Residential Swimming Pool Plan Review Submittal Requirements
(Serving 1-2 Family Dwelling Units Only)

All plan review submittals and resubmittals must be submitted electronically at https://aca-prod.accela.com/sacramento/Default.aspx

The following criteria must be provided for a proposed Residential Swimming Pool to meet minimum submittal requirements:

Complete submittal includes (3) separate files:

1. **APP** – All application documents
   a) Completed application form. *(CDD-0200)*
   b) Completed form *(CDD-0220)* – ONLY for permits requested as "Owner-Builder".

2. **SUPP** – Supplemental/supporting documents
   a) Completed energy compliance documentation. *(CEC-CF2R-PLB-03-E)*
   b) Completed electrical load calculation worksheet. *(CDD-0213)*
   c) Solar heater manufacturers’ specifications including mounting details. *(When applicable for solar heated pools)*
   d) **Above Ground Pool Only:**
      i. Manufacturer’s specifications.
      ii. Retractable ladder manufacturer’s specifications when available.

3. **PLANS** – All applicable plan documents
   a) Scaled site plan dimensioning the location of pool/pool equipment in relationship to the main dwelling and adjacent property line(s), along with any plumbing, electrical or landscape features as applicable.
   b) City of Sacramento Swimming Pool Requirements incorporated into a plan sheet. *(CDD-0257)*
   c) **Gunite Pool Only:** Structural steel schedule and details. *
   d) **Fiberglass Pool Only:** Prefabricated fiber glass pool specification. *

* For pre-engineered structural plans which contain multiple options for depth, surcharges, etc. and/or various pool feature options/details, plans must clearly indicate which options and which details are to be utilized.

**Required CDD Forms by Category:**
- APPLICATIONS: Building Permit Application *(CDD-0200)*
- VERIFICATION/AUTHORIZATION: Owner Builder Verification Form and Information Packet *(CDD-0220)*
- INFORMATIONAL: Electrical Load Calculation Worksheet *(CDD-0213)*, Swimming Pool Requirements *(CDD-0257)*

**Additional CDD Forms can be found on our website:**
http://www.cityofsacramento.org/Community-Development/Building/Building-Forms