

FILED

Hemington Landscape Svcs

JAN 24 2007

CITY OF SACRAMENTO
Department of Parks and Recreation
Park Planning, Design and Development

By The
Office of The City Clerk

Bid Proposal
Page 1 of 5
January 17, 2007

CONTRACTOR NAME: HEMINGTON LANDSCAPE SERVICES, INC.

TO THE HONORABLE CITY COUNCIL
SACRAMENTO, CALIFORNIA:

In compliance with the Contract Documents, the undersigned hereby proposes to furnish all required labor, materials, supervision, transportation, equipment, services, taxes and incidentals required for:

**Alder Park Rebid
(LX56)**

in the City and County of Sacramento, California.

The Work is to be done in strict conformity with the Contract Documents now on file in the Office of the City Clerk, for the following sum:

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total
1.	Site Clearing & Grubbing/Demolition	1	LS	<u>Lump Sum</u>	<u>\$ 8,159.00</u>
2.	Temporary Construction Fence	1,258	LF	<u>\$ 3.50</u>	<u>\$ 4,403.00</u>
3.	Site Staking	1	LS	<u>Lump Sum</u>	<u>\$ 6,500.00</u>
4.	Site Grading	1	LS	<u>Lump Sum</u>	<u>\$ 24,366.00</u>
5.	Import Fill	1	LS	<u>Lump Sum</u>	<u>\$ 22,964.00</u>
6.	Erosion Control	1	LS	<u>Lump Sum</u>	<u>\$ 7,605.00</u>
7.	1" Water Meter & Water Line & Backflow Enclosure	1	LS	<u>Lump Sum</u>	<u>\$ 1,850.00</u>
8.	3" Water Meter	1	LS	<u>Lump Sum</u>	<u>\$ 3,091.00</u>
9.	Electrical System & Park Lighting	1	LS	<u>Lump Sum</u>	<u>\$ 21,225.00</u>
10.	Concrete Flatwork	7,091	SF	<u>\$ 9.00</u>	<u>\$ 63,819.00</u>
11.	Sidewalk Driveway Ramp	1	LS	<u>Lump Sum</u>	<u>\$ 3,500.00</u>
12.	Asphalt Concete to Place	1	LS	<u>Lump Sum</u>	<u>\$ 1,500.00</u>
13.	Concrete Mow Strip	413	LF	<u>\$ 21.00</u>	<u>\$ 8,673.00</u>
14.	Decomposed Granite Paving	3,006	SF	<u>\$ 3.00</u>	<u>\$ 9,018.00</u>

15. Fold Down Bollard	1	EA	<u>\$ 350.00</u>	<u>\$ 350.00</u>
16. Drinking Fountain	1	LS	<u>Lump Sum</u>	<u>\$ 5,100.00</u>
17. 8' Picnic Tables	2	EA	<u>\$ 1,800.00</u>	<u>\$ 3,600.00</u>
18. Accessible Picnic Tables	1	EA	<u>\$ 1,850.00</u>	<u>\$ 1,850.00</u>
19. Benches	5	EA	<u>\$ 850.00</u>	<u>\$ 4,250.00</u>
20. Trash and Recycle Receptacles	6	EA	<u>\$ 700.00</u>	<u>\$ 4,200.00</u>
21. Shade Structure	1	LS	<u>Lump Sum</u>	<u>\$ 12,309.00</u>
22. Automatic Irrigation System	1	LS	<u>Lump Sum</u>	<u>\$ 46,529.00</u>
23. Central Control System	1	LS	<u>Lump Sum</u>	<u>\$ 15,950.00</u>
24. Booster Pump	1	EA	<u>\$ 12,500.00</u>	<u>\$ 12,500.00</u>
25. 24" Box Trees	10	EA	<u>\$ 350.00</u>	<u>\$ 3,500.00</u>
26. 15 Gallon Trees	57	EA	<u>\$ 110.00</u>	<u>\$ 6,270.00</u>
27. Shrubs	2,104	SF	<u>\$ 1.85</u>	<u>\$ 3,892.40</u>
28. Bark Mulch (4" deep)	1	LS	<u>Lump Sum</u>	<u>\$ 16,000.00</u>
29. Turf from Sod	45,433	SF	<u>\$ 0.40</u>	<u>\$ 18,173.20</u>
30. Plant Establishment (30 Days)	1	LS	<u>Lump Sum</u>	<u>\$ 2,100.00</u>
31. Concrete Park Sign	1	EA	<u>\$ 4,182.00</u>	<u>\$ 4,182.00</u>
32. Park Rules Signs	3	EA	<u>\$ 250.00</u>	<u>\$ 750.00</u>
33. Accessible Parking Sign & Curb Paint	1	EA	<u>\$ 250.40</u>	<u>\$ 250.40</u>
34. Doggie Walk Bag Dispenser	1	EA	<u>\$ 350.00</u>	<u>\$ 350.00</u>

BASE BID SUBTOTAL \$ 348,779.00

ADDITIVE ALTERNATE BID ITEMS:

A1	Exercise Stations	1	LS	\$ 4,937.00	\$ 4,937.00
A2	Recycled Header Bender Board	86	LF	\$ 4.35	\$ 374.10
A3	Decomposed Granite Paving at Exercise Stations	618	SF	\$ 3.00	\$ 1,854.00
ADDITIVE ALTERNATE SUBTOTAL					\$ 7,165.10
BASE BID PLUS ADDITIVE ALTERNATE TOTAL					\$ 355,944.10

(F) - denotes final pay quantity

CONTRACTOR NAME: HEMINGTON LANDSCAPE SERVICES, INC.

If awarded the Agreement, the undersigned agrees to sign said Agreement and furnish the necessary surety bonds and insurance certificates within ten (10) days after receipt of the notice of award of Agreement, and to begin work within fifteen (15) days after receipt of the Notice to Proceed by the City.

It is understood that this Bid Proposal is based upon completion of the Work within a period of **ONE HUNDRED AND TWENTY (120) CALENDAR DAYS**. The undersigned agrees that all underground work for this project will be completed before the rainy season begins. The Contractor shall refer to Section 1.2 Completion Time of the Special Provisions for calculation of the completion date.

The Architect's order of preference will be as follows: base bid first, followed by additive alternates in chronological order, based on funds available.

In determining the amount bid by each bidder, the City shall disregard mathematical errors in addition, subtraction, multiplication, and division that appear obvious on the face of the Proposal. When such a mathematical error appears on the face of the Proposal, the City shall have the right to correct such error and to compute the total amount bid by said bidder on the basis of the corrected figure or figures.

When an item price is required to be set forth in the Proposal, and the total for the item set forth separately does not agree with a figure which is derived by multiplying the item price times the Engineer's estimate of the quantity of work to be performed for said item, the item price shall prevail over the sum set forth as the total for the item unless, in the sole discretion of the City, such a procedure would be inconsistent with the policy of the bidding procedure. The total paid for each such item of work shall be based upon the item price and not the total price. Should the Proposal contain only total price for the item and the item price is omitted, the City shall determine the item price by dividing the total price for the item by the Engineer's estimate of the estimated quantities of work to be performed as items of work.

If the Proposal contains neither the item price nor the total price for the item, then it shall be deemed incomplete and the Proposal shall be disregarded.

The undersigned has examined the location of the proposed Work, the local conditions at the place where the Work is to be done, is familiar with the Contract Documents and is familiar and expressly agrees to the liquidated damages provision of the Contract Documents. The undersigned has checked carefully all of the foregoing figures and understands that the City of Sacramento will not be responsible for any errors or omissions on the part of the undersigned in making up this Bid Proposal.

Enclosed is Bid Proposal Guarantee, as required, consisting of a bidder's bond or other acceptable security for not less than ten percent (10%) of the amount Bid Proposal.

The undersigned agrees that all addenda received and acknowledged herein shall become a part of and be included in this Bid Proposal. This Bid Proposal includes the following addenda:

Add. #	<u>1</u>	DATE	<u>1/17/07</u>
Add. #	_____	DATE	_____
Add. #	_____	DATE	_____

NOTE: State whether your concern is a corporation, a co-partnership, private individual, or individuals doing business under a firm name.

If the Bidder is a corporation, the Bid Proposal must be executed in the name of the corporation and must be signed by a duly authorized officer of the corporation.

If the Bidder is a partnership, the Bid Proposal must be executed in the name of the partnership and one of the partners must subscribe their signature thereto as the authorized representative of the partnership.

AMOUNT OF BID PROPOSAL GUARANTEE ENCLOSED:

(\$ _____) not less than ten percent (10%) of amount Bid Proposal

_____	CERTIFIED CHECK
_____	CASHIER'S CHECK
<u>X</u>	BID BOND
_____	MONEY ORDER
_____	OTHER SECURITY

CONTRACTOR:

By 

(Signature)

Hemington Landscape Services, Inc.
(Print or Type)

Title President
Address 4170 Business Dr
Cameron Park, CA 95682

CITY OF SACRAMENTO
Department of Parks and Recreation
Park Planning, Design and Development

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Telephone No. 530.677.9290
Fax No. 530.677.0590
Date 1/24/07
EMAIL: mhemington@hemington.com

Contractor's License No. 737761 Type C27, A
Expiration Date 7/31/07
Tax I.D. Nos.- Fed. 91-1811995 State 431-33-990
City of Sacramento Business Operation Tax Certificate No. 125910 exp 9/30/07
(City will not award contract if Certificate Number is missing.)

MINIMUM QUALIFICATIONS QUESTIONNAIRE

Sacramento City Code section 3.60.020 authorizes the Sacramento City Council to adopt standard minimum qualifications for bidders on competitively bid public works construction projects, and requires, among other provisions, that a bidder meet such minimum qualifications at the time of bid opening to be considered responsible. On June 8, 2004, the City Council adopted Resolution No. 2004-433 establishing these standard minimum qualifications. Pursuant to City Code section 3.60.020, a bidder failing to meet these minimum qualifications at the time of bid opening shall not be considered a responsible bidder.

All bidders must demonstrate compliance with the minimum qualifications established by Resolution No. 2004-433 by completing all of the questions contained in this questionnaire. If a bidder answers "yes" to any single question, fails to submit a fully completed questionnaire, or submits false information, this will result in a determination that the minimum qualifications are not met, and the bidder shall not be considered a responsible bidder for purposes of bidding on this contract. If two or more entities submit a bid on a contract as a Joint Venture, each entity within the Joint Venture must separately meet these minimum qualifications for the Joint Venture to be considered a responsible bidder.

The City of Sacramento ("City") shall make its determination on the basis of the submitted questionnaire, as well as any relevant information that is obtained from others or as a result of investigation by the City. While it is the intent of this questionnaire to assist the City in determining whether bidders possess the minimum qualifications necessary to submit bids on the City's competitively bid public works construction contracts, the fact that a bidder submits a questionnaire demonstrating that it meets these minimum qualifications shall not in any way limit or affect the City's ability to: (1) review other information contained in the bid submitted by the bidder, and additional relevant information, and determine whether the contractor is a responsive and/or responsible bidder; or (2) establish pre-qualification requirements for a specific contract or contracts.

By submitting this questionnaire, the bidder consents to the disclosure of its questionnaire answers: (i) to third parties for purposes of verification and investigation; (ii) in connection with any protest, challenge or appeal of any action taken by the City; and (iii) as required by any law or regulation, including without limitation the California Public Records Act (Calif. Gov't Code sections 6250 et seq.). Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the bidder submitting the questionnaire. If any information provided by a bidder becomes inaccurate, the bidder shall immediately notify the City and provide updated accurate information in writing, under penalty of perjury.

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

QUESTIONNAIRE

NOTICE: All of the following questions regarding "your firm" refer to the firm (corporation, partnership or sole proprietor) submitting this questionnaire, as well as any firm(s) with which any of your firm's owners, officers, or partners are or have been associated as an owner, officer, partner or similar position within the last five years.

The firm submitting this questionnaire shall not be considered a responsible bidder if the answer to any of these questions is "yes", or if the firm submits a questionnaire that is not fully completed or contains false information.

1. **Classification & Expiration Date(s) of California Contractor's License Number(s) held by firm:**

C27, A Expiration Date 7/31/07

2. Has a contractor's license held by your firm and/or any owner, officer or partner of your firm been revoked at anytime in the last five years?

Yes No

3. Within the last five years, has a surety firm completed a contract on your firm's behalf, or paid for completion of a contract to which your firm was a party, because your firm was considered to be in default or was terminated for cause by the project owner?

Yes No

4. At the time of submitting this minimum qualifications questionnaire, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either California Labor Code section 1777.1 (prevailing wage violations) or Labor Code section 1777.7 (apprenticeship violations)?

Yes No

5. At any time during the last five years, has your firm, or any of its owners, officers or partners been convicted of a crime involving the awarding of a contract for a government construction project, or the bidding or performance of a government contract?

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

6. Answer either subsection A or B, as applicable:

A. Your firm has completed three or more **government** construction contracts **in Sacramento County** within the last five years: Within those five years, has your firm **been assessed** liquidated damages on three or more **government construction** contracts **in Sacramento County** for failure to complete contract work on time?

NOTE: If there is a pending administrative or court action challenging the assessment of liquidated damages on a government contract within the last five years, you need not include that contract in responding to this question.

Yes No Not applicable

OR

B. Your firm has not completed at least three **government** construction contracts **in Sacramento County** within the last five years: Within the last three years, has your firm been assessed liquidated damages on three or more government construction contracts for failure to complete contract work on time?

NOTE: If there is a pending administrative or court action challenging an assessment of liquidated damages on a government contract within the last three years, you need not include that contract in responding to this question.

Yes No Not applicable

7. In the last three years has your firm been debarred from bidding on, or completing, any government agency or public works construction contract for any reason?

NOTE: If there is a pending administrative or court action challenging a debarment, you need not include that debarment in responding to this question.

Yes No

8. Has CAL OSHA assessed a total of three or more penalties against your firm for any "serious" or "willful" violation **occurring on construction projects performed in Sacramento County** at any time within the last three years?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

9. Answer either subsection A or B, as preferred:

A. In the last three years has your firm had a three year average Workers' Compensation experience modification rate exceeding 1.1?

Yes No

OR

B. In the last three years has your firm had a three-year average incident rate for total lost workday cases exceeding 10?

NOTE: Incident rates represent the number of lost workday cases per 100 full-time workers and is to be calculated as: $(N/EH) \times 200,000$, where

N = number of lost workday cases (as defined by the U.S. Dept. of Labor, Bureau of Labor Statistics)
EH = total hours worked by all employees during the calendar year
200,000 = base for 100 equivalent full-time working (working 40 hours per week, 50 weeks per year)

Yes No

10. In the past three years, has the federal EPA, Region IX or a California Air Quality Management District or Regional Water Quality Control Board assessed penalties three or more times, either against your firm, or against an owner for a violation resulting in whole or in part from any action or omission by your firm on a project on which your firm was a contractor?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

11. In the past three years, has the federal EPA, Region IX or a California Air Quality Management District or Regional Water Quality Control Board assessed a single penalty of \$100,000 or more, either against your firm, or against an owner for a violation resulting in whole or in part from any action or omission by your firm on a project on which your firm was the contractor?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

12. In the past three years, have civil penalties been assessed against your firm pursuant to California Labor Code 1777.7 for violation of California public works apprenticeship requirements, three or more times?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

13. In the past three years, has a public agency in California withheld contract payments or assessed penalties against your firm for violation of public works prevailing wage requirements, three or more times?

NOTE: If there is a pending administrative or court action appealing a withholding or penalty assessment, you need not include that withholding or penalty assessment in responding to this question.

Yes No

14. Has your firm been assessed penalties for violation of public works prevailing wage requirements in California, in an aggregate amount for the past three years of \$50,000 or more?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

VERIFICATION AND SIGNATURE

I, the undersigned, certify and declare that I have read all the foregoing answers to this Minimum Qualifications Questionnaire, and know their contents. The matters stated in these Questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed at 4170 Business Dr Cameron Park, CA, on _____.
(Location) 95682 (Date)

Signature: 

Print name: Mark Hemington

Title: President

NOTE: If two or more entities submit a bid on a contract as a Joint Venture, each entity within the Joint Venture must submit a separate Minimum Qualifications Questionnaire.

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

DRUG-FREE WORKPLACE POLICY AND AFFIDAVIT

BID PROPOSAL MAY BE DECLARED NONRESPONSIVE IF THIS FORM (COMPLETED) IS NOT ATTACHED.
Pursuant to City Council Resolution CC90-498 dated 6/26/90 the following is required.

The undersigned contractor certifies that it and all subcontractors performing under this Agreement will provide a drug-free workplace by:

1. Publishing a "Drug-Free Workplace" statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Establishing a Drug-Free Awareness Program to inform employees about:
 - a. The dangers of drug abuse in the workplace.
 - b. The contractor's policy of maintaining a drug-free workplace.
 - c. Any available drug counseling, rehabilitation, and employee assistance program.
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Notify employees that as a condition of employment under this Agreement, employees will be expected to:
 - a. Abide by the terms of the statement.
 - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace.
4. Making it a requirement that each employee to be engaged in the performance of the Agreement be given a copy on the "Drug-Free Workplace" statement.
5. Taking one of the following appropriate actions, within thirty (30) days of receiving notice from an employee or otherwise receiving such notice, that said employee has received a drug conviction for a violation occurring in the workplace:
 - a. Taking appropriate disciplinary action against such an employee, up to and including termination; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement or other appropriate agency.

* I certify that no person employed by this company, corporation, or business has been convicted of any criminal drug statute violation on any job site or project where this company, corporation or business was performing was within three years of the date of my signature below.

EXCEPTION:

Date	Violation Type	Place of Occurrence
------	----------------	---------------------


If additional space is required use back of this form.

*** The above statement will also be incorporated as a part of each subcontract agreement for any and all subcontractors selected for performance on this project.**

IN THE EVENT THIS COMPANY, CORPORATION, OR BUSINESS IS AWARDED THIS CONSTRUCTION AGREEMENT, AS A RESULT OF THIS BID; THE CONTRACTOR WITH HIS/HER SIGNATURE REPRESENTS TO THE CITY THAT THE INFORMATION DISCLOSED IN THIS DOCUMENT IS COMPLETE AND ACCURATE. IT IS UNDERSTOOD AND AGREED THAT FALSE CERTIFICATION IS SUBJECT TO IMMEDIATE TERMINATION BY THE CITY.

The Representations Made Herein On This Document Are Made Under Penalty Of Perjury.

CONTRACTOR'S NAME: Hemington Landscape Services, Inc.

BY:  President Date: 1/24/07

Signature

Title

Effects of violations: a. Suspension of payments under the Agreement. b. Suspension or termination of the Agreement. c. Suspension or debarment of the contractor from receiving any Agreement from the City of Sacramento for a period not to exceed five years.



DEPARTMENT OF
PARKS AND RECREATION

CITY OF SACRAMENTO
CALIFORNIA

915 I STREET, 5th Floor
SACRAMENTO, CA 95814

PARKS ADMINISTRATION
Park Planning, Design and Development

PH 916-808-8529
FX 916-808-8266

**ALDER PARK (LX56)
(Addendum #1)**

January 17, 2007

To all Potential Bidders:

Attached hereto are addenda items, which shall be incorporated into the request for proposal for above noted project. These changes shall be considered as part of the original documents, as if they were originally provided therein, and as such shall be used as contractual documents. All other terms, conditions, and specifications of the bid remain unchanged. Bidders must acknowledge receipt of this addendum prior to the hour and date specified in the bid request, or as amended, by one of the following methods:

- (a) By acknowledging receipt, on the proposal form submitted; or
- (b) By separate letter or telegram which includes a reference to the bid request and addendum number.

Failure to acknowledge receipt of this addendum in one of the above methods and cause acknowledgment to be received at the Clerk's Office, 915 I Street, Historic City Hall, 2nd Floor, Sacramento, CA 95814-2671, prior to the hour and date specified for receipt of bids, may result in rejection of your offer. If by virtue of this addendum you decide to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the bid request number and this addendum, and is received prior to the opening hour and date specified.

For any questions related to this Addendum, contact Tim Hopper at (916) 808-8173.

Very truly yours,

Tim Hopper
Administrative Officer

Enclosure

Clerk's Office

c: Distribution List
Planholders

ADDENDUM #1 DATE: January 17, 2007

Alder Park Rebid
(PN:LX56)

Addendum #1 includes:

Special Provisions. 1 General Requirement

1. V. Building Permits - Clarification:

The City Operator License Tax Fee for the Alder Park Building permit has been paid for by the Department of Parks and Recreation. There will be **NO** fee due when the contractor goes to pick up the Building Permit Plan set up from the Building Department.

Plans - Correction:

1. Sheet L-7 of 12 on the Groundcover Ledged

For this project the turf item will be sod not Hydroseed as stated on the plans. This item is correctly stated as sod on the Bid Proposal and Specifications.

Spec - Clarification:

1. Item No. 19 - Benches

The specs indicated in-ground mount park benches. The contractor has the option to purchase and install surface mount benches instead of the in-ground mount. The surface mount model is PP412P. With the surface mount option the contractor will be required to purchase and install the Mounting Plate Covers (set of 2) Model #: MC102 per bench. Additionally the contractor will be required to tack weld the bolts to prevent theft. Bench color will be per specification.

2. Item No. 32 – Park Rules Signs

The City of Sacramento will provide the contractor for installation two "Park Rules Signs" and one "Reservable Areas" signs. The contractor will be responsible for purchasing and install the signs post, concrete footing, and the bolt / brackets to install the signs.

3. Item No. 33 – Accessible Parking & Curb Paint

The quantity is incorrect. See the Bid Proposal and Schedule of Values for new bid quantity.

The contractor will be required to purchase and install the sign, the post, concrete footing, and bolt / brackets to install the sign. Additionally the contractor will be responsible for the purchase and installation of the curb paint per the specifications.

4. Item No. 34 – Doggie Walk Bag Dispenser

Attachment 5 as stated in Paragraph B of Item 34 of the construction specification is included with addendum #1.

Bid Proposal and Schedule of Values – Revised:

1. See Revised Quantity for Item Number 17 – 8' picnic tables and Item 33- Accessible Parking Sing & Curb Paint

Bid Proposal Guarantee – Revised:

A revised Bid Proposal Guarantee is included with Addendum #1 with the correct bid date.

BID DUE DATE OF JANUARY 24, 2007 AND REMAINDER OF PLANS AND SPECS REMAIN THE SAME.

Cc: File

DATE BID OPENED	1-24-07
EMPLOYEE INITIALS	V-M
MARK ONE BOX FOR EACH ITEM ONLY	
BID SECURITY	
<input type="checkbox"/> NONE REQUIRED	
<input checked="" type="checkbox"/> PROPERLY SIGNED	
BID DEPOSIT TYPE	
<input checked="" type="checkbox"/> BID BOND	
<input type="checkbox"/> CALIF. BANK CASHER'S CHECK	
<input type="checkbox"/> CERTIFIED CHECK	
<input type="checkbox"/> CASH	
<input type="checkbox"/> CALIF. BANK MONEY ORDER	
AFTER AWARD OF BID	
<input type="checkbox"/> SECURITY RETURNED	
<input type="checkbox"/> SECURITY ACCEPTED	
EMPLOYEE INITIALS	_____
DATE	_____