

PARKS & RECREATION COMMISSION

Sumiti Mehta, District 1
Fatima Malik, District 2
David Guerrero, District 3
Julie Murphy, District 4
Joe Flores, District 5 (Chair)
Tyler Aguilar, District 6
Devin Lavelle, District 7
Chinua Rhodes, District 8
Terri Kletzman, At Large
Jason Law, At Large
Rita Gallardo-Good, Mayoral (Vice-Chair)

COMMISSION STAFF

Shannon Brown, Interim Director
Ilee Muller, Administrative Analyst
Sheryl Patterson, Senior Deputy City Attorney

**Agenda
Parks & Recreation
Commission**

915 I Street, Council
Chambers - NCH

Published by the
Youth, Parks, & Community
Enrichment Department
(916) 808-5172

Thursday, April 4, 2019

6:00 p.m.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

Speaker slips are available on the City's Website and from staff, and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Youth, Parks, & Community Enrichment and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Youth, Parks, & Community Enrichment Department at (916) 808-5172 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
 - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission as a whole regarding City business.
 - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
 - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
 - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
 - **Matters not on the Agenda.** Two (2) minutes per speaker.
 - **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
 - **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes. Each speaker shall limit his/her remarks to the specified time allotment.

- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be applied.

AGENDA

Thursday, April 4, 2019

6:00 p.m.

Council Chambers, 915 I Street, Sacramento, CA 95814

Open Session – 6:00 p.m.

Roll Call

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Consent Calendar **Estimated Time: 5 minutes**

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. **Parks and Recreation Commission Meeting Minutes**

Location: Citywide

Recommendation: Approve Commission minutes for March 7, 2019

Contact: Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment

Discussion Calendar **Estimated Time: 60 Minutes**

Discussion Calendar items include an oral presentation including those recommending “receive and file”.

2. **Measure U Operations Update**

Location: Citywide

Recommendation: Informational

Contact: Shannon Brown, Interim Director, (916) 808-6076, Youth, Parks, & Community Enrichment

3. **Proposition 68 Update: Sutters Landing Park and Sacramento Northern Bike Trail Grants**

Location: Citywide

Recommendation: Informational

Contact: Janelle Oishi, Program Specialist, (916) 808-1016, Department of Youth, Parks, & Community Enrichment; Raymond Costantino, Park Planning, Design and Development Manager, (916) 808-1941, Department of Youth, Parks, & Community Enrichment

4. **Parks Urban Forest Update**

Location: Land Park and Citywide

Recommendation: Informational

Contact: Eugene Loew, Parks Maintenance Manager, (916) 808-4070, Department of Youth, Parks, & Community Enrichment; Jesus Munoz Jr., Arborist, (916) 808-8005, Department of Public Works

5. Youth, Parks, & Community Enrichment Master Plan Update

Location: Citywide

Recommendation: Review and Comment

Contact: Dana Mahaffey, Senior Planner, (916) 808-2762, Department of Youth, Parks, & Community Enrichment; Raymond Costantino, Park Planning and Development Services Manager, (916) 808-1941, Department of Youth, Parks, & Community Enrichment

6. Park Maintenance Update

Location: Citywide

Recommendation: Informational

Contact: Eugene Loew, Parks Maintenance Manager, (916) 808-4070, Department of Youth, Parks, & Community Enrichment; Tony Ulep, Park Superintendent, (916) 808-1396, Department of Youth, Parks, & Community Enrichment; Tammy Rominger, Park Superintendent, (916) 808-1534; Department of Youth, Parks, & Community Enrichment

7. Youth, Parks, & Community Enrichment Director Report (Oral): Review Highlights for March

Location: Citywide

Recommendation: Informational

Contact: Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

Member Comments-announcements, Questions and Meeting/Conference Reports

Adjournment



**Meeting Minutes of the
Parks and Recreation Commission**

March 7, 2019

6:00 p.m.

City Hall – 915 I Street – Council Chambers

Open Session – 6:00 p.m.

Roll Call

The meeting was called to order by Chair Flores at 6:04 p.m.

Present: Commissioner Flores, Good, Guerrero, Lavelle, Malik, Murphy, Rhodes

Absent: Commissioner Kletzman

Late Arrival: Commissioner Aguliar (6:05 PM), Commissioner Law (6:19 PM)

Public Comments-Matters Not on the Agenda

Foud Ziaa spoke to the Commission regarding using Richard Village Park to establish a dedicated cricket field.

Special Presentation/General Communication Estimated Time: 15 minutes

A. Parks and Recreation Commission Volunteer Recognition Awards – Category “Youth”

- Green Team (District 3)
- Deeunj Stevenson (District 3)
- Hamza Abdul-Wali (District 2)
- Tatiana Payton (At Large)
- Page Yang (District 8)
- River Swanson (District 4)

All of these youth were presented awards with the exception of River Swanson who will receive his award at William Land Park on Saturday.

Consent Calendar**1. Parks and Recreation Commission Meeting Minutes****Location:** Citywide**Recommendation:** Approve Commission minutes for February 7, 2019**Contact:** Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment

Action: Motion to approve Commission minutes.

Moved/Seconded (Aguliar/Lavelle)

Motion carried 9-Yes 0-No

Discussion Calendar **Estimated Time: 60 Minutes****2. Aquatics Update****Location:** Citywide**Recommendation:** Informational**Contact:** Jackie Beecham, Recreation Superintendent, (916) 808-3818, Youth, Parks, & Community Enrichment

Jackie Beecham and Sjon Swanson provided an overview of the City's aquatics programs, including recreational swim, swim lessons, swim team, lap swimming, and water aerobics. The Aquatics division offers family swim nights every week and once per month each pool hosts a theme night. There are also various special events such as the underwater egg hunt, floating pumpkin patch, and doggy dip days.

3. The Cove Master Plan**Location:** District 4**Recommendation:** 1) Support the City Council's adoption of the park master plan for the neighborhood park site at The Cove development project; and 2) Support the naming of the park site as Cove Park**Contact:** Jason Wiesemann, Senior Landscape Architect, (916) 808-7634, Youth, Parks & Community Enrichment

Jason Wiesemann, project manager, and David Campbell, landscape architect for the Cove development, provided an overview of The Cove development project located north of West El Camino Avenue, between I-80 and Natomas West Drainage Canal. The proposed Park Master Plan includes the following amenities: 1) Tot Lot with Shade Structure, 2) Covered Picnic Area, 3) Half-Court Basketball Court, 4) Concrete Walkways, 5) Open Turf Play Area, 6) Site Furnishings, and 7) Low Water Use Planting.

Commissioner Malik encouraged staff to consider the value of a full-size basketball court in the future in addition to a half-size basketball court. Staff responded that a portion of the park fees to be paid by the developer will be used at the adjacent Barandas Community Park which is not built-out and adding that amenity will be considered.

Action: Motion to support the City Council's adoption of the park master plan for the neighborhood park site at The Cove development project and the naming the park site as Cove Park

Moved/Seconded (Murphy/Aguliar)
Motion carried 9-Yes 0-No

4. The Mill at Broadway Update (Oral)

Location: District 4

Recommendation: Informational

Contact: Raymond Costantino, Manager, Park Planning and Development Services Manager, (916) 808-1941, Department of Youth, Parks, & Community Enrichment

Ryamond Costantino provided an update on The Mill at Broadway park projects.

5. Youth, Parks, & Community Enrichment Director Report (Oral): Review Highlights for February

Location: Citywide

Recommendation: Informational

Contact: Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

Shannon Brown provided an update about the following items:

- Come Out & Play Catalogue
- CPRS Conference & Expo – March 20-21, 2019
- Youth Job Fair - March 16, 2019 from 10 AM – 2 PM
- Recognition of David Bain and Max Mendoza, active in the Airport Little League and neighborhood association, by the City Council on February 26
- Announced Sylvia Fort's Retirement
- Introduced new Parks and Recreation Commissioner Sumiti Mehta
- Announced the launched of the new Youth Division web page

Member Comments-Ideas, Questions and Meeting/Conference Reports

Commissioner Guerrero made the following announcement: Opening Day Parade, Saturday, March 9, 2019 - 9 AM to 3 PM (Parade from Smythe Academy of Arts to Rio Tierra Jr. High School)

Commissioner Malik made the following announcements: Robertson Park Tree Planning, March 23, 2019 and Green Print Leadership Summit, Saturday, May 18, 2019

New Commissioner Sumiti Mehta who attended the meeting was recognized by the Chair.

Adjournment

Chair Flores adjourned the meeting at 8:01 PM

Item #1

Respectfully submitted:

Ilee Muller, Administrative Analyst
Department of Youth, Parks, & Community Enrichment

Approved by:

Joe Flores, Chair
Parks and Recreation Commission

Meeting Date: 04/04/19

Report Type: Discussion



**Youth, Parks, &
Community Enrichment
Report**

915 I Street, 3rd Floor
www.CityofSacramento.org

Title: Measure U Operations Update

Location: Citywide

Recommendation: Informational

Contact: Shannon Brown, Interim Director, (916) 808-6076, Youth, Parks, & Community Enrichment

Presenter: Shannon Brown, Interim Director, (916) 808-6076, Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:

01 Description/Analysis

Submitted By: Jodie Vong, Administrative Officer

Approved By: Shannon Brown, Interim Director

Signature: 

Attachment 01 – Description/Analysis

Issue: On November 12, 2012, Sacramento voters approved the Essential Services Protection Measure (Measure U), which imposed a temporary one-half (½) cent sales tax to restore and protect essential public safety services, including 9-1-1 response, police officers, gang/youth violence prevention, fire protection/emergency medical response, and other essential services including park maintenance, youth/senior services, and libraries. All these essential City services were cut between 2008 and 2013 due to the recession. On November 6, 2018, Sacramento voters again approved a revised version of the City’s Measure U sales tax, extending it and raising it from a half-cent to a full cent (total 8.75% sales tax rate), effective April 1, 2019.

Since 2012, Measure U revenues allocated to Youth, Parks, & Community Enrichment Department (YPCE) have made a substantial difference in the level of services in the aquatics program, community centers, programs for at-risk youth and older adults, and overall park maintenance. YPCE was allocated \$12.471 million in Measure U funds and 137.08 FTEs in FY2018/19 to restore essential services and programs. A summary of YPCE’s Measure U programming and its impact to the community is provided below:

Program/Service	Measure U FTE	FY19 Midyear Budget (\$ in 000s)
Aquatics	38.85	2,145
Park Maintenance Operations	46.00	3,918
Park Safety	7.00	628
Community Centers	24.70	1,691
Youth Programs	11.30	1,261
Older Adult Services	4.48	367
Neighborhood Services	1.00	128
Other Recreation Programs	3.75	223
Capital Investment and Equipment	0.00	2,110
Total FTE:	137.08	\$ 12,471

Aquatics

Aquatics provides a vital resource and service to neighborhoods and communities through its program and pools. Measure U funding has allowed for the following restorations of the Aquatics program:

- 12 city swimming pools and four stand-alone wading pools stay open in the summer, serving over 75,000 participants in recreation swim.
- Provide Lifeguard Academy program for youth ages 15 and older to secure summer employment for 180 aquatics staff.
- Provide swim lessons, swim team, and Junior Lifeguard Academy program at city pools, including over 600 free swim lessons and swim team registrations to at-risk youth.

Park Maintenance Operations

To improve park maintenance, safety, and enjoyment at the City’s 200+ parks, funds from Measure U have allowed staff to achieve the following:

- Park site checks, trash removal and park restroom cleaning (twice per day/seven days per week) as of spring 2016 by instituting a secondary afternoon shift.

- Response time for irrigation issues is currently two days or less (a decrease from five days prior to Measure U).
- Weeding, edging and removing debris in parks occurs once or twice a month on average.
- Increase mowing cycle in parks from 14 to 7 days to start in spring 2019.

Park Safety

- Double the size of Park Safety Ranger staffing; this restoration allows for higher amount of park patrols/park safety presence, faster response times, and increased number of homeless camp clean-ups.

Community Centers

Community Centers provide positive and safe activities for at-risk youth. With Measure U funding, the hours of operations have been restored to 5 days a week at Oak Park, Hagginwood, George Sim, Samuel and Bonnie Pannell (Pannell), and South Natomas Community Centers. The following services are offered at no cost to participants:

Hot Spots (3 Community Centers and Schools)

Centers: Oak Park, George Sim, Pannell

Schools: Rio Tierra Jr. High, Grant West High School Gym, School of Engineering and Sciences. Structured Friday night program for teens ages 13 to 19 includes indoor sports, games, movies, healthy snacks, dance, guest speakers, and summer job readiness.

Youth Sports (5 Community Centers)

Centers: Oak Park, Hagginwood, George Sim, Pannell, South Natomas

Youth sports for grades 4 to 6 teaches the fundamentals of flag football, basketball and other sports in these co-ed instructional leagues. Each individual is placed on a team; there are no “tryouts” or “cuts”. League games are on Saturdays and each sports league closes the season with a tournament and/or skills competition.

Kids Kamps (5 Community Centers)

Centers: Oak Park, Hagginwood, George Sim, Pannell, South Natomas

Structured summer recreation programs for youth ages 6 to 12 that create a safe environment to develop friendships, run, play sports, experience art, field trips and more.

Tweener Club at George Sim Center

Structured homework assistance, indoor and outdoor recreational activities and life skills workshops for youth ages 12 to 17 are offered five days per week (previously two).

Youth Programs (Youth Enrichment Services, Youth Employment)

Measure U restorations have provided a lifeline for at-risk youth and teens. The value of safe and supervised havens with positive and constructive activities for this population cannot be overstated. Restorations for at-risk teens are offered for free and include the services as follows:

Middle School Sports

Middle School Sports include sports leagues for grades 6, 7 and 8 at Oak Park, South Natomas, Pannell, George Sim and Hagginwood centers. Students learn the fundamentals of flag football, basketball and other sports in co-ed instructional leagues. Each individual is placed on a team without “tryouts” or “cuts”. League games are on Saturdays and each sports league closes the season with a tournament and/or skills competition.

Prime Time Teen

The Prime-Time Teen program occurs annually at five centers: Oak Park, Hagginwood, George Sim, South Natomas, Pannell, and Southside. This unique teen program offers life skills, job preparedness training and community service for 20+ youths per site; held after school and/or evenings with a stipend earned for full attendance and participation.

Landscape and Learning Program

The Landscape and Learning Program provides landscape maintenance and general clean-up in our city parks. All youth participating in this program receive specialized training in landscaping, employer expectations, teamwork, safety, customer service and time management.

Summer @ City Hall

This youth internship program is a six-week summer learning experience that empowers students to become leaders in their communities. Students are given the opportunity to learn local government processes and skills development on organizing and creating solutions to issues affecting their neighborhoods and communities. Students are supported throughout the program by certified teachers that deliver a curriculum focused on civic engagement and youth development. Upon completion of the program, students receive a \$350 stipend and five elective credits.

Older Adult Services

The goal of this program is to support the safety and independence of older adults living in our community. Funds from Measure U have supported the following:

- Extended senior center programming and hours of operation 8am to 5pm (8am - 3:30pm prior to Measure U)
- ARMS (Assistance Referrals & More for Seniors) which offers one-on-one assistance to seniors coping with a variety of issues including health and wellness, housing and care, income, transportation and mobility, and loss of family and friends.
- Caring Neighborhoods programming which provides technical assistance to neighborhood-based volunteers in order to help enable elderly neighbors to live safely and independently in their homes. Additional benefits include a better educated community on elder issues, stronger neighborhoods, and increasing a safety net beyond public services.

Other Recreation Programs

Permitting and Events is located at the Coloma Community Center. Staff provides administrative and fiscal support for community events, reviews permit applications, assists with registrations and coordinates services with other departments and outside agencies. Measure U provides funding for Permitting and Events staff that support community events, leisure enrichment classes, tiny tots, and Coloma Community Center counter operation.

Capital Investment and Equipment

Measure U has provided one-time funding for capital improvements and equipment to increase safety and address deterioration of the park system, including irrigation systems, play equipment, and park furnishings. Funds from Measure U have supported crucial capital improvement projects including:

- Address deferred maintenance issues in parks and complete a Park Assessment Study
- Critical pool repairs as well as completion of an overall Aquatics Assessment of existing city pools
- Concrete walkway replacement
- Park site furniture replacement and additions
- Irrigation system renovations

YPCE has identified irrigation system repairs/upgrades and other capital investments that will increase efficiency in service delivery and in some cases reduce costs. In addition, the Department has identified critical unfunded infrastructure needs that will improve the users' overall park experience including sidewalk repair, drinking fountain replacement, picnic table/bench repairs, bike trail resurfacing/repairs to begin efforts to reinvest in the City's deteriorating park infrastructure. The deferred maintenance is currently an estimated \$158 million.

Reductions to the YPCE budget since the recession have significantly reduced service levels and capital investments in the City's park infrastructure. Without Measure U funding, YPCE would not be able to provide resources to protect and restore these vital programs and services. Sacramento voters have reaffirmed their needs and priorities by approving the new Measure U. The current allocation of funding continues to allow YPCE to restore critical City services and reinvest in our community. However, additional investments will continue to be needed to address our aging park infrastructure.

Policy Considerations: Not Applicable

Economic Impacts: Not Applicable

Environmental Considerations: Not Applicable

Sustainability: Not Applicable

Commission/Committee Action: Not Applicable

Rationale for Recommendation: Not Applicable

Financial Considerations: Not Applicable

Local Business Enterprise (LBE): Not Applicable

Meeting Date: 04/04/19

Report Type: Informational



**Youth, Parks, &
Community Enrichment
Report**

915 I Street, 3rd Floor
www.CityofSacramento.org

Title: Proposition 68 Update: Sutter's Landing Park and Sacramento Northern Bike Trail Grants

Location: Citywide

Recommendation: Informational

Contact: Janelle Oishi, Program Specialist, (916) 808-1016, Department of Youth, Parks & Community Enrichment

Presenter: Janelle Oishi, Program Specialist, (916) 808-1016, Department of Youth, Parks & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:

- 01 Description/Analysis
- 02 Supplemental Project Site Photos

Submitted By: Janelle Oishi, Program Specialist

Approved By: Shannon Brown, Interim Director

Signature: 

Attachment 01 – Description/Analysis

Issue: In 2018, the Lower American River Conservancy Program, through the State of California's Wildlife Conservation Board, released a solicitation for grant applications. The City's Department of Public Works submitted a grant application for the Sutter's Landing Regional Park Acquisition, Habitat Protection, and Public Access Project (the "Sutter's Landing Park Project"). The project proposes to acquire land to extend the City's Two-Rivers Trail. The trail extension would increase public access to the portion of the American River that are not currently accessible by land. The property acquisition would protect existing wildlife habitat, and allow for potential future habitat restoration plans.

Sutter's Landing Park provides habitat for more than 58 wildlife species, and the proposed land acquisition would protect up to an additional 47 acres of habitat. The proposed project is consistent with the American River Parkway Plan, the City of Sacramento's General Plan and Central City Specific Plan, the Sacramento Area Council of Governments' (SACOG) Metropolitan Transportation Plan/Sustainable Communities Strategy and Bicycle, Pedestrian and Trails Master Plan, and the Wildlife Conservation Board's Strategic Plan. In February 2019, the Lower American River Conservancy Advisory Committee voted to recommend to the Wildlife Conservation Board that \$1.8 million of the \$2.47 million available for grants be allocated to Sutter's Landing Park Project. The Wildlife Conservation Board is due to review these recommendations later this year.

In 2017, the Urban Greening Grant Program, through the State of California's Natural Resources Agency, solicited grant proposals. The Department of Youth, Parks, & Community Enrichment submitted a grant application for the Sacramento Northern Parkway & Bike Trail Enhancement (the "Sacramento Northern Parkway Project"). The project proposes to reduce greenhouse gas emissions and enhance existing parkland to benefit a disadvantaged community by replacing turf with low water efficient plants, California native Oak trees, butterfly garden, rain garden, and recreational amenities such as a disc golf course and jogging path. Safe drinking water, visitor amenities, and increased ADA access will also be implemented on-site. Drought resistant soils and a high-efficiency irrigation system will aid in groundwater filtration and water conservation, as well as reducing gas-powered landscape maintenance. Carbon sequestration through the planting of trees will result in a greenhouse gas benefits and carbon dioxide storage. This grant in the amount of \$1.8 million has been approved and the project's design and engineering phases are currently being implemented.

Policy Considerations: Not Applicable

Economic Impacts: Not Applicable

Environmental Considerations: Not Applicable

Sustainability: Not Applicable

Commission/Committee Action: Not Applicable

Rationale for Recommendation: Not Applicable

Financial Considerations: Not Applicable

Local Business Enterprise (LBE): Not Applicable

Sutter’s Landing Park

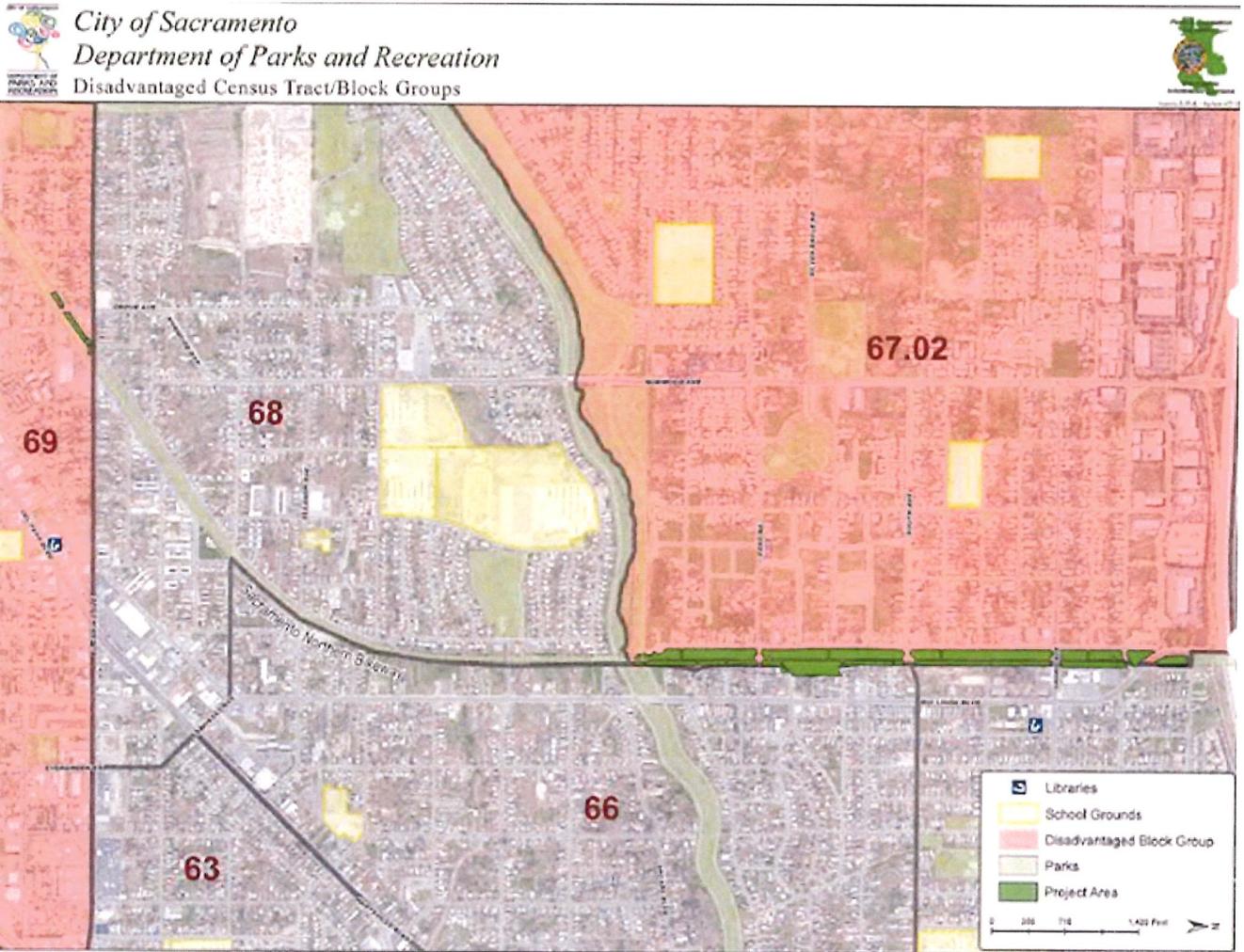
Current Acreage highlighted in blue



Proposed Acreage highlighted in Orange



Sacramento Northern Parkway & Bike Trail Enhancement



Meeting Date: 04/04/19

Report Type: Informational



**Youth, Parks, &
Community Enrichment
Report**

915 I Street, 3rd Floor
www.CityofSacramento.org

Title: Parks Urban Forest Update

Location: Citywide

Recommendation: Informational

Contact: Eugene Loew, Park Maintenance Manager, (916) 808-4070, Youth, Parks, & Community Enrichment; Jesus Munoz Jr., Arborist, (916) 808-8005, Department of Public Works

Presenter: Jesus Munoz Jr., Arborist, (916) 808-8005, Department of Public Works

Department: Youth, Parks, & Community Enrichment

Division: Park Maintenance

Dept ID: 19001311

Attachments:

01 Description/Analysis

Submitted By: Jodie Vong, Administrative Officer

Approved By: Shannon Brown, Interim Director

Signature:

A handwritten signature in blue ink, appearing to read "Shannon B", written over a vertical line that separates the signature field from the rest of the text.

Attachment 01 – Description/Analysis

Issue: The Park Maintenance Division manages over 25,000 city trees located in parks that have been included in the city's tree inventory. These trees are in active use parks; however, there are thousands more trees in the city's open spaces and undeveloped land that are not included in the inventory.

On August 4, 2016, the City Council adopted Ordinance No. 2016-0026 which placed additional requirements on maintenance of trees in parks and requires Park Maintenance Division staff to post tree removals on the Department of Public Works (DPW) website as part of the public notification process. As part of the Fiscal Year 2017/18 budget, the City Council approved the addition of an Arborist position (Park Arborist) within DPW to be dedicated to managing trees in parks.

As of July 2018, Jesus Munoz Jr. is a city arborist assigned to work for the Youth, Parks, & Community Enrichment Department for maintenance of park trees. Jesus' work includes preventative tree maintenance, addressing storm damage, pest and disease, tree replacements, and planning for the future of the urban forest in parks.

Tree Maintenance and Care

In an effort to help preserve and enhance the health of our urban forest, the Park Arborist has conducted tree pruning at 23 parks, seven Tot Lots, and three parking lots. A total of 2,011 trees have been pruned and 225 trees have been removed. During the January winter storm, 32 trees were serviced. Also, a total of 202 work orders have been addressed. The Park Arborist continues to respond to citizen requests for service, handle emergencies, and provide a variety of other tree care related tasks and projects.

Urban Forest Reforestation

To increase the tree canopy coverage throughout city parks with the assistance of the Sacramento Tree Foundation (STF) and other non-profit organizations, YPCE has planted 80 15-gallon sized trees and over 1,000 native oak saplings during the fall and winter months of 2018.

The Park Arborist has partnered with STF by engaging with the community to provide input for selection of the tree species. Following planting, staff will care for the new trees by providing water and pruning.

Currently, four reforestation plans have been completed and eight reforestation plans are in progress for the following parks as shown in the table below:

Council District	Park Sites	Status
1	Fisherman's Lake Parkway, San Juan Reservoir	Completed
2	Robertson, Mama Marks	Completed Robertson; Mama Marks In Progress
3	Ninos Park	In Progress
4	Land Park	In Progress
5	Temple Avenue, Z'Berg, Martin Luther King, Jr.	Completed Temple Avenue; Z'Berg & MLK In Progress
6	Danny Nunn	In Progress
7	Valley Hi, Conlin	Completed Valley Hi; Conlin In Progress
8	Kemble	In Progress

Policy Considerations: Not Applicable

Economic Impacts: Not Applicable

Environmental Considerations: Not Applicable

Sustainability: Not Applicable

Commission/Committee Action: Not Applicable

Rationale for Recommendation: Not Applicable

Financial Considerations: Not Applicable

Local Business Enterprise (LBE): Not Applicable

Meeting Date: 04/04/19

Report Type: Discussion



**Youth, Parks, &
Community Enrichment
Report**

915 I Street, 3rd Floor
www.CityofSacramento.org

Title: Youth, Parks and Community Enrichment Master Plan Update

Location: Citywide

Recommendation: Informational

Contact: Dana Mahaffey, Senior Planner, (916) 808-2762, Department of Youth, Parks, & Community Enrichment

Presenter: Dana Mahaffey, Senior Planner, (916) 808-2762, Department of Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Advanced Planning Section, Park Planning and Development Services

Dept ID: 19001121

Attachments:

- 01 Description/Analysis
- 02 Stakeholder Strategy
- 03 Milestone Schedule

Submitted By: Dana Mahaffey, Senior Planner

Approved By: Shannon Brown, Interim Director

Signature: 

Attachment 01 – Description/Analysis

Issue: The *City of Sacramento Parks and Recreation Master Plan 2005-2010* (the “Master Plan”) was adopted by the City Council on December 7, 2004, and minor changes were made in the Technical Update, in 2009. This Master Plan sets forth a review of the organization of the Department, the City’s vision, core values and goals, the services provided, and an assessment of the recreational facility needs based on standards and population growth. The Master Plan is part of the City’s General Plan.

Since 2009, the Department has experienced organizational changes, the adoption of the Strategic Plan in 2018, with new or revised department goals and policies followed by a new name change, and the parkland dedication requirements have changed. Additionally, the City’s *2035 General Plan* contained policies that need to be incorporated into an updated Master Plan. The Advanced Planning Section of the Park Planning and Development Services Division has begun the process of preparing the Youth, Parks, & Community Enrichment 2020-2030 Master Plan.

Later this month, the Department will be releasing a Request for Proposals (RFP) for a consultant to assist the Department in preparing the 2020-2030 Master Plan. Prior to beginning preparation of this new plan there is a need to set a baseline and a list of subjects needed for the update. The primary steps were to assess what is relevant from the current Master Plan, how it ties into the Strategic Plan, and what areas are needed for the update. Each YPCE division and other city departments were solicited for information and suggestions for the update. The focus is on current levels of service for recreation facilities and amenities, maintenance standards, park operations, facility assessments, funding levels and opportunities, partnerships, organizational changes, and trends.

The scope of work in the RFP refers to the Department’s Strategic Plan. The Master Plan update is to be based on the Strategic Plan’s five goals, with strategic directions and objectives to focus each division of the Department toward the unified vision, to “meet the youth development, recreation, park, and community building needs of the diverse and growing population of the city.”

The Master Plan update would also incorporate the 2035 General Plan policies into specific recommendations that are based on current conditions, community outreach efforts, demographics, research, and analysis. Recommended actions and prioritizations would be based on defensible analysis of data, including means for funding/financing those actions.

The Master Plan update will provide a detailed plan for how to proceed with implementing the City’s goals for youth, parks and community enrichment programs and facilities during the course of the next 10 years. The Master Plan update will outline an action plan in concert with the update of the City’s 2035 General Plan.

An emphasis of the RFP will be on extensive outreach in diverse medium to all the stakeholders, including individual community members, residents, community groups and organized recreation and sports groups. Focus groups will be set up within internal divisions of YPCE, relying on their specific expertise, as well as to City departments that directly and indirectly affect YPCE’s operation. The Master Plan update process will include the outreach and collaboration stakeholder groups that represent the city’s diverse communities, as well as semi-public organizations, like SHRA, school districts and also non-profit organizations.

Another major component of the RFP will also include a Recreation Needs Assessment for the City. The Recreation Needs Assessment will be beneficial for YPCE to gain a more accurate understanding of the public’s perception of the park and recreation facilities provided by the City. The Recreation Needs Assessment should help YPCE to identify current and future recreational needs

and interests; identify existing gaps in programs, services and facilities, develop short term, mid-term, and long-term recommendations that address deficiencies and service delivery, and identify trends and the impact they will have on the demand and delivery of recreation services.

The purpose of this report is to advise the Park and Recreation Commission of the status of this update, and to obtain feedback from the Commission on the Stakeholder Strategy (Attachment 2). Staff anticipates reporting back to the Commission in December 2019 as shown on the Milestone Schedule (Attachment 4). It is anticipated that the Master Plan update will be adopted in 2020.

Policy Considerations: Updating the 2005-2010 Master Plan is an implementation task of the Department's Strategic Plan and City's General Plan. It has been 10 years since the Department updated the Master Plan and 15 years since it was prepared based on a need's assessment. The 2020-2030 Master Plan will incorporate the new goals and policies to be implemented over the next 10 years.

Economic Impacts: Not Applicable

Environmental Considerations: Not Applicable

Sustainability: The City's Sustainability Master Plan adopted in December 2007, and the Department's Sustainability Plan adopted in August 2008, were incorporated into the 2002-2010 Master Plan policies under a variety of subheadings pertaining to sustainability as part of the 2009 Technical Update. These policies will carry over into the 202-2030 Master Plan. Additional policies pertaining to sustainability will also be considered from the current 2035 General Plan update process.

Commission/Committee Action: Not Applicable

Rationale for Recommendation: Not Applicable

Financial Considerations: Not Applicable

Local Business Enterprise (LBE): Not Applicable

Attachment 02 - Stakeholder Strategy

In January through February, PPDS Advanced Planning Section, (Raymond Costantino, Manager, Dana Mahaffey, Senior Planner, Brianna Moland, Assistant Planner) reviewed the Table of Contents of the Master Plan and assigned Items from the table of contents to divisions/departments. The Table of Contents was shared to division managers through SharePoint for a period of 2 weeks of review time. The comments received were inputted into the table.

During March and April, outreach to city departments and divisions such as: Economic Department, Public Works, Utilities, Community Development, Solid Waste, Sustainability, Neighborhood Services, and Office of Emergency Services, to review specific Policy resource assessment areas.

Technical Update Outreach will extend to the following commissions and committees: Sacramento Youth Commission, Sacramento County Bicycle Advisory Committee, Active Transportation Commission, Parks and Recreation Commission, Planning and Design Commission, Sacramento Disabilities Advisory Commission, and briefings to Council Offices, and briefings to partners.

Out of these planning efforts, we anticipate the stakeholder list for the larger outreach effort will extend to the following groups to form focus groups on specific topics to inform the Master Plan update:

- General Community/Neighborhood Groups
- Business/Non-Profit Organizations
- Education/School Districts
- Adult/Youth Sports Organizations
- Seniors
- Youth
- Environmental
- Safety/Health
- Mobility
- Special Interests (e.g., homeless, community garden, etc.)

Meeting Date: 04/04/19

Report Type: Discussion



**Youth, Parks, &
Community Enrichment
Report**

915 I Street, 3rd Floor
www.CityofSacramento.org

Title: Park Maintenance Update

Location: Citywide

Recommendation: Informational

Contact: Eugene Loew, Park Maintenance Manager, (916) 808-4070, Youth, Parks, & Community Enrichment

Presenter: Tammy Rominger, Park Superintendent, (916) 808-1534, Youth, Parks, & Community Enrichment; Tony Ulep, Park Superintendent, (916) 808-1396, Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Park Maintenance

Dept ID: 19001311

Attachments:

01 Description/Analysis

Submitted By: Jodie Vong, Administrative Officer

Approved By: Shannon Brown, Interim Director

Signature:

A handwritten signature in blue ink, appearing to read "Shannon Brown", written over a light blue horizontal line.

Attachment 01 – Description/Analysis

Issue: The City of Sacramento is home to over 200 park sites, including neighborhood parks, community parks, regional parks, park plazas, trails, and open spaces. This report presents information on citywide service levels, park maintenance organization of staff resources to deliver citywide services, and discusses the challenges the Department of Youth, Parks, & Community Enrichment (YPCE) faces relative to maintaining citywide service levels and addressing deferred maintenance needs.

Policy Considerations: Not Applicable

Economic Impacts: Not Applicable

Environmental Considerations: Not Applicable

Sustainability: Not Applicable

Commission/Committee Action: Not Applicable

Rationale for Recommendation: Not Applicable

Financial Considerations: The Fiscal Year (FY) 2018/19 operating budget for Park Maintenance is \$17.1 million and 133.84 FTEs from a multitude of sources including General Fund, Measure U, property assessments and special revenue funds.

Local Business Enterprise (LBE): Not Applicable

BACKGROUND

City parks vary widely in number, size and complexity throughout the City, General Fund and Measure U funds are distributed to ensure that each park (by size and type) receives the same basic level of service to accomplish the Department's goal of "Clean and Green" for every park. Current "basic service levels" are as follows:

Park Maintenance Basic Service Levels

Service	A Cycle	B Cycle	C Cycle	D Cycle	E Cycle
Trash Pick Up/Restroom	Daily	Mon-Fri	Mon,Wed,Fri	Mon,Fri	As needed
Mow/Trim/Edge/Blow	Weekly	Weekly	Weekly	14 day	N/A
Playground Maintenance	Weekly	Weekly	N/A	N/A	N/A
Park Inspection	Monthly	Monthly	Monthly	Monthly	N/A
Playground Inspection	Weekly	Weekly	N/A	N/A	N/A
Irrigation Inspection/Adjustments	Weekly	Monthly	Monthly	Monthly	N/A
Pesticide Application with Pre-Emergent	Monthly	Monthly	Quarterly	Quarterly	N/A
Firebreak (First cycle completed by July 1)	2x Annually	2x Annually	2x Annually	2x Annually	2x Annually
Tree Health Pruning	4 Year	5 Year	7 Year	7 Year	N/A
Refill Playground Fibar	Annually	Annually	N/A	N/A	N/A
Mulching	Non-basic: Only where special funding is available				N/A
Parking Lot Striping	Non-basic: Only where special funding is available				N/A
Court Striping (Basketball, Tennis, etc.)	Non-basic: Only where special funding is available				N/A
Drag Infields/Sand Courts	Non-basic: Only where special funding is available				N/A
Power Washing Group Areas	Non-basic: Only where special funding is available				N/A
Aerate/Seed/Fertilize Sports fields	Non-basic: Only where special funding is available				N/A
Replace Nets (Basketball, Tennis, Volleyball)	Non-basic: Only where special funding is available				N/A

It is critical to understand that each park has a different set of needs depending on the park size, type, amenities, age of infrastructure, recreational enhancements, etc. Therefore, it would be very difficult if not impossible to allocate funding simply by park acreage as no park acre is developed or maintained in the same manner as another.

Below is a sampling of the variety of park amenities and features included in the City's developed parks. In addition to parks, there are unique sites including open space/nature preserves, trails, Old City Cemetery, Sacramento Sports Complex, rose gardens, and community gardens. Given their unique attributes, these sites have an entirely different set of service requirements.

Typical Park Amenities/Features

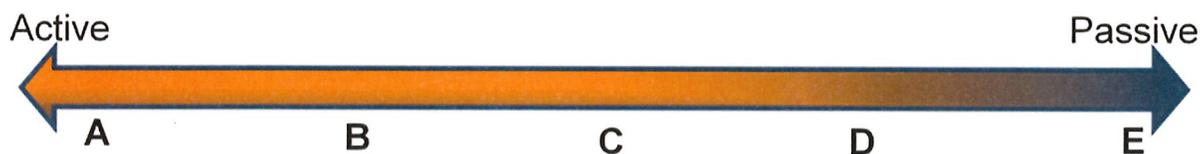
Barbecues	Irrigation systems	Play Structures	Skate Parks	Tot Lots
Dog Parks	Jogging Tracks	Ponds/Fountains	Sports Courts	Water Spray Feature
Drinking Fountains	Parking Lots	Restrooms	Sports Fields	Wells
Fitness Stations	Picnic Areas	Sidewalk/paths	Stages/Amphitheaters	

Typical Park Cycles

Park areas can generally be considered on a spectrum of active to passive use depending on the design and actual uses of the park. Different park use requires different levels of maintenance to support the activity and uses of each park or park area. The following is a sample of the method that may be used to determine where a park may be on the spectrum of active or passive use:

Example of park cycles:

- A - Parks with restrooms, or community centers
- B - Parks with playgrounds or sports fields
- C - Parks with volleyball/basketball/tennis/other Courts, or shade structures.
- D - Mowed park areas that do not have any of the above amenities/features
- E - Open Spaces



Staff Deployment

Staff are teamed and deployed in five areas to ensure a balanced workload between the areas, given the commitment to maintaining basic service levels on a citywide basis (map attached). Area boundaries are determined by:

- 1) number, size, complexity, and overall maintenance needs of the park system;
- 2) somewhat by major geographic boundaries to reduce driving time (rivers, freeways, etc.), and;
- 3) staffing and funding source. Given the model of equity in service, the Department does not deploy staff or resources by council district. Staff and resources are deployed in the most efficient and cost-effective manner possible. Several maintenance areas include portions of as many as three council districts.

A Park Superintendent and five Park Supervisors oversee the basic services of the park system. In addition to staff assigned to a basic maintenance in a specific maintenance area, a Park Superintendent, two Park Supervisors, a Cemetery Manager (coming soon), and an Arborist, are deployed citywide to support specialized sites such as Land Park, Old City Cemetery, Community Gardens, Natural Areas, and specialized needs such as tree maintenance, irrigation maintenance, playground standards/repair, park projects, pest control, and volunteer coordination. The five park maintenance service areas are as follows (see attached map):

Lead Position - Service Area	Key Parks/Facilities
Park Supervisor - Area 1	Regency, North Natomas Regional and Community, Swainsons Hawk
Park Supervisor - Area 2	Hagginwood, Northgate, Northern Bike Trail, and South Natomas
Park Supervisor - Area 3	McKinley, Chavez, and Southside Park

Park Supervisor - Area 4	Tahoe, McClatchy, Shasta, and Laguna Parks
Park Supervisor - Area 5	Curtis Park, Garcia Bend Park, Meadowview, Airport Little League

Citywide and specialized services are organized as follows:

Lead Position	Key Responsibilities
Park Supervisor	Land Park, Natural Areas, Volunteers, Community Gardens
Park Supervisor	Playgrounds, Pest Control, Irrigation, Projects
Arborist	Park Trees
Cemetery Manager (coming soon)	Old City Cemetery

Deferred Maintenance and Park Projects

In 2015, a comprehensive study of the condition of the City’s park system showed \$141 million in deferred maintenance. In 2016, the depreciation of the park system infrastructure was calculated at an estimated \$9 million per year. To help restore this situation, a dedicated crew was pulled to focus on infrastructure repairs and replacements in 2018. This resulted in over 800 additional maintenance projects (2000 total) completed in one year. However, since these crews were pulled from existing staff, it caused difficulty in keeping up with the basic service levels throughout the park system and the crews will be deployed back to irrigation support and basic maintenance during the 2019 season.

Additional Funding Sources and Geographic Boundaries

Park maintenance services are supported by several funding sources. The General Fund and Measure U support a basic level of service for all parks citywide. In addition, property assessments and special revenue funds are programmed on a geographic basis, consistent with the authority to collect the assessment and revenues including:

- Citywide Landscaping and Lighting Assessment District funds by City planning area
- Neighborhood Park Maintenance Community Facility District in areas developed over the past 12 years since district formation
- North Natomas Community Facility District
- Laguna Creek and Neighborhood Water Quality (Hampton Station Park)
- William Land Park Fund

These specific funding sources are restricted to a geographical boundary and are used to reimburse park maintenance operations for enhanced service levels above and beyond basic service, either project specific or routine service, such as renovation of Laguna Creek pond, or weekly mowing, plant life care twice per week, weed control six times per year, etc. in North Natomas.

In large new developments, the City has required creation of community facilities districts (CFD) to fund park maintenance, as well as maintenance of other City infrastructure with landscaping such as streetscapes. Typically these developments have established a homeowners association (HOA) to maintain the commonly owned landscaped areas and the developments may also have private recreation facilities. In order to reduce costs for the residents, the City has already or plans on contracting with the HOA to maintain the new parks at the following developments: Township 9, McKinley Village, Sutter Park, Crocker Village, and Panhandle. The CFD assessments are not imposed as long as the HOA properly maintains the City facilities. The City retains the right to terminate these agreements, impose the assessments, and take over the park maintenance work.

