

City of Sacramento Police Officer Recruit Exam FAQs

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How do I apply for the Police Officer Recruit Position with the City of Sacramento?

All candidates must apply through www.governmentjobs.com to be considered.

Is the City of Sacramento's Entry Level Law Enforcement Exam the P.O.S.T PELLETB Exam?

The City of Sacramento administers a City of Sacramento's Entry Level Law Enforcement online exam. This is not a P.O.S.T. exam.

Do I need to take City of Sacramento's Entry Level Law Enforcement Exam in person?

The online testing option is now the only option available to complete this examination.

What if I do not have access to a computer to take the online exam?

Candidates invited to take the online exam will be provided an opportunity to schedule an appointment for use of a City of Sacramento computer.

Do I need to take the P.O.S.T. PELLETB Exam?

The P.O.S.T. PELLETB Exam is not required. Candidates who apply for the position and meet the minimum requirements will be invited to take the City of Sacramento's Entry Level Law Enforcement Online Examination or may be exempt from taking the exam.

I have already taken the P.O.S.T. PELLETB Exam. Do I need to take the City of Sacramento's exam?

If you have taken the P.O.S.T. PELLETB Exam within two years of the final filing date and earned a T-Score of 45 or higher, you may apply for test exemption.

I have already taken the City of Sacramento's Entry Level Law Enforcement Exam. Do I need to take the City of Sacramento's exam again?

If you have taken the City of Sacramento's Entry Level Law Enforcement Exam within two years of the final filing date and earned passing score, you may apply for test exemption.

NOTE: Passing candidates are be placed on a Pass (Eligible) List for a period of one (1) year. ****It is unnecessary to reapply for this position while you are on an active Pass (Eligible) List****

Do I need to take the City of Sacramento's Online Exam?

All candidates that meet the minimum qualifications and do not qualify for test exemption must take the online exam.

How do I know if I can be considered for test exemption?

If you have previously taken one of the following exams **within two years of the final filing date** and earned a passing score as listed below, you may be considered exempt from the Entry Level Law Enforcement Exam.

- P.O.S.T. Certified Entry Level Law Enforcement Test Battery (PELLETB) exam and earned a T-Score of 45 or higher
- City of Sacramento Entry Level Law Enforcement Exam and earned a passing score

How do I submit my previous P.O.S.T PELLETB Exam results to be considered for test exemption?

To receive consideration for exemption, submit a copy of your result letter to the City of Sacramento Human Resources Department **by the final filing date** using one of the following methods:

- Attach your valid result letter to your online application.

- Fax it to (916) 596-1556, Subject: Police Officer Recruit
- Email it to employment@cityofsacramento.org and include "Police Officer Recruit " in the Subject Line.

Your result letter must have the following items/information listed:

- The result letter must be issued on agency letter head OR by email with the agency logo
- The test date must be clearly visible on the result letter
- The candidate's first and last name must be listed
- The reading, writing and final T-score must be listed
- The result letter must be a legible, clear copy

How do I submit my previous City of Sacramento's Entry Level Law Enforcement Online Exam results to be considered for test exemption?

To receive consideration for exemption, submit a copy of your result letter to the City of Sacramento Human Resources Department **by the final filing date** using one of the following methods:

- Attach your valid result letter to your online application.
- Fax it to (916) 596-1556, Subject: Police Officer Recruit
- Email it to employment@cityofsacramento.org and include "Police Officer Recruit " in the Subject Line.

Your result letter must have the following items/information listed:

- The result letter must be issued on agency letter head OR by email with the agency logo
- The test date must be clearly visible on the result letter
- The candidate's first and last name must be listed
- The letter must state "You have passed they City of Sacramento's Entry Level Law Enforcement online examination"
- The result letter must be a legible, clear copy

I submitted my previous exam results for test exemption, do I still need to submit an application?

Yes, candidates that have not submitted applications will not be considered further in the hiring process.

I am not able to complete the online exam by the deadline. Can I reschedule the exam?

The City of Sacramento does not offer rescheduled or make-up exams. If you did not complete the City of Sacramento's Entry Level Law Enforcement Exam you are welcome to reapply for the Police Officer Recruit position for another opportunity to take the exam. There is no waiting period required to reapply or re-take the exam.

What is a confirmatory exam?

A confirmatory exam is secondary in-person exam, which tests on similar information presented on the online exam. The confirmatory exam is used to validate the candidates' results of the online exam. Candidates who pass the online exam may be invited to take a confirmatory exam at the hiring departments discretion.

I just completed the City of Sacramento's Entry Level Law Enforcement Exam? When will I receive the results?

The results of the online examination will be sent out by email within two weeks of the deadline to complete the exam.

Can I receive my score from the City of Sacramento's Entry Level Law Enforcement Exam?

The City of Sacramento does not provide the test scores-only if a candidate has passed or failed the exam.

I passed the City of Sacramento's Entry Level Law Enforcement Exam. Do I need to apply again to be considered?

Candidates who pass the City of Sacramento's Entry Level law Enforcement Exam will be placed on a Pass (Eligible) List for a period of one (1) year. ****It is unnecessary to reapply for this position while you are on an active Pass (Eligible) List****

What is the next step after I pass the exam?

Candidates who pass the exam will have their application forwarded to the Sacramento Police Department. The Police Department will select and contact candidates as necessary to continue the screening process in approximately six (6) to eight (8) weeks.

I did not pass the City of Sacramento's Entry Level Law Enforcement Exam. Do I need to wait 30 days to apply again?

If you did not pass the City of Sacramento's Entry Level Law Enforcement Exam you are welcome to reapply for the Police Officer Recruit position. There is no waiting period required to reapply or re-take the exam.

I have additional questions regarding the Police Officer Recruit position, who should I contact?

If you have specific questions regarding the Police Officer Recruit position, hiring process, Police Academy, etc.:

- Go to the Sacramento Police Department website at <http://www.sacpd.org/>
- Send an email to police_recruiting@pd.cityofsacramento.org
- Call the Police Officer Recruit ing Office at (916) 808-0880.

I have additional questions regarding the Job Announcement and application process, who should I contact?

For questions concerning this job announcement and the application process:

- Visit the City of Sacramento Human Resources Department website at <http://www.cityofsacramento.org/HR/Career-Opportunities>.
- Send an email to employment@cityofsacramento.org
- Call the Human Resources Department at (916) 808-5726.