

City of
SACRAMENTO
Fire Department

SAFETY CHECKLIST

COMPLIANCE (initial)	FIRE EXTINGUISHERS
	<p>Extinguishers are to be serviced and tagged every 12 months and after use (Ch. 3, Title 19, CFC 906). This year's service date on the tag is: (mo)____(day)____(yr)____(Title 19, Article 9) Fire extinguishers are to be mounted (3 to 5 ft.), placed within 75 ft. of one another, and shall be in plain view (CFC 906).</p>
	ELECTRICAL HAZARDS
	Extension cords are not to be used as a substitute for permanent wiring (CFC 605.5).
	Power taps are not to be linked in series, extended through walls, ceilings or under doors or floor coverings or affixed to structures (CFC 605.4.3).
	Storage of combustible material shall be moved 30 inches away from electrical panels, water heaters and other heat producing equipment (CFC 605.3).
	EXITS
	Remove any storage from under stairways (CFC 1009.6.3), or from obstructing aisle ways, exits or corridors (CFC 315.2.2). The minimum effective width of egress pathways is not to be less than 36 inches (CFC 1017.2).
	Repair any broken doors or door hardware (CFC 1008). Doors serving common areas and corridor exits or which are outside gates, are to be open able from the inside, in a single operation, without the use of a key, special knowledge or effort (CFC 1008.1.9).
	Exit lighting is maintained and operable. Exit signage shall be illuminated at all times (CFC 1011.5.3).
	FIRE DEPARTMENT ACCESS/EXTERIOR AREAS
	Address shall be present and visible from the street, minimum 4 inches (CFC 505).
	Remove all trash, dry weeds, debris, discarded furniture, etc. Move dumpsters 10 ft. away from buildings (CFC 304.1.2, & 304.3).
	FIRE PROTECTION SYSTEMS
	Fire alarm systems shall be tested and maintained in working condition (CFC 901.6 & 907.9.5).
	Fire sprinklers and standpipe systems shall be tested and maintained in working condition (Title 19, Sec. 904). Provide 5 year certification date _____
	Kitchen hood and duct suppression systems shall be tested and maintained every 6 mo. by a qualified service company (CFC 904.4).

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	<i>MAINTENANCE OF FIRE RESISTIVE CONSTRUCTION</i>
	Repair holes in ceilings/walls. Maintain fire resistive construction (CFC 703.1).
	Keep attic access and scuttle openings closed/clear of obstructions (CFC 316.1).
	<i>HAZARDOUS MATERIAL STORAGE/USE/HANDLING</i>
	Flammable liquid shall not exceed 5 gallons stored inside and 10 gallons stored outside, and must be stored in an approved container and cabinet (CFC 3404.3.2, & 105.6.16).
	Compressed gas cylinders (CO2, helium) chained and labeled (CFC 3004 & 3003.4).
	<i>MECHANICAL HAZARDS</i>
	Safe clearances (minimum 36 inches) provided around all heating devices (water heaters, furnaces, etc.) (CFC 603.5).
	<i>HOUSEKEEPING</i>
	Combustible rubbish and trash removed daily (CFC 315.2).
	Mechanical, electrical and boiler rooms clear of any combustible material storage (CFC 315.2).
	Storage shall be maintained 24 inches below the ceiling in non-sprinklered buildings and 18 inches below the ceiling in sprinklered buildings (CFC 315.2.1).