



## Budget and Audit Committee Report

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Sacramento, CA 95814

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**File ID:** 2018-00264

April 3, 2018

**Consent Item 05**

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**Title:** City Auditor's Activity Report for 2nd Quarter of Fiscal Year 2017/18

**Location:** Citywide

**Recommendation:** Pass a Motion: 1) accepting the City Auditor's Activity Report for the 2<sup>nd</sup> Quarter of Fiscal Year (FY)2017/18; and 2) forwarding to City Council for final approval.

**Contact:** Jorge Oseguera, City Auditor 808-7270, Office of the City Auditor

**Presenter:** None.

**Attachments:**

1-Description/Analysis

2-City Auditor's Activity Report for 2nd quarter of FY2017/18

## Description/Analysis

**Issue Detail:** According to the City Council Rules of Procedures, the Budget and Audit Committee shall receive, review, and forward to the council as appropriate, reports, recommendations, and updates from the city auditor. This report documents the Auditor's Office activity for the 2<sup>nd</sup> quarter of FY2017/18.

**Policy Considerations:** The City Auditor's presentation of the Activity Report is consistent with the Mayor and City Council's intent to have an independent audit function for the City of Sacramento.

**Economic Impacts:** None.

**Environmental Considerations:** None.

**Sustainability:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** This staff report provides the Budget and Audit Committee with information that may be used to meet its responsibility to provide oversight and supervision of the City Auditor.

**Financial Considerations:** The costs of the audits listed in the Activity Report were funded out of the FY2017/18 Office of the City Auditor Budget.

**Local Business Enterprise (LBE):** Not applicable.



March 6, 2018

Honorable Members of the Budget and Audit Committee:

Activity highlights for October through December 2017:

- The Office of the City Auditor issued an *Audit of the City's Medical Marijuana Dispensaries*.
- The Office of the City Auditor issued an *Audit of Parks and Recreation's Strategic Planning and Part-Time Employee Benefits Management*.
- The Office of the City Auditor issued a *Follow-Up Audit of the Golden1 Center Local Hiring and Business Involvement*.
- The Office of the City Auditor issued the Quarterly Activity Report for July through September 2017.
- The Office of the City Auditor issued the Whistleblower Hotline Activity Report for the April 2017 through September 2017 period.
- The Office of the City Auditor initiated a *Review of the City's Parking Meters*.
- The Office of the City Auditor initiated an *Audit of the City's Gender and Ethnic Diversity*.
- The Office of the City Auditor investigated a number of whistleblower allegations.

## Status of the City Auditor's FY 2017/18 Audit Plan as of December 2017

	Preliminary Survey	Risk Assessment	Audit Fieldwork	Report Writing	Audit Issuance Date
<b>Assignments Completed</b>					
An Audit of the Utilities Inventory System	Completed	Completed	Completed	Completed	Jul 2017
City Procurement of Small Contracts	Completed	Completed	Completed	Completed	Sep 2017
An Audit of the City's Medical Marijuana Dispensaries	Completed	Completed	Completed	Completed	Oct 2017
An Audit of City's Parks and Recreation Department	Completed	Completed	Completed	Completed	Nov 2017
An Audit of the Entertainment and Sports Center Local Hiring and Business Involvement (Phase II)	NA	NA	Completed	Completed	Dec 2017
<b>Assignments In Process</b>					
2017 Audit of Ethnic and Gender Diversity	NA	NA	Completed	Completed	Jan 2018
An Audit of the Utilities Department Workplace Safety	Completed	Completed	In Progress		
Review of Parking Meters	Completed	NA	In Progress		
<b>Assignments Not Yet Started</b>					
An Audit of the Police Department	Not Started				
An Audit of the Fire Department Emergency Medical Services (EMS)	Not Started				
An Audit of the City's Retirees Benefits	Not Started				
An Audit of the Community Development Department, Building Division	Not Started				

On behalf of the Auditor's Office, I would like to express my appreciation to the City staff for their cooperation and assistance during our reviews.

Respectfully submitted,

Jorge Oseguera