



Parks and Recreation Commission Meeting Minutes for January 3, 2008

COMMISSION MEMBERS

Cynthia Cooke
Leo Lujan
George Raya

Sheila DeBlonk
Patrick Lynn
David Tamayo

John Deglow
Bruce Pomer
Brett Williams

Virginia Guadiana
Deidre Price

CITY STAFF

Jim Combs, Director of Parks and Recreation
Marcy Tierce, Administrative Analyst

Lori Harder, Support Services Manager

Historic City Hall, Historic Hearing Room
915 I Street, 2nd Floor

January 3, 2008 – 7:00 P.M.

The Parks and Recreation Commission is a commission of the City Council that provides recommendations and advise on policies, projects and other matters pertaining to parks, recreation, trees, and human services affecting the City of Sacramento.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160). **Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.**

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order of agenda items is for reference only; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the **Monday** prior to the meeting. Hard copies of the agenda, minutes, and staff reports are available from the Parks and Recreation Department at 915 I Street, New City Hall, 5th Floor (25 cents per page). Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks and Recreation Department at (916) 808-5200 at least 48 hours prior to the meeting.

MINUTES

All items listed are heard and acted upon by the Parks and Recreation Commission unless otherwise noted.

Call to Order – 7:06 p.m.

Roll Call – A regular meeting of the Parks and Recreation Commission was called to order by Chair Cooke at 7:06 p.m. on Thursday, January 3, 2008 at the Sacramento City Hall Historic Hearing Room. All members present except Commissioner Price.

Public Comments- Matters Not on the Agenda

1. None.

Public Hearings

Public hearings may be reordered by the Chair at the discretion of the Commission

2. **Appeal of a Decision of the Director of the Department of Parks and Recreation to Deny a Heritage Tree Removal Request**

Location: (5320 Dana Way, Council District 5)

Recommendation: Staff recommends the Parks and Recreation Commission hear this item de-novo.

Contact: Joe Benassini, Urban Forest Manager, 808-6258

Commissioners confirmed they had no ex-parte communications. Joe Benassini gave a brief overview of the item, amended the report title to “Appeal of a Decision of the Director of the Department of Parks and Recreation to *Approve* a Heritage Tree Removal Request”, and clarified the City of Sacramento determined to conditionally approve the property owner’s request to remove the heritage tree. Ms. Roxanne McPhee, applicant and property owner, spoke to the item.

Action: Moved, seconded and carried to deny the appeal because it was not filed within the time period required by the Sacramento City Code. (Pomer/DeBlonk; Ayes: Cooke, Lynn, Tamayo, Deglow, Lujan, DeBlonk, Guadiana; Nays: Williams, Raya; Absent: Price)

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

Action: Moved, seconded, and carried to approve the consent calendar. (Pomer/Deglow; Ayes: Raya, Cooke, Lynn, Tamayo, Williams, Deglow, Lujan, DeBlonk, Guadiana; Absent: Price)

3. **Approval of Minutes for December 6, 2007**

Location: (Citywide)

Recommendation: Approve commission minutes for December 6, 2007.

Contact: Lori Harder, Support Services Manager, 808-5172

Action: Approved minutes

4. **Support an Application for a Land & Water Conservation Fund (LWCF) Grant for Rehabilitation of Picnic Area at Southside Park**
Location: (2115 6th Street, Council District 4)
Recommendation: Support LWCF Grant Application for Rehabilitation of Picnic Area at Southside Park.
Contact: Lori Harder, Support Services Manager, 808-5172
Action: Approved recommendation

5. **Dogwood Park (Park 6D) Park Name and Master Plan**
Location: (Macon Drive & Bankside Way, Planning Area 10, Council District 1)
Recommendation: Support naming of Park 6D as Dogwood Park and Park Master Plan.
Contact: J.P. Tindell, Park Development Services Manager, 808-1955
Action: Approved recommendation

6. **Valley Oak Park (Park 6B/7C) Name and Master Plan**
Location: (Mabry Drive & Portage Way, Planning Area 10, Council District 1)
Recommendation: Support naming of Park 6B/7C as Valley Oak Park and Park Master Plan.
Contact: J.P. Tindell, Park Development Services Manager, 808-1955
Action: Approved recommendation

Discussion/Action Reports

Discussion/Action reports include oral presentations including those recommending review and comment.

7. **Office of Youth Development Update & Introduction of New Director (Oral Report)**
Location: (Citywide)
Recommendation: Receive and comment
Contact: Alan Boyd, Recreation Superintendent, 808-6077

Jim Combs, Parks and Recreation Director, introduced Mr. Lyn Corbett, the new City of Sacramento Office of Youth Development Director. Mr. Corbett discussed the new office with Commissioners, including the future roll and interaction with Recreation Services. Commissioners recommended the Office of Youth Development outreach to the County of Sacramento regarding their youth programs and services, be aware of transportation challenges for youth and the potential roll of Regional Transit to help address the issue, to engage in issues relative to designing parks and public spaces to address youth recreation needs, and to plan to outreach and engage the Hmong and Laotian communities.

Action: Received and commented

8. **Parks and Recreation Commission Rules of Procedures**
Location: (Citywide)
Recommendation: Review, provide comments, and approve the Commission Rules of Procedure.
Contact: Lori Harder, Support Services Manager, 808-5172

Commissioners and staff discussed the draft Rules of Procedure, and clarified methods of meeting agenda development and communication.

Action: Moved, seconded, and carried to approve the Parks and Recreation Commission Rules of Procedure. (Pomer/Williams; Ayes: Raya, Cooke, Lynn, Tamayo, Williams, Deglow, Lujan, DeBlonk, Guadiana; Absent: Price)

9. Sacramento Central City Urban Design Guidelines and Plan, Part 1

Location: (Central City Community Planning Area, Council Districts 1, 3 & 4)

Recommendation: Review and comment

Contact: J.P. Tindell, Park Development Services Manager, 808-1955

Greg Taylor, Senior Architect, City of Sacramento Planning Department reviewed the item, emphasizing elements relative to street trees, pedestrian friendly designs, and how guidelines would be incorporated in the City's General Plan Update. Commissioners stressed the need for a specific street tree plan, to incorporate River Friendly landscape designs and maintenance practices, and to maintain large canopy trees on medians as much as possible, given the overhead room for future growth and shade, as opposed to smaller trees that could be planted closer to multi-story buildings.

Action: Received and commented

10. Parks and Recreation Director Report out on December 2007/January 2008 Events and Highlights (Oral Report)

Location: (Citywide)

Recommendation: Receive and comment

Contact: Jim Combs, Parks and Recreation Director, 808-8526

Director Combs updated the Commission on the status of City planning items they had addressed previously, in addition to park and recreation program and facility highlights.

Action: Received and commented.

Questions, Ideas, and Announcements of Commission Members

11. Commissioner Pomer offered again to assist City staff with any public health component contained in the Draft City of Sacramento General Plan Update. Staff will follow up with the Commissioner.

Adjournment – 9:20 p.m.

Respectfully Submitted:



Lori Harder, Support Services Manager
Department of Parks and Recreation