

**Park Operations**  
**Partners In Parks**  
Adopt-A-Park!  
**Volunteer Assignment Description**  
**Park Ambassador/Group Leader**



**Importance of Position:** Parks and natural areas are an integral part of our community identity. Park Operations maintains more than 210 developed parks and numerous parkways, waterways, bikeways, and nature areas totaling more than 2,000 acres. Park Stewards help preserve, protect, and beautify parks and open space for present and future generations; assist the department in providing quality programs, services, and facilities; and increase the overall enjoyment of life in the community.

**Qualifications:** Ambassadors are group leaders who communicate with staff on behalf of their group, and who organize and coordinate group activities with staff. Ambassadors are expected to remain loyal to department goals and operate according to its policies and procedures. Ambassadors must have a positive and courteous demeanor and respect self, staff, other volunteers, the public, and department facilities, tools, and supplies. Ambassadors must provide own transportation to the adopted area. Closed toed shoes are required for all outdoor stewardship activities, and clothing must be suitable for working in the community. Contact the program coordinator for more information on dress code.

**Responsible to:** City of Sacramento Park or Recreation Supervisor, or their designated employee.

**Responsibilities:** Ambassadors are expected to perform their duties to the best of their abilities, and positively represent the department while promoting the program or leading activities. Activities vary by season and include but are not limited to: gardening, weeding, pruning, planting, brush clearing, spreading mulch, litter and invasive plant removal, and playground or play field preservation or improvement. Ambassadors help to plan, coordinate, or lead group stewardship activities or special projects, or assist other partners in parks or neighborhood groups with stewardship activities.

**Training Provided:** Staff will provide on-site training and on-going support as needed. Ambassadors who contribute 25 hours or more in one year will be provided with a written City of Sacramento Volunteer Orientation and Handbook

**Benefits of Volunteering:** Park Ambassadors learn and utilize a variety of life skills and may gain hands on experience in the following areas: gardening and landscape, irrigation, field maintenance and renovation. Other benefits are more personal and include the satisfaction of sharing time and talent with others, making new friends, and experiencing personal growth. Hours served count towards school, club, or other community service credits.

**Time Commitment:** As agreed by volunteer and the designated Park or Recreation Supervisor.

**Grounds for Termination:** Park Ambassadors will not be considered employees of the City of Sacramento. All Park Ambassadors serve The City of Sacramento at will, and either the City of Sacramento or Park Ambassador may terminate the arrangement without notice or consideration.

**Contact Person:** Parks and Recreation Volunteer Program Coordinator:  
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