

CAMP SACRAMENTO

2012 Reservation Form

(ALL ** are required fields)

Staff Use Cabin Number _____ (One cabin per sheet)
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Dates:

Mini Vacations:

- Mini 1: June 17-20 Mini 2: June 20-23 Mini 3: June 24-27
 Mini 4: June 27- 30 Mini 5: July 8-11 Mini 6: July 11-14
 Mini 7: July 22-25 Mini 8: July 25-28

Weekly Vacations:

- Week 1: July 2-7 Week 3: July 16-21 Week 5: July 30 – August 4
 Week 6: August 6-11 Labor Day Weekend August 31-Sep 3

**Address: _____ City _____ zip _____

**Home Phone: (_____) _____ **Cell Phone: (_____) _____

**Email Address: _____

(To correctly receive our email updates, please change your preferences with your internet subscriber to receive Camp Sacramento email)

Camper Information

	**First Name	**Last Name	**Age (next summer) Adult =A	Birthday during session	Official Use Rate
1				Y <input type="checkbox"/> N <input type="checkbox"/>	
2				Y <input type="checkbox"/> N <input type="checkbox"/>	
3				Y <input type="checkbox"/> N <input type="checkbox"/>	
4				Y <input type="checkbox"/> N <input type="checkbox"/>	
5				Y <input type="checkbox"/> N <input type="checkbox"/>	
6				Y <input type="checkbox"/> N <input type="checkbox"/>	

Total Cost: \$ _____

**Please pick one payment method


_____ One Time Payment by May 18th, 2012

_____ Payment Plan (_____ 2 payments or _____ 4 payments)

Non Refundable Deposit: \$ _____

Balance Due May 18th, 2012: \$ _____

Deposits are Non refundable

 (Initial) I have read the Hold Harmless Agreement and Reservation Policy and confirm my reservation.
(Located on back of form.)

Paid \$ _____ Cash Check # _____ Visa Master Card

Received By _____ Reconciled By _____ Entered By _____

Hold Harmless Agreement for Participation in City of Sacramento Recreation Programs

Hold Harmless Agreement: I understand that serious accidents occasionally occur during recreation programs. Knowing the risk and in consideration of being permitted to participate in the City of Sacramento Camp Sacramento experiences and recreation programs, I agree to assume all risks connected therewith. I agree to release and discharge in advance the City of Sacramento, its officers, employees and agents from any and all liability for personal injury, death, or property damage connected with my participation even though that liability may arise out of their negligence or carelessness. This release shall remain in effect until revoked in writing. I also assume full responsibility for the behavior of the children listed above and agree to pay for all damages to property or persons caused by the aforementioned. If a participant's behavior interferes with the program or jeopardizes camp in anyway, I will be contacted. Further problems may result in expulsion from camp activities or camp all together.

Permission for Medical Treatment: In case of an accident or injury, I authorize a staff member of the City of Sacramento to call the 911 emergency number. I give my consent to any medical treatment felt necessary by an attending physician for the physical well being of the children or adults mentioned above. I further understand that the responding medical emergency team will provide emergency treatment as they deem necessary for the safety and protection of the children and adults (listed above) at my expense.

Consent to Photograph, Film, or Tape: I agree to have photographs, film, videotapes or tape recordings taken of everyone in my cabin under my signature while participating at Camp Sacramento. I permit these photographs, films or tapes to be released for use in publications, promotional materials, web site, and for other public information purpose by the City of Sacramento. If I do not consent, Parks and Recreation staff leading the program for which I am registered will be informed by me and record my non-consent.

Privacy Statement: The information you provide is accessible only by Department of Recreation registration staff. Course Coordinators and Instructors will receive only the name, current age, address, and phone numbers of participants. Email address will only be used for Department correspondence related to your registration, program promotions, and upcoming events. Your information will not be shared with other agencies, departments, businesses or individuals, except as required by law.

CAMP SACRAMENTO RESERVATION & CANCELLATION POLICY

1. Reservations require a **Flat Rate NON-REFUNDABLE DEPOSIT**, which is due at the time of reservation.
2. Payment in full for all reservations must be made by May 18, 2012. Reservations not paid in full by June 1, 2012 are subject to cancellation with no refund. **All payments need to be made prior to attending Camp unless a person is added at Camp.**

RESERVATION DEPOSITS ARE NON-REFUNDABLE and NON TRANSFERABLE TO ANOTHER YEAR.

3. Refunds will be made only in the event that a guest is forced to leave Camp due to illness or accident. In this event, the guest will be charged the daily rate for the days attended. The balance of monies received for the reservations will be refunded less the initial deposit, or daily rate, whichever is applicable.
4. **ALL REQUESTS FOR REFUNDS MUST BE IN WRITING.**
5. For reservation paid in full, the Camp Sacramento office needs to be notified four weeks prior to the session dates that there will be a change or cancellation. If we are able to refill your cabin we will process a refund of your balance minus \$25 processing fee. If we are unable to refill your cabin we will refund the balance minus the non-refundable deposit. If your camp session happens before July 1, 2012 all requests need to be into our office before July 13, 2012. If you camp session is after July 1, 2012 all refund requests need to be into our office by September 1, 2012. No refunds will be granted if the refund request is received after the deadline.
6. If cancelation is before the four weeks prior to your session. We will process a refund of the non-refundable deposit only if the cabin is refilled, minus a \$25 processing fee.
7. A \$25 processing fee will be deducted from all approved refunds.
8. All minors in their assigned cabin must be chaperoned by a parent or guardian.
9. To ensure maximum utilization of the Camp, the Department of Parks and Recreation reserves the right to make adjustments in cabin assignments after reservations are made if minimum cabin occupancy is not met. A \$30 charge may be assessed if minimum cabin occupancy is not met. .
10. Camp Sacramento rates are subject to change without notice.