

Cycle Times for Building Plan Review

Residential		
Type of Project	Working Days in Cycle	
New	20 Days	Cycle 1
	15 Days	Cycle 2
	5 Days	Cycle 3
Additions	15 Days	Cycle 1
	10 Days	Cycle 2
	5 Days	Cycle 3
Interior Alterations*	12 Days	Cycle 1
	8 Days	Cycle 2
	5 Days	Cycle 3
Pool/Spa*	10 Days	Cycle 1
	7 Days	Cycle 2
	5 Days	Cycle 3
Photovoltaic	24 Hours	Cycle 1
	24 Hours	Cycle 2
	24 Hours	Cycle 3
Accessory Structures Repairs – Maintenance* Garage Conversions*	10 Days	Cycle 1
	5 Days	Cycle 2
	5 Days	Cycle 3
Revisions Decks* Patio Covers (attached* and detached) Carports	5 Days	Cycle 1
	5 Days	Cycle 2
	5 Days	Cycle 3

Commercial		
Type of Project	Working Days in Cycle	
New*	20 Days	Cycle 1
	15 Days	Cycle 2
	10 Days	Cycle 3
Additions***	20 Days	Cycle 1
	10 Days	Cycle 2
	10 Days	Cycle 3
Interior Alterations**	15 Days	Cycle 1
	10 Days	Cycle 2
	10 Days	Cycle 3
Small Interior Alterations* Repairs*	10 Days	Cycle 1
	5 Days	Cycle 2
	5 Days	Cycle 3
Revisions Web Minor Solar FPP	5 Days	Cycle 1
	5 Days	Cycle 2
	5 Days	Cycle 3
Deferred Submittals	7 Days	Cycle 1
	5 Days	Cycle 2
	5 Days	Cycle 3
Other Reviews – e.g. Canopy, Gazebo, Art Work, Play Sets, Temporary Trailers	10 Days	Cycle 1
	5 Days	Cycle 2
	5 Days	Cycle 3
♦ Projects over \$3 million in construction valuation: Add 5 days Projects over \$15 million in construction valuation: Add 10 days Projects over \$40 million in construction valuation: Add 15 days Projects over \$75 million in construction valuation: Additional days will be added on a case by case basis (minimum 15 days) ♦♦ Projects over \$400,000 in construction valuation: Add 5 days ♦♦♦ Projects over 5,000 square feet: Add 5 days		

* Qualified Residential projects may be reviewed OTC (Over The Counter) daily from 1 pm to 3 pm. Qualified Commercial projects may be reviewed OTC daily from 9 am to 12 pm. See form CDD-0114 for criteria.

Notes:

1. Complete submittals are required for all submissions to guarantee the review times. The Chief Building Official or Supervising Engineer may adjust cycle times up or down when necessary.
2. Expedited cycle times may be available upon request. See form CDD-0155 for criteria.