PARKS & RECREATION COMMISSION

Jag Bains, District 1
Fatima Malik, District 2
David Guerrero, District 3 (Vice Chair)
Julie Murphy, District 4
Joe Flores, District 5 (Chair)
Tyler Aguilar, District 6
Devin Lavelle, District 7
Chinua Rhodes, District 8
Terri Kletzman, At Large
Jason Law, At Large
Rita Gallardo-Good, Mayoral

COMMISSION STAFF

Shannon Brown, Interim Director
Ilee Muller, Administrative Analyst
Sheryl Patterson, Senior Deputy City Attorney

City of SACRAMENTO

Special Meeting Agenda

Parks & Recreation Commission

915 I Street, Council Chambers - NCH
Published by the
Youth, Parks, & Community Enrichment
(916) 808-5172

Wednesday, January 9, 2019
6:00 p.m.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies, you must identify yourself as a lobbyist and announce the client/business/organization you are representing
(City Code 2.15.160).

Speaker slips are available on the City's Website and from staff and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 24 hours prior to the Special meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may act other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Parks & Recreation and all written material received is available at the meeting for public review.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Youth, Parks, & Community Enrichment Department at (916) 808-5172 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Parks & Recreation Commission Meetings

- Members of the public attending Parks & Recreation Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Parks & Recreation Commission

- Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.
  - Public comments should not be addressed to individual Members nor to City officials, but rather to the Parks & Recreation Commission regarding City business.
  - While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
  - Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Committee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
  - Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.
- **Speaker Time Limits.** In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.
  - **Matters not on the Agenda.** Two (2) minutes per speaker.
  - **Consent Calendar Items**. The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
  - **Discussion Calendar Items.** Two (2) minutes per speaker.

  Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.
- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.

The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied

SPECIAL MEETING AGENDA

Wednesday, January 9, 2019

6:00 p.m.

Council Chambers, 915 I Street, Sacramento, CA 95814

Open Session – 6 p.m.

Roll Call

Public Comments-Matters Not on the Agenda (2 minutes per speaker)

Consent Calendar **Estimated Time: 5 minutes**

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

None

Discussion Calendar **Estimated Time: 60 Minutes**

Discussion Calendar items include an oral presentation including those recommending "receive and file".

1. **Nomination and Selection of Commission Chair**
   Location: Citywide
   Recommendation: Pass a motion to select a Chair for the 2019 calendar year
   Contact: Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment

2. **Nomination and Selection of Commission Vice Chair**
   Location: Citywide
   Recommendation: Pass a motion to select a Vice Chair for the 2019 calendar year
   Contact: Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment

3. **Parks and Recreation Commission Proposed 2019 Meeting Calendar**
   Location: Citywide
   Recommendation: Pass a motion to approve the Commission Meeting Calendar for 2019
   Contact: Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment

4. **Parks and Recreation Commission Proposed Agenda Items for 2019**
   Location: Citywide
   Recommendation: Review and Comment
   Contact: Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment

5. **Youth, Parks, & Community Enrichment Director Report - Review Highlights for December**
   Location: Citywide
   Recommendation: Informational
   Contact: Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

Member Comments-Ideas, Questions and Meeting/Conference Reports

Adjournment

Meeting Date: 01/09/19

Report Type: Discussion

City of SACRAMENTO

Youth, Parks, & Community Enrichment Report

915 I Street, 3rd Floor

www.CityofSacramento.org

Title: Nomination and Selection of Commission Chair

Location: Citywide

Recommendation: Pass a motion to select a Chair for the 2019 calendar year

Contact: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Presenter: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:

01 Description/Analysis

Submitted By:	Sonja Jarvis, Support Services Manager
Approved By:	Shannon Brown, Interim Director
Signature:	

Attachment 01 – Description/Analysis

Issue: Select a Parks and Recreation Commission Chair for the 2019 calendar year.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: Election of a Chair is required by the Commission's bylaws

Financial Considerations: None

Local Business Enterprise (LBE): None

Meeting Date: 01/09/19

Report Type: Discussion

City of SACRAMENTO

Youth, Parks, & Community Enrichment Report

915 I Street, 3rd Floor
www.CityofSacramento.org

Title: Nomination and Selection of Commission Vice Chair

Location: Citywide

Recommendation: Pass a motion to select a Chair for the 2019 calendar year

Contact: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Presenter: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:
01 Description/Analysis

Submitted By:	Sonja Jarvis, Support Services Manager
Approved By:	Shannon Brown, Interim Director
Signature:	

Attachment 01 – Description/Analysis

Issue: Select a Parks and Recreation Commission Vice Chair for the 2019 calendar year.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: Election of a Chair is required by the Commission's bylaws

Financial Considerations: None

Local Business Enterprise (LBE): None

Meeting Date: 01/09/19

Report Type: Discussion

City of SACRAMENTO

Youth, Parks, & Community Enrichment Report

915 I Street, 3rd Floor

www.CityofSacramento.org

Title: Parks and Recreation Commission Proposed 2019 Meeting Calendar

Location: Citywide

Recommendation: Pass a motion to approve the Commission Meeting Calendar for 2019

Contact: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Presenter: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:

01 Description/Analysis

02 Proposed 2019 Commission Meeting Calendar

Submitted By:	Sonja Jarvis, Support Services Manager
Approved By:	Shannon Brown, Interim Director
Signature:	

Attachment 01 – Description/Analysis

Issue: In coordination with the City Clerk's Office, adoption of the Meeting Calendar for 2019 will allow for reservation of the City Hall Council Chambers for 10 Parks and Recreation Commission meetings through the 2019 calendar year. The Department proposes to not schedule meetings in the months of July and December due to holiday schedules. The Rules of Procedure require that the Commission meet a minimum of eight times through the year. Please note that one meeting has been moved from the regularly scheduled 1st Thursday of every month to the 2nd Wednesday in January due to Council Chamber meeting conflicts.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: Adoption of an annual calendar is needed to reserve the Council Chambers and so that the Commission members can plan to attend the scheduled meetings.

Financial Considerations: None

Local Business Enterprise (LBE): None

City of SACRAMENTO

2019

Meeting Calendar for Parks & Recreation Commission

Meeting Date
Council Recess
Holidays

JANUARY 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

MARCH 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

JULY 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2019

Sun	Mon	Tue	Wed	Thur	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Meeting Frequency: Monthly at 6:00 PM (No meeting in July & December)

Meeting Location: New City Hall - Council Chambers 1st Floor, 915 I Street, Sacramento, CA 95814

Meetings are subject to cancellation due to lack of quorum.

Approved xx/xx/xxxx

(916) 808-7200 www.cityofsacramento.org/clerk clerk@cityofsacramento.org

Meeting Date: 01/09/19

Report Type: Discussion

City of SACRAMENTO

Youth, Parks, & Community Enrichment Report

915 I Street, 3rd Floor

www.CityofSacramento.org

Title: Parks and Recreation Commission Proposed Agenda Items for 2019

Location: Citywide

Recommendation: Review and Comment

Contact: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Presenter: Sonja Jarvis, Support Services Manager, (916) 808-8824, Department of Youth, Parks, & Community Enrichment

Department: Youth, Parks, & Community Enrichment

Division: Fiscal and Management Services

Dept ID: 19001011

Attachments:

01 Description/Analysis

02 Proposed 2019 Commission Agenda Items for 2019

Submitted By:	Sonja Jarvis, Support Services Manager
Approved By:	Shannon Brown, Interim Director
Signature:	

Attachment 01 – Description/Analysis

Issue: This is an informational report to provide the Commission and community members with notice of planned Commission agenda items. The proposed listing of agenda items for 2019 is attached for the Commission's consideration. Approval of this schedule does not preclude changes or adding other items. Please note that this is a working document that will be used for future planning purposes only. Commissioners are encouraged to request items be added during the year, especially when that they wish to receive a report or presentation on certain park issues or recreation and youth programs.

Policy Considerations: None

Economic Impacts: None

Environmental Considerations: None

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: None

Financial Considerations: None

Local Business Enterprise (LBE): None

DRAFT - PROPOSED PARKS & RECREATION COMMISSION AGENDA ITEMS FOR 2019

ITEMS THAT GO FORWARD TO PRC

*Commission Positions and Elections: Annual elections for Chair and Vice Chair are held in January
*Adoption of PRC Meeting Calendar (January)
*Private Development Project Reviews: Review private development projects for input as they are submitted to the City, prior to City Council action.
* Site-Specific Park Master Plans and Proposed Facility Naming: New park master plans, master plan updates, and/or facility naming recommendations for Commission input prior to City Council action.
*Budget Updates

JANUARY - Wednesday, 9 * SPECIAL MEETING AGENDA* (cannot adopt minutes)

	ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
1	Discussion	Admin. Fiscal	Report	Nomination and Selection of Commission Chair	Citywide	Pass a motion to select a Chair for the 2019 calendar year	Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment
2	Discussion	Admin. Fiscal	Report	Nomination and Selection of Commission Vice Chair	Citywide	Pass a motion to select a Vice Chair for the 2019 calendar year	Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment
3	Discussion	Admin. Fiscal	Report	Parks and Recreation Commission Proposed 2019 Meeting Calendar	Citywide	Pass a motion to approve Commission Meeting Calendar for 2019	Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment
4	Discussion	Admin. Fiscal	Report	Parks and Recreation Commission Proposed Agenda Items for 2019	Citywide	Review and Comment	Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment
5	Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for December	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

FEBRUARY - Thursday, 7

	ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
1	Consent	Admin. Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for November 1, 2018, December 6, 2018 and January 9, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
2	Discussion	Admin. Fiscal	Report	Selection of Volunteer Recognition Awards - Category: Youth	Citywide	Pass a motion selecting award recipient(s) for the youth category	TBD
3	Discussion	Operations	Report	Amending the City Code to Change the Name of the Commission	Citywide	Pass a motion to support the City Council's adoption of amending Chapter 2.62 of the City Code to change the commission's name to the Parks and Community Enrichment Commission	Sheryl Patterson, Senior Deputy City Attorney, (916) 808-7292, Office of the City Attorney and Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment
4	Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for January	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

MARCH - Thursday, 7

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for February 7, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Special Presentation	Dept. of Youth, Parks, & Community Enrichment	Report	Volunteer Recognition Awards - Category: Youth	Citywide	Informational	TBD
Discussion	Recreation	Report	Aquatics Update	Citywide	Informational	Jackie Beecham, Recreation Superintendent, (916) 808-3818, Youth, Parks, & Community Enrichment
Discussion	Special Events	Report	Event Updates	Citywide	TBD	Melissa Romero, Recreation General Supervisor, (916) 808-3824, Department of Youth, Parks, & Community Enrichment
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for February	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

DRAFT - PROPOSED PARKS & RECREATION COMMISSION AGENDA ITEMS FOR 2019

ITEMS THAT GO FORWARD TO PRC

*Commission Positions and Elections: Annual elections for Chair and Vice Chair are held in January
*Adoption of PRC Meeting Calendar (January)
*Private Development Project Reviews: Review private development projects for input as they are submitted to the City, prior to City Council action.
* Site-Specific Park Master Plans and Proposed Facility Naming: New park master plans, master plan updates, and/or facility naming recommendations for Commission input prior to City Council action.
*Budget Updates

APRIL - Thursday, 4

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for March 7, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Discussion	Park, Planning, & Development Services	Report	Proposed Park Capital Improvement Program FY2019/20	Citywide	Review and Comment	Raymond Costantino, Manager, Park Planning and Development Services Manager, (916) 808-1941, Department of Youth, Parks, & Community Enrichment
Discussion	Park Maintenance	Report	Maintenance Cycles/Standard Operations; Deferred Maintenance & Sport Field Renovations Updates	Citywide	Informational	Tony Ulep, Park Superintendent, Department of Youth, Parks, & Community Enrichment; Tammy Rominger, Park Superintendent, Department of Youth, Parks, & Community Enrichment
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for March	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

MAY - Thursday, 2

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for April 4, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Discussion	Admin. Fiscal	Report	Selection of Volunteer Recognition Awards - Category: Parks	Citywide	Pass a motion selecting award recipient(s) for the parks category	TBD
Discussion	Admin. & Fiscal	Report	Youth, Parks, & Community Enrichment Proposed 2019/2020 Annual Budget Review	Citywide	Review and Comment	Sonja Jarvis, Support Services Manager (916) 808-8824, Department of Youth, Parks, & Community Enrichment
Discussion	Park, Planning, & Development Services	Report	Parks and Recreation Master Plan Update - Scope & Schedule	Citywide	Informational	Raymond Costantino, Manager, Park Planning and Development Services Manager, (916) 808-1941, Department of Youth, Parks, & Community Enrichment
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for April	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

JUNE - Wednesday, June 6

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for May 2, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Special Presentation	Dept. of Youth, Parks, & Community Enrichment	Report	Volunteer Recognition Awards - Category: Parks	Citywide	Informational	TBD
Discussion	Park Safety	Report	Park Ranger Update	Citywide	Informational	Robert Conroy, Park Safety Ranger, (916) 808-3815; Danielle Luther, Park Safety Ranger, (916) 808-3815, Department of Youth, Parks, & Community Enrichment
Discussion	Park Maintenance	Report	Community Garden Updates	Citywide	Informational	Bill Maynard, Community Garden Coordinator, Department of Youth, Parks, & Community Enrichment
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for May	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

NO MEETING IN JULY

DRAFT - PROPOSED PARKS & RECREATION COMMISSION AGENDA ITEMS FOR 2019

ITEMS THAT GO FORWARD TO PRC

*Commission Positions and Elections: Annual elections for Chair and Vice Chair are held in January
*Adoption of PRC Meeting Calendar (January)
*Private Development Project Reviews: Review private development projects for input as they are submitted to the City, prior to City Council action.
* Site-Specific Park Master Plans and Proposed Facility Naming: New park master plans, master plan updates, and/or facility naming recommendations for Commission input prior to City Council action.
*Budget Updates

AUGUST - Thursday, 1

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for June 6, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Discussion	Admin. Fiscal	Report	Selection of Volunteer Recognition Awards - Category: Community Enrichment	Citywide	Pass a motion selecting award recipient(s) for the community enrichment category	TBD
Discussion	Park Maintenance	Report	Park's Urban Forest Updates	Land Park & City Wide	Informational	Jesus Munoz, City Parks' Arborist, Department of Youth, Parks, & Community Enrichment
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for June and July	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

SEPTEMBER - Thursday, 5

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for August 1, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Special Presentation	Dept. of Youth, Parks, & Community Enrichment	Report	Volunteer Recognition Awards - Category: Community Enrichment	Citywide	Informational	TBD
Discussion	Park Maintenance	Report	Volunteer Program Updates	Citywide	Informational	Richard Perez, Volunteer Coordinator, Department of Youth, Parks, & Community Enrichment
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for August	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

OCTOBER - Thursday, 3

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for September 5, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Discussion	Admin. Fiscal	Report	Selection of Volunteer Recognition Awards - Category: YPCE	Citywide	Pass a motion selecting award recipient(s) for YPCE	TBD
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for September	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

NOVEMBER - Thursday, 7

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Consent	Admin. & Fiscal	Minutes	Parks & Recreation Commission Meeting Minutes	Citywide	Approve Commission minutes for October 3, 2019	Ilee Muller, Administrative Analyst, (916) 808-1022, Department of Youth, Parks, & Community Enrichment
Special Presentation	Dept. of Youth, Parks, & Community Enrichment	Report	Volunteer Recognition Awards - Category: YPCE	Citywide	Informational	TBD
Discussion	Dept. of Youth, Parks, & Community Enrichment	Oral	Youth, Parks, & Community Enrichment Director Report - Review Highlights for October	Citywide	Informational	Shannon Brown, Interim Director, (916) 808-6076, Department of Youth, Parks, & Community Enrichment

December - NO MEETING

PENDING ITEMS

ITEM TYPE	DIVISION	REPORT/PP	DESCRIPTION	LOCATION	RECOMMENDATION	POC
Discussion	Admin. & Fiscal	Report	Update on Youth, Parks, & Community Enrichment	Citywide	Informational	TBD
Discussion	N/A	Report	Richard Perez (Volunteer Coordinator)	Citywide	Informational	TBD