

Franklin Boyce Park **Community Workshop #1- Meeting Notes**

Meeting Date: September 15, 2005
Meeting Time: 6:30 – 8:30 pm
Meeting Location: Prince of Peace Church
Attending: Community Citizens (21 residents signed In)
City Staff: Matthew Bryant, District Director
Janet Baker, PPDD Division Manager
Dennis Day, Senior Landscape Architect
Derik Lim, Neighborhood Services Manager
Jeff Nittka, Landscape Assistant

Meeting Notes

- A. Introduction
- B. Master Plan Process- 1. Refer to Page 3 in Parks & Recreation PPDD Guide.
- The follow process was reviewed with the community
Capital Improvement Program **(Timeline: 2 months)**
The Department identifies projects from the Parks and recreation Programming Guide and other sources for inclusion in the City's Capital Improvement Program, and approves new project budgets, scopes and schedules one time per year at the beginning of each fiscal year in July.
- The project is assigned to a City project manager. The project manager selects a Landscape Architecture firm to prepare the master plan and construction documents through a Request for Qualifications (RFQ) process.
- Master Plan Phase/Community Input (Timeline:4-6 months)**
The City provides the community with an opportunity to give input into the design of a new park or the renovation of an existing one. Parks staff works closely with the Councilmember in the outreach process. This may be done through making presentations at existing, established community park groups meetings, or through a series, usually 1-3, of community workshops dedicated to the master planning of the park. After the community workshops, a Master Plan is presented to the community, finalized and presented to the Park and Recreation Commission.
- Construction/Environmental Documents (Timeline: 6-8 months)**
Once approved by the CAC, the selected Landscape Architect prepares Construction Documents and the City prepares Environmental Documents. City staff reviews the documents periodically for compliance with the Master Plan and for technical completeness.
- Approval and Adoption of the Park Master Plan/ Environmental Documents/Name of Park (Timeline: 1 month)**
The City council is asked to adopt the Master Plan, Approve all Environmental Documents and Approve the Name of the Park.
- Bidding (Timeline: 3 months)**
Once the construction documents are approved by City staff, the project is bid through the City's competitive bid process. Licensed contractors bid on the project.
- Award of Construction Contract (Timeline: 2 months)**
Once the bids are accepted, the City Council approves the award of a construction contract to the lowest qualified bidder.

Construction (**Timeline: 12 months**)

C. Franklin Boyce Park Site

1. Park Site Location
 - a. Referred to Aerial Photo
2. Explained the Park Categories
 - a. Refer to Page 2 in Parks & Recreation PPDD Guide
3. Park Opportunities and Constraints
 - a. **Opportunities**
 - i. Large Site providing open space opportunities
 - ii. Outside users will minimally affect the local neighbor with traffic.
 - iii. The Detention Basin can serve as a grade transition to buffer the park users from traffic.
 - iv. The park is specially isolated to where activities in the park will not bother neighbors.
 - v. The drainage corridors open the park up even more for visual views in and out of the park.
 - b. **Constraints**
 - i. The park is located next to a busy road
 - ii. Parking is limited no parking on the park side at this time
 - iii. The creeks along the park limit access
 - iv. No walks, curbs, or gutters on the park side of the street.
 - v. Currently there is very limited access for residents to get to the site from the Boyce Neighborhood.
 - vi. The detention basin going in really limits the use of the park because the area will flood.
 - vii. No lighting currently on the site.
4. Basin Description
 - a. Refer to Fact Sheet in White folder
5. Presentation of the proposed plan

D. Community Participation

1. Community Participation Process
 - i. Listing of desired park amenities
 - ii. Discussed the items
 - iii. These are the amenities suggested by the community to be either added to the plans for the next meeting or discussed at the next meeting
 1. Volleyball Courts
 2. Exercise Walking Paths (D.G. Paths)
 3. Dog Park – Possibly in one of the basin areas
 4. Add BBQ's to picnic area
 5. Look into adding a traffic light at the Franklin Blvd. & Boyce Intersection.
 6. Look into adding security lighting and or street lighting on Franklin Blvd.
 7. **Required for Next Meeting**- Have Traffic Engineering and Utilities attend the meeting to answer questions.
 8. Add fencing along Franklin Blvd. to eliminate people from falling into the detention basin when they are full of water.
 9. Add Water Spray Feature

E. Project Budget & Schedule

1. Current budget is \$10,000 to do the master plan and get the master plan approved by the park commission and City Council.

2. Future Development Budget coming from the homes is anticipated to be enough to fund 5 acres of the 12 acres of development.
 - a. Development anticipated start in approximately 3 Years.
 - b. Parks will take the plan back to the community before Construction drawings start to get community input of what they would like to see developed in phase one.
3. With an approved master plan this will allow the City to seeking grant and other funding sources.

F. Final Questions & Comments

G. Meeting Adjourned