

River Friendly Landscape Program Turf Conversion Rebate Application Single Family and Duplexes

The Turf Conversion Rebate is for City Department of Utility customers to replace existing turf (grass) with a water wise landscape. If you have an automated irrigation system for your planned conversion area, it must be a high efficiency irrigation system controlled by EPA WaterSense Labeled Smart Irrigation Controller(s).

Rebate is NOT retroactive. Projects underway or completed prior to pre-inspection are not eligible.

All fields marked with an asterisk are required.

Applicant Name *

Property Address *

Street Address *

City *

State *

Zip Code *

Is your Mailing Address different from your Property Address? *

Yes

No

Important: This is where DOU will mail the final rebate check

Mailing Address *

Street Address *

City *

State *

Zip Code *

Phone Number *

Email Address *

City of Sacramento Water Account #

To be eligible, you must:

1. Be receiving City of Sacramento water service at the property;
2. Be the property owner or bill-paying tenant with written consent from the property owner;

Rebate Amounts:

- Maximum Turf conversion rebate of \$1,500 at \$1 per square foot of grass converted on **front** yard. The amount you receive is correlated to the amount of turf replaced.
- \$800 for materials used to convert to drip irrigation for **side or back yard**, and adding EPA WaterSense Labeled Smart Irrigation Controllers.
- Labor costs by a licensed General Contractor or landscaping contractor (C-27) of up to \$150 may be included as a reimbursable expense. Labor reimbursement is subject to available grant funding.

Who is completing this application? *

Property Owner

Property Manager

Other

*If you chose other, please specify. **

Note: An approval letter from the Property Owner permitting the project is required.

Estimated square foot area to be replaced *

Landscape Requirements:

- Each converted area must include non-invasive River Friendly plants, such as drought tolerant groundcovers, shrubs and trees, as approved by the City. New landscape plans must contain at least 60% plant coverage upon plant maturity.
- Tree canopy and plants outside the converted area are not considered in the calculation even if they are adjacent to or overhanging the converted area. If existing trees are located within the converted area, you will receive credit for no more than one quarter (1/4) of the total mature tree canopy towards the living 60 percent plant coverage requirement (if low or medium water use tree).
- The customer will receive credit for no more than 250 sf, the converted area must include a minimum of 5 plants.
- Any design elements that are not plant material, such as planters, rocks, mulch or similar element must be integrated as part of the converted area's landscape.
- Pathways may be installed but must be permeable in order to count toward the canopy coverage requirement. Mulch may be organic or inorganic, must be spread 2"-5" beneath trees and shrubs and shall be 2" or less in diameter.
- Ineligible items include but are not limited to the following: soil amendments, and tools purchased to complete the project.

Design Assistance Program

Are you interested in participating in the Landscape Design Assistance Program? *

Yes

No

If you answered yes, please [submit](#) the Design Assistance Program Application. For more detail click [here](#).

Check boxes to confirm that the required documents are attached:

Photo Submission [Guidelines](#)

Photo(s) of your current front grass lawn. *

Photo or document(s) of a Plant coverage worksheet. *

[Document Sample for Plant Coverage Worksheet](#)

Photo(s) or document(s) of a Landscape Plan Sketch. *

[Document Sample for Landscape Plan Sketch](#)

Program Checklist

[Single Family and Duplex Turf Conversion Rebate Terms & Conditions](#)

By checking the box, I acknowledge that I have read and understand the program Terms and Conditions.

I understand I must have a pre-inspection before starting my project. *

I understand that ALL grass must be removed from the front yard and qualified side yards with non-invasive River Friendly plants. *

I understand that if I irrigate with an automated system, I must have a high efficiency irrigation system that is controlled by an EPA WaterSense Labeled Smart Irrigation Controller. *

I understand that if my project takes longer than 120 days, I must submit a request for extension via phone, mail or email as early as possible. *

I understand that if I am asked for supplemental documents to my application, I must supply them within two weeks from the time I am asked for them from program staff. If I fail to return them within this time frame, my application will be withdrawn and I must wait one month before re-applying. *

I understand that the landscape must remain in place for a minimum of five years after project completion. *

I understand that the City of Sacramento is required to send IRS form 1099 to me and the IRS when rebates total \$600 or more. *

I understand that I must submit an approval letter from the Property Owner permitting the project. *

Photo/Video Release (Optional)

I hereby grant to the City of Sacramento the absolute and irrevocable right and unrestricted permission to use, re-use, display, distribute, transmit, publish, re-publish, copy, or otherwise exploit, either in whole or in part, either digitally, in print, or in any other medium now or hereafter known, for any purpose whatsoever and without restriction, photographs or video taken of me, my residence or my property; to alter the same without restriction; and to copyright the same. I understand and agree that the City may or may not use my name in conjunction with such use as the City chooses.

I hereby release and discharge the City, and its officials, employees, agents, representatives, and assignees from any and all claims and demands arising out of or in connection with the use of any such photographs and video including without limitation any and all claims for invasion of privacy, right of publicity, and defamation.

I represent that I am over the age of eighteen (18) years and that I have read the foregoing and fully understand its contents.

This release shall be binding upon me, my heirs, legal representatives, and assigns.

This agreement is being made and entered into under the laws of the State of California and shall be governed and interpreted in accordance with the laws of California. This release embodies the entire agreement of the parties (subject and photographer).

By checking the box, I agree to photo and video release.

Steps to proceed

1. **Submit a completed Turf Conversion application.** Include photos of existing turf, plant coverage worksheet and landscape plan.
2. **Wait for approval from Water Conservation staff.** Please note that missing information may cause delay.
3. **Schedule the pre-inspection** before beginning your project.
4. **Complete your landscape conversion project** and submit receipts and a photo within the 120 days following project approval.
5. **Post inspection from Water Conservation staff**-After we receive your itemized receipts, they will be reviewed and verified by Water Conservation Staff. Following receipt review, you will be subject to a post-completion inspection (you will be contacted to confirm the appointment).
6. **Receive a rebate check**-You should receive your rebate check within eight weeks of your post-inspection appointment and approval.

Rebate Agreement - Release of Liability

The City of Sacramento Department of Utilities (City) may deny any application that does not meet all of the Program requirements, which are set forth in the Program Terms and Conditions. The City reserves the right to alter the Program Terms and Conditions at any time, with no notice other than posting the Program requirements on the City website. The applicant agrees to allow the City to inspect the property before and after the landscaping project is undertaken, to measure the lawn area to be replaced and to confirm that the project meets the Program Terms and Conditions. The applicant certifies that the attached photos are of the landscape project installation site, accurately show the site’s current condition, and are not altered or modified. The City does not warrant or guarantee that the applicant will experience lower water bills as a result of participating in the Program. The City is not responsible for any damage that may occur to participant’s property as a result of the Program. The applicant agrees to indemnify the City, and its directors, officers, and employees, and to hold each of them harmless from and against all loss, damage, expense and liability resulting from or otherwise relating to his or her participation in the Program. By typing your name and electronic signature you agree to the terms and conditions of the program.

First Name

Last Name

Signature

Date

Single Family and Duplexes River Friendly Landscape Rebate Agreement

Terms & Conditions

I understand that, as a Participant, I am eligible to receive \$1 per square foot reimbursement from the City of Sacramento (City) in an amount not to exceed \$1,500 for the equivalent of up to 1,500 square feet for my front yard turf conversion and retrofit project, and that the amount I receive is correlated to the amount of irrigated turf that I replace after enrollment in the program. Reimbursement will be provided for materials necessary to complete the actual upgrade, and will not be provided for optional materials or equipment. ***Ineligible items include but are not limited to the following: soil amendments and tools purchased to complete the project.***

I understand each converted area must include non-invasive River Friendly plants, such as drought tolerant groundcovers, shrubs and trees, as approved by the City. When fully mature, the plant material will cover a minimum of 60 percent of the converted area. Tree canopy and plants outside the converted area are not considered in the calculation even if they are adjacent to or overhanging the converted area. If existing trees are located within the converted area, I will receive credit for no more than one-quarter (1/4) of the total mature tree canopy towards the living 60 percent plant coverage requirement (if low or medium water use tree). *For example, two existing trees are planted within a 1000 square foot area to be retrofitted and cover that entire area.* The customer will receive credit for no more than 250 square feet towards the living 60 percent plant coverage requirement. *For distinct areas greater than 250 square feet, the converted area must include a minimum of 5 plants.*

Any design elements that are not plant material, such as planters, rocks, mulch, or similar elements must be integrated as part of the converted area's landscape. Pathways may be installed but must be permeable in order to count toward the canopy coverage requirement. Mulch may be organic or inorganic, must be spread 2-5" deep beneath trees and shrubs and shall be 2" or less in diameter.

Applicable Conditions:

1. I understand that (1) this is a limited, first-come, first-served program, (2) rebates are only given for projects which have applications that are approved, (3) the City can deny any application that does not meet program requirements (which may change without notification), and (4) rebates are not applicable to, and will not be provided for, any work or conversion performed prior to my enrollment in the rebate program.
2. I am responsible for completing the retrofit project within 120 days of receiving approval to proceed from the City's Water Conservation Staff. I may install it myself or hire a contractor to do the work. In either case, the City is not responsible or liable for any damage to my lawn or property in any way connected to the retrofit project.
3. I understand that if my project will take longer than 120 days, I must submit a request for extension via mail or email as early as possible. If I do not submit my project receipts by the end of 120 days or the end of my approved extension, I will be found ineligible and will not be able to receive my River Friendly Landscape Rebate.

4. I understand that if I am asked for supplemental documents to my application, I must supply them within two weeks from the time I am asked for them from City staff. If I fail to return them within this time frame, my application will be withdrawn, and I must wait one month before reapplying.
5. I shall submit my itemized receipts to City's Water Conservation Staff upon completion of the retrofit project. I am subject to a post-completion inspection appointment where Water Conservation Staff may: measure my landscape area, take photographs, check/evaluate my irrigation system for volumetric flow, and verify upgrade installation. Reimbursement shall only be available for a completed project approved by the City.
6. I understand that I am responsible for ensuring that my retrofit project follows the program terms and conditions. I understand that the proper installation of my irrigation system improvements is solely my responsibility, as is determination of the adequacy and compatibility of the drainage, adjacent landscape and surrounding area, and that installation of the improved systems may not result in lower water bills.
7. Upon completion of my project, I will provide a total cost of the project and copies of all receipts and invoices associated with the project. These receipts will be itemized, showing quantity and price for each item purchased. If a contractor is used, the receipts will have labor separated and be easily distinguishable from the materials and will show that it is paid in full. The City reimbursement amount will not exceed the cost of the project as documented by invoices or receipts.
8. I will allow the City to conduct site visits to my property within five years of the date of this Agreement for the purpose of collecting data and photographs of the project site. The City will contact me in advance to arrange times for these visits.
9. I am responsible for complying with all applicable laws, regulations, ordinances, or other legal requirements, and nothing in this Agreement shall excuse or modify any such requirements.
10. I, the Participant, agree to defend, indemnify, protect and hold the City of Sacramento and its agents, officers, and employees harmless from and against any and all claims or liability for injuries or damages to any person or property to the extent arising from my acts or omissions, or the acts or omissions of my contractor or anyone acting on my or my contractor's behalf, or from conditions on my property.
11. I understand that the landscape retrofit must remain in place for a minimum of five years after installation. If, prior to the expiration of the five years, I decide to replace the irrigation upgrade with a standard overhead spray system, I will repay the City the funds I received under this Agreement. This Agreement shall remain in effect until the five years have expired.
12. I understand that the City of Sacramento is required to send IRS form 1099 to me and the IRS when rebates total \$600 or more.