



LOST AND FOUND VOLUNTEER

DESCRIPTION: This position is for volunteers who wish to help customers looking for their lost pets. Volunteers will be trained in all procedures necessary to help customers find their lost pets. The goal of this position is to escort customers through all kennels to locate and identify their lost pet, cross-match animals in the shelter with lost reports, call potential owners of animals, contact people who found animals and educate the public in lost and found procedures.

DAYS AND HOURS AVAILABLE: Tuesday-Friday: Varies between 12:00 – 5:30 and Saturdays: Varies between 11:00 – 5:00.

TRAINING REQUIREMENTS: Training will include an ACT work along, an ACO ride along, observation of the front counter and animal intake procedures. Volunteers must be at least 18 years of age, able to communicate well, have a good knowledge of animal behavior, be able to recognize a variety of dog and cat breeds and be dependable and customer-friendly! Lost and found volunteers must complete all training before volunteering. This training includes: Orientation (a general overview of volunteer programs), General Shelter Training (shelter policies, volunteer policies, animal laws, shelter tour, etc.), Lost and Found Training Class (quarantine walk through training, etc.) and Mentoring with a Lead Volunteer. The total number of training hours prior to volunteering is approximately 8 hours.

*This position is not available to anyone under the age of 18.

