

Status of Critical Climate Action Tasks

Updated April 2023

2022 - 2023 Tasks

This table summarizes priority tasks for the Office of Climate Action and Sustainability (OCAS), and other department leads. Staff presented this list to the City Council in early 2022 as an update to the 2021 Climate Implementation Work Plan. The table below includes minor modifications to the original version presented in 2022 for accuracy, to reflect changes since that time.

Legend:

Ongoing	Initiated
Ongoing; active work underway	Delayed or postponed
Complete	

Tasks & Status

	Task	Department or Office Leads and Support ¹	Status
	<i>Internal & administrative tasks</i>		
1	Expand team capacity with intern support and/or on-call assistance	OCAS - Lead Role	1 full-time equivalent (FTE) vacancy filled, 1 intern hired, 2 on-call contracts executed
2	Continue convening the Green Team monthly with participation by key departments	OCAS - Lead Role Support: All	Ongoing
3	Establish and launch the internal Climate Action Task Force, with an initial audit of each department's performance	OCAS - Lead Role Support: All	Preparation underway for early 2023 in conjunction with the CAAP release
4	Create an internal climate leadership, learning, and collaboration cohort	OCAS - Lead Role	Postponed

¹ Department and Office abbreviations:

- CDD: Community Development Department*
- DOU: Department of Utilities*
- DPW: Department of Public Works*
- HR: Human Resources*
- IT: Information Technology*
- OCAS: Office of Climate Action and Sustainability*
- OEM: Office of Emergency Management*
- OIED: Office of Innovation and Economic Development*
- YPCE: Department of Youth, Parks, and Community Enrichment*

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5	Develop and administer the Sustainability Performance Monitoring Tool	OCAS - Lead Role	Tool created for internal operations and shared with key departments, for review with and finalization with the internal Climate Action Task Force
6	Prepare a GIS resource hub for climate, sustainability, and equity-related data	OCAS - Lead Role Support: IT, ODE	Complete, with ongoing refinement with GIS Team
7	Embed sustainability and racial equity decision-making into City processes	OCAS & ODE - Leads	Engagement initiated with Budget Office and Office of Diversity and Equity
8	Create new guidance for the “Sustainability” section of City staff reports	OCAS - Lead Role	Coordination initiated - to be completed in conjunction with other forthcoming resources
9	Establish tools and processes to track City fiscal activity from a climate perspective	OCAS - Support Lead: Budget	Postponed
10	Create an internal Nexus City webpage with resources and information	OCAS - Lead Role Support: IT	Complete
11	Continue public quarterly reports on climate action progress	OCAS - Lead Role Support: Varies	Ongoing
12	Coordinate City efforts for climate-related state and federal funding, and align efforts to seek and apply for external funds	OCAS - Lead Role CMO	Ongoing; successful recent applications include USDN Energy Innovation Fund (\$60K), successful SMUD partnership for TECH Quick Start Grants (\$350K)
13	Support updates to the City’s Sustainability Procurement Policy and Telecommuting Policy	OCAS - Support Lead: CMO, Finance, HR	Formalization of Sustainability Policy update in process; Telecommuting Policy update in progress

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	<i>Partnership, outreach, capacity-building and other collaboration</i>		
14	Establish a climate equity outreach pilot that advances CAAP implementation, and increase community outreach	OCAS - Lead Role	Delayed: webinars convened in September 2022 and staff issued RFP in late 2022 for administration support, receiving 0 responses; staff evaluating other options to secure administration support and leverage related efforts
15	Launch a climate ambassadors program	OCAS – Lead Role OIED	In process: coordinating internally to leverage potential funding and programmatic resources, such as the CaliforniansForAll program
16	Distribute an Office newsletter monthly	OCAS - Lead Role PIO	Ongoing
17	Continued engagement and collaboration with the Sacramento EJCGC and other local environmental justice groups	OCAS - Lead Role	Ongoing
18	Continued engagement and support for integration of climate and sustainability into City youth programs	OCAS - Support Lead - YPCE	Ongoing - Supported the Summer@City Hall Sustainability Workshop Series in 2022; coordinating with YPCE for 2023 programming
19	Continued convening of a regional working group for city and county staff on climate action	OCAS - Lead Role Support: CDD	Ongoing
20	Facilitate a standing open networking and collaboration meeting with climate-focused stakeholders	OCAS - Lead Role	Not yet initiated

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21	Participate in and facilitate collaboration with external agencies, partners, and stakeholders for successful grant applications to secure state and federal climate investments	All Support: CMO, DPW, DOU, YPCE, CDD, OIED	Ongoing
	<i>Strategic project actions – OCAS Oversight, Support, or Management</i>		
22	Support completion of the CAAP for Council adoption, including identification of carbon zero reductions and funding options for Council direction	OCAS - Support Lead: CDD Support: DPW, all	Delayed, but CAAP release scheduled for April 28, 2023
23	Seek grant funding to prepare a climate resilience infrastructure and program strategy, with shovel-ready project list for adaptation funding needs	OCAS - Support CDD, DOU, DPW, OEM, YPCE	Coordination underway for upcoming programs; DPW-led application in partnership with SacRT to the Caltrans Adaptation Planning Grant program (submitted in March 2023)
24	Facilitate City efforts to seek state grant funding for community center retrofits and resilience improvements	OCAS – Support DPW, OEMS, YPCE, SMUD	Ongoing - \$1.97 million secured through Fiscal Year 2023 Congressionally Directed Spending Requests
25	Support development of a shovel-ready list of energy efficiency and resiliency project list for City facilities and implementation	OCAS - Support Lead: DPW	Ongoing: SMUD CES participation approved by Council on 10/11/22; implementation underway at fire stations, preparation for other City facilities in process
26	Support expansion of the City’s zero-emission fleet and charging infrastructure	OCAS - Support Lead: DPW	Ongoing : design in process, and coordination underway for upcoming incentives and grants
27	Support preparation for implementation of the New Building Electrification Ordinance, including participation in the Infeasibility Waiver Technical Panel, and re-adoption of the Ordinance with Infeasibility Guidelines, to go into effect 1/1/2023	OCAS: Support Lead: CDD	Complete

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28	Guide and support preparation of the Existing Building Electrification Strategy and related stakeholder engagement for Council action in 2023	OCAS: Support Lead: CDD	Ongoing; outreach was reconvened in early 2023, preparing for City Council action in summer 2023
29	Manage City’s execution of a memorandum of understanding with SMUD and Sacramento County on building electrification, and facilitate the City’s participation in related efforts and pilots	OCAS – Lead Support: CDD, DPW	MOU executed; ongoing coordination. Exploration of additional opportunities for partnership ongoing
30	Support critical transportation initiatives, including completion of the Transportation Priorities Plan (TPP), the Active Streets Plan, and identification of funding strategies for transportation	OCAS – Support Lead: DPW	Ongoing ; TPP prioritization list adopted 11/15/22; Active Streets Plan consultant to be selected in early 2023; team to coordinate to evaluate new funding strategies
31	Support implementation of the Electric Vehicle Implementation Blueprint	OCAS – Support Lead: DPW	Ongoing
32	Support completion of the technical study for on-site water reuse and dual plumbing, including preparation of a dual-plumbing ordinance	OCAS – Support Lead: DOU CDD – Support	Ongoing; Phase 1 complete with City Council adoption of ordinance on 12/13; staff preparing RFP for Phase 2 to commence in summer 2023
33	Support the launch of a new community tree-planting initiative with partners	OCAS – Support Lead: DPW	Timing to be confirmed; DPW evaluating grant opportunities to leverage with the one-time City funding
34	Support expansion of shared use recreation spaces and completion of the Parks Master Plan (Parks Plan 2040)	OCAS – Support Lead: YPCE	Ongoing; technical committee meeting in late 2022 to inform draft document; presentation to Parks and Community Enrichment Commission

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35	Support for the City’s clean and green workforce and economic development initiatives, and including completion of regional green jobs analysis and opportunity mapping	OCAS and OIED, Leads	Ongoing; March 2023 announcement of first phase of CaliforniansForAll youth and young adult workforce funding to local nonprofits; completion of regional green jobs report and Clean & Green working group meeting in late 2023
36	Support City participation in food access and resiliency planning, including completion of the US EPA Local Food/Local Places action plan, ongoing coordination of City staff, and food-anchored hub development	OCAS - Support Mayor’s Office, OIED, YPCE, CDD, DPW	US EPA Action Plan complete. Ongoing: food justice NOFA award recipients announced in December 2022
37	Support climate resiliency partnerships and identification of pilots	OEMS	Ongoing: grant funding secured for low-income home electrification and rehabilitation; additional opportunities TBD
38	Manage the City’s partnership with the Sacramento Metropolitan Air Quality Management District for air quality monitoring, and support related community outreach and education	OCAS - City Lead Lead implementer: Air District	Ongoing: launch of air sensors giveaway on 12/12/2022; air sensor distribution in process, and coordination underway for mobile air monitoring partnership