



CITY OF SACRAMENTO
REVENUE DIVISION, CITY HALL
915 'I' Street, Room 1201
Sacramento, CA 95814
(916) 808-5852

CALL
我們講中文
Hablamos español
Мы говорим по-русски
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Chúng tôi nói tiếng Việt
(916) 808-5852

TOW VEHICLE DRIVER PERMITS
GENERAL INFORMATION

Completed applications for tow truck driver permits will be accepted only between 8:30 a.m. and 4:30 p.m. Monday through Friday at City Hall 915 'I' Street, Room 1201 Sacramento, CA 95814.

***NOTE: NO "temporary" permits will be approved if any criminal history is found in an applicant's background check. If any criminal history is found, applications will be forwarded to the Sacramento Police Department -Licensing Unit for further investigation and consideration. Criminal history includes: vehicle violations, misdemeanor/felony arrests and/or convictions, etc.**

1) New Application Requirements:

A. NON-REFUNDABLE FEES of:

- a) \$98.00 permit application fee
- b) \$84.00 fingerprinting fee

B. Completed application

C. Current DMV driver's record readout [Dated within previous thirty (30) days]

D. Four (4) FULL-FACE COLOR PHOTO'S- 2" by 2" (no sunglasses, etc.)

New drivers will be required to go through the City Police Dept. for fingerprinting. The Police Dept. Identification Section is located at 5770 Freeport Blvd.; their hours are Monday through Friday, 9:00 a.m. to 4:00 p.m. Appointment needed for fingerprinting call (916) 433-0780 to set up appointment.

2) Renewal Requirements

A. NON-REFUNDABLE FEE of:

- a) \$98.00 permit application fee

B. Completed application.

C. Current DMV driver's record readout [Dated within the previous thirty (30) days]

D. Two (2) FULL FACE COLOR PHOTO'S -2" by 2" (no sunglasses, ect.)

E. Renewal applications for Tow Truck Driver are accepted from September 1st through September 30th.

3) Duplicate permit fees:

A \$15.00 fee will be charged for replacement of a tow truck driver permit.

4) Obtaining permit:

Permits must be picked up in person: they WILL NOT be mailed.

5) New applications are reviewed by the Police Department once a week.

IMPORTANT ** MUST READ AND SIGN BELOW

The investigation for clearance may take several weeks or longer to complete. YOU CANNOT DRIVE A TOW TRUCK WITHIN THE CITY LIMITS WITHOUT A VALID PERMIT

Once issued, a permit may be revoked for cause. It is your responsibility to know and obey the City Code requirements for the operation of a tow truck.

Any questions regarding your application or this process should be directed to (916) 808-5852.

NEW APPLICANTS MUST SIGN BELOW:

By my signature, I acknowledge that I have read the above requirements for a Tow Truck Driver Permit and understand them.

Signature

Date

Print Name