

CEMETERY BURIAL REQUEST PROCESS

To request a burial at the Sacramento Old City Cemetery, please follow the steps below. Plots are all sold and only members of families may be buried in Cemetery. No new burial plots are available.

1. Contact Cemetery Manager staff at 916-201-6254 or by email to lbauder@cityofsacramento.org to set up an appointment to discuss burial request.
2. Complete all application forms.
3. Provide proof of relationship to family ownership of plot (ie: deed to plot, death certificate of family member already buried and show how related to deceased, etc).
4. Additional forms required at time of burial:
 - a. Application and Permit for Disposition of Human Remains
 - b. Death Certificate
5. Burial Fees to be paid at time of burial.

Burial

Includes; identifying and coordination of grave site preparation*, escorting funeral and family members, securing the burial plot upon completion of service, and filing of appropriate documents for official records.

Payable to City of Sacramento:

Weekday burials: \$450.00
Saturday and Sunday burials: \$600.00
Administrative fee: \$50.00

***Additional fees are required for contracted ground excavation payable to contractors.**

Fee for excavation of burial site:

Between \$2,000-\$3,000 depending on site preparation needed.

Rental of Lowering Device: \$600

Cremation Burial

Includes; identifying and preparing grave site, escorting funeral and family members, digging cremation plot, securing the burial plot upon completion of service, and filing appropriate documents for official records.

Payable to City of Sacramento:

Weekday burials: \$350.00
Saturday and Sunday burials: \$500.00
Administrative fee: \$50.00

CITY OF SACRAMENTO
OLD CITY CEMETERY
BURIAL REQUEST FORM
1000 BROADWAY, SACRAMENTO, CA 95818

Name of Deceased: _____	DOB: _____
Place of Birth: _____	Place of Death: _____
Death Certificate: <input type="checkbox"/> Yes <input type="checkbox"/> No	Cause of Death: _____
	DOD: _____
Funeral Date: _____	Time: _____
	Veteran <input type="checkbox"/> Yes <input type="checkbox"/> No
	Burial Fee: _____
Grave Depth: _____	Single <input type="checkbox"/> Double <input type="checkbox"/> Ashes <input type="checkbox"/>
	Burial Permit Date: _____
Lot Number: _____	Space Number: _____
	Family Name on Plot: _____
Burial Book: _____	Page Number: _____

Special Instructions:

Requested Items: Tent: _____ Chairs: _____ Greens: _____

Lowering Device: _____ Cement: _____ Wood: _____ Grass: _____

Pall Bearers: CITY DOES NOT PROVIDE

Requestor: _____ Relationship: _____

Phone Number: _____ Date: _____

Name of Funeral Home: _____
Address: _____ State: _____ Zip: _____
Name of Funeral Director: _____ Phone #: _____

Sent to Center for Sacramento History: _____
Employee Name: _____ Phone: _____

HEADSTONE APPLICATION

Date Submitted: _____

Family Name on Marker: _____

Marker Size: _____

Base Size: _____

Monument Size: _____

Vase Placement: _____

Marker Sold By: _____

Short description: (Attach photos, detailed plans, drawings, dimensions, etc.)

Applicant Name: _____

Phone: _____

Required Approvals

 Carson Anderson, Preservation Director Date

 Marcia Eymann, City Historian Date

 Tony Ulep, Parks Supervisor Date

LOCATION

Book: _____

Lot: _____

Grave: _____

Where in
 Plot: _____
