



**Meeting Minutes of the
Parks and Community Enrichment Commission**

April 1, 2021

6:00 p.m.

City Hall – 915 I Street – Council Chambers

Open Session – 6:00 p.m.

Roll Call

The meeting was called to order by Chair Good at 6:03 p.m.

Present: Commissioners Aguilar, Flores, Good, Guerrero, Lavelle, Low and Mehta

Late: Commissioners Hermann and Kletzman

Absent: Commissioner Law

Special Announcement

Vice Mayor Jay Schenirer announced recruitment of youth seats on boards and commissions. Young people can apply for Parks and Community Enrichment Commission, Sacramento Arts, Culture & Creative Economy Commission, and Sacramento Community Police Review Commission. Mentors will be available to assist the new youth commissioners.

Consent Calendar

1. Parks and Community Enrichment Commission Meeting Minutes

Location: Citywide

Recommendation: Approve Commission meeting minutes for March 4, 2021

Contact: Junjie Yu, Administrative Analyst, (916) 808-6402, Department of Youth, Parks, & Community Enrichment

Action: Motion to approve Commission meeting minutes

Moved/Seconded (Aguilar/Lavelle)

Motion carried 7-Yes 0-No 3-Absent (Hermann, Kletzman and Law)

Discussion Calendar**2. 311 Response Time for Park Maintenance****Location:** Citywide**Recommendation:** Informational**Contact:** Tony Ulep, Park Maintenance Manager, (916) 808-4070, Department of Youth Parks, & Community Enrichment

Tony Ulep, Park Maintenance Manager, presented the 311 non-emergency phone number available to residents as a single point of contact to reach out to City of Sacramento departments.

Tony Ulep explained the 311 service request system workflow. Once Parks department receives the work order, Park Supervisor or Park Superintendent will review the issue for dispatch. Any misdirected work order from the 311 agent will be forwarded to City Facilities department.

Tony Ulep provided examples of work order requests. Staff typically identify the issue within 48 hours to fix onsite, order appropriate materials and notify residents of the status if requested. The timeline for the work order to be completed can vary from 1 to 3 months because materials or parts are not available or a contractor is required.

Vice Chair Lavelle commented that it can be challenging when 311 agents ask for the address. Sometime residents have no clue where they are at in the park.

Commissioner Mehta commented that providing the exact address can be challenging to provide as residents are walking through the neighborhood. She suggested providing the closest intersection to 311 agent as an option.

Commissioner Guerrero asked, when a work order is forwarded to another department will a new work order number get generated and the resident get notified? Tony Ulep replied, he has to close out the Parks work order and then open another one for the assigned department. He is not sure if resident get notified.

Commissioner Flores asked how many calls were successfully completed in previous year? Tony Ulep provided performance metrics for recent months. The quarterly chart is created for the department work order.

3. Master Plan and Naming of Park in Parkebridge Development**Location:** District 3**Recommendation:** Pass a motion to support the City Council's adoption of 1) Park Master Plan for the neighborhood park in South Natomas Parkebridge Development, and 2) naming the neighborhood park as either Parkebridge Park or Fong Ranch Park**Contact:** Dennis Day, Landscape Architect, (916) 808-7633, Department of Youth Parks, & Community Enrichment

Dennis Day, Landscape Architect, introduced the location of Parkebridge Park. Survey was conducted to solicit neighborhood input for their preferred park amenities. The

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proposed Parkebridge name came from a master-planned neighborhood. Dennis Day also provided history of the Fong family and the Fong Ranch, which where this park is located.

Dennis Day provided information about amenities that will be available at this park. These features include basketball court, soccer field, table tennis, shaded structure for picnic area, and children's playground.

Vice Chair Lavelle appreciates the full court basketball. He recommended the park should be named Fong Ranch after the Fong family.

Commissioner Guerrero asked, will the amenities be constructed all together or in pieces? Dennis Day replied, there will be different phases for this park construction. The community will be notified of the construction project.

Commissioner Hermann commented, he is not in favor of parks named after people. He suggested the children's playground or something smaller scale to recognize people.

Action: Motion to support the City Council's adoption of Park Master Plan for the neighborhood park in South Natomas Parkebridge Development

Moved/Seconded (Lavelle/Hermann)
Motion carried 9-Yes 0-No 1-Absent (Law)

Action: Motion to name the neighborhood park as Fong Ranch Park

Moved/Seconded (Guerrero/Lavelle)
Motion carried 9-Yes 0-No 1-Absent (Law)

4. Update on Deferred Park Maintenance

Location: Citywide

Recommendation: Informational

Contact: Raymond Costantino, Park Planning Manager, (916) 808-1941, Department of Youth, Parks, & Community Enrichment

Raymond Costantino, Park Planning Manager, explained deferred maintenance projects are required for safety issues, code violations, repairs, enhancements and to bring facilities to industry standards. The department uses three tools to document these projects. The database systems are called The Parks Deferred Maintenance Assessment, The Citywide Pool Assessment, and The Facilities Assessment.

Tony Ulep, Park Maintenance Manager, provided that \$12 M were used for park maintenance during the last few years. His team focused on concrete repairs, sidewalks, irrigation renovations, and ballfields.

Jackie Beecham, Recreation Manager, explained pool and facility assessment were conducted in 2017. Her team targeted pool resurfacing for safety issue and to bring up facilities standards. Furthermore, Jackie Beecham mentioned several facilities projects

that are completed or in progress. Examples of facility improvement include room floor replacement, Wi-Fi access points, carpet and blind replacement, and lobby lighting.

Raymond Costantino, Park Planning Manager, shared photos of recent completed deferred maintenance projects throughout the City.

Commissioner Guerrero asked, will charging stations be available at our parks? Raymond Costantino replied, charging stations are managed by the Public Works department. However, Community Centers received some charging stations. He will do some research and report back.

Commissioner Flores asked, did the pandemic offer more opportunity on deferred maintenance? Did the public health order provide more opportunity for work crews to enter these facilities? Raymond Costantino replied, yes in some cases. He gave an example of public counter and skate park improvement.

Jackie Beecham, Recreation Manager, provided that Glenn Hall Pool resurfacing was able to be completed due to the pandemic. Also construction at Bertha Hart Senior Center finished without interference.

Vice Chair Lavelle would like to see equity on deferred maintenance for how it is being spread across districts.

Commissioner Hermann asked, how deferred maintenance is in correlation with the upcoming 2021 – 2022 budget? Mario Lara, Director, replied there is no dedicated budget line item for each deferred maintenance. Funding is discovered in salary savings and other sources to tackle deferred maintenance.

Commissioner Guerrero asked, how does sidewalk project work? Is it under Parks Department or other City departments? Tony Ulep replied, the Parks Department handles sidewalk repair. The department will assess the issue before consulting with other departments or contractors.

5. Youth, Parks, & Community Enrichment Director Report (Oral): Update on COVID-19 Related Impacts

Location: Citywide

Recommendation: Informational

Contact: Mario Lara, Director, (916) 808-1041, Department of Youth, Parks, & Community Enrichment

Mario Lara, Director, explained that the county guidance moving from purple to red tier allows for youth and inter-league sports. Community Centers remain closed, however in-person childcare continues. Frequent pop-up vaccination is happening at Pannell Community Center. Department staff are eligible to get vaccinated, this is not mandatory but highly encouraged. Essential staff are working onsite, park maintenance continues, and admin teams are still working remotely.

6. Youth, Parks, & Community Enrichment Director Report (Oral): Review Highlights for March**Location:** Citywide**Recommendation:** Informational**Contact:** Mario Lara, Director, (916) 808-1041, Department of Youth, Parks, & Community Enrichment

New Support Services Manager, Raymond Rodriguez, introduced himself to the commission.

Mario Lara, Director, explained that the 4th R program will no longer be providing afterschool childcare services to the Sacramento City Unified School District (SCUSD) beginning in fall. The school district decided to utilize the Sacramento Chinese Community Service Center (SCCSC). Notification was sent out to parents of this transition.

Commissioner Hermann asked, why was one agency picked over the other even though a small amount of services was provided previously? Mario Lara, explained this is a timing issue with school being closed over the year. SCCSC has the capability to provide service back up in April. Chris Conlin, Assistant City Manager, provided that SCCSC was able to provide enhanced learning over last several months. SCUSD wanted programming immediately back in April. SCCSC agreed to do the revamp up in April, but also negotiated with SCUSD for a year-round contract.

Vice Chair Lavelle asked, will the 4th R program no longer provide services to SCUSD until Fall 2022? Chris Conlin replied, yes that is correct. The final decision is up to SCUSD.

Mario Lara, Director, shared that the Triple R program received the CPRS state award of excellence. Due to covid, no banquet was held this year. Video clip of staff receiving the award was shared during the commission.

Jackie Beecham, Recreation Manager, provided that her team is working on a reopening plan for Older Adult Services. Pop-up vaccination is occurring on Fridays at Pannell Community Center, no appointment necessary. Aquatics and Camp Sacramento continue with hiring for the summer season.

Raymond Costantino, Park Planning Manager, provided that community outreach is happening for the Park Master Plan. His team is looking to get input from 30 communities. In addition, an activity called Photo Voice is being outreached to youth for input on park amenities and areas of improvement.

Tony Ulep, Park Maintenance Manager, provided he is expecting more special event requests once the covid health condition get better in June. His team is gearing up for a busy Easter weekend.

Kris Wimberly, Recreation Superintendent, provided that over 200 people attended the virtual Youth Employment fFir. There were over 400 applications received for the Landscape and Learning (L&L) program. There will be a four day interview process to meet these youth applicants. Commissioners are encouraged to participate as

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interviewers. Prime Time Teen and Summer @ Virtual City Hall program are still accepting applications. Improvements at the skate park are being finalized for reopening.

Commissioner Flores applauded staff for supporting vaccination over at Pannell Community Center.

Commissioner Guerrero asked, how many positions will be available for the L&L program? Kris Wimberly, Recreation Superintendent, replied potentially 125 to 135 positions, this depended upon how many crew leaders can come onboard.

Public Comments-Matters Not on the Agenda

None

Member Comments-Ideas, Questions and Meeting/Conference Reports

Commissioner Guerrero encouraged staff to let commissioners know if they are in their represented district area for community outreach. Commissioners are more than happy to provide support on items such as the Park Master Plan.

Vice Chair Lavalley has two volunteer opportunities coming up. First one being at Haight Park this Saturday and another for Earth Day Sacramento river cleanup.

Adjournment

Vice Chair Lavalley adjourned the meeting at 8:25 p.m

This is to certify the forgoing is a true and correct copy of the minutes of April 1, 2021 as approved by the Commission.



Junjie Yu, Administrative Analyst
Department of Youth, Parks, & Community Enrichment