

Contractor's Name: EMARD ELECTRIC  
(Please print)

FILED

JUN 27 2007

By The  
Office of The City Clerk

CITY OF SACRAMENTO

SEALED PROPOSAL

(MUST BE SIGNED BY BIDDER)

The Sealed Proposal will be received not later than Wednesday, June 27, 2007, at the Office of the City Clerk, Historic City Hall, at 915 I Street, 1st Floor, Sacramento, California and opened at 2:00 PM, or as soon thereafter as business allows, on June 27, 2007 by the Office of the City Clerk, 915 I Street, Historic City Hall, Hearing Room 2nd Floor, Sacramento, California.

TO THE HONORABLE CITY COUNCIL:

The undersigned hereby proposes and agrees to furnish any and all required labor, material, transportation, and services for

**Basin 26 Detention at Leonardo Da Vinci School  
(WI71) (B073331041)**

in the City and County of Sacramento, California.

TOTAL BID MINUS BID ITEM 21 B: two million Three hundred Seventy three thousand (\$ 2,373,000.00).

TOTAL BID MINUS BID ITEM 21 A: two million three hundred eighty nine thousand (\$ 2,389,000.00).

The work herein described is to be performed in strict conformity with the Plans, City of Sacramento Standard Specifications (Resolution No. 89-216) and these Special Provisions, all as on file in the Office of the City Clerk, at the following unit prices.

Item No.	Description	Estimated Quantity	Unit	Unit Price	Total
1	Preconstruction Photographs	1	LS	\$ 1200.00	\$ 1200.00
2	Mobilization/Demobilization	1	LS	\$ 35,000.00	\$ 35,000.00
3	Water Quality Control	1	LS	\$ 25,500.00	\$ 25,500.00
4	36" Storm Drain Pipe to Place in Street	1145	LF	\$ 257.00	\$ 294,265.00
5	60" Storm Drain Pipe to Place in Street	2017	LF	\$ 445.00	\$ 897,565.00
6	Type B Drain Inlet to Construct	5	EA	\$ 3,200.00	\$ 16,000.00
7	Existing Drain Inlet to Remove	5	EA	\$ 850.00	\$ 4,250.00
8	12" Drain Inlet Lead to Install	235	LF	\$ 64.00	\$ 15,040.00
9	Existing Drain Inlet Lead to Remove/Abandon	50	LF	\$ 50.00	\$ 2500.00
10	Existing Manhole to Remove	7	EA	\$ 990.00	\$ 6,930.00
11	Pipe Ends to Plug	6	EA	\$ 600.00	\$ 3,600.00
12	Curb Ramps to Construct	3	EA	\$ 4,875.00	\$ 14,625.00
13	Water Service to Replace	10	EA	\$ 1,700.00	\$ 1700.00

14	Conflicting Sewer Service to Replace	10	EA	\$ 870.00	\$ 8,700.00
15	Saddle Manhole to Construct	5	EA	\$ 6,500.00	\$ 32,500.00
16	Standard Manhole No. 4	7	EA	\$ 5,445.00	\$ 38,115.00
17	Precast Junction Box to Construct	1	LS	\$ 22,000.00	\$ 22,000.00
18	Junction Box at 60" , 90 degree Bend	1	LS	\$ 16,000.00	\$ 16,000.00
19	Saddle/Separation Maintenance Hole to Construct	1	LS	\$ 11,300.00	\$ 11,300.00
20	Clearing, Grubbing and Removal at LDV School	1	LS	\$ 14,000.00	\$ 14,000.00
21A	Basin Excavation - Alternate A	20000	CY	\$ 5.50	\$ 110,000.00
21B	Basin Excavation - Alternate B	20000	CY	\$ 6.30	\$ 126,000.00
22	Basin Grading	1	LS	\$ 40,000.00	\$ 40,000.00
23	12" PVC Perforated Drain Pipe Basin to Install	1125	LF	\$ 37.00	\$ 41,625.00
24	Basin Inlet Outlet Structure to Construct	1	LS	\$ 14,500.00	\$ 14,500.00
25	Preformed PVC Drainage Structure to Construct	7	EA	\$ 1,485.00	\$ 10,115.00
26	Basin Portland Cement Flatwork to Construct	8668	SF	\$ 7.80	\$ 67,410.00
27	Basin Retaining Walls, Stairway, Arena Seating	1	LS	\$ 205,000.00	\$ 205,000.00
28	Backstop Recreational Amenities	1	LS	\$ 32,000.00	\$ 32,000.00
29	Irrigation System to Place	1	LS	\$ 69,000.00	\$ 69,000.00
30	Sod to Install	1	LS	\$ 80,000.00	\$ 80,000.00
31	Landscaping	1	LS	65,000.00	65,000.00
32	Wrought Iron Fence and Stair Rails	1	LS	\$ 44,250.00	\$ 44,250.00
33	Chain Link Fence to Remove and Replace No vinyl slats shall be provided	900	LF	\$ 47.00	\$ 12,300.00
34	Site Amenities to Provide and Install	1	LS	\$ 21,000.00	\$ 21,000.00
35	Infield Soil Mix to Place	5500	SF	\$ 2.55	\$ 14,025.00
36	24" Basin Storm Drain Pipe in Basin to Place	160	LF	\$ 128.00	\$ 20,480.00
37	Electrical Connections, Conduit, Outlets to Install	1	LS	\$ 18,000.00	\$ 18,000.00

TOTAL BID MINUS BID ITEM 21B: \$ 2,373,000.00  
TOTAL BID MINUS BID ITEM 21A: \$ 2,389,000.00

(to be forwarded to page #1)

If awarded the contract, the undersigned shall execute said contract and furnish the necessary bonds within ten (10) days after the notice of award of said contract and begin work within fifteen (15) days after the signing of the contract by the Contractor and the City or the Notice to Proceed has been prepared, whichever is applicable.

In determining the amount bid by each bidder, City shall disregard mathematical errors in addition, subtraction, multiplication and division that appear obvious on the face of the Proposal. When such a mathematical error appears on the Proposal, the City shall have the right to correct such error and to compute the total amount bid by said bidder on the basis of the corrected figure or figures.

When the unit price of an item is required to be set forth in the Proposal, and the total for the item set forth separately does not agree with a figure derived by multiplying the item unit price times the Engineer's estimate of the quantity of work to be performed for said item, the item unit price shall prevail over the sum set forth as the total for the item unless, in the sole discretion of the City, such a procedure would be inconsistent with the policy of the City's bidding procedures. The total paid for each such item of work shall be based upon the item unit price and not the total price.

Should the Proposal contain only a total price for an item and the item unit price is omitted, the City shall determine the item unit price by dividing the total price of the item by the Engineer's estimate of the quantity of work to be performed for the item of work.

If the Proposal contains neither the item price nor the total price for the item, then it shall be deemed incomplete and the Proposal shall be disregarded.

**The City will determine the low bidder considering alternative bid Items for Basin Excavation, 21A and 21B. Another public entity which needs the excavated material at the landfill will pay the City the difference between the lowest "Total Bid Minus Alternative Bid Item 21B" minus the lowest "Total Bid Minus Alternative Bid Item 21A," if the amount is "reasonable," (or they will pay nothing if the amount is negative) in which case the City will award the bid to the contractor with the lowest Total Bid minus Alternative Bid Item 21B. Otherwise the bid will be awarded to the contractor with the lowest Total Bid minus Alternative Bid Item 21A, both after corrections are made for any mathematical errors, etc. The total contract bid amount will include all bid items minus Item 21B or all bid items minus Item 21A.**

It is understood that this bid is based upon completion of the work within a period of **ninety (90) working days** commencing on the date specified in the Notice to Proceed. However, the work at SCUSD property (Leonardo DaVinci School(LDV)) shall be completed, other than landscaping and landscape maintenance within **sixty-five (65) working days**.

The amount of liquidated damages to be paid by the Contractor for failure to complete the work by the completion date (as extended, if applicable), whether for the entire project or for the portion at LDV School, shall be **one thousand five hundred dollars (\$1,500.00) for each calendar day**, continuing to the time at which the work is completed. Such amount is the actual cash value agreed upon as the loss to the City resulting from the default of the Contractor.

The undersigned represents and warrants that he/she has examined the location of the proposed work and is familiar with the conditions at the place where the work is to be done. The undersigned further represents that he/she has reviewed and understands the Plans, Special Provisions, and other contract documents, and the undersigned is satisfied with all conditions for the performance of the work.

The undersigned has carefully checked all of the above figures and understands that the City of Sacramento will not be responsible for any errors or omissions on the part of the undersigned in making up this bid.

This proposal shall not be withdrawn for the time periods specified in Section 3-2 of the City of Sacramento Standard Specifications for award of contract to respective low bidders. This proposal is submitted in accordance with Chapter 3.60 of the Sacramento City Code and Sections 1, 2, and 3 of the City of Sacramento Standard Specifications.

Standard Specification Section 3-2, requires that the City award this contract to the lowest responsible bidder, if such award is made, within forty-five (45) working days after opening of the Proposals. However, the award will be delayed until project approvals are received from the Division of the State Architect and from SCUSD and an easement allowing work at the school site been processed. The City reserves the right to reject any and all bids.

BID DEPOSIT ENCLOSED IN THE FOLLOWING FORM:

\$ \_\_\_\_\_ not less than ten (10) percent of amount bid.

\_\_\_ CERTIFIED CHECK

\_\_\_ MONEY ORDER

\_\_\_ CASHIERS'S CHECK

BID BOND

CONTRACTOR

Addendum No. 1 6.11.07

EMARD ELECTRIC

Addendum No. 2 6.18.07

By: [Signature]

(Signature)

Addendum No. 3 \_\_\_\_\_

Title: OWNER

Addendum No. 4 \_\_\_\_\_

Address: 5930 KEY CT STE A

LOOMIS CA 95450

Telephone No. 916.660.1980

(Federal Tax ID # or Social Security #)

Under penalty of perjury, I certify that the Taxpayer Identification Number and all other information provided here are correct.

68-0464405

Valid Contractor's License No. 794007, Classification A, C-10 is held by the bidder.

Expiration date 4/09. Representations made herein are true and correct under penalty of perjury.

PN: WI71

KNOW ALL MEN BY THESE PRESENTS,

That we, \_\_\_\_\_

as Principal, and \_\_\_\_\_

a corporation duly organized under the laws of the State of \_\_\_\_\_ and duly licensed to become sole surety on bonds required or authorized by the State of California, as Surety, are held and firmly bound unto the City of Sacramento, hereinafter called the City, in the penal sum of ten percent (10%) of the (BASE OR LUMP SUM) Proposal of the Principal above named, or other amount as set forth in the Invitation to Bidders, submitted by said Principal to the City for the Work described below, for the payment of which sum in lawful money of the United States, well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH

That whereas the Principal has submitted the above mentioned proposal to the City, for which Proposals are to be opened in the Office of the City Clerk, Historic City Hall, Hearing Room 2nd Floor, 915 I Street, Sacramento, California, on June 20, 2007 for the Work specifically described as follows:

Basin 26 Detention at Leonardo Da Vinci School  
(PN: WI71) (B073331041)

NOW, THEREFORE, if the aforesaid Principal is award the Agreement and within the time and manner required under the Contract Documents, enters into a written Agreement, in the prescribed form, in accordance with the Proposal, and files two (2) bonds with the City, one to guarantee faithful performance and the other to guarantee payment for labor and materials, and files the required insurance policies with the City, all as required by the Contract Documents or by law, then the obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In the event suit is brought upon this bond by the Obligee and judgement is recovered, the Surety shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the court, which sums shall be additional to the principal amount of this bond.

IN WITNESS THEREOF, We have hereunto set our hands and seal this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

\_\_\_\_\_  
PRINCIPAL

\_\_\_\_\_  
SURETY

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
NOTARY

\_\_\_\_\_  
NOTARY

SEE ATTACHED

**CITY OF SACRAMENTO SUBCONTRACTOR AND ESBE PARTICIPATION VERIFICATION**

To be eligible for award of this contract, the bidder shall list any business entity used to attain the ESBID goal. Additionally, all other subcontractors who perform work, labor or tender service in an amount in excess of one-half (0.5) of one percent of the total bid amount shall be listed. In the case of bids for the construction of streets and highways, including bridges, subcontractors whose subcontracted value exceeds one-half (0.5) percent of the total bid or ten thousand dollars (\$10,000), whichever is greater, shall be listed. Estimated dollar values shall be provided for all work/services listed. The inclusion of false information will render the bid non-responsive. READ THE ABOVE REQUIREMENT CAREFULLY.

Name of Prime Contractor: <b>EMARD ELECTRIC</b>		Total Estimated Bid Amount: \$ _____	DATE: <b>6-27-07</b>
Business Entity or Subcontractor Name and Location	Indicate EBE or SBE <small>** (subject to verification)</small>	Items of work and/or Description of Work or Service Subcontracted or Materials to be provided to complete contract	Estimated Dollar Value of Work/Service Provided
CASEY FOGLI		CONCRETE	140,000.00
PATCO	SBE	TRUCKING	250,000.00
TRAFFIC Management	SBE	TRAFFIC Control	50,000.00
Center Point ENGINEERING		SURVEY	9,000.00
PLAYGROUND BY DESIGN		DRINKING FOUNTAIN	5,000.00
AERLO CALIFIC	SBE	LANDSCAPING	170,000.00
DYNAMAR CONST.	SBE	FENCING	65,000.00
PTS MASONRY	SBE	MASONRY	205,000.00

**\*\*CERTIFICATION STATEMENTS ARE DUE BY THE CLOSE OF BUSINESS TWO DAYS AFTER BID OPENING**

# DRUG-FREE WORKPLACE POLICY AND AFFIDAVIT

BID MAY BE DECLARED NONRESPONSIVE IF THIS FORM (COMPLETED) IS NOT ATTACHED.  
Pursuant to City Council Resolution CC90-498 dated 6/26/90 the following is required.

The undersigned contractor certifies that it and all subcontractors performing under this contract will provide a drug-free workplace by:

1. Publishing a "Drug-Free Workplace" statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Establishing a Drug-Free Awareness Program to inform employees about:
  - a. The dangers of drug abuse in the workplace.
  - b. The contractor's policy of maintaining a drug-free workplace.
  - c. Any available drug counseling, rehabilitation, and employee assistance program.
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Notify employees that as a condition of employment under this contract, employees will be expected to:
  - a. Abide by the terms of the statement.
  - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace.
4. Making it a requirement that each employee to be engaged in the performance of the contract be given a copy on the "Drug-Free Workplace" statement.
5. Taking one of the following appropriate actions, within thirty (30) days of receiving notice from an employee or otherwise receiving such notice, that said employee has received a drug conviction for a violation occurring in the workplace:
  - a. Taking appropriate disciplinary action against such an employee, up to and including termination; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement or other appropriate agency.

\* I certify that no person employed by this company, corporation, or business has been convicted of any criminal drug statute violation on any job site or project where this company, corporation, or business was performing work within three years of the date of my signature below.

EXCEPTION: \_\_\_\_\_  
Date Violation Type Place of Occurrence  
If additional space is required use back of this form.

\*The above statement will also be incorporated as a part of each subcontract agreement for any and all subcontractors selected for performance on this project.

IN THE EVENT THIS COMPANY, CORPORATION, OR BUSINESS IS AWARDED THIS CONSTRUCTION CONTRACT, AS A RESULT OF THIS BID; THE CONTRACTOR WITH HIS/HER SIGNATURE REPRESENTS TO THE CITY THAT THE INFORMATION DISCLOSED IN THIS DOCUMENT IS COMPLETE AND ACCURATE. IT IS UNDERSTOOD AND AGREED THAT FALSE CERTIFICATION IS SUBJECT TO IMMEDIATE TERMINATION BY THE CITY.

The Representations Made Herein On This Document Are Made Under Penalty Of Perjury.

CONTRACTOR'S NAME: EMARD ELECTRIC

BY: [Signature] OWNER Date: 6.27.07  
Signature Title

Effects of violations: a. Suspension of payments under this contract. b. Suspension or termination of the contract. c. Suspension or debarment of the contractor from receiving any contract from the City of Sacramento for a period not to exceed five years.  
FM 681 7/10/90

**DECLARATION OF COMPLIANCE  
Equal Benefits Ordinance**

Name of Consultant: EMARD ELECTRIC

Address: 5930 KEY CT, STE A, LOOMIS CA 95060

The above named Consultant ("Contractor") hereby declares and agrees as follows:

1. I have read and understand the Requirements of the Non-Discrimination In Employee Benefits Code (the "Requirements") provided to me by the City of Sacramento ("City") in connection with my City contract or agreement ("Contract").
2. As a condition of receiving the City Contract, I agree to fully comply with the Requirements, as well as any additional requirements that may be specified in the City's Non-Discrimination In Employee Benefits Code codified at Chapter 3.54 of the Sacramento City Code (the "Ordinance").
3. I understand, to the extent that such benefits are not preempted or prohibited by federal or state law, employee benefits covered by the Ordinance, are any of the following:
  - a. Bereavement Leave
  - b. Disability, life, and other types of insurance
  - c. Family medical leave
  - d. Health benefits
  - e. Membership or membership discounts
  - f. Moving expenses
  - g. Pension and retirement benefits
  - h. Vacation
  - i. Travel benefits
  - j. Any other benefit offered to employees

I agree that should I offer any of the above listed employee benefits, that I will offer those benefits, without discrimination between employees with spouses and employees with domestic partners, and without discrimination between the spouses and domestic partners of such employees.

4. I understand that I will not be considered to be discriminating in the provision or application of employee benefits under the following conditions or circumstances:
  - a. In the event that the actual cost of providing a benefit to a domestic partner or spouse, exceeds the cost of providing the same benefit to a spouse or domestic partner of an employee, I will not be required to provide the benefit, nor shall it be deemed discriminatory, if I require the employee to pay the monetary difference in order to provide the benefit to the domestic partner or to the spouse.
  - b. In the event I am unable to provide a certain benefit, despite taking reasonable measures to do so, if I provide the employee with a cash equivalent, I will not be deemed to be discriminating in the application of that benefit.
  - c. If I provide employee benefits neither to employee's spouses nor to employee's domestic partners.
  - d. If I provide employee benefits to employees on a basis unrelated to marital or domestic partner status.
  - e. If I submit, to the Program Coordinator, written evidence of making reasonable efforts to end discrimination in employee benefits by implementing policies which are to be enacted before the

first effective date after the first open enrollment process following the date the Contract is executed with the City.

I understand that any delay in the implementation of such policies may not exceed one (1) year from the date the Contract is executed with the City, and applies only to those employee benefits for which an open enrollment process is applicable.

- f. Until administrative steps can be taken to incorporate, in the infrastructure, nondiscrimination in employee benefits.

The time allotted for these administrative steps will apply only to those employee benefits for which administrative steps are necessary and may not exceed three (3) months from the date the Contract is executed with the City.

- g. Until the expiration of a current collective bargaining agreement(s) where, in fact, employee benefits are governed by a collective bargaining agreement(s).
- h. I take all reasonable measures to end discrimination in employee benefits by either requesting the union(s) involved agree to reopen the agreement(s) in order for me to take whatever steps are necessary to end discrimination in employee benefits or by my ending discrimination in employee benefits without reopening the collective bargaining agreement(s).
- i. In the event I cannot end discrimination in employee benefits despite taking all reasonable measures to do so, I provide a cash equivalent to eligible employees for whom employee benefits (as listed previously), are not available.

Unless otherwise authorized in writing by the City Manager, I understand this cash equivalent must begin at the time the union(s) refuse to allow the collective bargaining agreement(s) to be reopened or no longer than three (3) months from the date the Contract is executed with the City.

- 5. I understand that failure to comply with the provisions of Section 4. (a) through 4. (i), above, will subject me to possible suspension and/or termination of this Contract for cause; repayment of any or all of the Contract amount disbursed by the City; debarment for future contracts until all penalties and restitution have been paid in full; deemed ineligible for future contracts for up to two (2) years; the imposition of a penalty, payable to the City, in the sum of \$50.00 for each employee, for each calendar day during which the employee was discriminated against in violation of the provisions of the Ordinance.
- 6. I understand and do hereby agree to provide each current employee and, within ten (10) days of hire, each new employee, of their rights under the Ordinance. I further agree to maintain a copy of each such letter provided, in an appropriate file for possible inspection by an authorized representative of the City. I also agree to prominently display a poster informing each employee of these rights.
- 7. I understand that I have the right to request an exemption to the benefit provisions of the Ordinance when such a request is submitted to the Procurement Services Division, in writing with sufficient justification for resolution, prior to contract award.

I further understand that the City may request a waiver or exemption to the provisions or requirements of the Ordinance, when only one contractor is available to enter into a contract or agreement to occupy and use City property on terms and conditions established by the City; when sole source conditions exist for goods, services, public project or improvements and related construction services; when there are no responsive bidders to the Ordinance requirements and the contract is for essential goods or services; when emergency conditions with public health and safety implications exist; or when the contract is for specialized legal services if in the best interest of the City.

9. In consideration of the foregoing, I shall defend, indemnify and hold harmless, the City, its officers and employees, against any claims, actions, damages, costs (including reasonable attorney fees), or other liabilities of any kind arising from any violation of the Requirements or of the Ordinance by me.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind the Contractor to the provisions of this Declaration.

  
\_\_\_\_\_  
Signature of Authorized Representative

4.27.07  
\_\_\_\_\_  
Date

LUKE EMARD  
\_\_\_\_\_  
Print Name

OWNER  
\_\_\_\_\_  
Title



**YOUR RIGHTS UNDER THE CITY OF SACRAMENTO'S NON-DISCRIMINATION IN EMPLOYEE BENEFITS CODE**

On ..... (date), your employer (the "Employer") entered into a contract with the City of Sacramento (the "City") for ..... (contract details), and as a condition of that contract, agreed to abide by the requirements of the City's Non-Discrimination In Employee Benefits Code (Sacramento City Code Section 3.54).

The Ordinance does not require the Employer to provide employee benefits. The Ordinance does require that if certain employee benefits are provided by the Employer, that those benefits be provided without discrimination between employees with spouses and employees with domestic partners, and without discrimination between the spouse or domestic partner of employees.

The Ordinance covers any employee working on the specific contract referenced above, but only for the period of time while those employees are actually working on this specific contract.

The included employee benefits are:

- Bereavement leave
- Disability, life and other types of insurance
- Family medical leave
- Health benefits
- Membership or membership discounts
- Moving expenses
- Pension and retirement benefits
- Vacation
- Travel benefits
- Any other benefits given to employees

(Employee Benefits does not include benefits that may be preempted by federal or state law.)

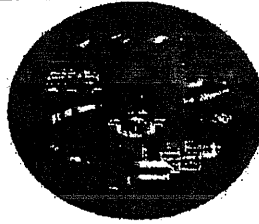
If you feel you have been discriminated or retaliated against by your employer in the terms and conditions of your application for employment, or in your employment, or in the application of these employee benefits, because of your status as an applicant or as an employee protected by the Ordinance, or because you reported a violation of the Ordinance, and after having exhausted all remedies with your employer,

**You May . . .**

- Submit a written complaint to the City of Sacramento, Contract Services Unit, containing the details of the alleged violation. The address is:

City of Sacramento  
Contract Services Unit  
915 I St., 2nd Floor  
Sacramento, CA 95814

- Bring an action in the appropriate division of the Superior Court of the State of California against the Employer and obtain the following remedies:
  - Reinstatement, injunctive relief, compensatory damages and punitive damages
  - Reasonable attorney's fees and costs



**YOUR RIGHTS UNDER THE CITY OF SACRAMENTO'S  
NON-DISCRIMINATION IN EMPLOYEE BENEFITS CODE**

If your employer provides employee benefits, they must be provided to those employees working on a City of Sacramento contract without discriminating between employees with spouses and employees with domestic partners.

The included employee benefits are:

- Bereavement leave
- Disability, life and other types of insurance
- Family medical leave
- Health benefits
- Membership or membership discounts
- Moving expenses
- Pension and retirement benefits
- Vacation
- Travel benefits
- Any other benefits given to employees

If you feel you have been discriminated against by your employer . . .

**You May . . .**

- Submit a written complaint to the City of Sacramento, Contract Services Unit, containing the details of the alleged violation. The address is:

City of Sacramento  
Contract Services Unit  
915 I St., 2nd Floor  
Sacramento, CA 95814

- Bring an action in the appropriate division of the Superior Court of the State of California against the employer and obtain reinstatement, injunctive relief, compensatory damages, punitive damages and reasonable attorney's fees and costs.

**Discrimination and Retaliation Prohibited.**

If you feel you have been discriminated or retaliated against by your employer in the terms and conditions of your application for employment, or in your employment, because of your status as an applicant or as an employee protected by the Ordinance, or because you reported a violation of this Ordinance . . .

**You May Also . . .**

Submit a written complaint to the City of Sacramento, Contract Services Unit, at the same address, containing the details of the alleged violation.

## Green Contracting Survey (Voluntary)

The City of Sacramento and the Sacramento Metropolitan Air Quality District (SMAQMD) are conducting a joint pilot project to help meet Federal Clean Air Standards for the Sacramento region.

Attached is a Green Contracting Fleet Inventory Form. Please complete the form, remove it from the bid package and return it to SMAQMD in the postage paid envelope provided with the bid package. Please do not return the Green Contracting Fleet Inventory Form to the City of Sacramento with the bid documents or otherwise.

A limited amount of funds and other financial incentives may be available to qualified contractors participating in this joint project to assist qualified contractors with upgrading and/or replacing equipment and/or trucks.

**Completing and returning the Green Contracting Fleet Inventory Form is strictly voluntary.**

DATE BID OPENED <u>6-27-07</u>
EMPLOYEE INITIALS <u>V.M.</u>
MARK ONE BOX FOR EACH ITEM ONLY
<b>BID SECURITY</b>
<input type="checkbox"/> NONE REQUIRED
<input checked="" type="checkbox"/> PROPERLY SIGNED
<b>BID DEPOSIT TYPE</b>
<input checked="" type="checkbox"/> BID BOND
<input type="checkbox"/> CALIF. BANK CASHIER'S CHECK
<input type="checkbox"/> CERTIFIED CHECK
<input type="checkbox"/> CASH
<input type="checkbox"/> CALIF. BANK MONEY ORDER
<b>AFTER AWARD OF BID</b>
<input type="checkbox"/> SECURITY RETURNED
<input type="checkbox"/> SECURITY ESCROWED
EMPLOYEE INITIALS _____
TELEPHONE _____



