Sacramento Heritage, Inc
Meeting Minutes

New City Hall, 915 I Street, Room 1217
Sacramento, 95811

Meeting Date: January 9, 2020
Time: 5:00 PM

In Attendance	Board Member	Position
Yes	Kay Worthington	A-1 At Large – Finance
NA	Vacant	A-2 At Large – Housing
Yes	William Burg, Chairperson	A-3 At Large – History
Yes	Jose Esparza, Vice Chairperson	A-4 At Large – Preservation
Yes	Megan Repka	A-5 At Large – Construction/Development/Architecture
No	Terri Kletzman	B-1: City Parks & Community Enrichment Commission
Yes	Jackie Whitelam	B-2: City Preservation Commission
No	William Farrell	B-3: City Planning & Design Commission
Yes	Melisa Gaudreau, AIA Treasurer	B-4: Housing Code Advisory & Appeals Board
	Staff	
Yes	Carson Anderson, Executive Director	Preservation Director, City of Sacramento
Yes	Audreyell Anderson	Deputy City Attorney

NO.	ISSUE
AGENDA ITEMS	
1	**Roll Call:** The meeting was called to order and roll call taken at 5:05 PM by Chair Burg. Quorum achieved.
2	**Approval of December 5, 2019 Minutes:** Moved by Gaudreau, seconded by Repka to approve minutes with slight grammatical correction and to correctly record Repka as present at the December meeting. Approved unanimously.
3	**Adoption of the Sacramento Heritage, Inc. Board 2020 Meeting Calendar:** (item taken out of order at end of meeting). Vice Chair Esparza moved and Member Worthington seconded approval of the meeting calendar. Passed unanimously.
4	**Nominations and Elections for the Offices of Sacramento Heritage, Inc Board Chair, Vice-Chair, Treasurer and Recording Secretary:** Chair Burg moved and Repka seconded the motion to reappoint the members currently holding the offices of Board Chair, Vice-Chair, Treasurer and Recording Secretary with the understanding that Member Gaudreau will continue to serve as Treasurer until a replacement for her position on the Housing Code Advisory & Appeals Board is appointed. Passed unanimously.
5	**Financial Report for December 2019:** Treasurer Gaudreau reported that the December 31 ending balance was the same as the November 30 ending balance of $11,558.73 and; that there were no transactions to report.
6	**Walking Tour Ad Hoc Committee and Tour App Ad Hoc Committee Updates:** Chair Burg reported that there were no updates since the last meeting and that the committee needs to set a date to meet. After some discussion, Chair Burg, Vice Chair Esparza and Member Repka agreed to meet on January 27th at 530 PM at the Urban Hive. When they meet their priority will be to complete work on the Midtown J Street tour, the Boulevard Park tour, the Oak Park tour and the Lavender Heights tour. If Ian Merker can't do the maps, Sacramento Heritage may need to pay someone to produce them in time for the tours to be launched in May before the California Preservation Foundation Conference.
7	**Events Ad Hoc Committee:** Chair Burg provided an update on Sacramento Heritage's participation in the California Preservation Foundation (CPF) Conference. Specifically:

	• Jane Jacobs Walk (Sunday, May 17th): The CPF will provide a bus to transport participants to the tour locations and the tours will be open to the public for no charge. The Boulevard Park Tour will start at 9:00 AM at Old Soul @ The Weatherstone on 21st and will be led by Jon Marshack representing the Boulevard Park Neighborhood Association. The Solar Punk Tour will start at 1030 AM at 8th & O Streets and will be led by Bill Burg representing Sacramento Heritage. After lunch, the tour of Riverside Boulevard may start at Sellands on Broadway and will be led by Eric Bradner, representing the Sacramento Historical Society. Later in the afternoon, Robin Datel (CSUS) and Adrian Rehn of the Oak Park Neighborhood Association will lead the tour of Oak Park, starting at Mother Rose on 35th Street. • Sacramento Heritage Sponsorship: At the February meeting, the Board will consider whether to pay $500 to have its name in the program and placement of materials in the conference swag bag and/or pay $400 for an exhibitor space. Chair Burg also shared that Sacramento Fair Planning is planning a preservation symposium for this fall. A venue is being sought; potentially, the Julia Morgan House.
7	**Update - Historic Places Grant:** Executive Director Anderson reported that some grant recipients have been paid and that six reimbursement requests are being processed. He further reported that the owner of the Stevens House on Poverty Ridge had decided to not accept grant funds, resulting in there being approximately $20,000 remaining to roll into a future grant solicitation round. There was discussion regarding doing a social media post on the projects that received grants and the work that the funds had been used for.
8	**Bronze Plaque Program Subcommittee Update:** Item was not discussed.
9	**Historic Districts Plan:** Director Anderson reported that the Historic Districts Plan had been enacted at the City Council's December 10th meeting. The next steps will be to train staff on implementation and devise a method to gather data on the status of new staff-level review projects in historic districts for regular reporting to the Preservation Commission.
10	**Sacramento County Transient Occupancy Tax Grant:** Item was not discussed.
11	**Sacramento Heritage, Inc. Next Three Years:** There was discussion regarding the vacant housing, marketing and web design positions on the board as well as the need for the Board to set out a plan this Spring for what Sacramento Heritage should do in the next three years, including taking steps to become eligible for participation in the Big Day of Giving.
12	**Community Plans Update and 2040 General Plan Update Progress:** Executive Director Anderson reported that there would be three citywide community meetings, a scientific survey, community plan-focused meetings, as well as pop-up outreach this Spring as part of the effort to formulate updated community plan policies, along with policies for the 2040 General Plan.
13	**Public Comment: Matters not on the Agenda:** Clare Flynn, who was observing the meeting as a member of the public, had no comment.
14	**Update on Personnel, Organizational & Administrative Matters:** Executive Director Anderson reported on staffing changes and the status of at-large board member applications, noting that both Vice Chair Esparza and Member Repka had re-applied. Executive Director Anderson also reported that a Conservation Plan for the Historic Cemetery is being finalized that will be presented to the Preservation Commission in the Spring. The primary purpose of this plan is to assure that landscaping care does not detrimentally impact the cemetery monuments and hardscape. He also provided the Board members information relative to the demolition of the Tower Records structure on

	Broadway and the sale of the Jim Denny's structure that had been featured in recent Sacramento Bee articles.
15	**Member Comments:** No comments.
	The meeting was adjourned at 6:05 PM. The next meeting will be on January 9 at 5:00 PM at 915 I Street (New City Hall) Room 1217. Respectfully submitted, Jackie Whitelam, Recording Secretary and Carson Anderson, Executive Director.

Sacramento Heritage is a California not-for-profit corporation established by the City of Sacramento to promote the preservation and rehabilitation of Sacramento's historic properties. Founded in 1975, Sacramento Heritage has a nine-member Board of Directors appointed by the Mayor and confirmed by the City Council. The Board positions represent persons with expertise in: finance, housing, history, preservation, construction/development/architecture; and, representatives from: the Sacramento Housing & Redevelopment Commission, the City's Planning Commission, Preservation Commission, and the Housing Code Advisory and Appeals Board.