



REVENUE DIVISION
CITATION CONTEST FORM

FOR INFORMATION:
Telephone (916) 808-8500

INSTRUCTIONS TO CONTESTANT: Complete section A below including your reasons for contesting citation. Mail or bring in person, within 21 days of citation issue date to: Revenue Division, 915 "I" Street, Room 1214, Sacramento, CA 95814 Mailed contest forms postmarked within 21 days of the citation issue date are accepted.

SECTION A

NAME ISSUING AGENCY
ADDRESS CITATION NO.
CITY DATE CITED
STATE ZIP VIOLATION CODE
DAY PHONE NO. VEHICLE LICENSE NO.
METER NO.

Office Use Only: REC'D BY
DATE REC'D
PTS UPDATE

REASON FOR CONTESTING CITATION: You may attach supporting evidence.

[Large empty box for contesting citation reasons]

SECTION B

OFFICE USE ONLY

DECISION BY ISSUING AGENCY INVESTIGATOR:

Citation is invalid Citation is valid Because (if blank, see attached)
Signature Date:

AMOUNT DUE \$ DEADLINE (If Blank, SEE ATTACHED) PTS UPDATE

INSTRUCTIONS TO CONTEST:

If your citation was invalid, it will be canceled and no further action is required.
If your citation was found valid, you must pay the penalty amount due above or request an administrative hearing and deposit the amount due by the deadline above.
Please mail this notice with your personal check, cashier's check or money order to:

Revenue Division, P.O. Box 2860, Sacramento, CA 95812-2860

TO REQUEST AN ADMINISTRATIVE HEARING:

Mail to the address BELOW your written reasons for requesting a hearing and any supporting evidence along with the full amount due as a penalty deposit. If you are unable to pay the penalty deposit, you may be granted an exemption, if your completed Financial Evaluation Form is approved. You may obtain a parking Citation Payment Application for Financial Evaluation Form from:

Revenue Division, 915 "I" Street, Room 1214, Sacramento, CA 95814-2604
Or by telephoning (916) 808-8500

Tell us in your letter if you wish to have your hearing by MAIL or IN PERSON. If in person, you will be advised of your hearing date, time, and location. Your administrative hearing request and penalty deposit must be received by the deadline above (or on attached), or the penalty will be increased and you will not have another opportunity to be heard.