

Alder Park

Community Workshop #1- Meeting Notes

Meeting Date: April 13, 2005
Meeting Time: 6:30 – 8:30 pm
Attending: Community Citizens (15 residents signed In)
City Staff: Dennis Day, Senior Landscape Architect
Jeff Nittka, Landscape Assistant

Meeting Notes

- A. Introduction
- B. Master Plan Process

The follow process was reviewed with the community
Capital Improvement Program **(Timeline: 2 months)**

The Department identifies projects from the Parks and recreation Programming Guide and other sources for inclusion in the City's Capital Improvement Program, and approves new project budgets, scopes and schedules one time per year at the beginning of each fiscal year in July.

The project is assigned to a City project manager. The project manager selects a Landscape Architecture firm to prepare the master plan and construction documents through a Request for Qualifications (RFQ) process.

Master Plan Phase/Community Input (Timeline:4-6 months)

The City provides the community with an opportunity to give input into the design of a new park or the renovation of an existing one. Parks staff works closely with the Councilmember in the outreach process. This may be done through making presentations at existing, established community park groups meetings, or through a series, usually 1-3, of community workshops dedicated to the master planning of the park. After the community workshops, a Master Plan is presented to the community, finalized and presented to the Park and Recreation Commission.

Construction/Environmental Documents (Timeline: 6-8 months)

Once approved by the CAC, the selected Landscape Architect prepares Construction Documents and the City prepares Environmental Documents. City staff reviews the documents periodically for compliance with the Master Plan and for technical completeness.

Approval and Adoption of the Park Master Plan/ Environmental Documents/Name of Park (Timeline: 1 month)

The City council is asked to adopt the Master Plan, Approve all Environmental Documents and Approve the Name of the Park.

Bidding (Timeline: 3 months)

Once the construction documents are approved by City staff, the project is bid through the City's competitive bid process. Licensed contractors bid on the project.

Award of Construction Contract (Timeline: 2 months)

Once the bids are accepted, the City Council approves the award of a construction contract to the lowest qualified bidder.

Construction (Timeline: 12 months)

- C. Alder Park Site
 - 1. Park Site Location
 - a. Referred to Vicinity Map
 - b. Referred to aerial showing park site

2. Park Opportunities and Constraints

a. Opportunities

- i. Open Visibility on 3 Sides of the park
- ii. Separated Sidewalks draw users into the site and give a scenes of security
- iii. Park is centrally located in the surrounding neighborhood
- iv. Perimeter lighting is already installed
- v. This park is geometric and it's an easier shape to work with design wise.

b. Constraints

- i. Small park size limits what can fit in the site.
- ii. Several utilities on the park site which detract from the park may need to be screened
- iii. Main neighborhood street (Bridgexcross) runs in front of the park site.
- iv. Limited budget \$316,000

3. Description of Neighborhood Park & Examples

a. Parks Category Description

- i. Pocket Park 0-5 acres
- ii. Neighborhood Park 5-10
 1. A park intended to be used primarily by the people who live nearby, within a half-mile radius of the park. Some neighborhood parks are situated adjacent to an elementary school and improvements are usually oriented toward the recreation needs of children. In addition to landscaping, improvements might include a tot lot, adventure area, picnic area, walking paths and unlighted sport fields or courts.
- iii. Community Park 10-60 acres
Example Regency Community Park
- iv. Regional park –Greater than 60 acres
- v. Examples of Neighborhood Parks
 2. River Otter Park
 3. Charlie Jensen Park
 4. Blue Oak Park

D. Community Participation

1. Community Participation Process

- i. Listing of desired park amenities
- ii. Discussed the items
- iii. Then voted on the items which were listed and ranking items (the following are in descending order)
 1. Gazebo w/ benches - no tables
 2. Park Lighting
 3. Exercise Stations
 4. Earth Mounds
 5. Playground
 6. Group Picnic Area with Shade Structure
 7. Bocce ball
 8. Post & Cable Fencing
 9. Horseshoe Courts
 10. Basketball ½ Court

Note: Due to budget parks will incorporate the top 4 items into the park master plan

- iv. Additional Items which were discussed
 1. Doggy Waste Stations
 2. Benches in the park
 3. Traffic Engineering Issues – in regard to traffic speed along Bridgexcross Drive.
 4. Screen Utilities
 5. Mounds of earth
 6. Trees w/ Color

E. Next Meeting: May 16, 2005, 6:30 – 8:30 pm at Regency Park Elementary

1. At meeting #2 parks will present a proposed master plan with the top 4 items suggested by the community.
2. Vote on weather to approve the proposed master plan and the park name.