

**Quarterly Meeting
Minutes**



**Sacramento Regional
Office of Homeland Security**

Sacramento UASI ♦ Sacramento UAWG ♦ Sacramento CCIC

Urban Area Working Group

*Wednesday April 30, 2014
1500hr – 1630hr*

Sacramento Police Department, 5770 Freeport Blvd. (HOH)

Attendees:

Staff:

Lt. Dennis Joy
Craig Mohar
Capt. Chris Quinn
Officer Laura Peck
Nancy Boemer

Attendee Name	Present	Attendee Name	Present
Nick Concolino (WSPD)	X	Rev. Linda Smith (SRCCC)	X
Chief Haverty (SFD)		Chief Kurt Henke (SMF)	
Deputy Fire Chief Lloyd Ogan (SFD)		Scott Cockrum (SMF)	X
Chief Marcus Reed (RFD)	X	Chief Robert Lehner (EGPD)	
Sgt Greg Ladas (CCIC)	X	Karter Putnam (CCIC)	X
Deputy Chief Dana Matthes (SPD)	X	B.C. Greg Langer (Cosumnes Fire Dept)	X
Lieutenant Dennis Joy (SPD)	X	Deputy Chief Deanna Stevens (WSPD)	
Director Herb Brown (CCIC)		Chief Cynthia Renaud (FPD)	X
Dr. Olivia Kasirye, MD (SCPH)	X	Doug Lee (SSD)	X
Chief Tom McDonald (WSPD)		D.C. Mike McLaughlin (Cosumnes Fire Dept)	
Chief Tracey Hansen (Cosumnes Fire Dept)			

Minutes

WELCOME AND INTRODUCTION: Lieutenant Dennis Joy

FEMA Funding Allocation

Metropolitan Statistical Area Rankings and Comparisons

- Lieutenant Joy welcomed UAWG to the meeting, introduced himself and presented information about the Metropolitan Statistical Area (MSA). The MSA impacts the ranking of UASI cities, in turn affecting the amount of FEMA/DHS funding. Also spoke to the recent Exercise at the Sacramento Convention Center, hosted by Sacramento UASI. The exercise was presented by Retired Colonel Grosman, on Safe Schools/Healthy Students; the following day's exercise was led by members of the Central California Intelligence Center (CCIC) staff, centered on an active shooter scenario. Participants were: School Administrators, Utility

members, Law Enforcement, Public Health, Fire, EMS and Emergency managers – approximately 300 people attended.

- Lt. Joy presented information regarding the upcoming FY2014 UASI funding. The funding amount: \$1million is a 66% reduction from the prior FY2013 award. The proposed budget was presented and discussed (see attached budget page handout).
- A request was made by Lt. Joy for suggestions of any 'no cost' training opportunities.
- Lt. Joy updated the UAWG on the 'Digital Sandbox Coordinator' position (FY2013 award). The interview process was delayed, but he anticipates the position will be filled by June 1, 2014.

CURRENT BUDGET OPTIONS

- Deputy Chief Matthes presented the background on building the FY2014 UASI budget. The option presented reflected a 50% reduction in staff labor reimbursement for the two contracted positions (SSD and Metro Fire) from the prior FY2013 award. DC Matthes showed the extreme reduction in SPD staffing and labor amounts. Also noted was the UASI's intent to continue the main objective of the UASI by bringing critical training and exercises to our region.
- Deputy Fire Chief Scott Cockrum said the Metro Fire Department is committed to supporting the UASI mission for the region.
- At the prior UAWG meeting Chief Michelini requested UASI staff send a list of assets within the Digital Sandbox database, of each UAWG member's jurisdiction. DC Matthes confirmed that lists were sent to all UAWG members.

MSA ASSETS

- California Office of Emergency Services Presentation by: Major Phil Oglesby (USAF-ret) and Lt. Brian Banning (ret) presented a power point slide show. Information is 'For Official Use Only': any agency member may request a copy of the PowerPoint presentation by contacting UASI staff. Because of the FOUO status, we cannot post to SPD/UAWG website.
- Craig Mohar asked if the 'Shale Rail' and Roseville rail yards will impact the Sacramento Regions position in MSA ranking. Major Oglesby replied that no rail yards are on the asset lists.
- Digital Sandbox- updating assts in Risk Management System Presentation by: Jason Carroll Jason projected a live demonstration of the Digital Sandbox tool on screen. He explained some of the capabilities of the program with regards to assets, how to run reports, print and sort data. He showed how D/S is designed, what information is there. We should add assets on conservative side and to add many more. By adding more assets, it helps with situational awareness; command and control.
- He explained the processes used when regional assets are entered into D/S; one is used in the State's data call and another is the criteria in the National risk scores. The national data call process that the federal government uses, which may affect the region's MSA ranking, is based on federal criteria and is separate from the D/S system, which can be used as a risk management tool to evaluate assets.
- Entering assets into the tool will help drive the 'Gap Analysis' findings, which helps to identify regional needs.

- Login's are available from UASI staff to access D/S web-based system for members of the UAWG. This is a continual process to update information, remove and add assets. Jason is available to assist.
- When the 'D/S coordinator' comes on board beginning June, this position will help coordinate the Digital Sandbox Risk Management System with program users so assets can be included in the database for evaluating risk.

NEXT MEETING DATE:

WHEN: Wednesday July 16, 2014 at 1500hrs to 1630 hrs.

WHERE: Sacramento Police and Fire Administration Building – 5770 Freeport Blvd.
Hall of Honor

Award prior to 17% \$ 1,000,000

FY2014 Grant Award Nov. 2014 to May 31, 2016		Award Amount \$ 830,000		Allocations				
Project Description	Solution Area	Employee/Contractor	Materials/Supplies/Conference	18 month Budget	Employee/Contractor Costs 50% Cap	% of \$830k	LETPP 25% of Award	% of \$830k
A. Planning/Risk Management	Planning (SPD Lt. Position) Organization - Intelligence Analyst - Fusion Center	\$ 90,000		\$ 90,000	\$ 90,000	10.8%		0.0%
B. Info Sharing	Planning - training coordinator (SSD)	\$ 207,500		\$ 207,500	\$ 207,500	25.0%	\$ 207,500	25.0%
C. Training	Training vendors FIRE	\$ 90,000		\$ 90,000	\$ 90,000	10.8%		0.0%
C. Training	Training vendors L.E.	\$ 145,000		\$ 145,000		0.0%	\$ -	0.0%
C. Training	Training vendors L.E.	\$ 145,000		\$ 145,000		0.0%	\$ 145,000	17.5%
C. Training	Training Community Preparedness **Exercise**Coordinator (Metro Fire)	\$ 11,000		\$ 11,000		0.0%		
D. Exercise	Materials & Supplies	\$ 90,000	\$ 10,000	\$ 90,000	\$ 90,000	10.8%		0.0%
D. M & A	M & A	\$ 41,500		\$ 41,500	\$ -		\$ -	0.0%
	Totals	\$ 820,000	\$ 10,000	\$ 830,000	\$ 519,000	62.5%	\$ 352,500	42.5%

Variance to Award Amount \$ -

\$ 830,000
\$ (207,500)
\$ 622,500

***Fusion Center

Sac UASI award	\$ 1,000,000
CalEMA 17%	\$ 170,000
Sac UASI award	\$ 830,000

RTAC/FUSION CENTER	25%	\$ 207,500
\$ 830,000	\$	\$ 207,500

ALLOWABLE M&A	5%	\$ 41,500
\$ 830,000	\$	\$ 41,500