



COMMUNITY SPAY/NEUTER PROGRAMS

DESCRIPTION: Our shelter offers low cost spay neuter programs for City residents. This position is a “home-based” program designed to help low and medium income customers access our low cost spay/neuter voucher program. Volunteers retrieve phone messages from our “hotline”, return calls, schedule spay/neuter appointments and mail vouchers to customers.

DAYS AND HOURS AVAILABLE: Volunteers are scheduled for blocks of time, depending upon their availability.

TRAINING REQUIREMENTS: This program requires volunteers to have access to a computer and internet service and be willing to make calls from home. Volunteers must be 18 years of age, possess average computer skills and enjoy talking with customers on the telephone. Volunteers must complete the following training prior to beginning: Orientation (a general overview of volunteer programs), General Shelter Training (shelter policies, volunteer policies, animal laws, shelter tour, etc.) and Community Spay Neuter training (training specific to this program). The total number of training hours prior to volunteering is approximately 6 hours.

*This program requires the volunteer to be at least 18 years of age and is not available to those under 18.

