

## Special Inspection Short Form - Electrical

2016 CEC Adopted Codes  
Effective January 1<sup>st</sup>, 2017

*Prior to issuance of a permit, the applicant shall complete Part I of this form. Part II and Part III shall be completed by the project registered design professional and the Community Development Department as a part of the plan review process. Before permit issuance, all parties must sign this agreement. Please note that failure to comply with special inspection requirements could be expensive in terms of retrofit design and construction as well as delays in the project.*

### Part I - Statement of Special Inspection for Medium Voltage

Project Address: \_\_\_\_\_

Permit Number: \_\_\_\_\_

#### City Approved Testing/ Inspection Firms (See page 3 of 3)

Firm 1: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Firm 2: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Part II - Special Inspection and Testing Agreement

*When special inspection is required by CEC Section 90.4 and 90.7, the registered design professional shall prepare an inspection program, which shall be submitted, to the Building Official for approval prior to issuance of the building permit. The special inspector shall be employed by the owner (other than owner-builder/developer), the registered design professional, or an agent of the owner, BUT NOT the contractor, or any other person responsible for the work (such as an owner-builder/developer).*

*The special inspection firm(s) named above have been authorized to perform the special inspection and testing services designated in this agreement, and in accordance with the California Electrical Code (CEC) requirements, and to report all activities to the Building Official, and other parties as listed. It is understood that special inspections are required in addition to the normal inspections performed by the Building Inspector.*

*The undersigned hereby affirm, under penalty of law that the special inspection program is in accordance with the requirements of the CEC and the City of Sacramento. The undersigned has used all reasonable diligence in completing this form and to the best of his/her knowledge the information contained herein is true and complete. The undersigned hereby certifies under the penalty of perjury under the laws of the State of California that the foregoing is true and correct.*

This plan has been developed with the understanding that the Building Official will:

- Review and approve the qualifications of the Special Inspectors who will perform the inspections.
- Monitor special inspection activities on the job site to assure that the Special Inspectors are qualified and are performing their duties as called for in this Statement of Special Inspection.
- Review submitted inspection reports.
- Perform inspections as required by the local building code.

**Registered Design Professional in Responsible Charge:**

Name: \_\_\_\_\_ License Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Owner's Authorization:** To be completed by the Owner or the Owners Representative (see part II, paragraph 1)

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address \_\_\_\_\_

**Building Official's Acceptance:**

Electrical Plan Reviewer: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Special Instructions:***

Instructions to the Special Inspector:

- Provide daily field reports to the building inspector on site as construction progress.
- A copy of all special inspection test laboratory reports shall be sent to the Building Official identified above and the architect or engineer of record
- Upon Completion of special inspection and testing work, provide the city's Building Official a final special inspection test report wet stamped and signed by the responsible professional engineer.

## **Local Testing Labs Approved by the City of Sacramento**

### **Apparatus Testing and Engineering**

11300 Sanders Dr. #29  
Rancho Cordova, CA 95742  
(916)853-6280

### **Pacific power Testing Inc.**

14280 Doolittle Dr.  
San Leandro, CA 94577  
(510)351-8811

### **Industrial Tests Inc.**

4021 Alvis Ct. #1  
Rocklin, CA 95677  
(916)632-8378

### **Applied Power Systems**

P.O. Box 186  
356 West F St.  
Oakdale, CA 95361  
(209)845-9158

### **Electrical Reliability Services**

6900 Koll Center Parkway #415  
Pleasanton, CA 94566  
(925)485-3400