



**STATEMENT TO CITY OF SACRAMENTO  
OF SACRAMENTO TOURISM  
BUSINESS IMPROVEMENT DISTRICT FEE**

HOTEL/MOTEL/INN NAME: \_\_\_\_\_

REPORTING MONTH: \_\_\_\_\_

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- (1) Total Number of Rooms Available for Rent During Reporting Month (1) \_\_\_\_\_
- (2) Total Number of Room-Nights Rented During Reporting Month (2) \_\_\_\_\_
- (3) Total Room Revenue Collected During Reporting Month (3) \$ \_\_\_\_\_
- (4) **STBID FEE** Room-Nights Rented \_\_\_\_\_ x \$ \_\_\_\_\_ per room = (4) \$ \_\_\_\_\_

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I declare under the penalty of perjury, that the following statements are true, correct, and complete to the best of my knowledge.

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Signature

Title

Date

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Print Name

Telephone Number

E-Mail

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**Mail Statement and Payment to:**  
**City of Sacramento, Revenue Division, 915 "I" Street, Room 1214, Sacramento, CA 95814-2604**  
**All questions regarding the Sacramento Tourism BID Fee should be directed to: 916-808-8500**  
**Information regarding the activities of the Sacramento Tourism BID should be directed to the Sacramento Hotel Association: 916-441-6110**

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***Instructions***

- (A) The Sacramento Tourism Business Improvement District (STBID) Fee applies to all rooms rented on a transient basis. All guests are considered transient until thirty (30) consecutive night stays have elapsed.
- (B) There are no exemptions from the STBID Fee regardless of type of guest. Rooms rented to guests granted a government exemption on the Transient Occupancy Tax are not exempt from the STBID.
- (C) The STBID Fee is optional as to whether it is passed on to the guest renting the room or not. The lodging establishment is responsible for remitting the fee regardless.
- (D) The STBID Fee is NOT A TAX and cannot be identified as such on any bill, statement, or folio presented to the guest renting a room.
- (E) Payment is due by the due date of the corresponding period's Transient Occupancy Tax statement.
- (F) Retain all records substantiating this statement for a period of three (3) years.