

# Project Delivery Manual

## ABBREVIATIONS

### A

AASHTO	---	American Association of State Highway Transportation Officials
ADA	---	Americans with Disabilities Act
ADAAG	---	ADA Accessibility Guidelines
AO	---	Administrative Officer
API	---	City Administrative Policy Instruction
APS	---	Accessible Pedestrian Signals
APWA	---	American Public Works Association
ATCS	---	Advanced Traffic Control System

### B

BAC	---	Bicycle Advisory Committee
-----	-----	----------------------------

### C

CA	---	City Attorney
CAC	---	Community Advisory Committee
CAR	---	Community Action Request Form
CDBG	---	Community Development Block Grant
CE	---	Categorical Exemption or Categorical Exclusion
CEQA	---	California Environmental Quality Act
CFR	---	Code of Federal Regulations
CIP	---	Capital Improvement Program
CM	---	Contract Manager
CMAQ	---	Congestion Mitigation and Air Quality
CO	---	Change Order
CPS	---	Critical Path Schedule
CRC	---	Claims Review Committee
CS	---	Contract Services
CTC	---	California Transportation Commission
CTEP	---	Countywide Transportation Expenditure Plan
CTMP	---	Construction Traffic Management Plan
CVC	---	California Vehicle Code

### D

DAC	---	Disability Advisory Commission
DBA	---	Davis Bacon Act - Federal Prevailing Wage
DBE	---	Disadvantaged Business Enterprise
DIR	---	Division of Industrial Relations
DLAE	---	District Local Assistance Engineer
DOT	---	Department of Transportation
DOU	---	Department of Utilities
DPM	---	Design and Procedures Manual
DSD	---	Development Services Department

## **E**

E/SBE	---	Emerging & Small Business Enterprise
EA	---	Environmental Assessment
ED	---	Environmental Document
EIR	---	Environmental Impact Report
EIS	---	Environmental Impact Study
EOL	---	End of Life
EPA	---	Environmental Protection Agency
EPS	---	Environmental Planning Services
EPWG	---	Encroachment Permit Working Group
ERR	---	Environmental Review Request
ET	---	Engineering Technician

## **F**

F&PD	---	Funding and Project Development
FDW	---	Flashing Don't Walk
FGE	---	Good Faith Effort
FHA	---	Federal Highway Administration
FHWA	---	Federal Highway Administration
FO	---	Field Order
FONSI	---	Finding of No Significant Impact
FRI	---	Funding Request Information
FSR	---	Fund Status Report

## **G**

GFM	---	Grant Funding Manager
-----	-----	-----------------------

## **H**

HBP	---	Highway Bridge Program
HDM	---	Caltrans Highway Design Manual

## **I**

ICR	---	Inspector's Completion Report
IS	---	Initial Study

## **L**

LAPG	---	Local Assistance Program Guidelines
LAPM	---	Local Assistance Procedures Manual
LS	---	Land Surveyor

## **M**

M/WBE	---	Minority & Women-Owned Enterprise
MND	---	Mitigated Negative Declaration
MOU	---	Memorandum of Understanding
MPH	---	Miles Per Hour
MSA	---	Master Services Agreement
MSC	---	Median and Communications Specialists
MTF	---	Materials Testing Firm
MTIP	---	Metropolitan Transportation Improvement Plan
MTP	---	Metropolitan Transportation Plan
MUTCD	---	Manual of Uniform Traffic Control Devices

## **N**

ND	---	Negative Declaration
NEPA	---	National Environmental Policy Act
NHS	---	National Highway System
NMFS	---	National Marines Fisheries Service
NOC	---	Notice of Completion
NOD	---	Notice of Determination
NOE	---	Notice of Exemption
NOI	---	Notice of Intent
NOP	---	Notice of Preparation
NPDES	---	National Pollutant Discharge Elimination System
NTMP	---	Neighborhood Traffic Management Program
NTP	---	Notice to Proceed

## **O**

OSBE	---	Office of Small Business Development
------	-----	--------------------------------------

## **P**

PAAF	---	Project Approval and Authorization Form
PC	---	Survey Party Chief
PE	---	Preliminary Engineering
PEAR	---	Preliminary Environmental Assessment Report
PES	---	Preliminary Environmental Study
PM	---	Project Manager
POC	---	Public Outreach Consultant
PR	---	Project Report
PS&E	---	Plans, Specifications and Estimate
PSA	---	Professional Services Agreement
PUC	---	California Public Utilities Commission
PUE	---	Public Utility Easement

## **R**

RCI	---	Resident Construction Inspector
RFA	---	Request for Authorization
RFI	---	Request for Information
RFP	---	Request for Proposals
RFQ	---	Request for Qualifications
ROW	---	Right of Way
RPA	---	Real Property Agent
RSTP	---	Regional Surface Transportation Program
RT	---	Regional Transit
RWQCB	---	Regional Water Quality Control Board

## **S**

SA	---	Supplemental Agreement
SACOG	---	Sacramento Area Council of Governments
SCC	---	Sacramento City Code
SCI	---	Supervising Construction Inspector
SE	---	Senior Engineer
SE	---	Supervising Engineer
SFA	---	Supervising Financial Analyst
SHRA	---	Sacramento Housing and Redevelopment Agency
SOQ	---	Statement of Qualifications
SPD	---	Sacramento Police Department

SPE - - - Special Projects Engineer

**S**

SRF - - - Survey Request Form

SS - - - Standard Specifications

STA - - - Sacramento Transportation Authority

STIP - - - State Transportation Improvement Program

**T**

TCC - - - Traffic Calming Committee

TCP - - - Traffic Control Plan

TES - - - Traffic Engineering Services

TOC - - - Traffic Operations Center

TPG - - - Transportation Programming Guide

TS - - - Topographic Survey

TSPM - - - FileMaker Pro Project Management Database

**U**

UBC - - - Uniform Building Code

UPR - - - Union Pacific Railroad Company

USACE - - - United States Army Corps of Engineers

USFWS - - - United States Fish and Wildlife Service

**W**

WG - - - Working Group

WO - - - Work Order