

ENCROACHMENTS & DRIVEWAY PERMITS REQUIREMENTS FOR CERTIFICATES OF INSURANCE

- The City of Sacramento requires all certificates of insurance to be submitted on a standard Accord form or on the insurance company's letterhead. The City does not accept declaration pages. The certificate of insurance must be signed by a legitimate agent.
- The amount of insurance must meet the minimum limits of liability coverage, <u>General Liability</u> - \$500,000 Combined Single Limit, set forth in Resolution 81.845.
- 3) The City of Sacramento must be listed as a certificate holder.
- 4) "The City of Sacramento, its officials, agents, employees & volunteers" must be named additional insured with respects to general liability. An additional insured endorsement <u>must</u> accompany the certificate of insurance.
- 5) The insurance company must have an A.M Best Guide rating of A-VII or better.
- 6) The City of Sacramento requires a valid policy number to be provided by an insurance company that meets the requirements listed above. The City does not accept "binder numbers", "pending", "TBD", "to follow", "to be announced".
- 7) The City requires a 30 day written notice of cancellation to be designated on the certificate of insurance.
- 8) The issue date must be provided on the certificate of insurance as well as the policy's effective and expiration dates.
- 9) For businesses, the company name <u>must be listed</u>. (For example, Smith's Construction <u>or</u> John Smith, Doing Business As Smith's Construction)

If you have any questions on the above, please contact the Risk Management Office at (916) 808-5556.

05/22/07 ml

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www.cityofsacramento.org

An Equal Opportunity Employer

EXAMPLE OF ACCORD FORM

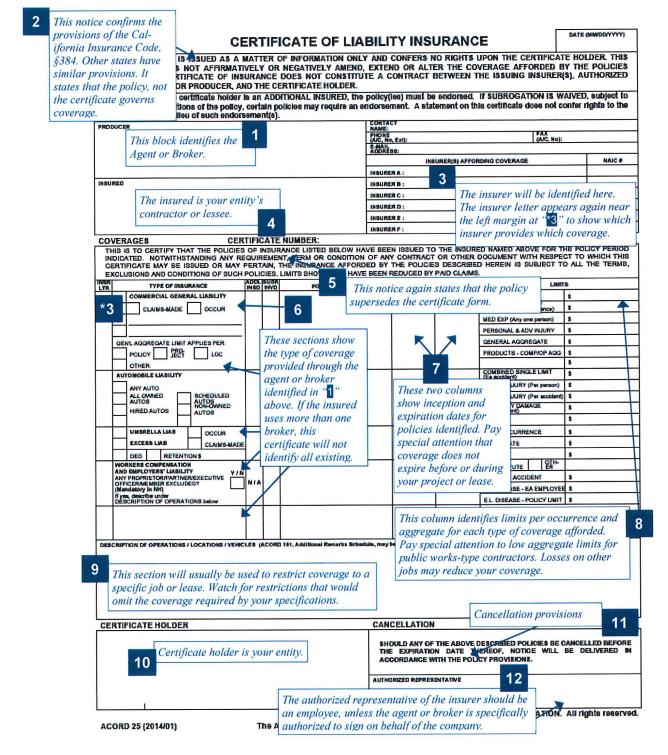
ATTACHMENT 1



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INTEGRATED INSURANCE & FINANCIAL SERVICES

Certificate of Liability Insurance (Annotated Form)



Edition: April 2016 Version 9

EXAMPLE OF ADDITIONAL INSURED ENDORSEMENT

ATTACHMENT 2



INTEGRATED INSURANCE & FINANCIAL SERVICES

Reproduction of Insurance Services Office, Inc. Form

POLICY NUMBER:		COMMERCIAL GENERAL LIABILITY CG 20 10 04 13
THIS ENDORSEMENT C	HANGES THE POI	LICY. PLEASE READ IT CAREFULLY.
ADDITIONAL I CONTRACT	NSURED – O ORS – SCHE ORGANIZ	OWNERS, LESSEES OR EDULED PERSON OR ATION
This endorsement modifies insurance	e provided under the fo	llowing:
COMMERCIAL GENERAL LIABIL	ITY COVERAGE PAR	т
	SCHEDU	
Name Of Additional Insure Or Organization		Location(s) Of Covered Operations
"The CITY OF SACRAMENTO, its employees, and volunteers"	officials,	
 Information required to complete this A. Section II – Who Is An Insured include as an additional insured organization(s) shown in the So with respect to liability for "bodily damage" or "personal and accaused, in whole or in part, by 1. Your acts or omissions or 2. The acts or omissions of the additional insured of your orgoin the additional insured(s) at designated above. However: 1. The insurance afforded to insured only applies to the example to the additional insured only applies to the example and accause and a second to the additional insured only applies to the example and a second to the additional insured only applies to the example and accause and a second to the additional insured only applies to the example and accause and a second to such a second to the additional insurance afforded to such a second to such a second to the additional insurance afforded to such a second to such a distribution of the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a second to the additional insurance afforded to such a	d is amended to the person(s) or inequie, but only inpute, "propeny dvertising injury" dvertising injury" dvertising injury" dvertising on your ing operations for the location(s) such additional tent permitted by ditional insured is agreement, the idditional insured is agreement, the idditional insured is agreement to	 n above, will be shown in the Declarations. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply: This insurance does not apply to "bodily injury" of "property damage" occurring after: All work, including materials, parts of equipment furnished in connection with such work, on the project (other than service maintenance or repairs) to be performed by of on behalf of the additional insured(s) at the location of the covered operations has been completed; or That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

Insurance Requirements in Contracts

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