

FILED

SVA Construction



FEB - 6 2008

By The
Office of The City Clerk

SVA Construction
1617 College Street Woodland, CA 95695
General Contractor License CA#627514

City Council Sacramento
Sacramento Historic City Hall
915 "I" Street, City Clerk's Office
Sacramento, CA 95814

February 6, 2008

Subject: Bid Proposal B081181051

City Council Sacramento,

Enclosed is our proposal for On-Call Building Securement Services (B081181051) and a Cashiers Check in the amount of \$10,000.00 as our "Bid Bond".

We hoped to have my small business certification enclosed as well, but we are awaiting our letter from Business Service. I can tell you we will have our Small Business Certification # by end of business today and can offer it upon request.

SVA Construction & sole owner Steve Van Atta has been a licensed General Contractor since 1991. We have Workers Compensation Insurance with State Fund and Liability Insurance with Lincoln General. We will provide all Certificates upon request.

I have reviewed all portions of the work involved in this bid proposal and guarantee our ability to perform the described work in the manner and time set in the contract language. Thank you for the opportunity to bid this work.

Sincerely,

Steve Van Atta
SVA Construction
530-304-5396

TO THE HONORABLE CITY COUNCIL
SACRAMENTO, CALIFORNIA:

In compliance with the Contract Documents, the undersigned hereby proposes to furnish all required labor, materials, supervision, transportation, equipment, services, taxes and incidentals required for:

**On-Call Building Securement Services
(B081181051)**

in the City and County of Sacramento, California.

The City of Sacramento intends to select three (3) on-call building securement contractors for securement services. Any contract(s) resulting from this Bid shall be effective for a period not to exceed one year from the date of award. This contract may be extended on a year-to-year basis; however, in no case shall the renewal extend beyond three (3) years from date of the award of the original contract. The Contractor shall be capable of performing all securements, maintenance and repair services as outlined in the Technical Specifications and in conformance with the contract contained herein.

For furnishing the City of Sacramento with On-Call Building Securement Services, the awarded contractors shall provide all on-call building securement services, and record keeping. The bid items listed below are for evaluation purposes only.

1. All bids shall be based upon the scope of work as described in the Technical Specifications
2. All board-up cost shall include materials and labor, as described in the Technical Specifications (Board up Specifications).

The Work is to be done in strict conformity with the Contract Documents.

EMERGENCY RESPONSE
BID SHEET

SIZE OF OPENING:

Small windows (less than 8 sq. ft.)

Medium windows (8-16 sq. ft.)

Large windows (16-32 sq. ft.)

Slider (over 32 sq. ft.)

Where there is no primary door, install
Security door with padlock

BID COST:

\$ 85 EA

\$ 100 EA

\$ 125 EA

\$ 200 EA

\$ 175 EA

685

Hourly Rates

The following hourly rates shall be the total hourly charge for work required by the City. Such rates will include as a minimum, all wages, payroll taxes, fringe benefits, insurance, bonds, tools, transportation, overhead and profit, professional and general administrative expenses. Hourly rate will be the same on weekends and holidays.

Hourly Rates

	8:00 a.m. to 5:00 p.m.	5:00 p.m. to 8:00 a.m.
a. Response call	<u>\$65/HR</u>	<u>\$105/HR</u>
b. Carpenter	<u>\$65/HR</u>	<u>\$105/HR</u>
c. Electrician	<u>\$65/HR</u>	<u>\$105/HR</u>
d. Plumber	<u>\$65/HR</u>	<u>\$105/HR</u>
e. Laborer	<u>\$65/HR</u>	<u>\$105/HR</u>
	325	525

CONTRACTOR NAME: STEVE VAN ATTA SUA CONSTRUCTION

If awarded the Agreement, the undersigned agrees to sign said Agreement and furnish the necessary surety bonds and insurance certificates within ten (10) days after receipt of the notice of award of Agreement, and to begin work within fifteen (15) days after receipt of the Notice to Proceed by the City.

It is understood that this Bid Proposal is based upon completion of the Work within a period agreed to by the City and Contractor, commencing on the date set forth in the written Notice to Proceed issued by the City to the Contractor. The Contractor shall refer to Section 1.2 Completion Time of the Special Provisions for calculation of the completion date.

In determining the amount bid by each bidder, the City shall disregard mathematical errors in addition, subtraction, multiplication, and division that appear obvious on the face of the Proposal. When such a mathematical error appears on the face of the Proposal, the City shall have the right to correct such error and to compute the total amount bid by said bidder on the basis of the corrected figure or figures.

When an item price is required to be set forth in the Proposal, and the total for the item set forth separately does not agree with a figure which is derived by multiplying the item price times the Engineer's estimate of the quantity of work to be performed for said item, the item price shall prevail over the sum set forth as the total for the item unless, in the sole discretion of the City, such a procedure would be inconsistent with the policy of the bidding procedure. The total paid for each such item of work shall be based upon the item price and not the total price. Should the Proposal contain only total price for the item and the item price is omitted, the City shall determine the item price by dividing the total price for the item by the Engineer's estimate of the estimated quantities of work to be performed as items of work.

If the Proposal contains neither the item price nor the total price for the item, then it shall be deemed incomplete and the Proposal shall be disregarded.

The undersigned has examined the location of the proposed Work, the local conditions at the place where the Work is to be done, is familiar with the Contract Documents and is familiar and expressly agrees to the liquidated damages provision of the Contract Documents.

The undersigned has checked carefully all of the foregoing figures and understands that the City of Sacramento will not be responsible for any errors or omissions on the part of the undersigned in making up this Bid Proposal.

Enclosed is Bid Proposal Guarantee, as required, consisting of a bidder's bond or other acceptable security for not less than ten percent (10%) of the amount Bid Proposal.

The undersigned agrees that all addenda received and acknowledged herein shall become a part of and be included in this Bid Proposal. This Bid Proposal includes the following addenda:

Add. #	<u>1</u>	DATE	<u>JAN. 23, 2008</u> *#5
Add. #	<u>2</u>	DATE	<u>JAN. 24, 2008</u>
Add. #	_____	DATE	_____

* Add #1, Line 5 HAS A MAINTENANCE CLAUSE "THIS WOULD BE CHARGED AS LABOR - AS NEEDED."

NOTE: State whether your concern is a corporation, a co-partnership, private individual, or individuals doing business under a firm name.

I AM A SOLE PROPRIETOR

If the Bidder is a corporation, the Bid Proposal must be executed in the name of the corporation and must be signed by a duly authorized officer of the corporation.

If the Bidder is a partnership, the Bid Proposal must be executed in the name of the partnership and one of the partners must subscribe their signature thereto as the authorized representative of the partnership.

AMOUNT OF BID PROPOSAL GUARANTEE ENCLOSED:

(\$ 10,000) not less than ten percent (10%) of amount Bid Proposal

- _____ CERTIFIED CHECK
- _____ CASHIER'S CHECK
- _____ BID BOND
- _____ MONEY ORDER
- _____ OTHER SECURITY

CONTRACTOR:
By Steve Van Atta
(Signature)

STEVE VAN ATTA
(Print or Type)

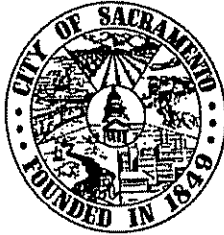
Title OWNER / PRIMARY
Address 1617 COLLEGE ST.
WOODLAND, CA. 95695
Telephone No. 530-304-5396
Fax No. 530-661-6465
Date JAN. 31, 2008

Contractor's License No. 627514 Type B

Expiration Date 5/31/2009

Tax I.D. Nos. - Fed. 83-0342669 State 271-6253-6

City of Sacramento Business Operation Tax Certificate No.
(City will not award contract if Certificate Number is missing.) Will provide when awarded



DEPARTMENT OF GENERAL SERVICES
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

915 I STREET
2nd FLOOR
SACRAMENTO, CA 95814

PHONE: 916-808-6240
FAX: 916-808-5747

ON-CALL BUILDING SECUREMENT SERVICES
(B081181051)
(Addendum #1)

January 23, 2008

To all Potential Bidders:

Attached hereto are addenda items, which shall be incorporated into the specifications for above noted project. These changes shall be considered as part of the original documents, as if they were originally provided therein, and as such shall be used as contractual documents. All other terms, conditions, and specifications of the bid remain unchanged. Bidders must acknowledge receipt of this addendum prior to the hour and date specified in the bid request, or as amended, by one of the following methods:

- (a) By acknowledging receipt, on the proposal form submitted; or
- (b) By separate letter or telegram which includes a reference to the bid request and addendum number.

Failure to acknowledge receipt of this addendum in one of the above methods and cause acknowledgment to be received at the Clerk's Office, 915 I Street, 1st Floor, Sacramento, CA 95814-2671, prior to the hour and date specified for receipt of bids, **may result in rejection of your offer**. If by virtue of this addendum you decide to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the bid request number and this addendum, and is received prior to the opening hour and date specified.

For any questions related to this Addendum, contact the Project Manager, Randy Stratton at (916) 808-6497.

Very truly yours,


Rochelle Freyman
Procurement Technician

Enclosure


Clerk's Office

c: Distribution List
Planholders

**ON-CALL BUILDING SECUREMENT SERVICES
(B081181051)**

-
- 1.** – Bid Date: **Remains unchanged January 30, 2008**
 - 2.** – Technical Specifications 2. Description of Work include the attached Board-Up Specifications with the description of work
 - 3.** – Contract Estimate: change \$300,000 to \$100,000
 - 4.** – Performance and Payment Bond requirements will be for \$100,000. If less than 3 contractors are selected, Performance and Payment Bond amounts may be higher.

DATE BID OPENED 2-6-08
EMPLOYEE INITIALS J.M.
MARK ONE BOX FOR EACH ITEM ONLY

BID SECURITY
 NONE REQUIRED
 PROPERLY SIGNED

BID DEPOSIT TYPE
 BID BOND
 CALIF. BANK CASHIER'S CHECK
 CERTIFIED CHECK
 CASH
 CALIF. BANK MONEY ORDER

AFTER AWARD OF BID
 SECURITY RETURNED
 SECURITY ACCEPTED

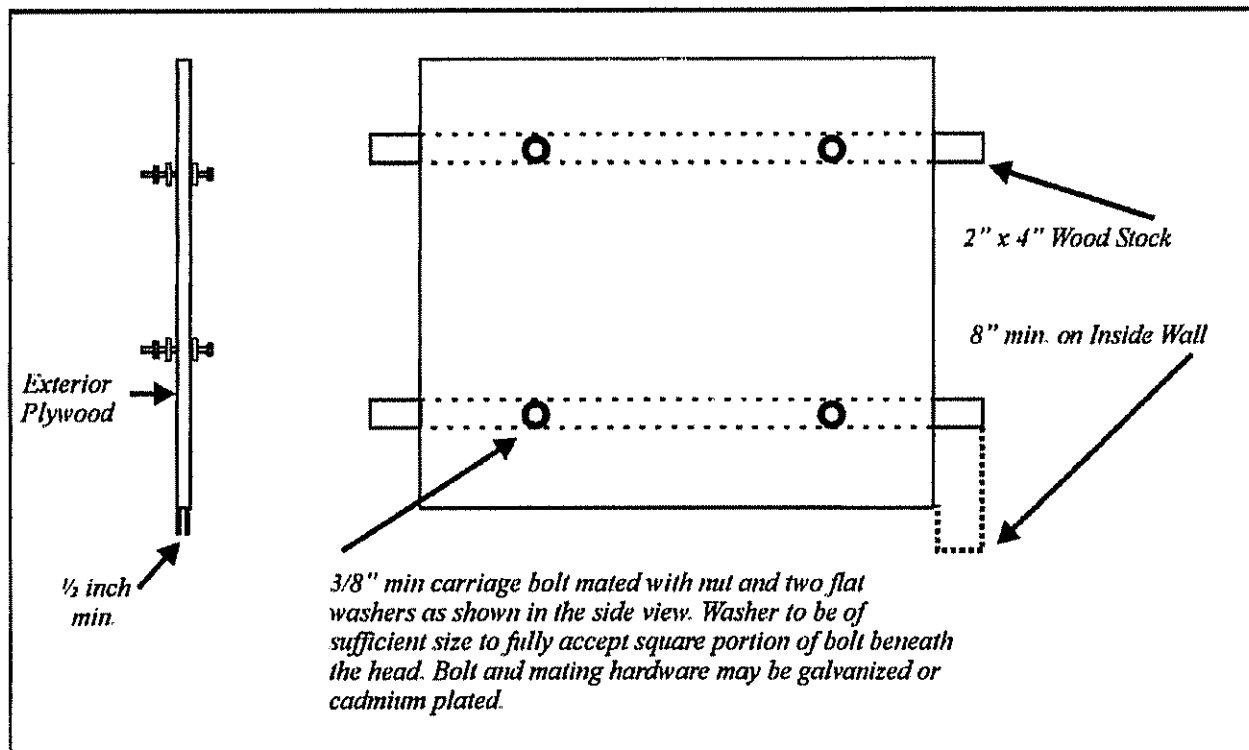
EMPLOYEE INITIALS _____
DATE _____

BOARD-UP SPECIFICATIONS

A ¾" exterior plywood outer door shall be fitted to the front entry door casing with a maximum 1/8" clearance on all sides. The plywood door shall be double hinged from the inside with hasp and padlock for securing. The installation shall be such that all exposed bolt or screw heads cannot be removed (i.e. flatten screw shank, peen threads or double nuts). The installation should be non-interfering with the property's front entry (which shall remain) and should open and close freely from any obstructions.

MINIMUM SPECIFICATION TO SECURE PROPERTY

1. All windows and doors, except the front door, through which access to the interior of the dwelling is made, shall be secured. All window boards will be fit to screen inset molding stop.
2. Plywood to be painted a neutral color.
3. Vent holes to be cut in and screened over



4. Minimum ½ inch plywood (¾ inch for doors) or approved material shall be cut to fit openings and be applied in a neat and workman-like fashion, and shall be painted in a color similar to the main structure. (Section 8.04.100 (E) and (K), Sacramento City Code).
5. The land surrounding the building shall be kept free from junk, trash, debris, and high grass or weeds as may be necessary to avoid fire hazard at all times during which the building is vacant (Section 8.04.100 (A) and (I), Sacramento City Code).

Property maintenance of all the above requirements must be maintained until the building is occupied or removed from the property.



DEPARTMENT OF GENERAL SERVICES
PROCUREMENT SERVICES DIVISION

CITY OF SACRAMENTO
CALIFORNIA

915 I STREET
2nd FLOOR
SACRAMENTO, CA 95814

PHONE: 916-808-6240
FAX: 916-808-5747

ON-CALL BUILDING SECUREMENT SERVICES
(B081181051)
(Addendum #2)

January 24, 2008

To all Potential Bidders:

Attached hereto are addenda items, which shall be incorporated into the specifications for above noted project. These changes shall be considered as part of the original documents, as if they were originally provided therein, and as such shall be used as contractual documents. All other terms, conditions, and specifications of the bid remain unchanged. Bidders must acknowledge receipt of this addendum prior to the hour and date specified in the bid request, or as amended, by one of the following methods:

- (a) By acknowledging receipt, on the proposal form submitted; or
- (b) By separate letter or telegram which includes a reference to the bid request and addendum number.

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For any questions related to this Addendum, contact the Project Manager, Randy Stratton at (916) 808-6497.

Very truly yours,


Rochelle Freyman
Procurement Technician

Enclosure


Clerk's Office

c: Distribution List
Planholders

ON-CALL BUILDING SECUREMENT SERVICES

(B081181051)

- 1.** – Bid Date: Has changed from January 30, 2008 to February 6, 2008.
- 2.** – ESBD Forms, Small Business Certification applications and requirements are available on-line at www.cityofsacramento.org/esbd. The ESBD Program meetings are recommended, but not required. Trevor Walton can meet one-on-one with contractors, or answer questions over the phone relating to the ESBD program. Trevor Walton can be reached at 916-808-6240.

DRUG-FREE WORKPLACE POLICY AND AFFIDAVIT

BID PROPOSAL MAY BE DECLARED NONRESPONSIVE IF THIS FORM (COMPLETED) IS NOT ATTACHED.
Pursuant to City Council Resolution CC90-498 dated 6/26/90 the following is required.

The undersigned contractor certifies that it and all subcontractors performing under this Agreement will provide a drug-free workplace by:

1. Publishing a "Drug-Free Workplace" statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Establishing a Drug-Free Awareness Program to inform employees about:
 - a. The dangers of drug abuse in the workplace
 - b. The contractor's policy of maintaining a drug-free workplace
 - c. Any available drug counseling, rehabilitation, and employee assistance program.
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Notify employees that as a condition of employment under this Agreement, employees will be expected to:
 - a. Abide by the terms of the statement.
 - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace.
4. Making it a requirement that each employee to be engaged in the performance of the Agreement be given a copy on the "Drug-Free Workplace" statement.
5. Taking one of the following appropriate actions, within thirty (30) days of receiving notice from an employee or otherwise receiving such notice, that said employee has received a drug conviction for a violation occurring in the workplace:
 - a. Taking appropriate disciplinary action against such an employee, up to and including termination; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement or other appropriate agency.

* I certify that no person employed by this company, corporation, or business has been convicted of any criminal drug statute violation on any job site or project where this company, corporation or business was performing was within three years of the date of my signature below.

EXCEPTION: _____
Date Violation Type Place of Occurrence

If additional space is required use back of this form.

* The above statement will also be incorporated as a part of each subcontract agreement for any and all subcontractors selected for performance on this project.

IN THE EVENT THIS COMPANY, CORPORATION, OR BUSINESS IS AWARDED THIS CONSTRUCTION AGREEMENT, AS A RESULT OF THIS BID; THE CONTRACTOR WITH HIS/HER SIGNATURE REPRESENTS TO THE CITY THAT THE INFORMATION DISCLOSED IN THIS DOCUMENT IS COMPLETE AND ACCURATE. IT IS UNDERSTOOD AND AGREED THAT FALSE CERTIFICATION IS SUBJECT TO IMMEDIATE TERMINATION BY THE CITY.

The Representations Made Herein On This Document Are Made Under Penalty Of Perjury.

CONTRACTOR'S NAME: SVA CONSTRUCTION
BY: [Signature] OWNER Date: JAN. 31, 2008
Signature Title

Effects of violations: a. Suspension of payments under the Agreement. b. Suspension or termination of the Agreement. c. Suspension or debarment of the contractor from receiving any Agreement from the City of Sacramento for a period not to exceed five years.

MINIMUM QUALIFICATIONS QUESTIONNAIRE

Sacramento City Code section 3.60.020 authorizes the Sacramento City Council to adopt standard minimum qualifications for bidders on competitively bid public works construction projects, and requires, among other provisions, that a bidder meet such minimum qualifications at the time of bid opening to be considered responsible. On June 8, 2004, the City Council adopted Resolution No. 2004-433 establishing these standard minimum qualifications. Pursuant to City Code section 3.60.020, a bidder failing to meet these minimum qualifications at the time of bid opening shall not be considered a responsible bidder.

All bidders must demonstrate compliance with the minimum qualifications established by Resolution No. 2004-433 by completing all of the questions contained in this questionnaire. If a bidder answers "yes" to any single question, fails to submit a fully completed questionnaire, or submits false information, this will result in a determination that the minimum qualifications are not met, and the bidder shall not be considered a responsible bidder for purposes of bidding on this contract. If two or more entities submit a bid on a contract as a Joint Venture, each entity within the Joint Venture must separately meet these minimum qualifications for the Joint Venture to be considered a responsible bidder.

The City of Sacramento ("City") shall make its determination on the basis of the submitted questionnaire, as well as any relevant information that is obtained from others or as a result of investigation by the City. While it is the intent of this questionnaire to assist the City in determining whether bidders possess the minimum qualifications necessary to submit bids on the City's competitively bid public works construction contracts, the fact that a bidder submits a questionnaire demonstrating that it meets these minimum qualifications shall not in any way limit or affect the City's ability to: (1) review other information contained in the bid submitted by the bidder, and additional relevant information, and determine whether the contractor is a responsive and/or responsible bidder; or (2) establish pre-qualification requirements for a specific contract or contracts.

By submitting this questionnaire, the bidder consents to the disclosure of its questionnaire answers: (i) to third parties for purposes of verification and investigation; (ii) in connection with any protest, challenge or appeal of any action taken by the City; and (iii) as required by any law or regulation, including without limitation the California Public Records Act (Calif. Gov't Code sections 6250 et seq.). Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the bidder submitting the questionnaire. If any information provided by a bidder becomes inaccurate, the bidder shall immediately notify the City and provide updated accurate information in writing, under penalty of perjury.

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

QUESTIONNAIRE

NOTICE: All of the following questions regarding "your firm" refer to the firm (corporation, partnership or sole proprietor) submitting this questionnaire, as well as any firm(s) with which any of your firm's owners, officers, or partners are or have been associated as an owner, officer, partner or similar position within the last five years.

The firm submitting this questionnaire shall not be considered a responsible bidder if the answer to any of these questions is "yes", or if the firm submits a questionnaire that is not fully completed or contains false information.

1. **Classification & Expiration Date(s) of California Contractor's License Number(s) held by firm:**

SVA CONSTRUCTION GENERAL B 5/31/09 627514

2. Has a contractor's license held by your firm and/or any owner, officer or partner of your firm been revoked at anytime in the last five years?

Yes No

3. Within the last five years, has a surety firm completed a contract on your firm's behalf, or paid for completion of a contract to which your firm was a party, because your firm was considered to be in default or was terminated for cause by the project owner?

Yes No

4. At the time of submitting this minimum qualifications questionnaire, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either California Labor Code section 1777.1 (prevailing wage violations) or Labor Code section 1777.7 (apprenticeship violations)?

Yes No

5. At any time during the last five years, has your firm, or any of its owners, officers or partners been convicted of a crime involving the awarding of a contract for a government construction project, or the bidding or performance of a government contract?

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

6. Answer either subsection A or B, as applicable:

A. Your firm has completed three or more government construction contracts in Sacramento County within the last five years: Within those five years, has your firm been assessed liquidated damages on three or more government construction contracts in Sacramento County for failure to complete contract work on time?

NOTE: If there is a pending administrative or court action challenging the assessment of liquidated damages on a government contract within the last five years, you need not include that contract in responding to this question.

Yes No Not applicable

OR

B. Your firm has not completed at least three government construction contracts in Sacramento County within the last five years: Within the last three years, has your firm been assessed liquidated damages on three or more government construction contracts for failure to complete contract work on time?

NOTE: If there is a pending administrative or court action challenging an assessment of liquidated damages on a government contract within the last three years, you need not include that contract in responding to this question.

Yes No Not applicable

7. In the last three years has your firm been debarred from bidding on, or completing, any government agency or public works construction contract for any reason?

NOTE: If there is a pending administrative or court action challenging a debarment, you need not include that debarment in responding to this question.

Yes No

8. Has CAL OSHA assessed a total of three or more penalties against your firm for any "serious" or "willful" violation occurring on construction projects performed in Sacramento County at any time within the last three years?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

9. Answer either subsection A or B, as preferred:

A. In the last three years has your firm had a three year average Workers' Compensation experience modification rate exceeding 1.1?

Yes No

OR

B. In the last three years has your firm had a three-year average incident rate for total lost workday cases exceeding 10?

NOTE: Incident rates represent the number of lost workday cases per 100 full-time workers and is to be calculated as: $(N/EH) \times 200,000$, where

N = number of lost workday cases (as defined by the U.S. Dept. of Labor, Bureau of Labor Statistics)
EH = total hours worked by all employees during the calendar year
200,000 = base for 100 equivalent full-time working (working 40 hours per week, 50 weeks per year)

Yes No

10. In the past three years, has the federal EPA, Region IX or a California Air Quality Management District or Regional Water Quality Control Board assessed penalties three or more times, either against your firm, or against an owner for a violation resulting in whole or in part from any action or omission by your firm on a project on which your firm was a contractor?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

11. In the past three years, has the federal EPA, Region IX or a California Air Quality Management District or Regional Water Quality Control Board assessed a single penalty of \$100,000 or more, either against your firm, or against an owner for a violation resulting in whole or in part from any action or omission by your firm on a project on which your firm was the contractor?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

12. In the past three years, have civil penalties been assessed against your firm pursuant to California Labor Code 1777.7 for violation of California public works apprenticeship requirements, three or more times?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

13. In the past three years, has a public agency in California withheld contract payments or assessed penalties against your firm for violation of public works prevailing wage requirements, three or more times?

NOTE: If there is a pending administrative or court action appealing a withholding or penalty assessment, you need not include that withholding or penalty assessment in responding to this question.

Yes No

14. Has your firm been assessed penalties for violation of public works prevailing wage requirements in California, in an aggregate amount for the past three years of \$50,000 or more?

NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes No

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

VERIFICATION AND SIGNATURE

I, the undersigned, certify and declare that I have read all the foregoing answers to this Minimum Qualifications Questionnaire, and know their contents. The matters stated in these Questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed at Woodland, on JAN 31, 2008
(Location) (Date)

Signature: Steve Van Atta

Print name: STEVE VAN ATTA

Title: OWNER - SUA CONSTRUCTION

NOTE: If two or more entities submit a bid on a contract as a Joint Venture, each entity within the Joint Venture must submit a separate Minimum Qualifications Questionnaire.

FOR CITY CLERK USE ONLY

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004