City of SACRAMENTO

**PARKS & RECREATION COMMISSION**

**Jag Bains, District 1**
**Fatima Malik, District 2 (Vice Chair)**
**David Guerrero, District 3**
**Julie Murphy, District 4**
**Joe Flores, District 5**
**Tyler Aguilar, District 6**
**Shane Singh, District 7**
**Chinua Rhodes, District 8**
**David Heitstuman, At Large (Chair)**
**Jason Law, At Large**
**Rita Good, Mayoral**

**COMMISSION STAFF**

Christopher C. Conlin, Director
Shannon Brown, Operations Manager
Mia Lorenz, Support Services Manager
Ilee Muller, Administrative Analyst
Sheryl Patterson, Senior Deputy City Attorney

# Agenda

## Parks & Recreation Commission

**915 I Street, Council Chambers - NCH**

**Published by the Parks & Recreation Department (916) 808-5172**

## Thursday, October 5, 2017
## 6:30 p.m.

**NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing
*(City Code 2.15.160).*

**Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.**

*Government Code 54950 (The Brown Act)* requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Parks & Recreation Department at (916) 808-5172 at least 48 hours prior to the meeting.

## General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

## Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
  - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
  - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
  - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
  - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
  - **Matters not on the Agenda.** Two (2) minutes per speaker.
  - **Consent Calendar Items**. The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
  - **Discussion Calendar Items.** Two (2) minutes per speaker.

  Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

# AGENDA

## Thursday, October 5, 2017

## 6:30 p.m.

***Council Chambers, 915 I Street, Sacramento, CA 95814***

**Open Session – 6:30 p.m.**

**Roll Call**

**Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

**Consent Calendar**

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. **Parks and Recreation Commission Meeting Minutes**
   **Location**: Citywide
   **Recommendation**: Approve Commission minutes for September 7, 2017
   **Contact:** Ilee Muller, Administrative Analyst, (916) 808-1022, Fiscal and Management Services

**Discussion Calendar** **Estimated Time: 80 Minutes**

Discussion Calendar items include an oral presentation including those recommending "receive and file".

2. **High Demand Event Venue Fee – Southside Park**
   **Location:** Citywide
   **Recommendation:** Support 1) adding Southside Park as a High Demand Event Venue Location; and 2) amending the High Demand Event Venue Supplemental Fee, for City Council adoption.
   **Contact:** Melissa Romero, Recreation General Supervisor, (916) 808-3824, Department of Parks and Recreation

3. **North Natomas Regional Park Master Plan Amendment**
   **Location:** District 1
   **Recommendation:** Support the amendment to North Natomas Regional Park Master Plan to relocate the Aquatic Center and include a Community Center for City Council adoption.
   **Contact:** C. Gary Hyden, Park Planning and Development Manager, (916) 808-1949, Department of Parks and Recreation

4. **Parks and Recreation Director Report (Oral): Review Highlights for September**
   **Location:** Citywide
   **Recommendation:** Review and Comment
   **Contact**: Christopher C. Conlin, Director, (916) 808-8526, Department of Parks and Recreation

**Member Comments-Ideas, Questions and Meeting/Conference Reports**

**Adjournment**

City of SACRAMENTO

# Meeting Minutes of the Parks and Recreation Commission

## September 7, 2017

## 6:30 p.m.

***City Hall – 915 I Street – Historic City Hall Hearing Room***

**Open Session – 6:30 p.m.**

**Roll Call**

The meeting was called to order by Chair Heitstuman at 6:31 p.m.

Present: Commissioners Bains, Flores, Murphy, O'Toole, Rhodes, Singh, and Chair Heitstuman; Commissioners Aguilar, Good, and Malik arrived late after Item 1.
Absent: Commissioner Guerrero

**Public Comments-Matters Not on the Agenda (2 minutes per speaker)**

None

**Consent Calendar**

1. **Parks and Recreation Commission Meeting Minutes**
   **Location**: Citywide
   **Recommendation**: Approve Commission minutes for August 9, 2017
   **Contact:** Ilee Muller, Administrative Analyst, (916) 808-1022, Fiscal and Management Services

   Action: Motion to approve the Consent Calendar.
   Moved, seconded (Rhodes/Singh) 7 Ayes

**Discussion Calendar** **Estimated Time: 80 Minutes**

2. **Citywide Pool Assessment Update**
   **Location:** Citywide
   **Recommendation:** Receive and File
   **Contact:** Shannon Brown, Operations Manager, (916) 808-6076; Jodie Vong, Administrative Officer, (916) 808-5122, Department of Parks and Recreation; Jeff Katz, President, JKA Architecture

Jeff Katz the President of JKA Architecture briefed the Commission on the Citywide Pool Assessment for the City's 12 Aquatic Facilities and five wading pools. He identified and prioritized aquatic, mechanical, electrical, plumbing, structural, accessibility, and programmatic deficiencies at each facility. Deficiencies were broken down into three classifications based on their importance.

Deficiencies are identified with the following classifications and cost estimates:

- Priority A – Safety Issues (Estimate Costs $12,000,000)
- Priority B – Priority Maintenance & Repair ($4,000,000)
- Priority C – Items to bring the facility up to Industry standards ($2,000,000)
  Total Estimated Costs $18,000,000.

3. **Older Adult Services Overview and 25th Anniversary of Triple-R Adult Day Program**
   **Location:** Citywide
   **Recommendation: Informational**
   **Contact:** Sylvia Fort, Recreation Manager, (916) 808-8381; Rosanne Bernardy, Recreation Superintendent, (916) 808-1590; Stephanie Wilson, Program Supervisor, (916) 808-1591, Department of Parks and Recreation

   Rosanne Bernardy briefed the Commission on the City's Older Adult Services – optimizing the experience of aging. Ethel MacLeod Hart Senior Center in midtown offers many fitness programs to include Yoga, Zumba, table tennis, and much more. Other programs include music and art sessions; Storytelling and Literature; Life Enrichment; Assistance, Referrals and More (A.R.M.S.); Social Services & Support; TechConnections; Caring Neighborhoods Program; and 50+ Wellness.

   Stephanie Wilson briefed the Commission on the Triple-R Adult Program and how it offers services for those who have dementia. Triple-R is licensed by the State of California and operates three sites (North Sacramento, Council District 2; Midtown Council, District 4; Greenhaven Council, District 7). The program allows individuals with dementia to enjoy recreation programs. The average of participant is 78 years old. Participation increased by 33% in 2017. Triple-R launched Dementia Friendly Sacramento initiative to promote awareness to Dementia in December 2016.

4. **Parks and Recreation Director Report (Oral): Review Highlights for August**
   **Location:** Citywide
   **Recommendation:** Informational
   **Contact**: Christopher C. Conlin, Director, (916) 808-8526, Department of Parks and Recreation

   Director Conlin provided an update on:

   - Parks and Youth Development Department Reorganization
   - Cooling Centers
   - Disaster Preparedness
   - $300,000 for Field Rehabilitation
   - Maintenance Reorganization
   - Winn Park Building repurpose
   - McKinley Village Park Ribbon Cutting

## Member Comments-Ideas, Questions and Meeting/Conference Reports

Commissioner Heitstuman asked for a comparison of the number of pools per capita in Sacramento and for demographics of the seniors served in the older adult services program.

Commissioner Aguilar announced Granite Regional Dog Park Clean-up is scheduled for Saturday, September 16, 2017 from 8:00 a.m. – 11:00 a.m.

## Adjournment

Chair Heitstuman adjourned the meeting at 8:12 p.m.

Respectfully submitted:

Ilee Muller, Administrative Analyst
Department of Parks and Recreation

Approved by:

David Heitstuman, Chair
Parks and Recreation Commission

City of SACRAMENTO

**Parks and Recreation Report**
**915 I Street, 1st Floor**
**www.CityofSacramento.org**

**Meeting Date**: 10/5/17

**Report Type:** Discussion

**Title: High Demand Event Venue Fee – Southside Park**

**Location:** Citywide

**Recommendation:** Support 1) adding Southside Park as a High Demand Event Venue Location; and 2) amending the High Demand Event Venue Supplemental Fee, for City Council adoption.

**Contact:** Melissa Romero, Recreation General Supervisor, (916) 808-3824, Department of Parks and Recreation

**Presenter:** Melissa Romero, Recreation General Supervisor, (916) 808-3824, Department of Parks and Recreation

**Department:** Parks and Recreation

**Division:** Permitting and Events

**Dept ID:** 19001511

**Attachments:**
**01 Description/Analysis**

| | |
|---|---|
| Submitted By: | Shannon Brown |
| Signature: | |
| Approved By: | Christopher Conlin |
| Signature: | |

**Attachments:**
**01 Description/Analysis**

**Attachment 01 – Description/Analysis**

**Issue:** On May 8, 2014, the City Council passed Resolution No. 2014-0111, adding a High Demand Event Venue Fee to be charged to event organizers for special events at William Land Park and Cesar Chavez Park. This additional fee was approved to be used for revitalization of these parks due to the wear and tear from a high level of special events and attendance. Councilmember Steve Hansen has requested the addition of Southside Park as a High Demand Event Venue due to the impact of the numerous special events at this park.

The current special event fee for the use of high demand parks ranges from $400 to $2,160 depending on anticipated attendance. During research, it was discovered that Resolution No. 2014-0111 included both the special event permit fee and the additional High Demand Event Venue fee as one total permit fee. Instead, the High Demand Event Venue fee should be a supplemental fee added to the special event permit fee when one of these parks is used. The correct range for the High Demand Event Venue Supplemental Fee should be between $150 and $810 based on anticipated attendance. With this correction, fees for special events at these parks will include both a special event permit fee and the High Demand Event Venue Supplemental Fee.

**Policy Considerations:** The changes proposed are consistent with the Council's adopted Fees and Charges Policy and support the City's goals of budget sustainability and fiscal responsibility.

**Economic Impacts:** Not Applicable

**Environmental Considerations:** Not Applicable

**Sustainability:** Not Applicable

**Commission/Committee Action:** Not Applicable

**Rationale for Recommendation:** Southside Park is one of the top three parks used for special events. The additional fee collected will be used to repair the added wear and tear on this park's facilities and fields and make overall improvements at the park.

The correction of the fee range will insure that the accurate amount of money is transferred to the park revitalization accounts for each of these parks.

**Financial Considerations:**

| Attendance | Standard Event Permit Fee | High Demand Event Venue Supplemental Fee | Total Permit Fee |
|---|---|---|---|
| 50 – 1,1000 | $250 | $150 | $400 |
| 1,001 – 5,000 | $550 | $330 | $880 |
| 5,001 – 10,000 | $950 | $570 | $1,520 |
| 10,001+ | $1,350 | $810 | $2,160 |

**Local Business Enterprise (LBE):** Not Applicable

Agenda Item 3
Parks and Recreation Commission
October 5, 2017

City of SACRAMENTO

**Meeting Date**: 10/05/17

**Report Type:** Discussion

# Parks and Recreation Report

**915 I Street, 1st Floor**
**www.CityofSacramento.org**

**Title: North Natomas Regional Park Master Plan Amendment**

**Location:** District 1

**Recommendation:** Support the amendment to North Natomas Regional Park Master Plan to relocate the Aquatic Center and include a Community Center for City Council adoption.

**Contact:** C. Gary Hyden, Manager PPDS, (916) 808-1949, Department of Parks and Recreation

**Presenter:** C. Gary Hyden, Manager PPDS, (916) 808-1949, Department of Parks and Recreation

**Department:** Parks and Recreation

**Division:** Park Planning and Development Services

**Dept ID:** 19001011

**Attachments:**

**01 Description/Analysis**
**02 North Natomas Regional Park Master Plan Amendment**
**03 2011 North Natomas Regional Park and Town Center Master Plan**

| | |
|---|---|
| Submitted By: | C. Gary Hyden, Manager PPDS |
| Signature: | C Gary Hyden |
| Approved By: | Christopher Conlin |
| Signature: | |

**Attachment 01 – Description/Analysis**

**Issue:** The North Natomas Regional Park Master Plan includes an aquatic center to be located near the intersection of Truxel Road and New Market Road. To the south of the Regional Park was the proposed Town Center which was to include a community center, and police and fire department facilities. The Town Center is no longer planned to be built and the community center has been integrated into the Aquatic Center Complex, similar to the Pannell Community Center and swimming pool complex. However, this project would include a 50-meter pool for swim competitions and two smaller pools. The Town Center site was evaluated as the location for the Aquatic Center Complex because its located next to Inderkum High School, which is expected to sue the pool for their swim program and assist in funding the project. However, the regional park was determined to be a more suitable location, but would require relocation of the dog park. To accomplish locating the proposed the Aquatic Center Complex at North Natomas Regional Park, a master plan amendment is necessary.

**Policy Considerations:** Providing parks and recreation facilities is consistent with the City's strategic plan to achieve sustainability and livability and to expand economic development throughout the City.

City Code Section 2.62.030 paragraph A, Powers and Duties of Commission, provides that the Parks and Recreation Commission make recommendations to the City Council for park projects.

**Economic Impacts:** None

**Environmental Considerations:** The aquatic center and community center were included in the North Natomas Regional Park Master Plan and the North Natomas Community Plan, both of which were subject to environmental review. The adoption of the amendment to the North Natomas Regional Park Master Plan will relocate these facilities in the same general area. Therefore, no additional environmental review is needed to adopt the plan amendment. The Aquatic Center Complex project will be subject to environmental review as part of the planning process for this project.

**Sustainability:** The North Natomas Regional Park Master Plan Amendment has been reviewed for consistency with the goals, policies, and targets of the City's Sustainability Master Plan (SMP) and the Parks and Recreation Sustainability Plan (PRSP). The amended plan will continue to advance the goals, policies, and targets of these plans by reducing greenhouse gas emissions and air pollution through the addition of trees and other plantings and improving health of residents through the access to a diverse mix of wellness activities by the development of the pool complex and community center.

**Commission/Committee Action:** The Citizens' Advisory Committee for Parks and Recreation (a predecessor to the Parks and Recreation Commission) recommended approval of the Natomas Town Center and Regional Park Master Plan, which occurred on March 20, 2001. The Regional Park Master Plan was updated on June 6, 2007.

**Rationale for Recommendation:** A park master plan is intended to be a flexible planning document which identifies park amenities and locations.

On May 23, 2017, the City Council approved the North Natomas Community Center and Aquatics Complex (NNCCAC) Feasibility Study. The proposed Regional Park Master Plan amendment will situate the complex on approximately 12 acres within the North Natomas Regional Park between Town Center Drive and Via Ingoglia Street. The aquatics facility will consist of a 50-meter competitive pool, a warm-up/leisure pool with large slide, a shallow zero-entry pool with play features for small

children, along with a concession stand and structures for changing rooms and restrooms, office space, pool equipment, and storage. The community center will consist of a multipurpose meeting and event space for 200-400 people with kitchen, lobby, restrooms, and office/classroom space. The current estimated budget is $24,000,000. The NNCCAC will be the most significant improvement to the park since the Master Plan approval. It will be the anchor facility in the Regional Park, and therefore an amendment to the master plan is appropriate.

Furthermore, a master plan amendment provides the opportunity to catalog the various improvements and facility locations that have been implemented over the last twelve years. In addition, it provides an opportunity to refine the proposed use relationships defined in the master plan with the existing facilities constructed to date. This master plan amendment does not change the proposed uses identified in the original master plan, rather it catalogs the existing facility types and locations constructed to date; identifies the scope and location of the new NNRPAC in relationship to the overall master plan; and provides and updated use relationship and circulation scheme for the park.

Development of a park the size and scope of the 206-acre regional park is an effort that will take decades. Given the enormity of the park size, related costs and required effort involved in developing the regional park, it is more than likely additional master plan amendments will be needed in the future.

**Financial Considerations:** Funding for the feasibility study and this master plan amendment was allocated in Capital Improvement Project (CIP) North Natomas Master Plan Amendment (L19140400). There are no additional financial considerations associated with this report. The park facilities will be constructed as funding becomes available. Approval of the master plan does not constitute approval of the construction of the Aquatic Center Complex.

**Local Business Enterprise (LBE):** No goods or services are being purchased in association with this report.

# NORTH NATOMAS REGIONAL PARK

*DRAFT MASTER PLAN AMENDMENT*

*CITY OF SACRAMENTO*
*SEPTEMBER 2017*

**LEGEND**

| | | | |
|---|---|---|---|
| ① | AMPHITHEATER | P | PARKING |
| ② | PLAYGROUND | | BRIDGE |
| ③ | BASEBALL COMPLEX | | PEDESTRIAN / BIKE TRAILS |
| ④ | FARMER'S MARKET | | |
| ⑤ | SMALL / LARGE DOG PARK | | |
| ⑥ | GREAT MEADOW | | |
| ⑦ | AQUATICS CENTER | | |
| ⑧ | COMMUNITY CENTER | | |
| ⑨ | BUILDING | | |
| ⑩ | SKATE / BMX PARK | | |
| ⑪ | SPORT EVENT CENTER | | |
| ⑫ | OPEN SPACE | | |
| ⑬ | NATURE AREA | | |

**POTENTIAL PARK AMENITIES MAY INCLUDE:**

| ACTIVE AMENITIES | PASSIVE AMENITIES | BUILDINGS |
|---|---|---|
| CRICKET FIELD | HIKING TRAIL | PARK ADMINISTRATION CENTER |
| VELODROME | MOUNTAIN BIKE TRAIL | PARK OPERATIONS CORPORATION YARD |
| SOCCER FIELD | 18-HOLE DISC GOLF COURSE | BOATHOUSE CAFE |
| TENNIS COURT | FISHING PIER | GYMNASIUM |
| BASKETBALL COURT | GARDEN | MUSEUM |
| CLIMBING WALL | BOCCE BALL COURT | GARDEN CONFERENCE CENTER |
| FUTSAL COURT | PUTTING GREEN | URBAN ECOLOGY CENTER |
| RUGBY FIELD | GROUP PICNIC AREA | CULTURAL CENTER |
| BATTING CAGE | OBSERVATION TOWER | CONSERVATORY |
| PARKOUR COURSE | | |

NORTH

0 200 400

City of SACRAMENTO Parks and Recreation

REGIONAL PARK
Amenities

1 Dog Park
2 Great Meadow
3 Mall
4 Sports Field
5 Naturalistic Area (with Boardwalk)
6 Boathouse Cafe
7 Outdoor Concert
8 Cultural Garden
9 Conservatory
10 Botanic Gardens Pond
11 Park Administration Center
12 Gardens Conference Center
13 Festival/Farmers Market
14 Skateboard Park
15 Family Center (with Kids Park)
16 Aquatic Center
17 Park Maintenance

TOWN CENTER PARCEL
City of Sacramento

TOWN CENTER PARCEL
Lewis Planned Communities

**REGIONAL PARK MASTER PLAN**
**Adopted: March 20, 2001**
**Resolution 2001-179**

NORTH 0 750'

July 10, 2007 (Redrawn)

**NATOMAS TOWN CENTER & REGIONAL PARK**
CITY OF SACRAMENTO, CALIFORNIA

EDAW | AECOM