CIP) - An on-going five year plan of single and multiple year capital expenditures which is updated annually.

Consortium - A grouping of independent but related units which coordinate efforts to provide service as well as achieve cost/revenue efficiencies.

Debt Service - Payment of interest and principal on an obligation resulting from the issuance of bonds and notes.

Department - The basic unit of service responsibility, encompassing a broad mandate of related activities.

Division - A sub-unit of a department which encompasses more specific functions of that department and may consist of several activities.

Employee Services - The personnel costs of a City program, including wage/salary, direct and indirect benefits such as health insurance, social security costs, retirement contribution, worker's compensation, unemployment insurance, etc.

Enterprise - A governmental facility or service that is self-supporting through fee and charge revenue.

Equipment - Capital outlay for tangible property of a relatively permanent nature, such as vehicle or office equipment, with a unit cost of \$5,000 or more.

Expenditure/Requirement - The actual spending of funds authorized by an appropriation. Expenditures are divided into the following classes of individual line items:

- * Employee Services
- * Other Services and Supplies
- * Equipment
- * Debt Service
- * CIP or Grant Labor Offset
- * Capital Improvements

Fiscal Year - July 1 through June 30.

Full Time Equivalent (FTE) - The decimal equivalent of a part-time position converted to a full time basis, i.e., one person working half-time would count as 0.5 FTE.

Fund - A separate, independent accounting entity with its own assets, liabilities and fund balance.

- **General Fund** - The City's principal governmental operating account, which is supported by taxes and fees.
- **Other Governmental Funds** - These funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes, e.g., Gas Tax Fund, Traffic Safety Fund, Operating Grant Fund, etc.
- **Enterprise Funds** - These funds are used to account for operations, for which it is the stated intent, that costs of providing services to the general public on a continuing basis be financed or recovered primarily through user charges and space rentals, e.g., Water, Sewer, Golf, etc.
- **Internal Service Funds (ISF)** - These funds are used to provide services to all City departments on a cost- reimbursement basis, e.g., Risk Management Fund, Fleet Management
- **Trust Funds** - These funds are used to account for assets and activities restricted to a specific purpose in accordance with a trust agreement, e.g., Ethel MacLeod Hart Trust Fund.

Fund Balance - The fund balance is the total dollars remaining after current

expenditures for operations and capital improvements are subtracted from the sum of the beginning fund balance and current resources.

General Fund - The City's principal operating account, which is supported by taxes and fees and generally has no restrictions on their use. Expenditures may be described as discretionary and non-discretionary.

- Discretionary - that portion of the General Fund for which there are no restrictions on the use of the fees or taxes collected.
- Non-discretionary - expenditure of revenues which are collected by users of a program to offset the cost of the program. State law requires that fees charged cannot exceed the cost of the service.

Grant – Program revenues provided by external agencies which are restricted to a specific purpose, have a time limit for use, and frequently are reimbursed after incurring eligible costs.

Growth Rate - level at which expenditures and revenues are expected to increase annually.

Impact - impact to service level provided by particular program due to budget reductions.

Indirect Costs - Those elements of cost necessary in the performance of a service that cannot be accurately or readily allocated to the unit of service. Usually, they relate to those expenditures that are not an integral part of the service such as rent, heat, management, etc.

Internal Service Fund (ISF) Transfer - A transfer from operating funds to an ISF, i.e., Risk Management or Fleet Management. An ISF provides services to all City departments and bills the various other funds for services rendered, just as would a private business. ISF's are self-supporting. Only the expenditure by the ISF is counted in budget totals; the internal transfer from the department to the ISF is excluded to avoid double-counting expenditures.

Labor/Supply Offset (CIP/Grant/Labor) - Amounts for employee salaries/benefits expected to be charged to capital improvement projects or grants thus reimbursing the operating budget for these costs.

Non-departmental - Program costs that do not relate to any one department, but represent costs of a general, citywide nature, i.e., debt service, Utility Users Tax Rebate, reserves.

Operating Budget - Annual appropriation of funds for on-going program costs, including employee services, other services and supplies, equipment, and debt service.

Operating Transfers - Transfers from a fund receiving revenue to a fund which will expend the resources.

Other Services and Supplies - Costs of contractual or outside services, office supplies, and equipment items costing under \$5,000.

Program - one or more activities as categorized in Sacramento Decisions. For example, Police Patrol is the first program which consists of patrol, emergency response, investigations, and traffic enforcement activities.

Proposed Budget - proposed level of expenditures/revenues/FTEs as outlined in the proposed budget document. This is the City Manager's recommended budget which will be considered by the City Council for approval.

Resources - Total amounts available for appropriation during the fiscal year, including revenues, fund transfers and beginning fund balances.

Revenues - Amounts received from seven categories of revenue.

- **Taxes** - Revenue including sales tax, property tax, utility user tax, etc., collected to fund general operating City programs
- **Charges for fees and services** - Fees charged to the user of any specific service provided by the City not supported by the General Fund. The fee cannot exceed the cost of providing the service.
- **Licenses and Permits** - Revenues collected for construction, maintenance and/or operation of designated equipment, businesses, buildings, and private property including animals.
- **Use of Money and Property** - Interest earned on City investments or County held funds.
- **Inter-governmental** - Revenue disbursements from other agencies such as State Motor Vehicle in Lieu Tax & State Homeowners Property Tax Relief - and - revenue reimbursement for services provided to other agencies.
- **Fines, Forfeitures, and Penalties** - Revenues collected for violations of city ordinances, late payments, etc.
- **Miscellaneous Revenues** - Unanticipated revenues.

In the Enterprise activities, revenues can also be classified as operating or non-operating. Operating revenues are those revenues directly related to the fund's primary service activity and consist primarily of user fees and charges. Non-operating revenues are incidental to, or by-products of the enterprise's primary service such as interest income or the Transient Occupancy Tax for the Community Center Fund.

Surplus - an excess of total current resources over total current requirements.

Variance - Change in expenditures/staffing levels.

PROPOSED POSITIONS

MAYOR AND CITY COUNCIL

CHARTER OFFICES

City Manager

City Attorney

City Clerk

City Treasurer

PROPOSED POSITIONS

SUPPORT SERVICES

FINANCE

INFORMATION TECHNOLOGY

HUMAN RESOURCES

LABOR RELATIONS

PROPOSED POSITIONS

DEVELOPMENT SERVICES

ECONOMIC DEVELOPMENT

PUBLIC WORKS

UTILITIES

PLANNING AND BUILDING

PROPOSED POSITIONS

COMMUNITY SERVICES

CONVENTION, CULTURE & LEISURE

PARKS AND RECREATION

NEIGHBORHOOD SERVICES

FIRE

POLICE

PROPOSED POSITIONS

NON-DEPARTMENTAL

DEPARTMENT
