

REQUEST FOR EXTENSION OF BUSINESS OPERATING PERMIT APPLICATION

Business Operating Permit (BOP) applications expire 180 days after submission. To extend the BOP application for an additional 180 days, a request for extension of the BOP must be submitted and the \$500 extension fee paid prior to expiration. For multiple BOP applications, a separate extension request form and extension fee must be submitted for each application. As part of the extension process, applicant may be asked to submit/resubmit updated documents to keep the application current.

Business Name: _____ **OP#:** _____

Location: _____

I. Conditional Use Permit # (Z or P File): _____ **Approved:** ___ Y ___ N

If yes, please provide date of approval: _____

II. Building Permit Status: COM(s)# _____

___ **Applied** ___ **Not applied** **Issued:** ___ Y ___ N

If CUP is approved but applicant has not applied for a building permit, please state reason:

III. Tenant Improvement/Build Out Status. Select the option that best describes your project.

___ **Construction has started**

Estimated completion: ___ Under six months ___ 6-12 months ___ over 12 months

___ **Construction has not started**

Estimated start: ___ Under six months ___ 6-12 months ___ over 12 months

___ **Construction completed**

Certificate of Occupancy (CofO) expected in: ___ Under 30 days ___ 31-60 days
___ over 60 days

If options above don't describe your status, please provide details below:

_____ I certify that the information provided above is true and verifiable.

_____ I acknowledge and agree that this completed form and the \$500 fee must be submitted prior to BOP expiration to be considered.

_____ I acknowledge and agree that if this request is approved, the BOP application is extended only for a period of 180 days (one year from original submission of the BOP application).

Applicant's Printed Name: _____

Signature

Date

FOR OCM STAFF USE ONLY:

Received on: _____ By: _____ Extension Fee Paid on: _____

ACTION:

BOP Application is extended to: _____

Office of Cannabis Management

Date