



SACRAMENTO POLICE DEPARTMENT



260.04
ADVANCED MANAGEMENT TRAINING COURSE SELECTION
04-07-03

PURPOSE

To establish procedures for selecting personnel to attend advanced management training courses.

POLICY

To select qualified supervisors for advanced management training courses.

PROCEDURE

A. GENERAL

1. Applications for advanced management training courses shall be completed and submitted through the chain of command to the Chief of Police, unless otherwise indicated.
2. The applicant's immediate supervisor shall attach written comments to the application indicating his/her recommendation.
3. Upon approval of the applicant, the Chief of Police, or a designee, shall forward approved applications to the Captain, Office of Technical Services, Training Division.
4. After the approval process is complete, the Training Captain shall log the application and notify the selected candidate(s) that their application has been approved by the Department and has been forwarded to the requested training course coordinator.

B. SHERMAN BLOCK SUPERVISORY LEADERSHIP INSTITUTE

1. Applications for the Sherman Block Supervisory Leadership Institute (SLI) shall be accepted from sworn supervisors who hold the rank of Sergeant.
2. Upon completion of POST Supervisor's School, every sergeant shall:
 - a. obtain and complete an application for SLI from POST (www.post.ca.gov/TRAIN/sli.htm).
 - b. submit the completed application through their chain of command to the Chief of Police.
3. Sergeants who do not desire to attend SLI after completing POST Supervisor's School, shall submit a memorandum to their Office Chief through the chain of command.

C. POST COMMAND COLLEGE

1. Applications for the POST Command College shall be accepted from sworn supervisors holding the rank of lieutenant and above.
2. Supervisors applying for the POST Command College shall obtain an application from POST (www.commandcollege.com) and submit the completed application through their chain of command to the Chief of Police.
3. Upon request, the Training Division shall provide names of Command College graduates to candidates so they may become familiar with the Command College Assessment Center process.

D. DELINQUENCY CONTROL INSTITUTE

1. Applications for the Delinquency Control Institute shall be accepted from:
 - a. lieutenants or above.
 - b. sergeants assigned to the Office of Investigations.
2. Supervisors applying for the Delinquency Control Institute shall obtain an application from the University of Southern California (www.usc.edu/schools/sppd/dci/index.html) and forward the completed application through their chain of command to their Office Chief.
3. The Office Chief, or a designee, shall forward approved applications to the Captain, Office of Technical Services, Training Division.

E. FBI NATIONAL ACADEMY

1. Applications for the FBI National Academy shall be accepted from sworn supervisors who hold the rank of lieutenant or above and sergeants who have successfully completed the Sherman Block Supervisory Leadership Institute.

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2. Supervisors applying for the FBI National Academy shall obtain an application from the Sacramento FBI Office and submit the completed application through their chain of command to the Chief of Police.

F. SENIOR MANAGEMENT INSTITUTE FOR POLICE

1. Applications for the Senior Management Institute for Police (SMIP) shall be accepted from sworn supervisors who hold the rank of lieutenant or above, and from civilian managers in equivalent positions.
2. Managers applying for SMIP shall obtain an application from the SMIP website (www.policeforum.org/smip.html), and submit the completed application through the chain of command to the Chief of Police.
3. If more than one nomination is made for a particular session, the Chief of Police shall indicate the priority order of the candidates.