

FILED

Gold Valley Construction

CITY OF SACRAMENTO  
Department of Parks and Recreation  
Park Planning, Design and Development

AUG 22 2007

By The  
Office of The City Clerk

Bid Proposal  
Page 1 of 5

CONTRACTOR NAME: Gold Valley Const. Inc

TO THE HONORABLE CITY COUNCIL  
SACRAMENTO, CALIFORNIA:

In compliance with the Contract Documents, the undersigned hereby proposes to furnish all required labor, materials, supervision, transportation, equipment, services, taxes and incidentals required for:

VERANO CREEK PARK  
(LT72)

in the City and County of Sacramento, California.

The Work is to be done in strict conformity with the Contract Documents now on file in the Office of the City Clerk, for the following sum:

Item No.	Item	Estimated Quantity	Unit	Unit Price	Total
1.	Clearing & Grubbing, Coordination and Mobilization Project	1	LS	\$ Lump Sum	\$ 25,000 <sup>00</sup>
2.	Temporary Construction Fencing	1	LS	\$ Lump Sum	\$ 1750 <sup>00</sup>
3.	Site Grading and Construction Staking	1	LS	\$ Lump Sum	\$ 20,500 <sup>00</sup>
4.	Erosion & Sediment Control	1	LS	\$ Lump Sum	\$ 7500 <sup>00</sup>
5.	6" PVC Drain Pipe	15	LF	\$ 75 <sup>00</sup>	\$ 1125 <sup>00</sup>
6.	2" Class 200 PVC Drain Pipe	2	LF	\$ 100 <sup>00</sup>	\$ 200 <sup>00</sup>
7.	Dry Well / Catch Basin Sump	4	EA	\$ 1500 <sup>00</sup>	\$ 6000 <sup>00</sup>
8.	Play Area Catch Basin	1	EA	\$ 1500 <sup>00</sup>	\$ 1500 <sup>00</sup>
9.	9" Concrete Mow band	310	LF	\$ 15 <sup>00</sup>	\$ 4650 <sup>00</sup>
10.	Concrete Paving	1	LS	\$ —	\$ 15500 <sup>00</sup>
11.	Concrete Play Area Curb	140	LF	\$ 27 <sup>00</sup>	\$ 3780 <sup>00</sup>
12.	Concrete Sign and Footing	1	EA	\$ 5000 <sup>00</sup>	\$ 5000 <sup>00</sup>
13.	Play Area Access Ramp	1	LS	\$ Lump Sum	\$ 1800 <sup>00</sup>

14.	10' Wide Maximum Concrete Driveway	2	EA	\$ 3000 <sup>00</sup>	\$ 6000 <sup>00</sup>
15.	Fold Down Bollard	2	EA	\$ 900 <sup>00</sup>	\$ 1800 <sup>00</sup>
16.	Trex Header Board to Install	70	LF	\$ 10 <sup>00</sup>	\$ 700 <sup>00</sup>
17.	Landscape Boulders to Install	13	EA	\$ 350 <sup>00</sup>	\$ 4550 <sup>00</sup>
18.	Tot Lot and Swings	1	LS	\$ —	\$ 52,422 <sup>00</sup>
19.	Rubber Mat	4	EA	\$ 600 <sup>00</sup>	\$ 2400 <sup>00</sup>
20.	Bark Mulch	1	LS	\$ Lump Sum	\$ 4500 <sup>00</sup>
21.	Wood Fiber in Play Area	1	LS	\$ Lump Sum	\$ 8500 <sup>00</sup>
22.	Post and Cable Fence	370	LF	\$ 14 <sup>50</sup>	\$ 5365 <sup>00</sup>
23.	Drinking Fountain	1	EA	\$ 5500 <sup>00</sup>	\$ 5500 <sup>00</sup>
24.	8' Picnic Tables	4	EA	\$ 1325 <sup>00</sup>	\$ 5300 <sup>00</sup>
25.	Benches	2	EA	\$ 1075 <sup>00</sup>	\$ 2150 <sup>00</sup>
26.	Trash and Recycle Receptacles to Install	6	EA	\$ 600 <sup>00</sup>	\$ 3600 <sup>00</sup>
27.	Grills to Install	1	EA	\$ 775 <sup>00</sup>	\$ 775 <sup>00</sup>
28.	Electrical with Park Lighting	1	LS	\$ Lump Sum	\$ 18800 <sup>00</sup>
29.	Central Control System	1	LS	\$ Lump Sum	\$ 15000 <sup>00</sup>
30.	Automatic Irrigation System	1	LS	\$ Lump Sum	\$ 29000 <sup>00</sup>
31.	24" Box Trees	22	EA	\$ 275 <sup>00</sup>	\$ 6050 <sup>00</sup>
32.	Shrub and Groundcovers	700	SF	\$ 4 <sup>00</sup>	\$ 2800 <sup>00</sup>
33.	Turf Sod	4500	SF	\$ .65¢	\$ 2925 <sup>00</sup>
34.	No Mow Fescue Sod	2,000	SF	\$ .85¢	\$ 1700 <sup>00</sup>
35.	Landscape Maintenance (30 Days)	1	LS	\$ Lump Sum	\$ 2500 <sup>00</sup>
36.	Potable Water Line	1	LS	\$ Lump Sum	\$ 2200 <sup>00</sup>
37.	6' Chain Link Fence with Privacy Slats to Install	168	LF	\$ 25 <sup>00</sup>	\$ 4200 <sup>00</sup>

38.	Exposed Aggregate Concrete Flatwork	733	SF	\$ 12 <sup>00</sup>	\$ 8796 <sup>00</sup>
39.	Booster pump	1	LS	\$ Lump Sum	\$ 11500 <sup>00</sup>
40.	Decomposed Granite with stabilizer	680	SF	\$ 6 <sup>00</sup>	\$ 4080 <sup>00</sup>
41.	Park rule signs	2	EA	\$ 500 <sup>00</sup>	\$ 1000 <sup>00</sup>
42.	Accessible painted curb and sign	1	LS	\$ Lump Sum	\$ 1000 <sup>00</sup>
43.	Street Asphalt, Concrete Curb, Gutter & Sidewalk	1	LS	\$ Lump Sum	\$ 35650 <sup>00</sup>
<b>BASE BID SUBTOTAL</b>					\$ 345,068 <sup>00</sup>
					(11) (345,068 <sup>00</sup> )

**ADDITIVE ALTERNATE BID ITEMS:**

A1	Vehicular Concrete Paving	2326	SF	\$ 9 <sup>35</sup>	\$ 21748 <sup>10</sup>
A2	Vehicular Asphalt Paving along Doolittle Street	2445	SF	\$ 4 <sup>50</sup>	\$ 11002 <sup>50</sup>
<b>ADDITIVE ALTERNATE SUBTOTAL</b>					\$ 32750 <sup>60</sup>
<b>BASE BID PLUS ADDITIVE ALTERNATE TOTAL</b>					\$ 377,818. <sup>60</sup>
					(12)

(F) – denotes final pay quantity

CONTRACTOR NAME: Gold Valley Const. Inc

If awarded the Agreement, the undersigned agrees to sign said Agreement and furnish the necessary surety bonds and insurance certificates within ten (10) days after receipt of the notice of award of Agreement, and to begin work within fifteen (15) days after receipt of the Notice to Proceed by the City.

It is understood that this Bid Proposal is based upon completion of the Work within a period of **SEVENTY FIVE (75) WORKING DAYS, PLUS LANDSCAPE MAINTENANCE PERIOD**. The undersigned agrees that all underground work for this project will be completed before the rainy season begins. The Contractor shall refer to Section 1.2 Completion Time of the Special Provisions for calculation of the completion date.

**The Landscape Architect's order of preference will be as follows: base bid first, followed by additive alternates in chronological order, based on funds available.**

In determining the amount bid by each bidder, the City shall disregard mathematical errors in addition, subtraction, multiplication, and division that appear obvious on the face of the Proposal. When such a mathematical error appears on the face of the Proposal, the City shall have the right to correct such error and to compute the total amount bid by said bidder on the basis of the corrected figure or figures.

When an item price is required to be set forth in the Proposal, and the total for the item set forth separately does not agree with a figure which is derived by multiplying the item price times the Engineer's estimate of the quantity of work to be performed for said item, the item price shall prevail over the sum set forth as the total for the item unless, in the sole discretion of the City, such a procedure would be inconsistent with the policy of the bidding procedure. The total paid for each such item of work shall be based upon the item price and not the total price. Should the Proposal contain only total price for the item and the item price is omitted, the City shall determine the item price by dividing the total price for the item by the Engineer's estimate of the estimated quantities of work to be performed as items of work.

If the Proposal contains neither the item price nor the total price for the item, then it shall be deemed incomplete and the Proposal shall be disregarded.

The undersigned has examined the location of the proposed Work, the local conditions at the place where the Work is to be done, is familiar with the Contract Documents and is familiar and expressly agrees to the liquidated damages provision of the Contract Documents. The undersigned has checked carefully all of the foregoing figures and understands that the City of Sacramento will not be responsible for any errors or omissions on the part of the undersigned in making up this Bid Proposal.

Enclosed is Bid Proposal Guarantee, as required, consisting of a bidder's bond or other acceptable security for not less than ten percent (10%) of the amount Bid Proposal.

The undersigned agrees that all addenda received and acknowledged herein shall become a part of and be included in this Bid Proposal. This Bid Proposal includes the following addenda:

Add. #	<u>1</u>	DATE	<u>8-14-07</u>
Add. #	_____	DATE	_____
Add. #	_____	DATE	_____

NOTE: State whether your concern is a corporation, a co-partnership, private individual, or individuals doing business under a firm name. Corporation -  
Gold Valley Construction Inc  
If the Bidder is a corporation, the Bid Proposal must be executed in the name of the corporation and must be signed by a duly authorized officer of the corporation.

If the Bidder is a partnership, the Bid Proposal must be executed in the name of the partnership and one of the partners must subscribe their signature thereto as the authorized representative of the partnership.

AMOUNT OF BID PROPOSAL GUARANTEE ENCLOSED:

(\$ 10<sup>90</sup>) not less than ten percent (10%) of amount Bid Proposal

\_\_\_\_\_  
\_\_\_\_\_  
XXX BID BOND  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CERTIFIED CHECK  
CASHIER'S CHECK  
MONEY ORDER  
OTHER SECURITY

CONTRACTOR:

By [Signature]  
(Signature)

Tom Lamson  
(Print or Type)

Title Sec/Pres.  
Address \_\_\_\_\_

Telephone No. 916-788-0150  
Fax No. 916-788-1734  
EMAIL ADDRESS tom@gvci.net  
Date 8-22-07

**(Please write clearly)**

Contractor's License No. 795031  
Expiration Date 5-31-09  
Tax I.D. Nos. - Fed. 680470954  
City of Sacramento Business Operation Tax Certificate No. 114889  
(City will not award contract if Certificate Number is missing.)

Type A, B, C-8  
State 45996972

## **MINIMUM QUALIFICATIONS QUESTIONNAIRE**

Sacramento City Code section 3.60.020 authorizes the Sacramento City Council to adopt standard minimum qualifications for bidders on competitively bid public works construction projects, and requires, among other provisions, that a bidder meet such minimum qualifications at the time of bid opening to be considered responsible. On June 8, 2004, the City Council adopted Resolution No. 2004-433 establishing these standard minimum qualifications. Pursuant to City Code section 3.60.020, a bidder failing to meet these minimum qualifications at the time of bid opening shall not be considered a responsible bidder.

All bidders must demonstrate compliance with the minimum qualifications established by Resolution No. 2004-433 by completing all of the questions contained in this questionnaire. If a bidder answers "yes" to any single question, fails to submit a fully completed questionnaire, or submits false information, this will result in a determination that the minimum qualifications are not met, and the bidder shall not be considered a responsible bidder for purposes of bidding on this contract. If two or more entities submit a bid on a contract as a Joint Venture, each entity within the Joint Venture must separately meet these minimum qualifications for the Joint Venture to be considered a responsible bidder.

The City of Sacramento ("City") shall make its determination on the basis of the submitted questionnaire, as well as any relevant information that is obtained from others or as a result of investigation by the City. While it is the intent of this questionnaire to assist the City in determining whether bidders possess the minimum qualifications necessary to submit bids on the City's competitively bid public works construction contracts, the fact that a bidder submits a questionnaire demonstrating that it meets these minimum qualifications shall not in any way limit or affect the City's ability to: (1) review other information contained in the bid submitted by the bidder, and additional relevant information, and determine whether the contractor is a responsive and/or responsible bidder; or (2) establish pre-qualification requirements for a specific contract or contracts.

By submitting this questionnaire, the bidder consents to the disclosure of its questionnaire answers: (i) to third parties for purposes of verification and investigation; (ii) in connection with any protest, challenge or appeal of any action taken by the City; and (iii) as required by any law or regulation, including without limitation the California Public Records Act (Calif. Gov't Code sections 6250 et seq.). Each questionnaire must be signed under penalty of perjury in the manner designated at the end of the form, by an individual who has the legal authority to bind the bidder submitting the questionnaire. If any information provided by a bidder becomes inaccurate, the bidder shall immediately notify the City and provide updated accurate information in writing, under penalty of perjury.

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

**QUESTIONNAIRE**

**NOTICE:** All of the following questions regarding "your firm" refer to the firm (corporation, partnership or sole proprietor) submitting this questionnaire, as well as any firm(s) with which any of your firm's owners, officers, or partners are or have been associated as an owner, officer, partner or similar position within the last five years.

The firm submitting this questionnaire shall not be considered a responsible bidder if the answer to any of these questions is "yes", or if the firm submits a questionnaire that is not fully completed or contains false information.

1. **Classification & Expiration Date(s) of California Contractor's License Number(s) held by firm:**

A.B.C-8 5-31-09 795031

2. Has a contractor's license held by your firm and/or any owner, officer or partner of your firm been revoked at anytime in the last five years?

Yes  No

3. Within the last five years, has a surety firm completed a contract on your firm's behalf, or paid for completion of a contract to which your firm was a party, because your firm was considered to be in default or was terminated for cause by the project owner?

Yes  No

4. At the time of submitting this minimum qualifications questionnaire, is your firm ineligible to bid on or be awarded a public works contract, or perform as a subcontractor on a public works contract, pursuant to either California Labor Code section 1777.1 (prevailing wage violations) or Labor Code section 1777.7 (apprenticeship violations)?

Yes  No

5. At any time during the last five years, has your firm, or any of its owners, officers or partners been convicted of a crime involving the awarding of a contract for a government construction project, or the bidding or performance of a government contract?

Yes  No

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

6. Answer either subsection A or B, as applicable:

A. Your firm has completed three or more government construction contracts in Sacramento County within the last five years: Within those five years, has your firm been assessed liquidated damages on three or more government construction contracts in Sacramento County for failure to complete contract work on time?

**NOTE: If there is a pending administrative or court action challenging the assessment of liquidated damages on a government contract within the last five years, you need not include that contract in responding to this question.**

Yes

No

Not applicable

**OR**

B. Your firm has not completed at least three government construction contracts in Sacramento County within the last five years: Within the last three years, has your firm been assessed liquidated damages on three or more government construction contracts for failure to complete contract work on time?

**NOTE: If there is a pending administrative or court action challenging an assessment of liquidated damages on a government contract within the last three years, you need not include that contract in responding to this question.**

Yes

No

Not applicable

7. In the last three years has your firm been debarred from bidding on, or completing, any government agency or public works construction contract for any reason?

**NOTE: If there is a pending administrative or court action challenging a debarment, you need not include that debarment in responding to this question.**

Yes

No

8. Has CAL OSHA assessed a total of three or more penalties against your firm for any "serious" or "willful" violation occurring on construction projects performed in Sacramento County at any time within the last three years?

**NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.**

Yes

No

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

9. Answer either subsection A or B, as preferred:

A. In the last three years has your firm had a three year average Workers' Compensation experience modification rate exceeding 1.1?

Yes

No

**OR**

B. In the last three years has your firm had a three-year average incident rate for total lost workday cases exceeding 10?

**NOTE: Incident rates represent the number of lost workday cases per 100 full-time workers and is to be calculated as:  $(N/EH) \times 200,000$ , where**

**N** = number of lost workday cases (as defined by the U.S. Dept. of Labor, Bureau of Labor Statistics)  
**EH** = total hours worked by all employees during the calendar year  
**200,000** = base for 100 equivalent full-time working (working 40 hours per week, 50 weeks per year)

Yes

No

10. In the past three years, has the federal EPA, Region IX or a California Air Quality Management District or Regional Water Quality Control Board assessed penalties three or more times, either against your firm, or against an owner for a violation resulting in whole or in part from any action or omission by your firm on a project on which your firm was a contractor?

**NOTE: If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.**

Yes

No

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

11. In the past three years, has the federal EPA, Region IX or a California Air Quality Management District or Regional Water Quality Control Board assessed a single penalty of \$100,000 or more, either against your firm, or against an owner for a violation resulting in whole or in part from any action or omission by your firm on a project on which your firm was the contractor?

**NOTE:** If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes

No

12. In the past three years, have civil penalties been assessed against your firm pursuant to California Labor Code 1777.7 for violation of California public works apprenticeship requirements, three or more times?

**NOTE:** If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes

No

13. In the past three years, has a public agency in California withheld contract payments or assessed penalties against your firm for violation of public works prevailing wage requirements, three or more times?

**NOTE:** If there is a pending administrative or court action appealing a withholding or penalty assessment, you need not include that withholding or penalty assessment in responding to this question.

Yes

No

14. Has your firm been assessed penalties for violation of public works prevailing wage requirements in California, in an aggregate amount for the past three years of \$50,000 or more?

**NOTE:** If there is a pending administrative or court action appealing a penalty assessment, you need not include that penalty assessment in responding to this question.

Yes

No

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**FOR CITY CLERK USE ONLY**

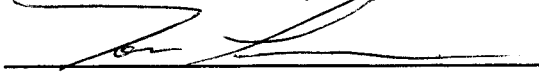
RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

**VERIFICATION AND SIGNATURE**

I, the undersigned, certify and declare that I have read all the foregoing answers to this Minimum Qualifications Questionnaire, and know their contents. The matters stated in these Questionnaire answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signed at Roseville, CA, on 8-22-07.  
(Location) (Date)

Signature: 

Print name: Tom Lamson

Title: Sec / Treasurer

NOTE: If two or more entities submit a bid on a contract as a Joint Venture, each entity within the Joint Venture must submit a separate Minimum Qualifications Questionnaire.

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**FOR CITY CLERK USE ONLY**

RESOLUTION NO.: 2004-433

DATE ADOPTED: June 8, 2004

## Green Contracting Survey (Voluntary)

The City of Sacramento and the Sacramento Metropolitan Air Quality District (SMAQMD) are conducting a joint pilot project to help meet Federal Clean Air Standards for the Sacramento region.

Attached is a Green Contracting Fleet Inventory Form. Please complete the form, remove it from the bid package and return it to SMAQMD in the postage paid envelope provided with the bid package. Please do not return the Green Contracting Fleet Inventory Form to the City of Sacramento with the bid documents or otherwise.

A limited amount of funds and other financial incentives may be available to qualified contractors participating in this joint project to assist qualified contractors with upgrading and/or replacing equipment and/or trucks.

**Completing and returning the Green Contracting Fleet Inventory Form is strictly voluntary.**

<b>DATE BID OPENED</b> <u>8-22-07</u>
<b>EMPLOYEE INITIALS</b> <u>N.M.</u>
<small>MARK ONE BOX FOR EACH ITEM ONLY</small>
<b>BID SECURITY</b>
<input type="checkbox"/> NONE REQUIRED
<input checked="" type="checkbox"/> PROPERLY SIGNED
<b>BID DEPOSIT TYPE</b>
<input checked="" type="checkbox"/> BID BOND
<input type="checkbox"/> CALIF. BANK CASHIER'S CHECK
<input type="checkbox"/> CERTIFIED CHECK
<input type="checkbox"/> CASH
<input type="checkbox"/> CALIF. BANK MONEY ORDER
<b>AFTER AWARD OF BID</b>
<input type="checkbox"/> SECURITY RETURNED
<input type="checkbox"/> SECURITY ACCEPTED
<b>EMPLOYEE INITIALS</b> _____
<b>DATE</b> _____





**DRUG-FREE WORKPLACE POLICY AND AFFIDAVIT**

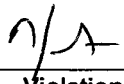
***BID PROPOSAL MAY BE DECLARED NONRESPONSIVE IF THIS FORM (COMPLETED) IS NOT ATTACHED.  
Pursuant to City Council Resolution CC90-498 dated 6/26/90 the following is required.***

The undersigned contractor certifies that it and all subcontractors performing under this Agreement will provide a drug-free workplace by:

1. Publishing a "Drug-Free Workplace" statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Establishing a Drug-Free Awareness Program to inform employees about:
  - a. The dangers of drug abuse in the workplace.
  - b. The contractor's policy of maintaining a drug-free workplace.
  - c. Any available drug counseling, rehabilitation, and employee assistance program.
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
3. Notify employees that as a condition of employment under this Agreement, employees will be expected to:
  - a. Abide by the terms of the statement.
  - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace.
4. Making it a requirement that each employee to be engaged in the performance of the Agreement be given a copy on the "Drug-Free Workplace" statement.
5. Taking one of the following appropriate actions, within thirty (30) days of receiving notice from an employee or otherwise receiving such notice, that said employee has received a drug conviction for a violation occurring in the workplace:
  - a. Taking appropriate disciplinary action against such an employee, up to and including termination; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement or other appropriate agency.

\* I certify that no person employed by this company, corporation, or business has been convicted of any criminal drug statute violation on any job site or project where this company, corporation or business was performing was within three years of the date of my signature below.

EXCEPTION: \_\_\_\_\_

	 Violation Type	_____ Place of Occurrence
Date		

If additional space is required use back of this form.

**\* The above statement will also be incorporated as a part of each subcontract agreement for any and all subcontractors selected for performance on this project.**

**IN THE EVENT THIS COMPANY, CORPORATION, OR BUSINESS IS AWARDED THIS CONSTRUCTION AGREEMENT, AS A RESULT OF THIS BID; THE CONTRACTOR WITH HIS/HER SIGNATURE REPRESENTS TO THE CITY THAT THE INFORMATION DISCLOSED IN THIS DOCUMENT IS COMPLETE AND ACCURATE. IT IS UNDERSTOOD AND AGREED THAT FALSE CERTIFICATION IS SUBJECT TO IMMEDIATE TERMINATION BY THE CITY.**

The Representations Made Herein On This Document Are Made Under Penalty Of Perjury.

CONTRACTOR'S NAME: Gold Valley Const Inc

BY: [Signature] Secretary Date: 8/22/07

Signature Title

Effects of violations: a. Suspension of payments under the Agreement. b. Suspension or termination of the Agreement. c. Suspension or debarment of the contractor from receiving any Agreement from the City of Sacramento for a period not to exceed five years.





## PROCUREMENT DIVISION

Office of Small Business and DVBE Services

707 Third Street, 1st Floor, Room 400 \* PO Box 989052

West Sacramento, California 95798-9052 \* (800) 559-5529

SB APP 2006120

December 4, 2006

REF# 0031287  
 GOLD VALLEY CONSTRUCTION INC  
 P O BOX 1535  
 ROCKLIN CA 95677

Dear Business Person:

Congratulations on your certified small business status with the State of California. Your certification entitles you to benefits under the state's Small Business Participation Program within state contracting, including a five percent bidding preference and special provisions under the Prompt Payment Act.

### Certification period

Your certification period for each business year is

#### Industry

CONSTRUCTION

### Annual Submission Requirements

To maintain your certified status, you must annually submit to the Office of Small Business and DVBE Services (OSDS), proof of annual receipts and proof of employees for your firm and each of your affiliates (if any).

#### Proof of Annual Receipts

Submit to OSDS, a copy of your firm's and any affiliate firm's ENTIRE federal tax return each year following your certification. Include ALL accompanying schedules, forms, statements, and any other support documents filed with that specific tax return.

If you request a tax filing extension with the Internal Revenue Service, submit to our office a copy of the extension form. When your tax returns are filed, submit a copy of the entire federal tax return to our office.

#### Proof of Employees

If you have employees whose taxable wages are reported to the California Employment Development Department (EDD) on a quarterly basis, you must annually submit to our office along with your proof of annual receipts, proof of employees for your firm and any affiliates.

We will accept a copy of the EDD's "Quarterly Wage and Withholding Report" (Form DE6) or other format accepted by the EDD. Your employee documents must cover the same four quarters as the tax return you submit for your proof of annual receipts.

If you have out-of-state employees, submit the employee documentation comparable to EDD's "Quarterly Wage and Withholding Report" for the same four-quarter period.

### Maintaining Your Online Certified Firm Profile

Office of Small Business and DVBE Certification

REF# 0031287 GOLD VALLEY CONSTRUCTION INC

December 4, 2006  
SB APP 20061204

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A secure access feature on our website enables you to maintain certain company profile information, including customizable keywords to best describe your business specialties with. Details about the Certified Firm Profile and your secure logon information are available on the final page of this letter. Please keep your logon information page in a secure place and DO NOT share it with anyone or include it with any of your bid documents or submittals.

### **Reporting Business Changes**

You must notify OSDS of all business changes or your certification status will be subject to revocation. The enclosed "Certification Information Change" form identifies specific items that may be reported using the change form and it identifies other changes that require a new certification application submittal.

### **Prompt Payment Rubber Stamp**

The Prompt Payment Act requires state agencies to pay the undisputed invoices of certified small businesses and registered nonprofit organizations on a timely basis. Prompt payment is reinforced by adding interest penalties for late payment. Covered under the Act are certified small businesses that are either a service, manufacturer, or non-manufacturer firm, and nonprofit organizations registered with OSDS.

Compensation on late or unpaid progress payments for certified construction firms is addressed in Public Contract Code, Section §10261.5.

Use of the prompt payment rubber stamp alerts state agencies of a firm's certified small business or registered nonprofit status.

#### Ordering a rubber stamp

To purchase a prompt payment rubber stamp, complete and submit the enclosed Prompt Payment Rubber Stamp Order Form.

### **Proof of Eligibility**

Maintain this original certification letter for future business needs. To demonstrate your firm's small business eligibility, include a copy of this letter in your state contract bid submittals.

*Prior to contract award, agencies will assure the vendor is in compliance with Public Contract Code, Section 10410 et seq. addressing conflict of interest for state officers, state employees or former state employees.*

### **Certification Renewal**

A renewal application will be mailed to you prior to the expiration of your small business certification. If you do not receive an application, please call us so that you may timely renew your certification.

Office of Small Business and DVBE Certification

REF# 0031287 GOLD VALLEY CONSTRUCTION INC

December 4, 2006

SB APP 20061204

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If you have any questions, please contact me at 800.559.5529 (Procurement Division receptionist) or 916.375.4940 (OSDS receptionist), by e-mail [nancy.huth@dgs.ca.gov](mailto:nancy.huth@dgs.ca.gov), or by fax 916.375.4950. The Procurement Division oversees many programs to further state contracting participation. For more information regarding these programs, visit our website at [www.pd.dgs.ca.gov/smbus](http://www.pd.dgs.ca.gov/smbus), or visit the Procurement Division's website at [www.dgs.ca.gov/pd](http://www.dgs.ca.gov/pd).

Sincerely,



Nancy Huth  
Certification Officer  
Office of Small Business and DVBE Services