

## **Cannabis Business Operating Permit (BOP) Renewal Fee Payment Plan**

The BOP Renewal Fee Payment Plan is a temporary relief offered to cannabis business permit holders with renewal dates occurring prior to September 1, 2020 in response to the COVID-19 outbreak. If payment plan is requested for more than one BOP, you must fill out a separate form for each business. Please email completed forms to [cannabis@cityofsacramento.org](mailto:cannabis@cityofsacramento.org).

Business Name: \_\_\_\_\_

Requester's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Permit #: \_\_\_\_\_ BOP Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_ I am requesting that my BOP renewal fees be payable in four (4) monthly installments, with the first installment due no later than the BOP expiration date.

\_\_\_ I accept that this payment plan shall be added as a condition to my BOP and failure to comply shall result in a suspension of my BOP until full payment has been received.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

### **For Staff Use Only:**

Total Renewal Fees Due: \$\_\_\_\_\_ Monthly Installment Amount: \$\_\_\_\_\_

Four monthly installments beginning \_\_\_\_\_ 2020 to \_\_\_\_\_ 2020.

\_\_\_\_\_  
Davina Smith, Cannabis Manager

\_\_\_\_\_  
Date