

## FEE SCHEDULE - DEPARTMENT OF TRANSPORTATION: ENGINEERING SERVICES

For services listed in this document, the City will recover either actual cost for providing the service or collect a fixed fee as indicated. For fixed fee services, the fee shall be collected at the time of application unless noted otherwise. The fees indicated are for standard projects, in the event that actual costs exceed the fixed fee, additional charges shall be collected, except the Director of the Department of Transportation may waive such additional charges in whole or in part in any case where the Director determines for good cause that such additional charges are inappropriate. For actual cost services, the applicant shall be responsible for all City costs required to complete and process the requested permit, plan, map, etc. An initial deposit/fee shall be made at the time of application.

Every effort will be made to minimize the staff costs required to perform each task listed below. However, changes to the project, public opposition or other factors can necessitate additional expenses for City staff time in excess of the initial fees listed below. If required, additional fees will be collected prior to final approval. The applicant will be named on all invoices and shall be responsible for payment. Should an applicant withdraw their application, the applicant shall be entitled to a refund of the deposit/fees paid, less actual cost (including staff cost/consultant charges) incurred by the City on the applicant's behalf or shall be billed for all costs over the initial deposit.

FEE TYPE / NAMES OF FEES		FEE CALCULATION	
1.1 PERMITS		Deposit / Fee	Actual Cost Required
1.1.1	Driveway (Permits not required if shown on improvement maps)		
1.1.1.1	Driveway Permits		
	23' and below, Inspection & Permit	\$250	
	24' through 35', Inspection & Permit	\$325	
	36' through 45', Inspection & Permit	\$400	
	A.C. Driveway, Inspection & Permit	\$175	
1.1.1.2	Variance to Driveway Regulations		
	Residential Use (two or fewer dwelling units, per driveway)	\$120	
	Commercial Use & Residential Lots (more than two units)	\$320	✓
	Appeal of Decision		✓
1.1.2	Encroachment/Excavation		
1.1.2.1	Billable Accounts		✓
	Cable TV, PG&E, Pac Bell, SMUD, etc.		✓
	NOTE: Street trench cuts NOT included; fee will be collected using current fee schedule		
1.1.2.2	Non-Billable Accounts		
	Private Projects & Misc.	\$300	✓
1.1.3	Revocable		
1.1.3.1	No Council action required	\$190	
1.1.3.2	Council action required	\$380	
1.1.4	Transportation (for excess load or size)		
1.1.4.1	Short Term Permits	\$15	
1.1.4.2	Annual Permits	\$70	
1.1.4.3	Duplicate Permits for additional loads (identical trucks only), Short Term Permits	\$15	
1.1.5	Barricade Sign Use (Deposit)	\$20	

1.2 PUBLICATIONS		Deposit/Fee	Actual Cost Required
1.2.1	City Cover, Water, Plan & Profile Sheet on Computer Disk	\$10.00	
1.2.2	Standard Specifications for Public Works Construction	\$20.00	
1.2.3	Design & Procedures Manual	\$20.00	
1.2.4	Administrative & Technical Procedure Manual for Grading and Erosion Control	\$20.00	
	Note: Mailing costs are in addition to the above fees.	Actual Cost	✓
	New Publications not listed.		

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<b>2.1 ENGINEERING SERVICES</b>				<b>Deposit</b>	<b>Actual Cost Required</b>
<p>The Department of Transportation shall determine if street light design is accomplished by City or Developer. An initial deposit will be collected for projects requiring street light design and/or processing. Street light design and/or processing, material testing, plan check and inspection fees will be based on actual cost. A fee deposit for subdivisions, frontage improvements and other public improvements is required. The deposit is collected in accordance with the formula below based on the value of improvements. The initial fee deposit is based on the estimated value of improvements and the remaining fee deposit is based on actual cost of improvements (construction bid amount). An additional deposit may be required for revisions or change orders based on the estimated cost of additional work. If expenses exceed the amount of the deposit, the customer may be billed before any additional work is done. Upon project closeout, the Department of Transportation will process a refund or invoice for any balance due.</p>					
2.1.1	Basic Services Fee	Value of Improvement	Material Testing Deposit	Plan Check & Insp. Deposit	<b>Actual Cost Required</b>
	Fees are computed by: 1) locating appropriate fee range;	\$0 - \$24,999	3%	30%	✓
	2) subtracting the low value in the range from the project cost;	\$25,000 - \$99,000	2% + \$750	7% + \$7,500	✓
	3) multiplying results by indicated percentage;	\$100,000 - \$499,999	1% + \$2,250	5% + \$12,750	✓
	4) adding indicated amount	\$500,000 - Above	0.5% + \$6,250	1.1% + \$32,750	✓
2.1.2	Building Permit Grading, Paving, and On-site Review			\$300	✓
	2.1.2.1 Waiver of Improvement Processed			\$300	
2.1.3	Right-of-Way Acquisition			\$2,500	✓
2.1.4	Right-of-Way Easement and Abandonment's			\$500	✓
	2.1.4.1 General Plans Consistency Review Fee (effective 07/19/2010):				
	a) Major Abandonment			\$420 + \$140(phr if applicable)	✓
	b) Minor Alley Abandonment (criminal alley closure only)			\$140 + \$140(phr if applicable)	✓
2.1.5	Processing Easements within City Right-of-Way			\$100	✓
2.1.6	Franchise Agreement Processing			\$500	✓

<b>2.2 CITY ATTORNEY FOR DEVELOPMENT PROJECT RELATED AGREEMENTS</b>				<b>Deposit/Fee</b>	<b>Actual Cost Required</b>
<p>Fees are based on the cost recovery rate of \$125.00 per hour. The fee will not exceed the specified amount even if additional time is required to complete the agreement. Agreements not specifically mentioned in this list will be subject to the cost recovery rate of \$125.00 per hour. The total fee for agreements not specifically mentioned in this list will be provided at the time work is completed.</p>					
2.2.1	Standard Development Agreement			\$1,000	
	If it is agreed that the agreement will be different than the standard city form, the specified fee will be increased to reflect the additional work				
2.2.2	Standard Drainage Agreement			\$1,500	
2.2.3	Standard Funding Agreement			\$1,000	
	Funding agreements may or may not be part of a reimbursement agreement. Where the funding agreement is part of a reimbursement agreement, this separate fee would not apply, and all costs would be part of the reimbursement agreement.				
2.2.4	Standard Reimbursement Agreement			\$1,500	
2.2.5	Water Transmission/Distribution Facility Reimbursement Agreement			\$1,500	

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3.1 PRIVATE DEVELOPMENT APPLICATIONS		Deposit/Fee	Actual Cost Required	
The fees listed in this section include fees for Transportation and Utilities Departments. The fee listed will be collected at time of application; the actual cost will be collected prior to submission to the approving authority (billing may occur monthly).				
***Indicates portion of fee includes Department of Utilities fee.				
3.1.1	Tentative Maps (parcel, master parcel, and subdivision) (effective 07/19/2010)	\$1000***	✓	
3.1.2	Vesting Tentative Maps (effective 07/19/2010)	\$1000***	✓	
3.1.2.1	Additional Fees as indicated in Section 2.1			
3.1.3	Tentative Map Time Extension (effective as of 07/19/2010)	\$1000***	✓	
3.1.4	DOT Review of Planning Entitlement Applications:			
3.1.4.1	Major Projects (Only one fee for any combination of tasks)			
3.1.4.2	Major Projects Special Permits	\$1,500***	✓	
3.1.4.3	Special Permit for Drive-Through Application	\$1,500	✓	
3.1.4.4	Planned Unit Development - Establishment & Amendments	\$1,500	✓	
3.1.4.5	Community Plan Amendments	\$1,500	✓	
3.1.4.6	General Plan Amendment	\$1,500	✓	
3.1.4.7	Rezone	\$1,500	✓	
3.1.4.8	All other Entitlements Not Listed Above	\$500	✓	
3.1.5	Traffic Studies (fee collected at environmental review)	Actual cost	✓	
3.1.6	Final Map/Parcel Map (Actual Cost Required will be effective as of 07/19/2010)	1 to 4 lots	\$2,200	✓
		5 or more lots	\$2,800 + \$25 per lot	✓
3.1.7	Master Parcel Map Check	\$2,300	✓	
3.1.8	Certificate of Correction	\$250	✓	
3.1.9	Map Amendment	\$500	✓	
3.1.10	Certificate of Compliance			
3.1.10.1	Lot Splits	\$1,800		
3.1.10.2	Lot Mergers	\$1,700		
3.1.10.3	Lot Line Adjustments	2 to 3 parcels	\$2,000	
		4 parcels	\$2,200	
3.1.10.4	Administrative	\$250	✓	
Multiple Cycle Map Review		\$300 each review after 3 cycles of map review completed		
Map Review Reactivation Fee		\$500 each map submission after 6 or more months of inactivity		
3.1.11	City Assessment Bond Segregation / Merger fees			
3.1.11.1	<b>1911</b> and <b>1915</b> Bonds	\$1,500		
	Over 20 parcels	+ \$10 per parcel		
	Finance Department Administration fee \$50 + \$15 per tax year on remaining collection period for each additional parcel created			
3.1.12	Tree Planting			
3.1.12.1	Interior Lot	\$100		
3.1.12.1	Corner Lot	\$200		
3.1.13	Traffic Warning Signs, Signal Devices, and Street Name Signs	Actual cost	✓	
	Hourly rate: Miscellaneous activities, Private Development Review	\$140/hr	✓	
3.1.14	Assistance and Research. Note: First 15 minutes at no charge. Actual cost for all extra time, with a minimum charge of \$20 collected when service is provided.		✓	