

VACATION (ABANDONMENT) APPLICATION

PRIOR TO SUBMITTAL OF THIS APPLICATION, PLEASE READ THE "VACATION (ABANDONMENT) PROCESS AND REQUIREMENTS", AVAILABLE FROM CITY STAFF OR ON CITY WEBSITE

TYPE OR PRINT LEGIBLY – SHOW ALL INFORMATION – use additional page if more space is required.

(Page 1 of 2)

P R O J E C T	NAME OF PROJECT:		VAC
	PROJECT ADDRESS:		eCaps
	TYPE OF PROJECT:	VACATION	MAP VACATION
	APN (ALL PARCELS):		

O W N E R I N F O R M A T I O N	1. NAME OF LEGAL OWNER(S):		
	MAILING ADDRESS, CITY, STATE, ZIP:		
	PHONE:	FAX:	E-MAIL:
	NAME OF CONTACT PERSON:	PHONE:	E-MAIL:
	2. NAME OF LEGAL OWNER(S):		
	MAILING ADDRESS, CITY, STATE, ZIP:		
	PHONE:	FAX:	E-MAIL:
	NAME OF CONTACT PERSON:	PHONE:	E-MAIL:

C O N T A C T	NAME OF CONSULTING FIRM:		
	MAILING ADDRESS, CITY, STATE, ZIP:		
	PHONE:	FAX:	E-MAIL:
	NAME OF CONTACT PERSON:		

S I G N A T U R E	<p>Engineer/Surveyor:</p> <p>Please accept this vacation submittal package for review. This submittal complies with all applicable provisions of the City Code and the Government Code.</p> <p>_____ Signature</p> <p>_____ Date</p>	<p>Owner:</p> <p>The fee paid with the submittal of this project is a deposit only. The project is subject to a full cost recovery per Resolution 2010-265. Owner hereby agrees to take full financial responsibility to pay and accumulative costs prior to recording. If the review process of this vacation takes more than 6 month a periodic invoice will be sent to the owner for payment.</p> <p>_____ Owner's signature</p> <p>_____ Date</p>
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SUBMITTAL CHECKLIST

Date of Submittal _____

OWNER OR SURVEYOR MUST INITIAL SUBMITTED ITEMS BELOW

APPLICANT/ SURVEYOR	CITY STAFF	SEE "VACATION (ABANDONMENT) PROCESS AND REQUIREMENTS" FOR DETAILED DESCRIPTION OF ITEMS 1-12 BELOW
_____	_____	1) Letter of Request for vacation (abandonment)
_____	_____	2) Legal Description (Exhibit "A"). Signed and Stamped by Licensed Surveyor
_____	_____	3) Exhibit Map/Plat (Exhibit "B").
_____	_____	4) Property Ownership Map.
_____	_____	5) Property ownership mailing labels and lists.
_____	_____	6) Completed Adjoining Property Owner Contact Form(s).
_____	_____	7) Letter of Agency (if necessary).
_____	_____	8) Copy of all related recorded documents (Easements, Maps, Irrevocable Offer of Dedication, etc).
_____	_____	9) Deposit Fee: \$2500.00 (There would be addition fee for processing completion).
_____	_____	10) General Plans Consistency Review Fee (effective 07/19/2010):
		a) \$420 Deposit with cost recovery at \$140 per hour
		b) \$140 deposit with cost recovery at \$140 per hour (Minor alley abandonments)
_____	_____	11) Completed Clearance Letters from City Departments and Utility Companies (Initial the below list).
_____	_____	12) Approved Tentative Map (if Map Vacation).

INITIALS

COMMENTS

Applicant	City	
_____	_____	1) PW - Electrical, Traffic, Funding & Project Development Section
_____	_____	2) PW - Maintenance Services Streets
_____	_____	3) PW – Solid Waste
_____	_____	4) PW – Real Estate Services
_____	_____	5) Department of Utilities (extra review fee)
_____	_____	6) Police Department
_____	_____	7) Fire Department
_____	_____	8) PW – County of Sacramento
_____	_____	9) SMUD
_____	_____	10) PG & E
_____	_____	11) AT & T / SBC
_____	_____	12) Comcast
_____	_____	13) Regional Transit

APPLICANT'S CERTIFICATION

The undersigned hereby acknowledges being the applicant(s) of the property contained within this project and hereby consents to the processing and recording of the Vacation; and further acknowledges that they understand the "Vacation (Abandonment) Process and Requirements" associated with this application.

PRINT APPLICANT'S NAME: _____

SIGNATURE: _____ DATE: _____