



# CITY OF SACRAMENTO

DEPARTMENT OF TRANSPORTATION  
ENGINEERING SERVICES DIVISION  
DEVELOPMENT ENGINEERING

300 RICHARDS BLVD., 3<sup>RD</sup> FL. • SACRAMENTO, CA 95811-0218 • PH: (916) 808-8300 • FAX: (916) 808-1984

## VACATION (ABANDONMENT) APPLICATION

PRIOR TO SUBMITTAL OF THIS APPLICATION, PLEASE READ THE "VACATION (ABANDONMENT) PROCESS AND REQUIREMENTS", AVAILABLE FROM CITY STAFF OR ON CITY WEBSITE

TYPE OR PRINT LEGIBLY – SHOW ALL INFORMATION – use additional page if more space is required.

(Page 1 of 2)

<b>P R O J E C T</b>	NAME OF PROJECT:		VAC
	PROJECT NAME:		eCaps:
	TYPE OF PROJECT:	VACATION	MAP VACATION
	APN (ALL PARCELS):		

<b>O W N E R I N F O R M A T I O N</b>	1. NAME OF LEGAL OWNER(S) (AS APPEARS IN TITLE REPORT):		
	MAILING ADDRESS, CITY, STATE, ZIP:		
	PHONE:	FAX:	E-MAIL:
	NAME OF CONTACT PERSON:		PHONE: E-MAIL:
	2. NAME OF LEGAL OWNER(S) (AS APPEARS IN TITLE REPORT):		
	MAILING ADDRESS, CITY, STATE, ZIP:		
	PHONE:	FAX:	E-MAIL:
	NAME OF CONTACT PERSON:		PHONE: E-MAIL:

<b>C O N T A C T</b>	NAME OF CONSULTING FIRM:		
	MAILING ADDRESS, CITY, STATE, ZIP:		
	PHONE:	FAX:	E-MAIL:
	NAME OF CONTACT PERSON:		

<b>S I G N A T U R E</b>	<b>Engineer/Surveyor:</b> Please accept this vacation submittal package for review. This submittal complies with all applicable provisions of the City Code and the Government Code. This vacation does not deviate from the approved tentative map unless it has been deemed by the City as being in substantial conformance with the approved tentative map.	<b>Owner:</b> The fee paid with the submittal of this project is a deposit only. The project is subject to a full cost recovery per Resolution 2010-265. Owner hereby agrees to take full financial responsibility to pay and accumulative costs prior to recording. If the review process of this vacation takes more than 6 month a periodic invoice will be sent to the owner for payment.
	_____ Signature Date	_____ Owner's signature Date

# VACATION (ABANDONMENT) APPLICATION

**SUBMITTAL CHECKLIST**

Date of Submittal \_\_\_\_\_

**OWNER OR SURVEYOR MUST INITIAL SUBMITTED ITEMS BELOW**

APPLICANT/ SURVEYOR      CITY STAFF      **SEE "VACATION (ABANDONMENT) PROCESS AND REQUIREMENTS" FOR DETAILED DESCRIPTION OF ITEMS 1-12 BELOW**

- |       |       |   |
|-------|-------|---|
| _____ | _____ | 1) Letter of Request for vacation (abandonment)   |
| _____ | _____ | 2) Legal Description (Exhibit "A"). Signed and Stamped by Licensed Surveyor                           |
| _____ | _____ | 3) Exhibit Map/Plat (Exhibit "B").  |
| _____ | _____ | 4) Property Ownership Map.  |
| _____ | _____ | 5) Property ownership mailing labels and lists.   |
| _____ | _____ | 6) Completed Adjoining Property Owner Contact Form(s).  |
| _____ | _____ | 7) Letter of Agency (if necessary).   |
| _____ | _____ | 8) Copy of all related recorded documents (Easements, Maps, Irrevocable Offer of Dedication, etc).    |
| _____ | _____ | 9) Deposit Fee: \$500.00 (There would be addition fee for processing completion).                     |
| _____ | _____ | 10) General Plans Consistency Review Fee (effective 07/19/2010):                                      |
|       |       | a) \$420 Deposit with cost recovery at \$140 per hour   |
|       |       | b) \$140 deposit with cost recovery at \$140 per hour (Minor alley abandonments)                      |
| _____ | _____ | 11) Completed Clearance Letters from City Departments and Utility Companies (Initial the below list). |
| _____ | _____ | 12) Approved Tentative Map (if Map Vacation).   |

**INITIALS**

**COMMENTS**

Applicant      City

- |       |       |  |       |
|-------|-------|--|-------|
| _____ | _____ | 1) PW - Electrical, Traffic, Funding & Project Development Section | _____ |
| _____ | _____ | 2) PW - Maintenance Services Streets                               | _____ |
| _____ | _____ | 3) PW – Solid Waste  | _____ |
| _____ | _____ | 4) PW – Real Estate Services                                       | _____ |
| _____ | _____ | 5) Department of Utilities   | _____ |
| _____ | _____ | 6) Police Department   | _____ |
| _____ | _____ | 7) Fire Department   | _____ |
| _____ | _____ | 8) PW – County of Sacramento                                       | _____ |
| _____ | _____ | 9) SMUD  | _____ |
| _____ | _____ | 10) PG & E   | _____ |
| _____ | _____ | 11) AT & T / SBC   | _____ |
| _____ | _____ | 12) Comcast  | _____ |
| _____ | _____ | 13) Regional Transit   | _____ |

**APPLICANT'S CERTIFICATION**

The undersigned hereby acknowledges being the applicant(s) of the property contained within this project and hereby consent to the processing and recording of the Vacation; and further acknowledge that they understand the "Vacation (Abandonment) Process and Requirements" associated with this application.

PRINT APPLICANT'S NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_