

Short-Term Rental Permit Application

Section One: Site Information

Site Address:	
Is this the applicant's primary residence? * <input type="radio"/> Yes <input type="radio"/> No <small>*If "no", lodging can only be provided for 90 days aggregate (total) per calendar year. Over 90 days requires a conditional use permit.</small>	
How many structures are on the property/parcel: <input type="radio"/> 1 <input type="radio"/> 2 <input type="radio"/> 3 or more Duplex/Tri-Plex/4-Plex: <input type="radio"/> Yes <input type="radio"/> No Do you intend to rent out more than one structure? <input type="radio"/> Yes* <input type="radio"/> No *If "yes", additional permits may be required	
Primary Rental Listing URL:	
Additional Rental Listing(s) URL:	
Is the site subject to Covenants, Conditions, & Restrictions ("CC&Rs") or Homeowner Association rules ("HOAs")? <input type="radio"/> Yes <input type="radio"/> No If yes, applicant must submit a copy of the CC&Rs or HOAs with this application to the City of Sacramento.	
OFFICIAL USE ONLY	
Assessor Parcel Number:	Zone:

Section Two: Applicant Info/Consent of Property Owner

Applicant Name:	
Applicant Phone:	
Applicant Email:	
Responsible Person:	Emergency Contact Number:
If the responsible person is not the property owner, property owner must acknowledge requirements <i>Applications will not be accepted or processed without signed property owner consent</i>	
Property Owner Name:	
Property Owner Signature:	Date:

Section Three: Property Manager (If not applicant's primary address)

Property Manager Name:
Property Manager Phone:
Property Manager Email:
Property Manager Address:

Section Four: Rules and Regulations

I understand the following rules and regulations regarding short term rentals (initial):	
	I am required to have an active/paid/current Business Operation Tax Account with the City.
	I am responsible for paying Transient Occupancy Tax on revenue generated from short term rent
	A maximum of six people (per parcel, unless otherwise indicated) can rent at any one time
	All applicable City regulations apply to short term renters
	Complaints related to the short-term rental property will go to 311, or a City contracted vendor

Section Five: Information Provided

I have been provided the following information by the City of Sacramento (initial):	
	Transient Occupancy Tax documents
	Noise ordinance 8.68
	Rental Housing Program Standards

Section Six: Agreement and Signature

I hereby certify under penalty of perjury that the answers I have given are true and correct to the best of my knowledge and belief, and I understand and agree that any false or misleading answer will result in denial or revocation of any permit. Further, the City is hereby authorized to seek and verify information contained in this application. I understand verification of the accuracy of the application information is a matter of public record and may be made available to interested parties upon request.	
Applicant Signature:	Date: