

June 24, 2020

Sent via U.S. & Electronic Mail

Laura Trapp
Stationary Engineers, Local 39
1620 North Market Boulevard
Sacramento, CA 95834

Email: ltrapp@local39.org, shatch@local39.org

RE: Letter of Understanding – Continuation of Parking Services, Career Flex Trial Program

Dear Ms. Trapp,

This letter confirms the agreement reached between the City of Sacramento (City) and Stationary Engineers, (Local 39) in reference to an extension of the trail Career Flex Program in the Parking Services Division of the Department of Public Works.

Specifically, the agreement is as follows:

1. The Parking Services Division shall extend the Career Flex Trial Program described in the September 13, 2019 Letter of Understanding between the city and Local 39 through June 18, 2021.
2. Currently employed non-career Parking Enforcement Officers and currently employed non-career Parking Lot Attendants shall maintain a permanent twenty (20) hour schedule with the option to flex an additional twenty (20) hours during a workweek.
3. With respect to scheduling the optional twenty (20) hours, the program does not require the City of Sacramento provide a 10-day notice as currently required in Article 9.1(d) of the Local 39 Miscellaneous Labor Agreement.
4. Newly hired employees in the Parking Enforcement Officer and Parking Lot Attendant classifications will be classified as Career Flex employees and receive benefits on work hours, pursuant to the Memorandum of Understanding (MOU). Hours worked and the corresponding benefit contributions will be reviewed quarterly to ensure MOU compliance.
5. Management will continue to make every effort to accommodate shift preferences and previously approved vacation/time off requests during the extended trial period.