

Residential Swimming Pool Plan Review Submittal Requirements **(Serving 1-2 Family Dwelling Units Only)**

All plan review submittals and resubmittals must be submitted electronically at <https://aca-prod.accela.com/sacramento/Default.aspx>

The following criteria must be provided for a proposed Residential Swimming Pool to meet minimum submittal requirements:

Complete submittal includes (3) separate files:

1. **APP** – All application documents
 - a) Completed application form. (*CDD-0200*)
 - b) Completed form (*CDD-0220*) – ONLY for permits requested as "Owner-Builder".
2. **SUPP** – Supplemental/supporting documents
 - a) Completed energy compliance documentation. ([CEC-CF2R-PLB-03-E](#))
 - b) Completed electrical load calculation worksheet. (*CDD-0213*)
 - c) Solar heater manufacturers' specifications including mounting details. (*When applicable for solar heated pools*)
 - d) Above Ground Pool Only:
 - i. Manufacturer's specifications.
 - ii. Retractable ladder manufacturer's specifications when available.
3. **PLANS** – All applicable plan documents
 - a) Scaled site plan dimensioning the location of pool/pool equipment in relationship to the main dwelling and adjacent property line(s), along with any plumbing, electrical or landscape features as applicable.
 - b) City of Sacramento Swimming Pool Requirements incorporated into a plan sheet. (*CDD-0257*)
 - c) Gunite Pool Only: Structural steel schedule and details. *
 - d) Fiberglass Pool Only: Prefabricated fiber glass pool specification. *

* For pre-engineered structural plans which contain multiple options for depth, surcharges, etc. and/or various pool feature options/details, plans must clearly indicate which options and which details are to be utilized.

Required CDD Forms by Category:

- **APPLICATIONS**: Building Permit Application (*CDD-0200*)
- **VERIFICATION/AUTHORIZATION**: Owner Builder Verification Form and Information Packet (*CDD-0220*)
- **INFORMATIONAL**: Electrical Load Calculation Worksheet (*CDD-0213*), Swimming Pool Requirements (*CDD-0257*)

Additional CDD Forms can be found on our website:

<http://www.cityofsacramento.org/Community-Development/Building/Building-Forms>